

Township of Egg Harbor

Closed Session Minutes

Meeting of December 15, 2021

Egg Harbor Township Municipal Building

H. Robert Switzer Court Room

Pursuant to Resolution No. 588-2021

Mayor Hodson called the closed session to order at 6:38 p.m. Present were Committee Members Cafero, Ellis, O'Donoghue, Deputy Mayor Pfrommer, Mayor Hodson, Township Administrator Markulic, Township Solicitor Friedman and Township Clerk Tedesco.

LEGAL

EHTLEAP President Edward Bertino was in attendance for the following topic of discussion.

MK BETTERMENT LEASE

EHTLEAP President Bertino advised the LEAP organization needs a base of operation and on behalf of their Board of Directors they are requesting to utilize the MK Betterment property at 6 Atlas Lane. President Bertino said he understands the township has concerns over authorizing a long-term lease and that the organization is open to other arrangements. The EHTLEAP is also willing to make improvements at this location utilizing licensed contractors and at their expense. Solicitor Friedman suggested the organization apply for a Use of Facility through the Recreation Commission. However, he cautioned that since this property will be utilized by the public, an exclusive use of the facility by one organization would be problematic. A lengthy discussion followed including the need to determine insurance requirements for any improvements made by contractors, access to the facility by other groups, the need to staff the building when open and other potential locations. Deputy Mayor Pfrommer suggested that EHTLEAP conduct meetings at the Community Center until they apply and receive approval of a Use of Facility for 6 Atlas Lane. Township Committee supported a Use of Facility request for the next year without issues to other groups due to ongoing improvements at this location. Also, the township will need to confirm insurance requirements before any improvements can be made at the building at 6 Atlas Lane. President Bertino advised that he would apply for a Use of Facility and Administrator Markulic said that she would inform Recreation that the Township Committee supports a Use of Facility application from EHTLEAP.

EHTLEAP President Bertino left the meeting at 7:22 p.m.

PUBLIC WORKS LABORERS

Administrator Markulic asked Township Committee if they had any objections to the hiring of three (3) laborers in the Department of Public Works. Township Committee had no objections to this request.

TAX ASSESSOR

Administrator Markulic said Deputy Tax Assessor Simpkins has advised her that she feels that the office is understaffed and that she does not have sufficient time to train Assessor Donnelly during the part-time hours that she works. Administrator Markulic recommended hiring a third party consulting company to assess the office needs. Township Committee expressed no objections.

DISPATCH SCHEDULE

Township Administrator Markulic said that the Police and Dispatcher over-time schedules differ and that she is working to establish an amenable schedule for the dispatchers. Administrator Markulic said that alternatively, there may be a need to hire additional dispatchers or to pay over-time.

HABITAT FOR HUMANITY

Township Administrator Markulic said Habitat for Humanity has requested a donation of land from the township and she advised that there is property available. Township Committee stated they did not have any objections to this request.

LEGAL

FIRE TRUCK FROM SCULLVILLE VOLUNTEER FIRE CO.

Township Administrator Markulic said that Scullville Volunteer Fire Company will be acquiring a new fire truck shortly. They have requested that the township authorize the transfer of the 1993 KME Tanker used by the Fire Department so that they could sell this vehicle and utilize the proceeds to purchase equipment for the new fire truck. Township Committee had no objections to this request.

BOARD OF EDUCATION – SHARED SERVICES

Township Administrator Markulic advised that she and Deputy Administrator Mayfield recently met with EHT High School Superintendent Gruccio and Business Administrator Anaya to discuss multiple school related issues. Superintendent Gruccio and Business Administrator Anaya asked if the township would be interested in sharing use of their fields which would require the township to purchase lights and nets for certain fields. Following a brief discussion, Township Committee authorized Administrator Markulic to explore this request and its potential benefit to the township.

PERSONNEL

IN REM FORECLOSURE HIRING OF A PROFESSIONAL

Administrator Markulic distributed a list of professionals who submitted a Request for Proposal for the year 2022. Township Committee had no objections to the list as presented.

LEGAL

COAH

Solicitor Friedman advised that he recently met with COAH Attorney Nolan regarding the township's Affordable Housing obligations. Attorney Nolan advised that the township needs to encourage other development in order to meet our 2nd and 3rd round obligations. Solicitor Friedman then provided a background on the Pultey Homes approval from 2008 to current. Mr. Friedman explained that D.R. Horton subsequently acquired this project. They have proposed substantial changes to the original approvals which may have expired. Solicitor Friedman advised that he is consulting with Attorney Ridgway and will report on their findings.

There being no further business, motion Pfrommer second Cafero, the meeting was reconvened to the public session at 8:02 p.m. All members present voted in the affirmative.

Eileen M. Tedesco, RMC

Eileen M. Tedesco, RMC
Township Clerk

These minutes approved at the February 2, 2022
Township Committee meeting.

Township of Egg Harbor

Closed Session Minutes

Meeting of November 23, 2021

Egg Harbor Township Municipal Building

H. Robert Switzer Court Room

Pursuant to Resolution No. 553-2021

Mayor Hodson called the closed session to order at 6:40 p.m. Present were Committee Members Cafero, Ellis, Deputy Mayor Pfrommer, Mayor Hodson, Township Administrator Markulic, Deputy Township Administrator Mayfield, Township Solicitor Friedman, Committeeman-Elect O'Donoghue and Deputy Township Clerk Hughes.

LEGAL

Central Municipal Court System Hold Harmless Agreement

Solicitor Friedman referred to Atlantic County's request to temporarily use our court room, as discussed at the November 17, 2021 Special Township Committee Meeting, and indicated that he is in receipt of the hold harmless from County Counsel Ferguson. Solicitor Friedman said the agreement is generic in wording; Atlantic County will defend and compensate the Township from and against any and all claims, losses, damage, injury, and demands, causes of action and/or lawsuits and liability arising in connection with the Central Municipal Court System. The governing body had no objection to Solicitor Friedman entering into a hold harmless agreement on the Township's behalf.

There being no further business, motion Cafero second Pfrommer, the meeting was reconvened to the public session at 6:46 p.m. All members present voted in the affirmative.


Janice F. Hughes, RMC
Deputy Township Clerk

These minutes approved at the December 15, 2021
Township Committee meeting.

Township of Egg Harbor

Closed Session Minutes

Meeting of November 10, 2021

Egg Harbor Township Municipal Building

H. Robert Switzer Court Room

Pursuant to Resolution No. 530-2021

Mayor Hodson called the closed session to order at 6:17 p.m. Present were Committee Members Cafero, Ellis, Parker, Deputy Mayor Pfrommer, Mayor Hodson, Committeeman-elect O'Donoghue, Township Administrator Markulic, Township Solicitor Friedman, and Township Clerk Tedesco.

PERSONNEL

EMT Part-Time Hourly Rate

Mayor Hodson stated the township needs to offer a more competitive pay rate for EMT's in order to attain sufficient staffing levels. Administrator Markulic echoed Mayor Hodson's comments and advised that four (4) full-time EMT's can be appointed effective January 1, 2022. These employees will be paid through the American Rescue Plan until tax funds are available. Solicitor Friedman provided an overview on the status of the case regarding untimely filing of state reporting requirements by the Ambulance Squad. Administrator Markulic advised that Deputy Administrator Mayfield is currently working on establishing a procedure for the EMT's.

Appointment of Board Members 2022

Township Committee advised that they are still considering board appointments and asked that this matter be listed for discussion at the next regularly scheduled Township Committee meeting.

Clerk II, Department of Public Works

Administrator Markulic circulated a memo from Public Works Director Simerson requesting the establishment of a second Clerk II position which if approved, would elevate Clerk I Kalman's position. Township Committee questioned the need for two (2) Clerk II positions and advised they will reconsider this request at a later date.

Chief of Police Contract

Administrator Markulic said that it came to her attention shortly after Police Chief Hughes was appointed that historically there is a ten (10) percent differential between the Police Chief's salary and the Captain's salaries. Currently, there is less than a ten (10) percent difference in these salaries. Township Committee agreed that Chief Hughes is entitled to the ten (10) percent salary differential and directed Administrator Markulic to provide for the additional compensation in the 2022 budget.

