

MANAGEMENT CONSULTANT SERVICES AGREEMENT

BETWEEN THE TOWNSHIP OF DELRAN AND GOVERNMENT STRATEGY GROUP

This agreement, made and entered into as of the day of the 19th day of January, 2020 between the Township of Delran, Burlington County, New Jersey, (hereinafter "Township") and Government Strategy Group of 450 Shrewsbury Plaza, #330, Shrewsbury, New Jersey, (hereinafter "GSG").

WITNESSETH:

WHEREAS, the Township desires to retain the services of GSG pursuant to and in accordance with the provisions of this agreement,

NOW, THEREFORE, in consideration of the promises and of the mutual covenants after other good and valuable consideration and the receipt and sufficiency of which is hereby acknowledged:

That the proper Township officials are hereby authorized to execute this Contract between the Township and GSG in accordance with the attached proposal dated January 11, 2022 for the following services:

- a) Placement of an Interim Business Administrator
 - b) Oversight Services of the Interim Business Administrator
 - c) Search and Recruitment Services for the (permanent) Business Administrator
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- 1. GSG will recommend an individual to be appointed by resolution of the Township to serve as Interim Administrator, in accordance with the terms outlined in the January 11th proposal. The Interim Administrator will be a temporary employee of the Township.
 - 2. Oversight Services of the Interim Business Administrator will be led by Executive Managing Director Joseph Hartnett with support from other members of the GSG team.
 - 3. Search and Recruitment for the Business Administrator will be led by Executive Managing Director Joseph Hartnett with support from other members of the GSG team.

4. GSG's fee for these services are:

- a. Interim Administrator Placement Fee - \$3,500, payable upon appointment by the Township of the Interim Business Administrator
- b. Interim Business Administrator Oversight Services - \$2,950 per month
- c. Search & Recruitment of the Township's Business Administrator – \$13,950 payable 50% upon close of application submission deadline and the balance upon completion of final interview(s).
- d. Special projects that have been approved by the governing body, outside the duties contained in the Scope of Work, will be billed in accordance with the following hourly rates and charged against each respective project:

CEO	\$225
Executive Managing Director	\$210
Sr. Managing Director	\$195
Managing Director	\$185
Associate Director	\$120
Admin/Clerical	\$ 75

- 5. GSG does not require reimbursement for any expenses.
- 6. The services provided under this Agreement shall be strictly that of a professional consulting service between the parties. GSG, nor any of its representatives shall be considered employees of the Township. The fees paid under this Agreement are professional consulting fees and not considered employee compensation. Accordingly, GSG team members will make their own schedules in fulfilling the requirements under this Agreement.
- 7. The Township agrees to hold Government Strategy Group harmless, defend and indemnify GSG and any of its team members, against any and all claims and actions resulting from the provision of our services.

AGREED TO AS OF THE DATE WRITTEN ABOVE:

TOWNSHIP OF DELRAN:

GOVERNMENT STRATEGY GROUP



Gary Catrambone, Mayor



Kenneth DeRoberts, CEO