

REGULAR BUSINESS MEETING – APRIL 28, 2011

1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, April 28, 2011, in the library, Wm. R. Satz School 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., prevailing time, by Dr. Ray M. Tai, President of the Board.

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 4 Crawfords Corner Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Garrity, Pascucci, Vander Woude and Wetmore and Messrs: Tai, Collins, Pavlik and Sockol. Absent: Mrs. Liu. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction (left at 10:19 p.m.) and Mr. Martin Barger, Board Attorney. Ms. Niriksha Kannan and Mr. Alexander Ching student representatives to the Board (both left at 10:19 p.m.) were present.

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

4. Presentation(s)

World Language Grades 7-12 – K. Bals

Technology – A. Gattini

Recognition of Service

- Niriksha Kannan, 2009 – 2011
- Michael Collins, 2008 – 2011

The Board thanked and recognized both Michael and Niriksha for their services to the District.

Recess

The Regular Business Meeting was recessed at 9:16 p.m., to honor the outgoing Board member and student representative.

Regular Business Meeting Reconvened

The Regular Business Meeting reconvened at 9:36 p.m., with all Board members present from Roll Call.
Absent: (Mrs. Liu).

5a. Approval of Minutes – Closed Special Executive Session – March 14, 2011

Resolved: That the Board approve the minutes of the following meeting(s):

Closed Special Executive Session – March 14, 2011

MOTION: Mr. Sockol SECOND: Mrs. Pascucci VOTE: 8-0
Absent: Mrs. Liu

5b. Approval of Minutes - Closed Special Executive Session Meeting – March 14, 2011

Resolved: That the Board approve the minutes of the following meeting(s):

Closed Special Executive Session Meeting – March 14, 2011

MOTION: Mr. Sockol SECOND: Mrs. Pascucci VOTE: 8-0
Absent: Mrs. Liu

5c. Approval of Minutes – Confidential Executive Session – March 16, 2011

Resolved: That the Board approve the minutes of the following meeting(s):

Confidential Executive Session – March 16, 2011

MOTION: Mr. Sockol SECOND: Mrs. Pascucci VOTE: 8-0
Absent: Mrs. Liu

5d. Approval of Minutes – Special Business Meeting/State of the District and Budget Presentation - March 16, 2011

Resolved: That the Board approve the minutes of the following meeting(s):

Special Business Meeting/State of the District and Budget Presentation -
March 16, 2011

MOTION: Mr. Sockol SECOND: Mrs. Pascucci VOTE: 8-0
Absent: Mrs. Liu

5e. Approval of Minutes – Closed Special Executive Session – March 28, 2011

Resolved: That the Board approve the minutes of the following meeting(s):

Closed Special Executive Session – March 28, 2011

MOTION: Mr. Sockol SECOND: Mrs. Pascucci VOTE: 8-0
Absent: Mrs. Liu

5f. Approval of Minutes – Closed Special Executive Session Meeting – March 28, 2011

Resolved: That the Board approve the minutes of the following meeting(s):

Closed Special Executive Session Meeting – March 28, 2011

MOTION: Mr. Sockol SECOND: Mrs. Pascucci VOTE: 8-0
Absent: Mrs. Liu

5g. Approval of Minutes – Closed Executive Session – March 29, 2011

Resolved: That the Board approve the minutes of the following meeting(s):

Closed Executive Session – March 29, 2011

MOTION: Mr. Sockol SECOND: Mrs. Pascucci VOTE: 8-0
Absent: Mrs. Liu

5h. Approval of Minutes – Regular Business Meeting – March 29, 2011

Resolved: That the Board approve the minutes of the following meeting(s):

Regular Business Meeting – March 29, 2011

MOTION: Mr. Sockol SECOND: Mrs. Pascucci VOTE: 8-0
Absent: Mrs. Liu

6a. Questions from the Public (Agenda Items) - None

6b. Committee Reports(s)