Municipal Alliance Position Stipend

Administrator Markulic advised CFO McIver received a telephone call from the County Municipal Alliance Coordinator inquiring if the township provides a stipend to Dena Danz as the township's Municipal Alliance Coordinator. The County Municipal Alliance Coordinator advised that some municipalities pay a stipend up to \$2,200 for this position. A brief discussion followed and Administrator Markulic was requested to research other potential coordinator positions and to report back for further discussion at a later date.

Zoning Officer Position

Administrator Markulic stated Construction Official Naticchione interviewed three (3) individuals for the position of Zoning Officer. Mr. Naticchione said there are two (2) viable candidates and he recommended Sarah Schaffer to fill this position. Township Committee requested Administrator Markulic to interview the top two (2) candidates and expressed no objection if she is also in agreement with Mr. Naticchione's recommendation.

Administrator Markulic stated Court Personnel transfers will be discussed later in the meeting as Committeeman Cafero will need to recuse himself from that discussion.

LEGAL

Burgan Litigation

Administrator Markulic reported Cherie Burgan has amended her complaint to include the recent interview process for the position of Police Captain. Ms. Markulic further advised that she has provided the appropriate documentation to Attorney Vanessa James, Barker Law firm who represents the township's interest in this litigation.

Opioid Settlement

Administrator Markulic referred to her memo regarding the township's ability to join in on an Opioid Settlement. Mrs. Markulic said that she is familiar with the submission criteria and will move forward with the registration process.

MK Betterment Lease

Administrator Markulic advised that Officer Bertino on behalf of LEAP has requested a lease for the use of the MK Betterment facility. A general discussion ensued regarding entering into a lease versus the filing of a Use of Facility. Issues to be considered include community access to this building, terms of a Use of Facility request, access restrictions, potential improvements and liability concerns. Township Committee requested that Officer Bertino be invited into a work session to discuss his request further.

County Municipal Court

Administrator Markulic stated the county is still working on issues for the January 1, 2022 implementation of the Central Municipal Court of Atlantic County. A general discussion followed on the terms of the agreement, security concerns, a possible delay in the implementation of the Central Municipal Court of Atlantic County and the potential withdraw of municipalities from the existing contract. Township Committee requested a Special Meeting with County Counsel Ferguson and Judge Sandson on Wednesday, November 17, 2021 to discuss the establishment of the Central Municipal Court of Atlantic County.

Seaview Harbor Litigation

Solicitor Friedman reported that he argued this case before the Appellate Division on November 2, 2021. Solicitor Friedman stated that he feels the outcome will be favorable and he anticipates a decision from the court within six (6) weeks.

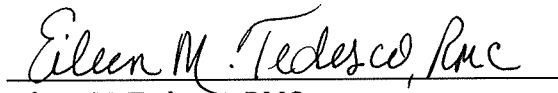
PERSONNEL

Committeeman Cafero left the room, 7:45 p.m., for the following topic of discussion.

Court Personnel Transfers

Administrator Markulic reported that there are currently clerical openings in Code Enforcement, Police Records and Recreation. Ms. Markulic explained that there are three (3) clerks in Municipal Court who will be in a position to transfer in-house with the closure of our Municipal Court office at the end of the year. The two (2) senior clerks have requested to transfer to Code Enforcement and Administrator Markulic asked if the Township Committee had any objections to this request with the third clerk transferring to the Police Department. Township Committee had no objections.

There being no further business, motion Parker second Pfrommer, the meeting was reconvened to the public session at 8:55 p.m. All members present voted in the affirmative.


Eileen M. Tedesco, RMC
Township Clerk

*These minutes were approved at the
February 2, 2022 Township Committee meeting.*

*These minutes were approved at the
March 17, 2021 Township Committee*

Township of Egg Harbor

Closed Session Minutes

Meeting of October 20, 2021

Egg Harbor Township Municipal Building

H. Robert Switzer Court Room

Pursuant to Resolution No. 503-2021

Mayor Hodson called the closed session to order at 6:20 p.m. Present were Committee Members Cafero, Ellis, Parker, Deputy Mayor Pfrommer, Mayor Hodson, Township Administrator Markulic, Deputy Township Administrator Mayfield, Township Solicitor Friedman, and Deputy Township Clerk Hughes.

LEGAL

The governing body recessed, reconvening at 6:25 p.m. to the closed session.

Shared Dispatch Services

Administrator Markulic referred to our current shared service agreements with the City of Northfield and the City of Linwood for dispatch services and indicated that the agreements are due to expire December 31st. The current agreement includes a 2.9% increase annually. Other than rounding the percentage up to 3.0% no other changes are foreseen. Ms. Markulic will discuss the renewal with both municipalities, Chief of Police Hughes and Dispatch Supervisor Cochrane. Township Committee authorized Township Administrator Markulic to proceed with the renewal process.

PERSONNEL

Committeeman Cafero left the room, 6:30 p.m., for this topic of discussion.

Additional Clerk I

Administrator Markulic and the governing body discussed four (4) clerical positions that will be available; two (2) in Inspections/Zoning, one (1) in Police Records and one (1) in either Recreation or Public Works. These positions will create an opportunity for the existing Clerk I's in the Municipal Court to fill upon the disbanding of our court early next year, without bumping. Ms. Markulic requested the governing body to choose which department between Public Works and Parks and Recreation necessitate a Clerk I position. All present voted, Parks and Recreation.

Committeeman Cafero returned to the room, 6:35 p.m.

During the vote to reconvene to the public session, Shawn O'Brien appeared unannounced to retrieve his cell phone from the room. Committee members voiced a concern about recording the closed session portion of the meeting on the cell phone left behind.

There being no further business, motion Parker second Pfrommer, the meeting was reconvened to the public session at 6:36 p.m. All members present voted in the affirmative.

Township of Egg Harbor

Closed Session Minutes

Meeting of October 5, 2021

Egg Harbor Township Municipal Building

H. Robert Switzer Court Room

Pursuant to Resolution No. 477-2021

Mayor Hodson called the closed session to order at 6:56 p.m. Present were Committee Members Cafero, Ellis, Parker, Deputy Mayor Pfrommer, Mayor Hodson, Township Administrator Markulic, Township Solicitor Friedman, and Township Clerk Tedesco.

PERSONNEL

FIRE OFFICIAL

Administrator Markulic announced Fire Official Donald Stauffer will be retiring at the end of the year and advised that Brian Cummins has been recommended to fill Mr. Stauffer's position effective November 15, 2021. Ms. Markulic also advised that if the Township Committee does not have any objection to this appointment, then Mr. Cummins would subsequently be appointed to fill the unexpired term of Mr. Stauffer as the Fire Official and Fire Sub-Code Official effective January 2, 2022. Township Committee had no objection to this recommendation.

PBA Contract Negotiations

Administrator Markulic reported that Resolution No. 461 voted on earlier this evening authorized execution of a Memorandum of Agreement with the PBA Local 77. This agreement was negotiated in order to have a valid contract in place while the successor contract is negotiated. The current contract has now been extended through December 31, 2022 with a two (2) percent raise in 2021 and 2022. The successor contract will be for a period of four (4) years.

Captains Promotion

Administrator Markulic recommended that all those who hold the position of Captain should receive the same salary as they each have equal responsibility. Ms. Markulic also advised that based on the recent interviews, a resolution will be listed at the October 20, 2021 Township Committee promoting Michael Finnerty and Heath Per to the position of Police Captain effective November 1, 2021. Administrator Markulic said that she will be discussing the plan for Sergeant Promotion's with Police Chief Hughes and will report back to Township Committee.

Court Personnel

Administrator Markulic referred to her memo to Township Committee and advised that she has met with our Labor Attorney and the Teamster's representative and discussed possible lay-off's due to the county taking over Municipal Court. All parties agreed that it would best to offer the court clerical personnel four (4) positions which need to be filled opposed to through bumping rights. The positions include one (1) in Police Records, two (2) in Code Enforcement and one (1) in either Recreation or the Department of Public Works. Township Committee agreed to this arrangement and said that they would like to see the two (2) Deputy Court Administrators offered positions with Atlantic County Court. There was a brief discussion on projected savings by joining the county court services. Administrator Markulic concluded the discussion by stating that she will speak with our clerical Court personnel about the open positions.

