Payment Voucher

THIS P.O.# MUST APPEAR ON ALL VOUCHERS, CORRESPONDENCE, INVOICE, SHIPMENTS, ETC.	29848

TOWNSHIP OF NEPTUNE
25 Neptune Boulevard
PO Box 1125
Neptune NJ 07753
(732) 988-5200
FAX: 732-988-6075
TAX ID: 21-6000916

PO DATE	CONTRACT NO.
02/21/2020	LEGAL
REQ NO.	**DEPARTMENT**
30513	FINANCE

VENDOR
8907
INGLESINO, WEBSTER,WYCISKOLO, TAYLO
600 PARSIPPANY RD.
SUITE 204
PARSIPPANY NJ 07054

SHIP TO
STEPHANIE OPPEGAARD
TOWNSHIP OF NEPTUNE
25 NEPTUNE BOULEVARD
NEPTUNE NJ 07753

DESCRIPTION / SPECIAL INSTRUCTIONS

ACCOUNT	QUANTITY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
0120120155027	1.000		*Legal Services* EMPLOYEE INVESTIGATION INV# 39674	6495.900	6,495.90
			PO Total		6,495.90

Approved for Payment

S Oppegaard 3/9/2020
Department DATE

Robert Lane 3/21/20
Committee DATE

All vendors are required to comply with NJSA 52:32-44, NJ Business Registration Certificate program. Information available by calling 609-292-9292

CERTIFICATION OF FUNDS

Edward Hudson

VENDOR'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

x See Attached

Vendor sign here DATE

PURCHASE ORDER

THIS P.O. # MUST APPEAR ON ALL VOUCHERS, CORRESPONDENCE INVOICES, SHIPMENTS, ETC. | 29848

DATE: 02/21/2020 CONTRACT #LEGAL
FINANCE Requisition # 30513

TAX EXEMPT FEDERAL I.D.# 21-6000916

BILL TO

TOWNSHIP OF NEPTUNE
P.O. BOX 1125, 25 NEPTUNE BLVD.
NEPTUNE, NJ 07754-1125
TEL: (732) 988-5200 / FAX: 732-988-6075

VENDOR

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STEPHANIE OPPEGAARD
TOWNSHIP OF NEPTUNE
25 NEPTUNE BOULEVARD
NEPTUNE NJ 07753

SPECIAL INSTRUCTIONS

ACCOUNT NO.	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
0120120155027	1.000		*Legal Services* EMPLOYEE INVESTIGATION	10000.000	10,000.00
			PO Total	PURCHASE ORDER TOTAL→	10,000.00

DEPARTMENTAL CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

SIGNATURE TITLE DATE

EXAMINED AND APPROVED FOR PAYMENT

DEPARTMENT CHAIRPERSON / ADMINISTRATOR

DO NOT ACCEPT THIS ORDER UNLESS SIGNED BELOW

FUNDS AVAILABLE

Edward J. Hudson

CHEIF FINANCIAL OFFICER/PURCHASING AGENT

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons with the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

X [signature] Attorney 3/2/20
VENDOR SIGN HERE OFFICIAL POSITION DATE

VOUCHER - SIGN AT (X) AND RETURN FOR PAYMENT

Inglesino, Webster, Wyciskala & Taylor, LLC
600 Parsippany Road, Ste 204
Parsippany, NJ 07054

Ph: 973-947-7111
Fax: 973-887-2700

Township of Neptune
Edward Hudson, Assistant CFO
25 Neptune Boulevard
Neptune, NJ 07754
Attn:

March 1, 2020
File #: 1923-001
Inv #: 39674

RE: Neptune Investigation [redacted]

HOURLY CHARGES:

DATE	DESCRIPTION	HOURS	RATE	AMOUNT	LAWYER
Feb-05-20	Review documents [redacted]	1.10	$150.00	165.00	EO
Feb-07-20	Telephone conference with [redacted] re [redacted]	0.30	$150.00	45.00	EO
Feb-10-20	Prepare [redacted]	0.50	$150.00	75.00	EO
	Review documents and prepare [redacted]; prepare letter to [redacted] re [redacted]	2.30	$150.00	345.00	EO
	Complete [redacted]	1.80	$150.00	270.00	EO
	Conferences with [redacted] regarding [redacted]; Review [redacted]	0.80	$150.00	120.00	JAM
Feb-12-20	Review [redacted]; Research regarding [redacted]; Follow up with [redacted]	1.00	$150.00	150.00	JAM
Feb-13-20	Prepare outline [redacted]	1.00	$150.00	150.00	EO
Feb-14-20	Interview [redacted] (9:00 A.M. to 7:00 P.M.)	10.50	$150.00	1,575.00	EO
	Conferences with [redacted]	0.50	$150.00	75.00	JAM
Feb-15-20	Review [redacted]; E-mails with [redacted]	0.30	$150.00	45.00	JAM