The following committee reports were given:

Buildings & Grounds Committee
Labor Negotiations Committee
Budget & Finance Committee

Mr. Collins
Mrs. Wetmore
Ms. Garrity

Policy Review
Curriculum & Instruction Committee
Special Services Committee

Ms. Garrity
Mrs. Pascucci
Mrs. Vander Woude

7. Committee of the Whole

7a. Approval of Student Trips

Resolved: That the Board approve the educational objectives, itinerary, rules and regulations regarding this trip are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
05/25/11	High School	Kaiserman, D.	Television and Film Society	NJ Manufacturers Insurance Office Trenton, NJ	7:00 a.m. – 1:30 p.m.	20	1 Teacher 1 Parent	No cost to the Board
05/27-28/11	High School	Lewis, J.	Computer Science	American Computer Science League All-Star Competition North Haven, CT	11:00 am – 8:30 p.m.	6	1 Teacher 1 Parent	\$2,040.28

MOTION: Mr. Sockol SECOND: Mr. Collins VOTE: 8-0
Absent: Mrs. Liu

7b. Approval of Out-of-District Travel – District Personnel

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

District Personnel

Date	Name	Location	Workshop	City/State	Cost/ Mileage
06/26/11 - 06/30/11	Balicki, W.	Director of Operations	Energy Education Conference	Chicago, IL	\$0.00
06/08/11	Campanelli, D.	W.R. Satz School	Inclusion: Making It Work	Eatontown, NJ	\$65.00
05/26/11	Clores, J.	High School	Good Ideas Conference	Lakewood, NJ	\$0.00
06/08/11	Colannino, A.	Village School	Inclusion: Making It Work	Eatontown, NJ	\$65.00
06/08/11	Coticelli, D.	High School	Inclusion: Making It Work	Eatontown, NJ	\$65.00
05/05/11	Currie, M.B.	Administrator - Central Office	Gang Awareness (Monmouth County Education Initiative Workshop)	West Long Branch, NJ	\$0.00
04/29/11	Currie, M.B.	Administrator - Central Office	Rowan University - Education Expo Fair	Glassboro, NJ	\$36.34
05/24/11	Dante, S.	High School	New Jersey Writing Alliance Conference	Edison, NJ	\$40.00
05/26/11	Fleming-Commisso, C.	High School	Good Ideas Conference	Lakewood, NJ	\$0.00
06/08/11	Galiano, C.	Village School	Inclusion: Making It Work	Eatontown, NJ	\$65.00
06/08/11	Gallimore, M.B.	Village School	Inclusion: Making It Work	Eatontown, NJ	\$65.00
06/08/11	Gill, M.	Administrator - High School	Inclusion: Making It Work	Eatontown, NJ	\$0.00
05/24/11	Gothelf, D.	High School	New Jersey Writing Alliance Conference	Edison, NJ	\$40.00
06/08/11	Hughes, D.	Indian Hill	Inclusion: Making It Work	Eatontown, NJ	\$65.00
06/03/11	Jones, C.	Administrator -	Presidential Award Selection	Trenton, NJ	\$0.00