LEGAL

Dagit Litigation

Solicitor Friedman provided a status update on the Dagit Litigation. Mr. Friedman advised that he filed a Motion for Summary Judgement yesterday. The trial date will be set for either December 5th or 6th, 2021. Mr. Friedman said that settlement negotiations ended with a request for \$45,000 which is well above the \$25,000 limit the Township Committee agreed upon. Solicitor Friedman said that he approached the Homeowner's Association to inquire if they would be agreeable to making a financial contribution towards settlement. The Homeowner's Association declined that suggestion.

PAL

Solicitor Friedman advised that he has been in discussions with PAL Director Tavarez concerning the PAL organizations current agreements with the township. Mr. Tavarez advised the PAL no longer requires the township's financial support and that he would like to see a transition away from current agreements. Solicitor Friedman stated that the property currently leased to PAL on Leap Street was purchased with Green Acres funding and he asked the Township Committee to consider appropriate ideas should the township take possession of this property.

Deputy Mayor Pfrommer asked if Little PAL Preschool has a timetable for their plans to relocate the preschool. Solicitor Friedman said that lease does not expire until the year 2025. However, the preschool may possibly be transferred to the PAL's Ridge Avenue location prior to the expiration of the lease. Mr. Friedman stated that he hopes to present a proposal that meets the Township Committee's goals for the properties currently leased to PAL.

Towing Contract

Solicitor Friedman reported that he presented a settlement proposal to Mr. Altobelli in which the tow contractor would be paid for all towed vehicles. He is currently awaiting Mr. Altobelli's response. Solicitor Friedman also advised that the Police Department has agreed to this proposal and Traffic Sergeant Graham recommended that the current Tow ordinance be amended to state that all tows are eligible to be charged.

Harbor Landings

Solicitor Friedman referred to a request from Attorney Greenberg representing Harbor Landings requesting a statement that their property is exempt from rent control. Solicitor Friedman said the developer has not followed the proper steps and that he has advised Attorney Greenberg to file a Declaratory Judgement with the courts. Mr. Friedman stated Attorney Greenberg also requested Rent Review Board Solicitor Steedle to proffer an opinion. Solicitor Steedle declined to respond as this is not a matter before the Rent Review Board.

There being no further business, motion Parker second Pfrommer, the meeting was reconvened to the public session at 7:32 p.m. All members present voted in the affirmative.


Eileen M. Tedesco, RMC
Township Clerk

*These minutes were approved at the
November 10, 2021 Township Committee meeting.*

Township of Egg Harbor

Closed Session Minutes

Special Meeting of September 22, 2021

Location: Mayor's Conference Room 108

Pursuant to Resolution No. 458

Mayor Hodson called the closed session to order at 3:43 p.m. Present were Committee Members Cafero, Ellis, Parker, Pfrommer, Mayor Hodson, Township Administrator Markulic and Township Clerk Tedesco.

PERSONNEL

Police Captain Interviews

The Township Committee together with Township Administrator Markulic interviewed Lieutenants Robert Gray, Michael Finnerty, Heath Per, Stephen Sluslarski and Cherie Burgan for the position of Police Captain. Each candidate was asked the same series of prepared questions concerning their education and work experience relating to their career in law enforcement.

At the conclusion of the interviews, Township Administrator Markulic instructed the Township Committee members to submit their score sheets to her by Friday, September 24, 2021. Administrator Markulic advised she will then tabulate the scores in order to determine the ranking of the candidates.

There being no further business, motion Pfrommer second Parker the meeting was reconvened to the public session at 8:55 p.m. All members present voted in the affirmative.


Eileen M. Tedesco, RMC
Township Clerk

*These minutes were approved at the
October 20, 2021 Township Committee meeting.*

Township of Egg Harbor

Closed Session Minutes

Meeting of September 15, 2021

Egg Harbor Township Municipal Building

H. Robert Switzer Court Room

Pursuant to Resolution No. 456-2021

Mayor Hodson called the closed session to order at 6:37 p.m. Present were Committee Members Cafero, Ellis, Deputy Mayor Pfrommer, Mayor Hodson, Township Administrator Markulic, and Township Clerk Tedesco.

The governing body recessed, reconvening at 6:45 p.m. to the closed session.

PERSONNEL

Deputy Administrator Position

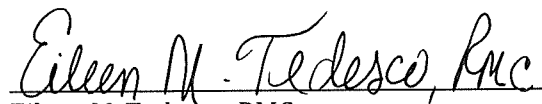
Administrator Markulic introduced Jeffrey Mayfield to the Township Committee. Prior to the start of the meeting, the Administrator had supplied the governing body with Mr. Mayfield's resume. Discussion ensued, specifically related to policies he has implemented in his career as Township Manager and Police Captain for Howell Township, salary, work schedule and travel distance. The Township Committee members were pleased with Mr. Mayfield's credentials and work history. They agreed to make him an offer of employment with a salary range of \$92,000 to \$95,000.

The meeting was moved to the Mayor's Conference Room for Police Captain Interviews.

Police Captain Interviews

Ms. Markulic provided the governing body with a spreadsheet detailing the work history of the five (5) eligible candidates to be interviewed for the position of Captain. Discussion followed regarding the 360 interview process. The interviews are scheduled for Wednesday, September 22nd and will begin at 3:30 p.m. and each candidate will be afforded one (1) hour for their interview.

There being no further business, motion Pfrommer second Cafero, the meeting was reconvened to the public session at 8:08 p.m. All members present voted in the affirmative.


Eileen M. Tedesco, RMC
Township Clerk

These minutes approved at the October 6,
2021 Township Committee meeting.

Township of Egg Harbor

Closed Session Minutes

Meeting of September 1, 2021

Egg Harbor Township Municipal Building

H. Robert Switzer Court Room

Pursuant to Resolution No. 443-2021

Mayor Hodson called the closed session to order at 6:02 p.m. Present were Committee Members Cafero, Ellis, Parker, Deputy Mayor Pfrommer, Mayor Hodson, Township Administrator Markulic, Township Solicitor Friedman, and Deputy Township Clerk Hughes.

The governing body recessed, reconvening at 6:08 p.m. to the closed session.

PERSONNEL

Deputy Administrator Position

Administrator Markulic introduced Stephanie Oppegaard to the Township Committee. Prior to the start of the meeting the Administrator had supplied the governing body with Ms. Oppegaard's resume and proposal for the position. Discussion ensued, specifically related to policies she has implemented in her current position as Human Resources Director for Neptune Township, salary, work schedule and travel distance.

EMS Personnel Status

Ambulance Services Director Higbee was called upon to explain the current status of EMS personnel. Mr. Higbee explained that he is at a very critical point, struggling to keep ambulances on the streets because his employees are part-timers with full-time jobs that take priority. His optimum goal is to have three (3) rigs running during the day and two (2) at night, since call volume goes down overnight. He said often he is running with just one (1) rig. Discussion followed on power trucks, revenue, current personnel and our contract with Somers Point. It was decided that this year's budget allows for four (4) full-time EMT positions and additional full-time positions will be included in the 2022 Budget.

Police Captain Interviews

Ms. Markulic provided the governing body with a sample packet of the interview process and explained the percentage breakdown that will be used. Discussion followed regarding the 360 interview process and whether or not to use seniority in the formula, as a tiebreaker. It was determined by a majority vote, not to use seniority as part of the promotion process; Cafero, Ellis and Parker voted no to using seniority in the promotional process. The governing body will hold interviews with the five (5) candidates, one (1) hour per person, starting at 3:00 p.m. on either Tuesday, September 21st or Wednesday, September 22nd.

LEGAL

EHT v Dagit

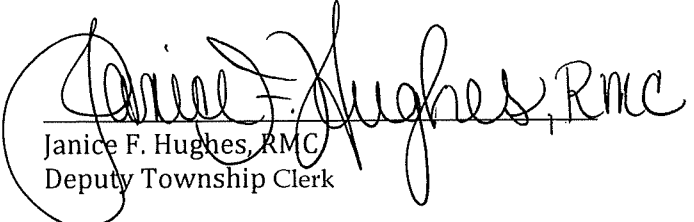
Solicitor Friedman provided an update on the matter and explained that he and former Township Administrator recently attended Arbitration. Discussion followed regarding compensation, reduction in dock size or removal of entire dock, settlement figure, cost of the bulkhead, and legal

and consultant fees associated with this matter. The governing body wants the dock removed and the matter to be settled, thereafter selling the lagoon to the homeowners association. Mr. Friedman was authorized to go as high as \$20,000 to settle this matter.