Feb-18-20	Legal Research re [redacted]	0.70	$150.00	105.00	EO
	Review research and interview notes; Conferences with [redacted]	0.50	$150.00	75.00	JAM
Feb-20-20	Review and revise notes	1.20	$150.00	180.00	EO
	Review legal research re [redacted]	1.00	$150.00	150.00	EO
Feb-21-20	Review notes and documents [redacted]; prepare [redacted]	3.30	$150.00	495.00	EO
	Prepare [redacted]	0.30	$150.00	45.00	EO
	Send email message to [redacted] to [redacted]	0.20	$150.00	30.00	EO
	Review [redacted]; Conferences with [redacted]	0.50	$150.00	75.00	JAM
	Reviewing case law, statutes, and secondary sources [redacted]	3.00	$150.00	450.00	GKS
Feb-25-20	Review and respond to email from [redacted] re [redacted]	0.30	$150.00	45.00	EO
	Review correspondence; Conference with [redacted] regarding [redacted]	0.50	$150.00	75.00	JAM
Feb-26-20	Review and respond to [redacted] email re [redacted]	0.10	$150.00	15.00	EO
	Prepare email to [redacted] re [redacted]	0.20	$150.00	30.00	EO
Feb-27-20	Draft Interrogatories [redacted]	6.00	$150.00	900.00	EO
Feb-28-20	Travel; attend interviews [redacted]	5.00	$150.00	750.00	EO

TASK SUMMARY:

TASK	DESCRIPTION	HOURS

BW	Billable Work (other)	42.90	
	Total Fees	42.90	$6,435.00

DISBURSEMENTS

Copy/Print/Scan B&W	60.10
Postage	0.80
Totals	$60.90

Current Fees & Disbursements	**$6,495.90**
Previous Balance	
Retainers Applied	
TOTAL BALANCE NOW DUE	**$6,495.90**

TAX ID Number [redacted]

Township of Neptune
Edward Hudson, Assistant CFO
25 Neptune Boulevard
Neptune, NJ 07754

March 1, 2020
File #: 1923-001
Inv #: 39674

RE: Neptune Investigation [redacted]

Inglesino, Webster, Wyciskala & Taylor, LLC
Attn: Accounts Receivable
600 Parsippany Road, Ste 204
Parsippany, NJ 07054

REMITTANCE ADVICE

Please return this form with your payment

TOTAL BALANCE NOW DUE **$6,495.90**

The firm of Inglesino, Webster, Wyciskala & Taylor, LLC (Firm) accepts payment by credit card. There will be a service charge of 2.5% when using your credit card.

I authorize the Firm to charge the amount of $______________ +2.5% on my credit card.

Credit card type: ______Visa ______MasterCard______Discover______AmEx

Credit Card number ______________________________ Verification code: ___________

Name as appears on card: ______________________________ Exp. Date: ______________

Billing address (must be provided):______________________________

Phone: ______________

If, after a payment by credit card, you later dispute the charges, unless prohibited by law, you hereby agree not to cancel, revoke, charge back or dispute any previously entered charge on your credit card. If you do so, and it is later determined that the charge was properly authorized, you agree to pay all out-of-pocket fees and costs incurred by the Firm as a result of the improper cancellation, revocation, charge back or dispute.

Cardholder Signature: ______________________________ Date: ______________

You may return this form via fax to (973) 887-2700 or via email to payments@iwwt.law

TERMS: DUE UPON RECEIPT

Payment Voucher

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TOWNSHIP OF NEPTUNE
25 Neptune Boulevard
PO Box 1125
Neptune NJ 07753
(732) 988-5200
FAX: 732-988-6075
TAX ID: 21-6000916

PO DATE	CONTRACT NO.
02/21/2020	LEGAL

REQ NO.	DEPARTMENT
30513	FINANCE

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8907
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600 PARSIPPANY RD.
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SHIP TO
STEPHANIE OPPEGAARD
TOWNSHIP OF NEPTUNE
25 NEPTUNE BOULEVARD
NEPTUNE NJ 07753

DESCRIPTION / SPECIAL INSTRUCTIONS

ACCOUNT	QUANTITY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
0120120155027	1.000		*Legal Services* EMPLOYEE INVESTIGATION INV# 40100	3469.240	3,469.24
			PO Total		3,469.24

Approved for Payment

S Oppegaard HR 4/13/20
Department DATE

Robert Lore 4/25/20
Committee DATE

All vendors are required to comply with NJSA 52:32-44, NJ Business Registration Certificate program. Information available by calling 609-292-9292