Date	Name	Location	Workshop	City/State	Cost/ Mileage
		High School	Committee		
05/02/11	Katz, R.	Administrator - High School	HIB Prevention & Intervention Laws and Strategies	Neptune, NJ	\$0.00
05/05/11	Katz, R.	Administrator - High School	Gang Awareness (Monmouth County Education Initiative Workshop)	West Long Branch, NJ	\$0.00
05/26/11	Kostka, H.	High School	Good Ideas Conference	Lakewood, NJ	\$0.00
06/06-07/11	Kostka, H.	High School	NJACAC Conference	Long Branch, NJ	\$195.00
06/27/11	MacConnell, C.	Indian Hill	ISTE Annual Conference 2011	Philadelphia, PA	\$294.00
05/02/11	Malizia, J.	Indian Hill School	ESL Curriculum Development Process Pre K - 5	Hamilton, NJ	\$0.00
05/02/11	Marino, L.	Administrator - W. R. Satz	Harassment, Intimidation & Bullying	Neptune, NJ	\$0.00
05/05/11	Marino, L.	Administrator - W. R. Satz	Gang Awareness	Long Branch, NJ	\$0.00
06/08/11	Marzigliano, C.	Indian Hill	Inclusion: Making It Work	Eatontown, NJ	\$65.00
05/24/11	McDonald, M.	High School	New Jersey Writing Alliance Conference	Edison, NJ	\$40.00
05/05/11	Mikos, P.	Administrator - Central Office	Gang Awareness (Monmouth County Education Initiative Workshop)	West Long Branch, NJ	\$9.61
05/16/11	Moran-Kudisch, C.	High School	Teens Who Hurt: Effective Strategies for Working with Troubled Adolescents	West Windsor, NJ	*\$100.00
04/29/11	Peart, M.	Administrator - Central Office	Rowan University - Education Expo Fair	Glassboro, NJ	\$227.14
06/10/11	Peart, M.	Administrator Central Office	Strauss Esmay Assoc.	Lincroft, NJ	\$0.00
05/05/11	Petrizzo, M.	Administrator - Central Office	Gang Awareness (Monmouth County Education Initiative Workshop)	West Long Branch, NJ	\$0.00
05/19/11	Porges, C.	W.R. Satz School	Engaging Students Through Differentiated Instruction	Eatontown, NJ	\$0.00
06/08/11	Sweetman, J.	High School	Inclusion: Making It Work	Eatontown, NJ	\$65.00
05/16/11	Sweetman, J.	High School	Teens Who Hurt: Effective Strategies for Working with Troubled Adolescents	West Windsor, NJ	\$100.00
05/02/11	Swensen, E.	Administrator - High School	Harassment, Intimidation and Bullying Prevention & Intervention Laws and Strategies Workshop 2011	Neptune, NJ	\$0.00
06/08/11	Tosk, C.	W.R. Satz School	Inclusion: Making It Work	Eatontown, NJ	\$65.00

*Paid with Title II Funds or ARRA, IDEA Grants

MOTION: Mr. Sockol SECOND: Mr. Collins VOTE: 8-0
Absent: Mrs. Liu

8a. Report of the Superintendent

Highlights since our last board meeting:

Village School –first graders did a wonderful job with their musical performance right before Spring Break! Village School students are having a great time celebrating Earth Week. They are sharing “Green Tips” during morning announcements, students enjoyed a “No Garbage Lunch Day”, the children had a blast during their celebration of Earth walk/dance, and are wrapping up with a tree planting on Friday. All great things for our great planet!

Indian Hill –

Continental Mathematics League

Our **Fourth Grade** came in **4th** in our region for Continental Math League with a combined score of 163 out of 180.

Indian Hill 5th Graders placed 1st in our region with a combined score of 176 out of 180.

Our Sixth Graders placed 2nd in our region with a combined score of 177 out of 180.

New Jersey Mathematics League

The Sixth Grade team came in **13th State-Wide** in the **New Jersey Mathematics League (out of 167 schools)** and **2nd** in the County.

W. R. Satz School –

3 students were National Student Winners for the Continental Math League this year. Each student scored perfectly on all five competitions. They each will receive a medal to honor their outstanding achievement.

The 7th grade team scored 3rd in the region in the New Jersey Math League Competition in the Pythagorean Division. William R Satz School ranked 8th in the State.

Holmdel High School – 25 members of the Band and Chorus and 15 members of the Art Department were inducted into the National Art and Music Honor Societies on Tuesday, April 26th.

Congratulations to the HHS Chorus for placing 1st in their division at a competition held in Boston over the Spring Break. Also, congratulations to the six members of the Chorus who were accepted into the 2011-2012 All-State Chorus.