Bayport Condo Litigation

Solicitor Friedman said Township Administrator Markulic distributed a memorandum to the governing body he had authored providing the status of this matter and will attempt to negotiate a resolution within the terms set forth therein.

There being no further business, motion Parker second Pfrommer, the meeting was reconvened to the public session at 7:24 p.m. All members present voted in the affirmative.


Janice F. Hughes, RMC
Deputy Township Clerk

These minutes approved at the September
15, 2021 Township Committee meeting.

Township of Egg Harbor

Closed Session Minutes

Meeting of August 18, 2021

Egg Harbor Township Municipal Building

H. Robert Switzer Court Room

Pursuant to Resolution No. 424-2021

Mayor Hodson called the closed session to order at 6:28 p.m. Present were Committee Members Cafero, Ellis, Parker, Deputy Mayor Pfrommer, Mayor Hodson, Township Administrator Markulic, Township Solicitor Friedman, Police Chief Hughes and Township Clerk Tedesco.

LEGAL

PAL LEASE

Solicitor Friedman advised that his initial assessment indicated that the township contributes approximately \$40,000 annually towards the operation of the three (3) existing Egg Harbor Township PAL facilities. However, a cost analysis will be required in order to determine accurate costs. Solicitor Friedman reported that he and Township Administrator Markulic met with Egg Harbor Township PAL Director Tavarez recently. Director Tavarez provided insight into PAL's accomplishments and programs since its inception and stated their programs will be negatively affected without the township's financial support. A lengthy discussion followed regarding the merits of the two (2) PAL organizations, which are located in the township as well as, potential lease options for the three (3) existing Egg Harbor Township PAL locations. Solicitor Friedman will report on this matter in two (2) weeks.

Police Chief Hughes left the meeting at 7:10 p.m.

PERSONNEL

POLICE CAPTAINS PROMOTION PROCESS

Township Administrator Markulic advised that she spoke to representatives of the Police Department for input on interview process including the 360-evaluation process. The Police Department representatives expressed some concern. The governing body stated their desire to remain involved in the interview process. Township Administrator Markulic said she advised the Police Department representatives that this is the process the Township Committee intends to follow. Additionally, the Police Department representatives were asked to provide opinions and insights on the other segments of the testing process but not the Chiefs of Police Oral Interview segment, which would not be changed. Township Administrator Markulic advised she has discussed the interview process with Attorney Vanessa James who did not express any concerns.

COUNTY MUNICIPAL COURT PERSONNEL ISSUE

Township Administrator Markulic reported that she attended a recent meeting with the county and advised that the majority of the municipalities had governing body representation. Administrator Markulic recommended the Township Committee select members to attend future Personnel and Governance Committee meetings. Mayor Hodson and Committeeman Parker agreed to attend future meetings.

LEGAL

Harbor Landings

Solicitor Friedman referred to a request from Attorney Greenberg representing Harbor Landings requesting a statement that their property is exempt from rent control. Solicitor Friedman advised that he is not required to provide a legal opinion and that this is a Landlord Tenant issue. However, he has provided Ms. Greenberg with a copy of Chapter 180, Rent Review in response to her request.

McCormick 106, LLC v. EHT

Solicitor Friedman advised the Atlantic County Municipal Joint Insurance Fund represents the township's interests in this litigation, which was successfully challenged by the plaintiff, preventing the township's ability to charge fees against abandoned properties. The township will suffer an undetermined annual revenue loss because of the court's ruling. Last year, the Township received approximately \$250,000 in revenue from the program. Solicitor Friedman stated the Township's Property Maintenance ordinance addresses most of the areas of concern. However, he will be discussing potential amendments to the Property Maintenance ordinance with Township Administrator Markulic and Construction Official Naticchione. Solicitor Friedman said the Atlantic County Utilities Authority (ACUA) has not weighed in on this matter but their position would be taken into consideration. Solicitor Friedman anticipates presenting a draft ordinance before Township Committee within the next thirty (30) days.

Bayport Condominium Litigation

Solicitor Friedman provided an update on the Bayport Condo Litigation. Discussion followed on what services are reimbursable and the costs associated with each one. Solicitor Friedman will continue to attempt to negotiate a resolution to this matter.

DAGIT v. EHT

Solicitor Friedman advised this matter is going to Arbitration next week and he will report on the

PERSONNEL

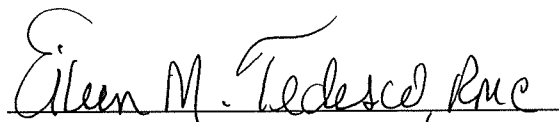
outcome at the next meeting.

Joe Cafero left the meeting at 7:40 p.m. for the discussion on the GWU Employment Contract.

GWU Employment Contract

Township Administrator Markulic met with Teamster Union representative, Marcus King recently. Mr. King requested a one (1) to two (2) year extension on the current salary ordinance in order to work on various personnel manual and contract issues. Township Administrator Markulic advised that both she and Labor Attorney Blaney are agreeable to this request. The governing body had no objection to this request.

There being no further business, motion Pfrommer second Parker, the meeting was reconvened to the public session at 7:43 p.m. All members present voted in the affirmative.


Eileen M. Tedesco, RMC
Township Clerk

Township of Egg Harbor

Closed Session Minutes

Meeting of July 28, 2021

Egg Harbor Township Municipal Building

H. Robert Switzer Court Room

Pursuant to Resolution No. 385-2021

Mayor Hodson called the closed session to order at 8:03 p.m. Present were Committee Members Cafero, Ellis, Parker, Deputy Mayor Pfrommer, Mayor Hodson, Township Administrator Markulic, Township Solicitor Friedman, and Deputy Township Clerk Hughes.

The governing body recessed, reconvening at 8:10 p.m. to the closed session.

PERSONNEL

PERSONNEL PROMOTIONS (RECREATION & FINANCE)

Administrator Markulic reported on two (2) requests she received regarding the promotion of employees.

Finance Officer McIver is requesting Clerk II Warnock to be promoted to Deputy Finance Officer. Mr. Warnock is responsible for the job duties of former Deputy Finance Officer Mattle, which includes confidential tasks. A certificate is not a prerequisite for the position, but Mr. Warnock is currently in his last class toward obtaining his Certified Finance Officer certification. The governing body had no objections to this request and authorized Township Administrator Markulic to prepare a resolution at the next meeting for consideration promoting Mr. Warnock to Deputy Finance Officer.

The other request is from Recreation Director Audet, to promote Cassandra Hynes to a Clerk II position. Ms. Hynes's job duties include the supervision of part-time employees. Since clerical positions are within the union, Recreation Director Audet will need to post the Clerk II position. The governing body had no objections to this request.

POLICE CAPTAIN TESTING

Administrator Markulic researched the feasibility of oral interviews through the Chiefs Association as part of the interview process for Captain's. The association has availability for interviews on Monday, September 20th. The governing body expressed their desire to remain part of the interview process. Discussion followed regarding seniority in rank, specific training, positions held within the agency, accommodations and the percentage breakdown for each step in the interview process. Further discussion ensued regarding 360 interviews. The governing body authorized the Township Administrator to notify the currently ranked Lieutenants that the Township is initializing the promotional process, beginning with oral interviews on Monday, September 20, 2021.

Police Personnel revisions Ordinance

Ms. Markulic would like to introduce an ordinance at the July 30, 2021 Special Meeting amending Chapter 6, Article IX entitled Police Department by deleting the rank of Deputy Chief of Police, increasing the number of Captains from two (2) to three (3), increasing the amount of Patrol Officers to seventy (70) and changing the minimum degree/education requirement for a Police Officer from a baccalaureate degree to an associate's degree and/or a minimum of 64 college credits. The Township Committee had no objections.

LEGAL

PAL Lease

Solicitor Friedman referred to the three (3) month lease extension adopted during the regular portion of tonight's meeting for the Ridge Avenue property and said he is working with the various departments obtaining the background of the various properties leased by PAL and the costs the municipality incurs for this organization. Discussion followed regarding maintenance and utilities for the leased buildings and grounds, as well as, maintenance and fuel for vehicles.