CERTIFICATION OF FUNDS

Edward Hudson

VENDOR'S CERTIFICATION & DECLARATION

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x See attached

Vendor sign here DATE

PURCHASE ORDER

THIS P.O. # MUST APPEAR ON ALL VOUCHERS, CORRESPONDENCE INVOICES, SHIPMENTS, ETC. 29848

BILL TO

TOWNSHIP OF NEPTUNE
P.O. BOX 1125, 25 NEPTUNE BLVD.
NEPTUNE, NJ 07754-1125
TEL: (732) 988-5200 / FAX: 732-988-6075

DATE: 02/21/2020 CONTRACT #LEGAL
FINANCE Requisition # 30513

TAX EXEMPT FEDERAL I.D.# 21-6000916

VENDOR

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NEPTUNE NJ 07753

SPECIAL INSTRUCTIONS

ACCOUNT NO.	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
0120120155027	1.000		*Legal Services* EMPLOYEE INVESTIGATION	10000.000	10,000.00
			PO Total	PURCHASE ORDER TOTAL	10,000.00

DEPARTMENTAL CERTIFICATION

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SIGNATURE TITLE DATE

EXAMINED AND APPROVED FOR PAYMENT

DEPARTMENT CHAIRPERSON / ADMINISTRATOR

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X [signature] Attorney 3/2/20

VENDOR SIGN HERE OFFICIAL POSITION DATE

DO NOT ACCEPT THIS ORDER UNLESS SIGNED BELOW

FUNDS AVAILABLE

Edward Hudson

CHEIF FINANCIAL OFFICER/PURCHASING AGENT

VOUCHER - SIGN AT (X) AND RETURN FOR PAYMENT

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600 Parsippany Road, Ste 204
Parsippany, NJ 07054

Ph: 973-947-7111
Fax: 973-887-2700

29848

Township of Neptune

Edward Hudson, Assistant CFO
25 Neptune Boulevard
Neptune, NJ 07754
Attn:

April 1, 2020
File #: 1923-001
Inv #: 40100

RE: Neptune Investigation [redacted]

HOURLY CHARGES:

DATE	DESCRIPTION	HOURS	RATE	AMOUNT	LAWYER
Mar-02-20	Prepare interrogatories [redacted]; review documents	6.30	$150.00	945.00	EO
	Conferences with [redacted] regarding [redacted]	0.50	$150.00	75.00	JAM
Mar-03-20	E-mails with [redacted]; Follow up with [redacted]	0.50	$150.00	75.00	JAM
Mar-10-20	Conferences with [redacted] regarding [redacted]	0.30	$150.00	45.00	JAM
Mar-11-20	Review email [redacted]	0.90	$150.00	135.00	EO
Mar-12-20	Receive and respond to [redacted] message [redacted]; prepare email to [redacted]; TC to [redacted]	0.30	$150.00	45.00	EO
	Conferences with [redacted] regarding [redacted]	0.40	$150.00	60.00	JAM
Mar-13-20	Attend and interview [redacted]	4.00	$150.00	600.00	EO
Mar-16-20	TC from Mr. Celli	0.30	$150.00	45.00	EO
	Research regarding [redacted]; Conference with [redacted]	0.50	$150.00	75.00	JAM
Mar-17-20	Prepare letter to Mr. Celli	0.70	$150.00	105.00	EO

Mar-18-20	TC to Mr. Celli	0.10	$150.00	15.00	EO
	Review correspondence and memorandum; Conference with [redacted]	0.50	$150.00	75.00	JAM
Mar-20-20	TC to Mr. Celli; prepare letter to MR. Celli	0.30	$150.00	45.00	EO
	Legal Research [redacted]	1.90	$150.00	285.00	EO
	Review correspondence; Conference with [redacted]	0.30	$150.00	45.00	JAM
Mar-23-20	Review complainant's documents	1.50	$150.00	225.00	EO
	Prepare [redacted]	1.00	$150.00	150.00	EO

TASK SUMMARY:

TASK	DESCRIPTION	HOURS	
BW	Billable Work (other)	20.70	
	Total Fees	20.70	$3,105.00

DISBURSEMENTS

	Copy/Print/Scan B&W	24.70
Mar-12-20	Legal Research	275.79
Mar-16-20	Federal Express 3/02/2020	63.75
	Totals	$364.24

Current Fees & Disbursements **$3,469.24**

Previous Balance

6,495.90

Retainers Applied

Payment Details

Apr-01-20	For Services Rendered	6,495.90
	Total Payments	**$6,495.90**

TOTAL BALANCE NOW DUE **$3,469.24**

TAX ID Number [redacted]

Township of Neptune

Edward Hudson, Assistant CFO
25 Neptune Boulevard
Neptune, NJ 07754

April 1, 2020

File #: 1923-001

Inv #: 40100

RE: Neptune Investigation [redacted]

Inglesino, Webster, Wyciskala & Taylor, LLC

Attn: Accounts Receivable

600 Parsippany Road, Ste 204
Parsippany, NJ 07054

REMITTANCE ADVICE

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TOTAL BALANCE NOW DUE **$3,469.24**

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I authorize the Firm to charge the amount of $_______________ +2.5% on my credit card.

Credit card type: ______Visa ______MasterCard______Discover______AmEx

Credit Card number ____ Verification code: ___________

Name as appears on card: ____ Exp. Date: _________________

Billing address (must be provided):____

Phone: _________________________

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