Sports News

Boys Tennis – 15-1 record; #1 in the Shore, and #3 in New Jersey! Winner of the 1st Annual Holmdel Tennis Classic

Boys Lacrosse – ranked #3 in the Shore

Girls Golf - ranked #4 in the Shore

Boys Golf – ranked #9 in the Shore

Girls Track – 2nd at the Holmdel Relays

Boys Track – 4th at the Holmdel Relays

Softball – 2nd Place in A-Central

Baseball – 1st Place in A-Central

Congratulations to the Teachers of the Year

Marianne Connelly – High School

Sean Dowd – W. R. Satz School

Susan Fullilove Felice – Indian Hill School

Carol Dempsey – Village School

Barbara Rosen – Educational Services Professional

The Superintendent reported on the following current student enrollment - 3,241

Village School..... 853
Indian Hill School.....770

Wm. R. Satz School..... 559
High School.....1,059

8a-1. Report of Student Representatives to the Board

Both student representatives reported out on student matters.

Resolved: That the Report of the Superintendent and Student Representatives are hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All approved

Absent: Mrs. Liu

8b. Personnel

8b-1. Appointment of Principal, Indian Hill School

Resolved: That the Board approve the appointment of Tali Axelrod, to the position of Principal, Indian Hill School, effective July 1, 2011 through June 30, 2012, at a salary of \$118,000. [B]

Discussion: Mrs. Wetmore, Mr. Pavlik and Ms. Currie spoke about Ms. Axelrod's background and experience.

In congratulating Ms. Axelrod, Mr. Sockol added his appreciation for the great work Ms. McGinty has done as the interim principal at the Indian Hill School over the past year.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0

Absent: Mrs. Liu

8b-2. Appointment of Tenured Staff

Resolved: That the Board approve the appointment of Tenured Staff for the 2011-2012 school year, as listed on attachment #1. [B]

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0

Absent: Mrs. Liu

8b-3. Acceptance of Resignation, Supervisor of Mathematics and Science

Resolved: That the Board accept the resignation of Cresenda Jones, Supervisor of Mathematics and Science, effective July 1, 2011.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0

Absent: Mrs. Liu

8b-4. Acceptance of Retirement, Indian Hill School

WHEREAS: Mrs. Carol Ann Unanski has served the Holmdel Township Public Schools with distinction as a Grade 4 Teacher, Indian Hill School since September 1, 1989; and,

WHEREAS: Mrs. Carol Ann Unanski has earned the respect of her students, colleagues and community residents; and

WHEREAS: Mrs. Carol Ann Unanski will be sadly missed by students, staff and colleagues; and,

WHEREAS: Mrs. Carol Ann Unanski has submitted a letter announcing her retirement from the Holmdel Township School District, effective July 1, 2011;

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Mrs. Carol Ann Unanski's retirement with regret, and deep gratitude for her dedication, loyalty, and outstanding services performed and further extend to Carol Ann Unanski its best wishes for a happy and healthy retirement.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Liu

8b-5. Acceptance of Retirement, Village School

WHEREAS: Mrs. Cheryl Mitchell has served the Holmdel Township Public Schools with distinction as a Special Education Teacher, Village School since September 1, 1988; and,

WHEREAS: Mrs. Cheryl Mitchell has earned the respect of her students, colleagues and community residents; and

WHEREAS: Mrs. Cheryl Mitchell will be sadly missed by students, staff and colleagues; and,

WHEREAS: Mrs. Cheryl Mitchell has submitted a letter announcing her retirement from the Holmdel Township School District, effective July 1, 2011;

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Mrs. Cheryl Mitchell's retirement with regret, and deep gratitude for her dedication, loyalty, and outstanding services performed and further extend to Cheryl Mitchell its best wishes for a happy and healthy retirement.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Liu

8b-6. Acceptance of Retirement, Bus Driver

WHEREAS: Mrs. Anita Page has served the Holmdel Township Public Schools with distinction as a Bus Driver since September 1, 1984; and,