St. James Litigation

Solicitor Friedman provided a status update on the St. James Litigation. The Consent Order is still being modified. Mr. Friedman reported there is a buyer for the campground, but Department of Environmental Protection issues still need to be resolved, as well as, Mr. St. James is operating without a 2020-2021 Campground License. Further, he has 18 units that still need to be removed. The Township will not be in a position to issue a license until he's in compliance. Unfortunately, the buyer is ineligible as well.

Harbor Landings

Solicitor Friedman referred to a letter sent to Construction Official Naticchione in mid-May from Attorney Lori Greenberg, representing Harbor Landings seeking a thirty (30) year exception from rent control. Mr. Friedman explained there are certain pre-requisites to be exempt and they were not met in the original leases. He foresees potential litigation in this matter.

Ambulance Services Litigation

Solicitor Friedman advised of a violation penalty imposed against the Ambulance Squad for failure to submit reports on time. Further discussion ensued regarding possible disciplinary action since the state says this is not the first time our Ambulance Squad is in violation.

Bayport Condo Litigation

Solicitor Friedman provided an update on the Bayport Condo Litigation. Discussion followed on what services are reimbursable and the costs associated with each one.

There being no further business, motion Parker second Cafero, the meeting was reconvened to the public session at 9:12 p.m. All members present voted in the affirmative.



Janice F. Hughes, RMC
Deputy Township Clerk

These minutes approved at the August 18,
2021 Township Committee meeting.

Township of Egg Harbor

Closed Session Minutes

Special Meeting of July 6, 2021

Location: Mayor's Conference Room, 1st Floor, Town Hall

Pursuant to Resolution No. 348

Mayor Hodson called the closed session to order at 5:33 p.m. Present were Committee Members Cafero, Ellis, Parker, Pfrommer, Mayor Hodson, Township Administrator Markulic, Township Solicitor Friedman and Township Clerk Tedesco.

PERSONNEL

Police Chief Interviews

The Township Committee and Township Administrator Markulic interviewed Captain Michael Hughes followed by Captain Fred Spano for the position of Police Chief. Both candidates were asked a series of prepared questions concerning the position of Police Chief in Egg Harbor Township.

Township Solicitor Friedman left the meeting at the close of Captain Hughes interview. At the conclusion of both interviews, the five (5) members of the Township Committee and the Township Administrator evaluated both candidates. At the end of the process, Captain Hughes was selected as the successful candidate to fill the position of Police Chief upon Police Chief Steinman's retirement.

Additional Police Captain Position/Promotions

Township Committee and Administrator Markulic discussed the possibility of creating a third captain position. All were in agreement to create a third (3rd) captain position and six (6) lieutenant positions and to revise the educational standards and reimbursement criteria.

There being no further business, motion Parker second Cafero the meeting was reconvened to the public session at 9:20 p.m. All members present voted in the affirmative.



Eileen M. Tedesco, RMC
Township Clerk

*These minutes approved at the July 28,
2021 Township Committee Meeting.*

Township of Egg Harbor

Closed Session Minutes

Meeting of May 19, 2021

Location: Egg Harbor Township Community Center - Multipurpose Room

Pursuant to Resolution No. 293-2021

Mayor Hodson called the closed session to order at 7:34 p.m. Present were Committee Members Cafero, Ellis, Parker, Deputy Mayor Pfrommer, Mayor Hodson, Township Administrator Markulic, Township Solicitor Friedman, and Deputy Township Clerk Hughes.

The governing body recessed, reconvening at 7:43 p.m. to the closed session.

PERSONNEL

POLICE OFFICER

Administrator Markulic reported on the resignation of Patrolman Becker, effective June 30th and requested the authority to promote Class II Police Officer Contreras as a Police Officer at their June 23rd meeting. Mr. Contreras previously completed the application and interview process successfully. Township Committee authorized an offer of employment to be made to Mr. Contreras, effective July 1st.

RETIREES REQUEST FOR REIMBURSEMENT

The governing body and Township Solicitor discussed former Township Administrator Miller's request for reimbursement of his retirement plaque, including the events that led up to said request. The consensus is to not reimburse Mr. Miller at this time. Township Solicitor Friedman provided guidance to Township Administrator Markulic and the governing body regarding this matter.

LEGAL

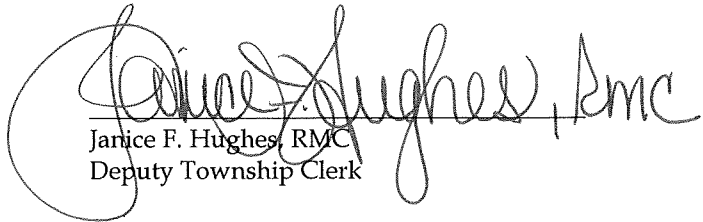
PAL LEASE

Administrator Markulic advised the governing body that the Ridge Avenue PAL Lease is due to expire August 8, 2021. Committeeman Cafero would like to see an audit from PAL. Township Solicitor Friedman explained that there is language contained in our lease agreements that require a yearly audit to be provided to the Township. Discussion followed regarding what the Township owns as opposed to what EHT PAL owns. Solicitor Friedman suggested the governing body may wish to consider extending the current Ridge Avenue Lease for up to six (6) months, if necessary to obtain additional information.

MCCORMICK LITIGATION

Solicitor Friedman provided an update on pending litigation. He said the case has been in court about a year and we are currently waiting for the Judge's decision. Solicitor Friedman explained that this litigation stems from fees collected for abandoned properties through a shared service with the county and the most adverse decision would be for the municipality having to refund all fees collected. The committee acknowledged the Township's maintenance ordinance essentially covers the same subject matter.

There being no further business, motion Parker second Pfrommer, the meeting was reconvened to the public session at 8:58 p.m. All members present voted in the affirmative.


Janice F. Hughes, RMC
Deputy Township Clerk

These minutes approved at the June 23,
2021 Township Committee meeting.

Township of Egg Harbor

Closed Session Minutes

Meeting of April 21, 2021

Location: Egg Harbor Township Community Center - Multipurpose Room

Pursuant to Resolution No. 237-2021

Mayor Hodson called the closed session to order at 8:19 p.m. Present were Committee Members Cafero, Ellis, Parker, Deputy Mayor Pfrommer, Mayor Hodson, Township Administrator Miller, Incoming Township Administrator Markulic, Township Solicitor Friedman, and Deputy Township Clerk Hughes.

PERSONNEL

Finance Clerk I

Incoming Administrator Markulic said the governing body previously authorized an offer of employment to be made to April Johnson to fill the Clerk I vacancy created by the promotion of Mark Warnock to Clerk II in the Finance Office. Ms. Johnson declined the offer. Finance Officer McIver is recommending James Dougherty be made an offer. Mr. Dougherty is currently a Banker at OceanFirst Bank. Township Committee authorized an offer of employment to be made to Mr. Dougherty.

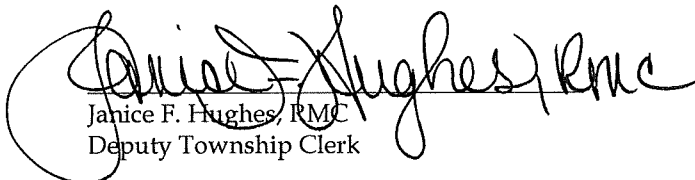
PBA & GWU Negotiations

Incoming Administrator Markulic indicated no responses have been received in regards to counter offers.

Zoning Officer Position

Incoming Administrator Markulic reported on the resignation of Zoning Officer Eugene Sharpe. The position was posted in-house and two (2) employees submitted a letter of interest. One employee is from Public Works, with no prior experience and the other is Elizabeth Oaks, whom is currently a Clerk I in the Department of Inspections. Since Ms. Oaks works alongside Zoning Officer Sharpe day-to-day, it is her recommendation to transfer Ms. Oaks to this position. Township Committee authorized Elizabeth Oaks to be appointed to the position of Zoning Officer.

There being no further business, motion Cafero second Pfrommer, the meeting was reconvened to the public session at 8:24 p.m. All members present voted in the affirmative.


