

Plosia Cohen LLC
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United States
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Plosia Cohen LLC

Englishtown Borough
Christine Robbins
15 Main Street
Englishtown, NJ 07726

Balance \$5,760.00
Invoice # 53517
Invoice Date December 4, 2023
Payment Terms Net 30
Due Date January 03, 2024

Englishtown Borough

For services rendered between
November 01, 2023 and December 04, 2023

Time Entries

Date	EE	Activity	Description	Rate	Hours	Line Total
11/01/2023	JC	General	Review/analyze file regarding cemetery land and dispute regarding boundary lines and conduct associated legal research and analysis; draft/revise email correspondence with tax appeal litigant (Robbins) regarding credit process; conduct research regarding tax collection impact of failure to properly designate cemetery plot in accordance with 2001 conveyance; review/analyze correspondence with PBA union.	\$170.00	3.40	\$578.00
11/02/2023	JC	General	Review and analyze email resignation from Jim Mastrokalos regarding conflict and potential resignation; legal research employment history of McCarthy pertinent to inquiries from litigation attorney; answer client questions regarding zoning issues.	\$170.00	1.30	\$221.00
11/03/2023	JC	General	Review/analyze emails from PBA regarding negotiations status; draft/review email correspondence with clerk and bond attorney regarding issue; confer with tax collector regarding outstanding matters; draft/revise email correspondence with Francisco attorney as to counsel fee issue and invoices.	\$170.00	2.10	\$357.00
11/06/2023	JC	General	Review/analyze correspondence from Jim Mastrokalos to Eric Mann regarding resignation and proposed shared services agreement with Freehold Township; research legal procedures for such an arrangement; confer with tax assessor and Mayor regarding cemetery lot and implausibility of suggested quitclaim deed.	\$170.00	2.20	\$374.00
11/07/2023	JP	General	Legal research State Court cases re ability of public entity to compel an attorney to appear before it in executive session.	\$170.00	1.10	\$187.00

11/07/2023	JC	General	Review and execute bond closing documents.	\$170.00	0.20	\$34.00
11/09/2023	JP	General	Review decision and Order from GRC in "anonymous requester" case; draft and review "compliance" letter to GRC; draft and review correspondence to client re GRC decision and Order.	\$170.00	1.10	\$187.00
11/10/2023	JC	General	Review/analyze email from mayor regarding treatment plan SSA and conduct related research.	\$170.00	0.80	\$136.00
11/13/2023	JC	General	Meet with Police Committee regarding Chief of Police MVA situation and file report with Prosecutor's Office pursuant to IA policies and procedures; attend meeting at J. Youssouf's office to obtain Borough's files and conduct review of same.	\$170.00	2.50	\$425.00
11/15/2023	JC	General	Communicate telephonically with Det. Washburne from Prosecutor's Office regarding Cooke situation; Review/analyze email from Washburne with copy of Manalapan police report; communicate with clients regarding same and conduct follow up legal research regarding any remaining steps; communicate with Councilmembers regarding potential insubordination involving DPW employee; research vacation day statute that arose in Chief of Police contract negotiations.	\$170.00	4.10	\$697.00
11/16/2023	CPP	General	Format, proofread and prepare final revisions on Borough Employee Rice Notice and submit for attorney review.	\$90.00	0.80	\$72.00
11/16/2023	JP	General	Legal research New Jersey statutes limiting accrual of vacation time by public employees; draft and review memorandum re legal conclusions as to "accrual of vacation time" issue.	\$170.00	1.10	\$187.00
11/16/2023	JC	General	Communicate with client regarding Rice notice for DPW employee and forward same to client; review/analyze emails and data produced from Freehold IT in response to email correspondence.	\$170.00	1.80	\$306.00
11/17/2023	JC	General	Review/analyze nepotism policy and case law concerning matters involving Mayor and Mike Reynolds and comments to supervising Councilmember.	\$170.00	1.50	\$255.00
11/20/2023	JC	General	Prepare for and attend Council meeting.	\$170.00	3.10	\$527.00
11/28/2023	JC	General	Communicate with counsel in Francisco litigation regarding settlement contribution; draft/revise written reprimand for DPW employee; review censure resolution prepared by clerk and communicate with her regarding proposed changes; draft/review correspondence and review PBA agreement regarding vacation carryover from 2023-2024 and procedure for same.	\$170.00	3.30	\$561.00
11/29/2023	JC	General	Review/analyze PBA counterproposals and discuss with negotiating committee each counterproposal and their negotiability; review/analyze statutory scheme regarding lead abatement to determine necessary course of action.	\$170.00	2.10	\$357.00
11/30/2023	JP	General	Review Administrative Code provisions re obligation of municipality to conduct lead-based paint inspections of residential housing.	\$170.00	0.90	\$153.00
11/30/2023	JC	General	Communicate with Freehold Township attorney regarding water services shared services' agreement; edit/modify agreement's notice provisions and forward to attorney's attention.	\$170.00	0.80	\$136.00

Totals: **34.20** **\$5,750.00**

Expenses

Date	EE	Activity	Description	Cost	Quantity	Line Total
11/18/2023	CPP	Printing	Agenda printing	\$0.10	39.0	\$3.90
11/20/2023	CPP	Printing	61 Pages printed B&W	\$0.10	61.0	\$6.10

Expense Total: **\$10.00**

Time Entry Sub-Total:	\$5,750.00
Expense Sub-Total:	\$10.00
Sub-Total:	\$5,760.00
Total:	\$5,760.00
Amount Paid:	\$0.00
Balance Due:	\$5,760.00