WHEREAS: Mrs. Anita Page has earned the respect of her students, colleagues and community residents; and

WHEREAS: Mrs. Anita Page will be sadly missed by students, staff and colleagues; and,

WHEREAS: Mrs. Anita Page has submitted a letter announcing her retirement from the Holmdel Township School District, effective June 1, 2011;

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Mrs. Anita Page's retirement with regret, and deep gratitude for her dedication, loyalty, and outstanding services performed and further extend to Mrs. Anita Page its best wishes for a happy and healthy retirement.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Liu

8b-7. Approval of Leave of Absence, Secretary, Holmdel High School

Resolved: That the Board approve a Leave of Absence for Shirley Craparo, Secretary to Assistant Principal, Holmdel High School, with benefits as follows:

- Federal Family Leave Act (FMLA) effective May 20, 2011 through August 11, 2011 (unpaid)

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Liu

8b-8. Approval of Medical Leave of Absence, Lunchroom/Playground Aide, Indian Hill School

Resolved: That the Board approve a Medical Leave of Absence for Constance Boresky, Lunchroom/Playground Aide, Indian Hill School, without benefits as follows:

- Effective April 26, 2011 through May 31, 2011 (unpaid)

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Liu

8b-9. Appointment of Volunteer, Boys Tennis Team, Holmdel High School

Resolved: That the Board approve Jamie Sporer as a Volunteer for the Boys Tennis Team, Holmdel High School, for the Spring 2011 season.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Liu

8b-10. Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a day-to-day Substitute Special Education Monitor, effective April 29, 2011 through June 30, 2011. [B]

Michael Shymanski

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Liu

8b-11. Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a day-to-day Clerical Substitute, effective April 29, 2011 through June 30, 2011. [B]

Kathyann Gruss

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Liu

8b-12. Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a day-to-day Substitute Teacher, effective April 29, 2011 through June 30, 2011. [B]

Jason Caputo

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Liu

8c. Student Matters8c-1. Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

Department of Special Services
In-District Placements

Meeting Date	Student ID	Services	Classification	Cost
N/A	4767785189	Home Instruction	N/A	\$56.00 per hour

Department of Special Services
Out-of-District Placements

Meeting Date	Student ID	Services	Classification	Cost
04/13/11	2714296772	Extended School Year & Bedside Instruction	AT	\$4,777.08 & \$47.00 per hour respectively.
03/17/11	1634097930	Extended School Year	ED	\$3,450.00
04/13/11	8550467092	Extended School Year	MD	\$3,450.00

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 8-0
Absent: Mrs. Liu

9. Business Administrator/Board Secretary's Report and Recommendations9a. Approval of Additional Chapter 192-193 Funding

Resolved: That the Board approve additional funding under the provision of Chapter 192-193 (2010/2011) as on file in the office of the Business Administrator/Board Secretary.

Chapter 192-193 Funding

Additional Chapter 192-193 Funding	\$ 16,174.00
Revised (2010/2011) Entitlement (3/18/11)	\$301,261.00

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Liu

9b. Approval of Additional Chapter 192-193 Funding

Resolved: That the Board approve additional funding under the provision of Chapter 192-193 (2010/2011) as on file in the office of the Business Administrator/Board Secretary.

Chapter 192-193 Funding

Additional Chapter 192-193 Funding	\$ 3,451.00
Revised (2010/2011) Entitlement (4/15/11)	\$304,712.00

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Liu

9c. Approval of Discarding Textbooks at Holmdel High School

Resolved: That the Board approve the discarding of damaged Textbooks no longer in use by Holmdel High School.