Janice F. Hughes, RMC
Deputy Township Clerk

These minutes approved at the May 5, 2021
Township Committee meeting.

Township of Egg Harbor

Closed Session Minutes

Meeting of April 7, 2021

Location: Egg Harbor Township Community Center - Multipurpose Room

Pursuant to Resolution No. 208

Mayor Hodson called the closed session to order at 6:49 p.m. Present were Committee Members Cafero, Ellis, Parker, Pfrommer, Mayor Hodson, Township Administrator Miller, Incoming Township Administrator Markulic, Township Solicitor Friedman, and Township Clerk Tedesco.

PERSONNEL

Public Works Clerk II

Administrator Miller advised Township Committee that Donna Burger will be retiring May 30, 2021 and two (2) employees applied to fill that Clerk II position. The candidates are Anthony Ang and Krista Liberatore. It was the recommendation that Anthony Ang be offered the position effective June 1, 2021. Township Committee had no objections to the appointment.

Administrator Miller also recommended creating an additional Clerk I position in the Public Works Department at the end of the year. Township Committee had no objections to this recommendation.

Finance Clerk I

Administrator Miller reported Chief Financial Officer McIver was recommending April Johnson to fill the Clerk I vacancy created by the promotion of Mark Warnock to Clerk II. Based upon Ms. Johnson's work experience, it is his recommendation that she be offered a Level four (4) entry position. Township Committee authorized an offer of employment to be made to Ms. Johnson as recommended.

LEGAL

Dagit Litigation

Solicitor Friedman stated the attorney for Dagit refused the township's offer to settle matter and countered at \$40,000 with his clients continued use of the dock. Solicitor Friedman said the matter is in the Discovery phase and there have been two (2) extensions granted to date. A Motion for Summary Judgement cannot be filed until Discovery phase has been concluded.

There being no further business, motion Parker second Pfrommer, the meeting was reconvened to the public session at 7:29 p.m. All members present voted in the affirmative.


Eileen M. Tedesco, RMC
Township Clerk

These minutes approved at the April 21, 2021
Township Committee meeting.

Township of Egg Harbor

Closed Session Minutes

Special Meeting of March 24, 2021

Location: Egg Harbor Township Community Center - Meeting Room

Pursuant to Resolution No. 188

Mayor Hodson called the closed session to order at 6:01 p.m. Present were Committee Members Cafero, Ellis, Parker, Pfrommer, Mayor Hodson, Township Administrator Miller, Incoming Township Administrator Markulic, Police Captain Hughes and Deputy Township Clerk Hughes.

PERSONNEL

Police Officer Interviews

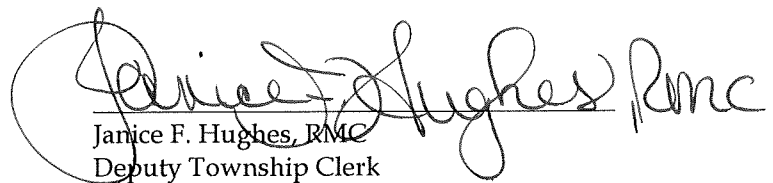
The Township Committee interviewed Logan Schettig, Michael Contreras, Martin Maldonado, Rodrigo Pimentel Jr. and George Lafferty III for the position of police officer. Mayor Hodson asked each candidate a series of several prepared questions concerning the position of Police Officer in Egg Harbor Township. Members of Township Committee, Captain Hughes, Administrator Miller and Incoming Township Administrator Markulic asked supplemental and follow up questions to each candidate.

At the conclusion of each interview, the candidates were evaluated by the five (5) members of the Township Committee, Police Captain and the Township Administrator. At the end of the process, it was determined that all five (5) interviewees successfully completed the application process and ranked as follows: Pimentel, Schettig, Contreras, Maldonado and Lafferty.

Administrator Miller reviewed with Township Committee the vacancies, projected retirements and military leaves within the Police Department. As a result, the anticipated hiring of officers has increased from four (4) to five (5).

Captain Hughes indicated that the five (5) candidates interviewed this evening exhaust the County list. The governing body authorized Administrator Miller to offer employment to Messrs. Colvin, Merkh and Pullan whom were previously interviewed on December 18th and Messrs. Pimentel and Schettig from this evenings interviews.

There being no further business, motion Parker second Cafero the meeting was reconvened to the public session at 9:00 p.m. All members present voted in the affirmative.


Janice F. Hughes, RMC
Deputy Township Clerk

*These minutes approved at the April 7,
2021 Township Committee Meeting.*

Township of Egg Harbor

Closed Session Minutes

Special Meeting of March 17, 2021

Location: Egg Harbor Township Community Center - Meeting Room

Pursuant to Resolution No. 185

Mayor Hodson called the closed session to order at 6:32 p.m. Present were Committee Members Cafero, Ellis, Parker, Pfrommer, Mayor Hodson, Township Administrator Miller, Incoming Township Administrator Markulic, Township Solicitor Friedman and Township Clerk Tedesco.

PERSONNEL

Non-Contractual Employees

Administrator Miller recommended a two (2%) percent salary increase effective the July 12, 2021 pay period including a \$1.50 hourly increase for part-time dispatchers and a \$1.00 hourly increase for Class Two Police Officers. Township Committee had no objections to the proposed salary increases for non-contractual employees.

Contract Negotiations

Administrator Miller reported the PBA has not responded to his February 2021 counter offer proposal. Mr. Miller advised that he will send the PBA a follow up email next week.

Committeeman Cafero left the Closed Session meeting at this time (6:41 p.m.)

Administrator Miller advised Township Committee that the GWU President submitted their initial proposal. Based upon the requested percentage salary increase and shared health care costs, Mr. Miller recommended that the initial proposal be rejected and Township Committee concurred.

There being no further business, motion Parker second Pfrommer the meeting was reconvened to the public session at 6:54 p.m. All members present voted in the affirmative.


Eileen M. Tedesco, RMC
Township Clerk

*These minutes approved at the April 21,
2021 Township Committee Meeting.*

Township of Egg Harbor

Closed Session Minutes

Meeting of March 3, 2021

Location: Egg Harbor Township Community Center - Multipurpose Room

Pursuant to Resolution No. 168-2021

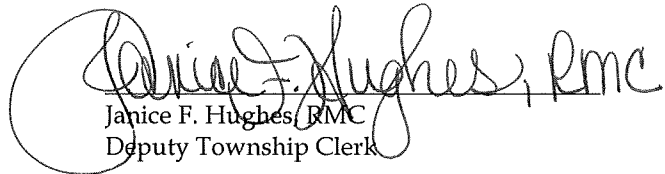
Mayor Hodson called the closed session to order at 6:50 p.m. Present were Committee Members Cafero, Ellis, Parker, Deputy Mayor Pfrommer, Mayor Hodson, Township Administrator Miller, Township Solicitor Friedman, and Deputy Township Clerk Hughes.

PERSONNEL

Finance - Clerk II

Administrator Miller reported that Deputy Finance Officer Mattle will be resigning on March 31, 2021. Mark Warnock, a Clerk 1 within the office, has completed four (4) of the six (6) Chief Financial Officer classes. Having a certificate is not a prerequisite for the position; however, completing all the classes is. Mr. Warnock will have taken all six (6) classes this fall. Township Committee had no objections to appointing Mr. Warnock to a Clerk II position until he completes the remaining classes. Thereafter, Mr. Warnock will be eligible to fill the Deputy Finance Officer position.

There being no further business, motion Pfrommer second Parker, the meeting was reconvened to the public session at 6:53 p.m. All members present voted in the affirmative.


Janice F. Hughes, RMC
Deputy Township Clerk

*These minutes were approved at the
March 17, 2021 Township Committee*

Township of Egg Harbor

Closed Session Minutes

Meeting of February 17, 2021

Location: Egg Harbor Township Community Center - Multipurpose Room

Pursuant to Resolution No. 152

Mayor Hodson called the closed session to order at 6:24 p.m. Present were Committee Members Cafero, Ellis, Parker, Pfrommer, Mayor Hodson, Township Administrator Miller, Township Solicitor Friedman, and Township Clerk Tedesco.

