

Nadine Drumgoole

From: noreply@civicplus.com
Sent: Thursday, August 18, 2022 3:49 PM
To: Evelyn Rosario; Nadine Drumgoole; Constantina Roditis; Rosa Tropea
Subject: Online Form Submittal: Open Public Records Act (OPRA) Request Form

This is an External Email

Open Public Records Act (OPRA) Request Form

Contact Information

Evelyn Rosario
Municipal Clerk
309 Main Street
Phone: 201-592-3500 Ext. 1505

Police Motor Vehicle Accident Reports Fax to Police Department Directly at 201-585-1632.

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information

First Name	Peter
Last Name	Liaskos
Email Address	peter.liaskos@gmail.com
Phone	2013157995
Fax	2019479667
Address	3 W. Railroad Avenue
City	Tenafly
State	NJ
Zip Code	07670
Preferred Delivery	Email

Under penalty of N.J.S.A.
2C:28-3, you must certify if
you have or have not been

I Have Not Been Convicted

BOROUGH CLERK
2022 AUG 19 A 8:48
RECEIVED

convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Dear Fort Lee Borough,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

1) ALL OPEN AND CLOSED CONSTRUCTION PERMITS FOR:

1500 PALISADE AVENUE, APT. 8C, FORT LEE, NJ

Block: 03253 Lot: 00001

THANK YOU.

Yours faithfully,

Peter

Deposits: The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the documents requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

Request for Records Under the Common Law

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the following box. A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed

Yes, I am also requesting the documents under common law.

by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure. Please set forth your interest in the subject matter contained in the requested material:

Realtor determining if there are open/closed permits on this contracted property.

Payment Information

Select Payment Method *Field not completed.*

Fees

- *Letter size pages: \$0.05 per page*
 - *Delivery: Delivery/postage fees additional depending upon delivery type*
 - *Extras: Special service charge dependent upon request*
 - *Legal size pages: \$0.07 per page*
 - *Other materials (CD, DVD, etc) - actual cost of material*
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Additional Information

1. All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.
2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47: 1A-5.g. The seven business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of the Borough of Fort Lee, that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5.h.
3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to the Borough of Fort Lee.
5. You may be charged a 50% or other deposit when a request for copies exceeds \$25. The Borough of Fort Lee custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5 require a deposit of 100% of estimated fees.
6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
7. By law, the Borough of Fort Lee must notify you that it grants or denies a request for access to government records within seven business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven business days after receipt of the request when the record can be made available and the estimated cost for reproduction.
8. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
9. If the Borough of Fort Lee is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the agency custodian of records fails to respond to you within seven business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfulfilled within the seven business days required by law, you have a right to challenge the decision by the Borough of Fort Lee to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the

GRC by toll-free telephone at 866-850-0511, by email, on their website or by mail at:
P.O. Box 819
Trenton, NJ, 08625

The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

12. Information provided on this form may be subject to disclosure under the Open Public Records Act.

Agency Use Only

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Estimated Delivery Cost	Field not completed.
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Estimated Extra Cost	Field not completed.
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Total Estimated Cost	Field not completed.
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Deposit Amount	Field not completed.
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Estimated Balance	Field not completed.
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Deposit Date	Field not completed.
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Disposition Notes	Field not completed.
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In Progress - Open	Field not completed.
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Denied - Closed	Field not completed.
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Filled - Closed	Field not completed.
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Partial - Closed	Field not completed.
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Tracking Information

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Received Date	Field not completed.
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Ready Date	Field not completed.
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Final Cost

Total	Field not completed.
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Deposit	<i>Field not completed.</i>
Balance Due	<i>Field not completed.</i>
Balance Paid	<i>Field not completed.</i>
Custodian Signature	<i>Field not completed.</i>
Date	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)