Title	Author	Publisher	Copyright Date	Reason
Exploring Psychology 4 th Edition (25)	Myers, David	Worth	1999	Poor Condition

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Liu

9d. Approval of Monthly Certification, February 28, 2011

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of February 28, 2011 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Liu

9e. Approval of Business Administrator/Board Secretary's Financial Report, February 28, 2011

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending February 28, 2011, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Liu

9f. Approval of Treasurer's Financial Report, February 28, 2011

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending February 28, 2011, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Liu

9g. Approval of Monthly Certification, March 31, 2011

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of March 31, 2011 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Liu

9h. Approval of Business Administrator/Board Secretary's Financial Report, March 31, 2011

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending March 31, 2011, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Liu

9i. Approval of Treasurer's Financial Report, March 31, 2011

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending March 31, 2011, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Liu

9j. Approval of Budget Transfers, 2010/2011

Resolved: That the Board approve the 2010/2011 Budget Transfers as listed on attachment T-11-14.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Liu

9k. Approval of Bills Payment – April 2011

Resolved: That the Board approve payment of the April 28, 2011 regular bills list in the amount of \$809,196.34 and as certified and approved.

MOTION: Ms. Garrity SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Liu

10. Old Business

- Board's Self Evaluation: there was general discussion among the Board regarding the following sections of the self evaluation:
 - ~Policy
 - ~Student Achievement
 - ~Board Operations
 - ~Committee Structure
 - ~Board Performance
 - ~Board/Superintendent Relationships

11. New Business

Dr. Tai thanked everyone for the past two years of support as Board President and requested the continued support from the Board for whoever the new leadership will be.

12. Questions from the Public

Dr. Shelton expressed his support of the Board and all of their hard work.

13. Executive Session (if required)

President Tai called for an Executive Session at 11:37 p.m. to discuss matters involving personnel. Anticipating no further public action he stated that the Board would adjourn from Executive Session.

14. Adjournment

By a unanimous voice vote the meeting adjourned at 11:38 p.m.

Respectfully submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary

Staff Re-Appointment List 11-12 School Year

April 28, 2011 - Tenured Staff

LASTNAME	FIRSTNAME	LASTNAME	FIRSTNAME	LASTNAME	FIRSTNAME
Abrams	Tracey	Cancellieri	Doreen	Gill	Meryl
Acquaviva	Marsha	Cantor	Marcia	Gillon	Jean
Adelung	Erin	Carlucci	Melissa	Gish	Stephanie
Alston	Susan	Catania	Beth	Giusti	Doris
Amabile	Lori	Chesler	Maria	Givens	Suzanne
Amitrani	Marian	Chiu	Albert	Goetke	Matthew
Amitrani	Robert	Chu	Juliet	Gogliormella	Rosanne
Anderson	Harry	Clark	Amy	Gothelf	Diane
Andrews	Rosefren	Clemente	Lisa	Graboski	Nancy
Aniello	Theresa	Clores	Joseph Peter	Graham	John
Anthony	Barbara	Cohen	Elliot	Greenberg	Donna
Antonioti	Kimberly	Cole	Jonathan	Griesbach	Daniel
Aquinas	Denise	Connelly	Marianne	Griffith	Allison
Archinaco	Robyn Maree	Conover-Pannone	Cheryl	Harkness Jr.	John
Atkinson	Jenna	Constantarakos	Voula	Harris	Loretta
Babik	Cristina	Coticelli	Doreen	Hausser	Eric
Bailey	Heather	Craparo	Shirley	Herman	Thomas
Baldino	Rebecca	Croken	Susan	Hoffman	Dana
Bandini	Regina	Currie	Mary Beth	Hoheb	Elizabeth
Barbara	Christine	Damji	Erin	Holota	Nicole
Baronowsky	William	Dangler Jr.	Harry	Howard	Arthur
Barry	Ann Marie	Dante	Steven	Howard	Kathleen
Barth	Melissa	Davidson	Michelle	Hughes	Denise
Basiak	Rose	DeDonato	Angela	Hunnewell	Shannon
Bell	Maurice	Dempsey	Carol	Imbro	Lisa
Bellis	Marilyn	Denton	Angela	Jacoby	Lauren
Bennett	Genevieve	Denton	Jane	Jasperse	Colleen
Bennett	Karen	Devaney	Kara	Jaume	Elena
Billi	Linda	Devaney	Sean	Joseph	Adam
Bird Jr.	John	Dillon	Kevin	Judd	Nora
Blaha	Josephine	Donovan	Dana	Kapoor	Jaishree
Bligh	Laura	Dorn	Rebecca	Katz	Richard
Boehmcke	Shawn	Dougherty	Kathleen	Keller	Phillip
Bongiovanni	Kimberly	Dowd	Sean	Kelly	Michael
Bongo	Carolyn	Ebinger	Todd	Kelly	Theresa
Bouell	Colleen	Edwards	Jill	Kenney	Jami
Bradley	Kathleen	Edwards Jr.	Howard	Kenny-Foggin	Elizabeth
Braun	Michael	Emery	Debra	Kerwick	Eileen
Brennan	Annette	Esposito	Janice	Killeen	Alicia
Brenner	Melinda	Farinella	Maria	Kimler	Jill
Broadhurst	Carolyn	Felice	Susan	Kinch	Edward
Bruce	James	Ferone	Meghan	King	Denise
Burke	Denean	Ferraro	Michael	Klinger	Kathleen
Burns	Barbara	Flannelly	Frances	Klinger	Sandra
Burns	Kelly	Fleming-Commisso	Colette	Kohlbecker	Marilyn
Buscema	Julie	Flynn	Jennifer	Koryat	John
Buzzanga	Heidi	Frost	Nikki	Kostka	Heather
Calvert	Eileen	Gallano	Carol	Kuczynski	Susan
Campanelli	Deborah	Gallimore	Mary-Beth	Kurey	Suzanne
Campbell	Gail	Garcia	Donna	Lane-Hryszkanich	Rian
Campbell	Stacey	Gelpke	James	Lange	Anita