PERSONNEL

Administrator

Township Committee discussed offering Donna Markulic, the position as Administrator. Township Committee set the entry salary at \$160,000 with an employment agreement of five (5) years with twenty (20) days vacation per year. Mayor Hodson indicated that he would be verifying her references within the next day. Administrator Miller was directed to prepare an offer of employment to Ms. Markulic for the Mayor's signature to be mailed out at the end of the week.

Finance - Clerk II

Administrator Miller reported that Deputy Finance Officer Mattle will be resigning on March 31, 2021. She is resigning and not retiring because she has not reached full retirement age. She is delaying retirement for two (2) years. Mark Warnock, a Clerk 1 within the office, has been taking the Chief Financial Officer classes and has two (2) remaining classes to complete before he can sit for the exam. Having a certificate is not a prerequisite for the position; however, completing all the classes is a prerequisite. It is the recommendation of Administrator Miller that Mr. Warnock be promoted to the position of Clerk 2 end of March, with the understanding that in the Fall when he successfully completes all the CFO classes, he would then be appointed to the Deputy Finance Officer position. Township Committee had no objections with those recommendations.

Public Works - Mechanic and Temporary Laborer

Administrator Miller requested permission to hire William Hutchinson as a Temporary Seasonal Laborer effective the first week in March. He would be filling the vacancy created by G Dull's retirement, which is effective February 28, 2021. Township Committee had no objections with his recommendation.

Anthony Rebarido is scheduled to retire as Mechanic on March 31, 2021. Public Works Director Simerson has posted that position and has conducted interviews. It is his recommendation that Arthur Williams, a Township resident, be appointed to that position effective the first week in April to replace Mr. Rebarido. Township Committee had no objections with that recommendation.

Deputy Court Administrator

Administrator Miller advised Township Committee that Municipal Court Administrator Collins will be retiring on March 31, 2021. With Atlantic County exploring a County Municipal Court System to start January 1, 2022, he had two (2) options on how to operate the Court for the balance of 2021. One option was to appoint a second Deputy Court Administrator and have a part-time Court Administrator supervise their work, with the reduced workload the office can function in that capacity. The other option was to promote a Deputy to the existing Court Administrator position for the balance of the year, in the event that a part-time person is unavailable. He stated he reviewed these proposals with Municipal Judge Nehmad, who concurred with the proposed course of action.

Committee member Joe Cafero left at this time.

Administrator Miller indicated that it was his intention upon receipt of Ms. Collins' official letter of retirement

to appoint Kimberly Trivelli, existing Clerk 1, to the position of Acting Deputy Court Administrator subject to selection process. He stated Ms. Trivelli was a Deputy Court Administrator in Mullica Township. When she was hired in January 2020, the intention was to promote her to the Deputy position after six (6) months. However, due to the pandemic and the reduced caseload that promotion never took place. Ms. Trivelli is a certified Municipal Court Administrator and has held that certification for the past three (3) years. Township Committee supported that recommendation.

There being no further business, motion Parker second Pfrommer, the meeting was reconvened to the public session at 7:10 p.m. All members present voted in the affirmative.



Eileen M. Tedesco, RMC
Township Clerk

*These minutes were approved at the
March 3, 2021 Township Committee meeting.*

Township of Egg Harbor

Closed Session Minutes

Special Meeting of February 10, 2021

Location: Egg Harbor Township Community Center - Meeting Room 120

Pursuant to Resolution No. 144

Mayor Hodson called the closed session to order at 6:06 p.m. Present were Committee Members Cafero, Ellis, Parker, Pfrommer, Mayor Hodson and Township Clerk Tedesco.

PERSONNEL

Township Administrator Interviews

The Township Committee interviewed Jack Lipsett and Donna Markulic for the position of Township Administrator. Mayor Hodson and Township Committee members asked each candidate a series of several prepared questions concerning their education and work experience relating to the position of Township Administrator.

At the conclusion of the each interview, the five (5) members of Township Committee discussed the merits of each candidate interviewed for the position of Township Administrator.

There being no further business, motion Pfrommer second Parker the meeting was reconvened to the public session at 8:52 p.m. All members present voted in the affirmative.



Eileen M. Tedesco, RMC
Township Clerk

*These minutes were approved at the
February 17, 2021 Township Committee meeting.*

Township of Egg Harbor

Closed Session Minutes

Meeting of February 3, 2021

Location: Egg Harbor Township Community Center - Multipurpose Room

Pursuant to Resolution No. 138

Mayor Hodson called the closed session to order at 7:16 p.m. Present were Committee Members Cafero, Ellis, Parker, Pfrommer, Mayor Hodson, Township Administrator Miller, Township Solicitor Friedman, and Deputy Township Clerk Hughes.

PERSONNEL

Employee of the Year

Administrator Miller presented the three (3) finalist as determined by the Employee Selection Committee. The finalist were Alex Brown, Scott Lacy and Elizabeth Oaks. After reviewing the nominations, the Township Committee selected Alex Brown as 2020 Employee of the Year, and Scott Lacy and Elizabeth Oaks as finalist.

Assessor Office

Administrator Miller advised that he was recommending Elizabeth Simpkins to be appointed as Tax Assessor from February 18th thru June 30, 2021. She will be replacing William Johnson who held the position since October, 2020. Both of them are serving on the part-time basis. Effective February 8, 2021, Timothy Donnelly will be the de facto Assessor and promoted to the Clerk II position to compensate him for his additional work. In addition, Administrator Miller reported that he has assigned Deanna Bardello on a temporary basis to be a clerk in the office. She is currently serving in Municipal Court.

Contract Negotiations

Administrator Miller advised Township Committee he had spoken with the GWU President today in an initial negotiation session for a successor contract. He anticipates the negotiation process may be resolved within the next 3 to 4 months.

Administrator Miller advised Township Committee that several days ago the PBA emailed their demands for a successor contract. It was his intention to respond to their initial demands with the Township's proposal within the week. Administrator Miller indicated that since this contract may not be resolved before his retirement, he was including labor counsel Bill Blaney in the negotiation process. Township Committee concurred with that reasoning.

IT Position

Administrator Miller advised Township Committee that IT had received sixty-six (66) candidates for the position. They conducted eleven (11) interviews and identified the top three (3) candidates. The top two (2) individuals were Township residents, the third is not.

It was the recommendation that Mr. Joshua Gamble be offered the position. Township Committee had no objections to the appointment. However, Administrator Miller said a letter of offer would not be presented to Mr. Gamble until such time that he has completed the police department background investigation, since the work in IT involves some police department records and systems.

County Municipal Court System

Administrator Miller gave a status report on the consolidation and the impact on personnel. He stated if the program went forward, the County would interview all of our employees for opportunities in the system. In addition, he was going to try to insure that clerical positions within the Township are not permanently filled for the balance of the year, so in the event the current court personnel do not go with the County, positions would be available without the need for layoffs.

Administrator Position

Administrator Miller discussed with Township Committee additional candidates to be interviewed for the position. He said Messrs. Muscillo and Lipsett were on the original short list. Township Committee indicated that they would like to schedule these additional interviews for next week. Administrator Miller stated he would coordinate the scheduling of the interviews with Township Clerk Tedesco.

LEGAL

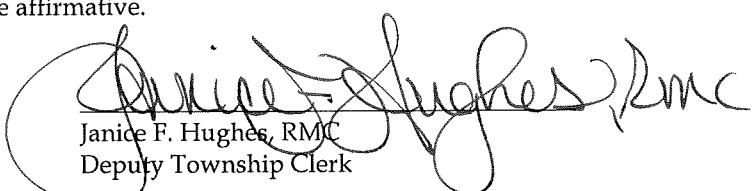
Egg Harbor River Campground

Solicitor Friedman reported on a conference call held earlier this week with the Judge in an attempt to resolve this matter. Bids for the purchase of the campground are due this Friday. He stated the tenants' attorney and the trustee are not yet on the same page for a complete resolution. There are two (2) open issues; who makes the final decision on the purchase (appears to be the Judge) and how proceeds are to be shared.

Car Toyz Mercantile License

Solicitor Friedman stated he was researching the denial of this license based upon a matter, which occurred when the applicant was a juvenile thirty (30) years ago. He advised Township Committee that he was going to issue a legal opinion early next week. Administrator Miller advised Township Committee that a hearing on this matter has tentatively been set for February 17th. It was the recommendation of Solicitor Friedman that the matter be postponed until such time as his opinion is issued and he discusses the matter with the Police Chief. Township Committee concurred with Solicitor Friedman's course of action.

There being no further business, motion Pfrommer second Parker, the meeting was reconvened to the public session at 7:59 p.m. All members present voted in the affirmative.



Janice F. Hughes, RMC
Deputy Township Clerk

These minutes approved at the February
17, 2021 Township Committee meeting.

Township of Egg Harbor

Closed Session Minutes

Special Meeting of January 21, 2021

Location: Egg Harbor Township Community Center - Meeting Room 120

Pursuant to Resolution No. 108

Mayor Hodson called the closed session to order at 6:05 p.m. Present were Committee Members Cafero, Ellis, Parker, Pfrommer (via Teams), Mayor Hodson and Township Clerk Tedesco.

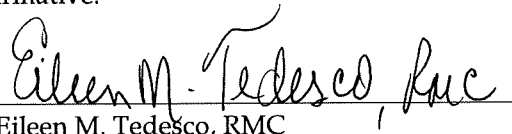
PERSONNEL

Township Administrator Interviews

The Township Committee interviewed Donna Markulic and Matthew von der Hayden for the position of Township Administrator. Mayor Hodson and Township Committee members asked each candidate a series of several prepared questions concerning their education and work experience relating to the position of Township Administrator.

At the conclusion of the each interview, the five (5) members of Township Committee discussed the four (4) candidates interviewed for the position of Township Administrator. At the end of the process, it was determined that Matthew von der Hayden would be sent an offer of employment.

There being no further business, motion Cafero second Parker the meeting was reconvened to the public session at 9:07 p.m. All members present voted in the affirmative.


Eileen M. Tedesco, RMC
Township Clerk

*These minutes were approved at the
February 3, 2021 Township Committee meeting.*

Township of Egg Harbor

Closed Session Minutes

Meeting of January 20, 2021

Location: Egg Harbor Township Community Center - Multipurpose Room

Pursuant to Resolution No. 107

Mayor Hodson called the closed session to order at 6:49 p.m. Present were Committee Members Cafero, Ellis, Parker, Mayor Hodson, Township Administrator Miller, Township Solicitor Friedman, and Deputy Township Clerk Hughes.

PERSONNEL

Building Division Manager - Public Works

Administrator Miller reported Public Works Director Simerson was recommending Oliver Leadbeater for the position. Mr. Leadbeater has extensive plumbing and HVAC experience which are our primary needs within the Division of Buildings. Township Committee authorized an offer of employment to be made to Mr. Leadbeater.

Public Works Laborer

Administrator Miller requested Jacob Thorne, who has been working as a seasonal laborer since October 2020, be promoted as six (6) month probationary full-time employee. This appointment will fill the position previously held by William Bock. The position has been vacant since August 2020. Township Committee has no objections to the offer of employment being made to Mr. Thorne.

Administrator Miller requested that another temporary seasonal employee, Ronald Seaman, be hired for ninety (90) days to cover the laborer short fall caused by the retirement of James Cunningham on February 1, 2021 and G. Dull on March 1, 2021. Township Committee stated that they had no objection and would act upon an appointment at the February 3, 2021 meeting.

Police Communication Officer

There currently exists a vacancy for a full-time communication officer within the Police Department. It was the recommendation to appoint Jennifer Williford to that position. She has served as a part-time communication officer since November 2019. Township Committee authorized an offer of employment to be made to Ms. Williford.

IT Employee

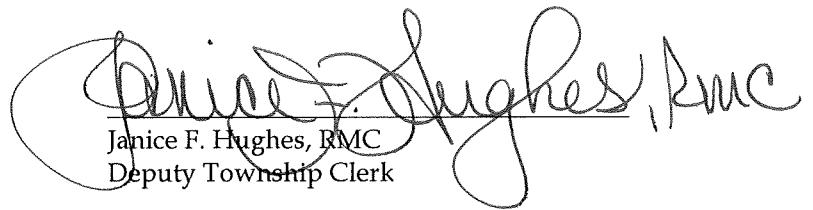
The Township has been seeking a second (2nd) part-time individual to work in the Division of Information Technology since signing the shared service agreement with the City of Pleasantville. The Township has not been successful in finding a part-time individual. It is the recommendation of Administrator Miller to combine the existing part-time position with the proposed second (2nd) part-time position into a singular full-time position. He discussed the merits of having one position as compared to the original plan of two (2) part-time employees.

The Township Committee concurred with the recommendation and authorized a search for a full-time individual.

Assessor Position

Administrator Miller reported that the search for a part-time assessor is still proceeding. His leading candidate for the position recently declined due to health reasons. He is optimistic that he will be able to fill the position. It is still the goal to appoint the existing Clerk 1 within the Assessor's office as a Clerk 2 at the February 3rd meeting and to temporarily assign an existing Clerk 1 to fill his position. The primary Assessor work would be done by Mr. Donnelly between now and June 30th in anticipation that he will obtain his Certified Tax Assessor certificate and be able to be appointed to the position full-time July 1, 2021.

There being no further business, motion Cafero second Parker the meeting was reconvened to the public session at 7:09 p.m. All members present voted in the affirmative.


Janice F. Hughes, RMC
Deputy Township Clerk

These minutes approved at the February 3, 2021
Township Committee meeting.

Township of Egg Harbor

Closed Session Minutes

Special Meeting of January 19, 2021

Location: Egg Harbor Township Community Center - Meeting Room 120

Pursuant to Resolution No. 73

Mayor Hodson called the closed session to order at 6:02 p.m. Present were Committee Members Cafero, Ellis, Parker, Pfrommer (via Teams), Mayor Hodson and Township Clerk Tedesco.

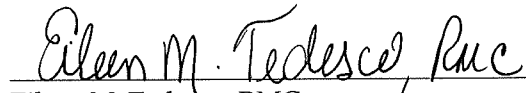
PERSONNEL

Township Administrator Interviews

The Township Committee interviewed Donald A. Guardian and Jerome Barberio for the position of Township Administrator. Mayor Hodson and Township Committee members asked each candidate a series of prepared questions concerning their education and work experience relating to the position of Township Administrator.

At the conclusion of the each interview, the candidates were advised that a decision was expected to be made within the next month. .

There being no further business, motion Cafero second Parker the meeting was reconvened to the public session at 9:06 p.m. All members present voted in the affirmative.


Eileen M. Tedesco, RMC
Township Clerk

*These minutes were approved at the
February 3, 2021 Township Committee meeting.*

Township of Egg Harbor

Closed Session Minutes

Meeting of January 6, 2021

Location: Egg Harbor Township Community Center - Multipurpose Room

Pursuant to Resolution No. 72

Mayor Hodson called the closed session to order at 6:14 p.m. Present were Committee Members Cafero, Ellis, Parker, Pfrommer, Mayor Hodson, Township Administrator Miller, Township Solicitor Friedman, and Township Clerk Tedesco.

PERSONNEL

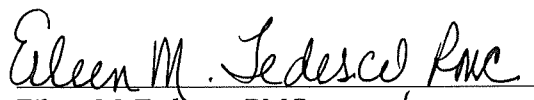
Tax Assessor Position

Administrator Miller advised Township Committee that his leading choice for the Assessor position has withdrawn their application. He proposed to Township Committee a plan to elevate Clerk Donnelly to the position, since it is anticipated he will be receiving his Certified Tax Assessor Certificate sometime late Spring. Administrator Miller stated if this option was exercised, Mr. Donnelly will need a mentor for the balance of the year and would need assistance with tax appeals this Spring. Administrator Miller reviewed the costs of these various components, Township Committee authorized him to meet with Mr. Donnelly and outline the position to him.

Administrator Position

Administrator Miller stated he had circulated the applications received for the position. There are thirteen (13) candidates. He identified five (5) qualified individuals and two (2) other individuals who provided a unique opportunity. Township Committee indicated they would schedule four (4) candidates for interviews on January 19 and January 21 and would discuss the scheduling of them through Township Clerk Tedesco.

There being no further business, motion Pfrommer second Ellis the meeting was reconvened to the public session at 6:28 p.m. All members present voted in the affirmative.


Eileen M. Tedesco, RMC
Township Clerk

These minutes were approved at the January 20, 2021 Township Committee meeting.