**Staff Re-Appointment List 11-12 School Year
April 28, 2011 - Tenured Staff**

LASTNAME	FIRSTNAME		LASTNAME	FIRSTNAME		LASTNAME	FIRSTNAME
Laverne	Yasmine		Panepinto	Jeanne		Soffientini	Dolores
Lazar	Alana		Patterson	Edward		Soldi	Sharon
Ledford	Dionne		Peters	Jacqueline		Spindel	Les
Lepore	Lauren		Petrizzo	Michael		Steele (.5)	Jaime
Lewis	Jason		Pharo	Karen		Stehn	Carol
Lieberman	Elizabeth		Pizzulli	Amy		Sullivan	Mary
Longo	Marjorie		Porto	Donna		Sweeney	Megan
Loschenko	Janet		Pugilelli	Kristy		Sweetman	Jean
Loughran	William		Quadrel	Joyce		Swensen	Eric
Lutz	Patricia		Radziwanowski	Ann		Swift (.8)	Clare
MacConnell	Caren		Rafferty	Colette		Tagliaferri	Tracy
MacDonald	Sally		Ranieri	Anna		Tetreault	Steven
MacFarlane	Doreen		Rausch	Kyriaki		Thomas	Meredith
Magnotti	Melissa		Reckage	Edward		Todaro	Debbi
Malcolm	Sara		Redding	Kaci		Tosk	Cheryl
Malizia	Jeannette		Rein	Amanda		Touma	Stephen
Malolepszy	Elizabeth		Remuzzi	Jeanne		Tran-Weiner	Maria
Marchesani	Louise		Ring	Susan		Varga	Deirdre
Martignoni	Alison		Riso	Christle		Waddell	Rebecca
Martino	Elena		Rispoli	Paula		Wagner	Barbara
McBride	Sherry		Rose-Dodge	Judith		Wagner	Christopher
McCafferty	Sean		Rosen	Barbara		Walton	Judith
McCarthy	Catherine		Rossitto	Kathleen		Ward	Robyn
McCarthy	Kevin		Roth	Ellen		Watts	Robin
McCracken	Jill		Rothauser	John		Weisfeld	Mathew
McDonald	Margaret		Russoniello	Donna		Weiss	Sharon
McHugh	Jaime		Sacks	Jennifer		Welter	Michael
McIlroy	Denise		Sadowski	Margaret		Westrol	J. Randy
McKeever	Christine		Saler	Michelle		Whitten	Sandra
McMahon	Leslie		Salimando	Donna		Williams	Suzanne
McNamara	Joyce		Santiago	Michael		Williamson	Barbara
Mester	Theodore		Saponaro Jr.	Donato		Wladich	Diane
Metzinger	Jennifer		Sass	John		Woods	Thomas
Michaud	Suzanne		Salkovich	Patricia		Wright	Ann
Michell	Christin		Satterfield	Mary			
Mika	Maryanne		Savare	Kristen			
Mikos	Peter		Schillaci	Brian			
Monigan	Noreen		Schroeter	Mark			
Montana	Jaime		Schultheis	Jonathan			
Moran-Kudisch	Cathleen		Scognamillo	Diana			
Motzenbecker Jr.	William		Scott	Carolyn			
Nacarlo	John		Seman	Allison			
Nasta	Melissa		Semanchick	Elizabeth			
Nemec-Coulson	Nancy		Semenza	Geraldine			
Neville	Megan		Shapter	Melissa			
Newell	Nicole		Sheehy (.5)	Elizabeth			
Newton	Diane		Shelton	Mary			
Notarcola	Tamara		Siegel	Melissa			
O'Connor	Joseph		Simonelli	Chantal			
Paglio	Mary		Simpson	Mary			
Pallitto	Jennifer		Smith	Elizabeth			

FROM

Added money for Equipment Manager/ Site Director per contracted salary agreement.

Board
Interoffice



TR: 711-14

TRANSFER REQUEST FORM

ORIGINATED BY

W. B. E. B.

DATE _____

4/6/11

FROM . TO

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
11-000-263-100 03-08-04	Gravels OT	\$12,000.00	11-000-261-420- 02-07	Contracted Sucs Other MATJOC	\$12,000.00
11-000-262-100- 02-06-04	Cust OT HS	4,500.00	11-000-261-420 02-07	Contracted Sucs Other MATJOC	4500.00
TOTAL		16,500.00	TOTAL		16,500.00

REASON FOR TRANSFER:

ANSWER: Reduction in OT Allows for Additional Contracted services upgraded to All schools.

PRINCIPAL/ADMINISTRATOR:

3220

DATE: _____

4/6/11

SCHOOL:

Facilities - District

APPROVED BY:

DATE:

Board
Interoffice

[Signature]



HOLMDEL TOWNSHIP BOARD OF EDUCATION
Holmdel, NJ

TR: 7-11-14

TRANSFER REQUEST FORM

ORIGINATED BY W. Bauck

DATE 4/6/11

FROM

TO

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
11-000-261-410- 00-03	Asbestos/RADON	1717 ⁰⁰	11-000-261-610- 04-08-08	MAINTENANCE	1717.
11-000-213-800- 00-08-05	Asbestos/RADON	4,200	11-000-261-610- 04-08-08	MAINTENANCE	4200
11-000-261-610- 02-08	SALES/Other Vehicles	2,293.00	11-000-261-610- -04-08-08	Maintenance	2293.00
TOTAL		8210.00	TOTAL		8210.00

REASON FOR TRANSFER:

Realized Savings with Contracted Asbestos Services & Vehicle Repairs Done Inhouse.
Balance transferred to General Maintenance Account.

PRINCIPAL/ADMINISTRATOR: W. Bauck DATE: 4/6/11

SCHOOL: Facilities - District

APPROVED BY: _____ DATE: _____

Board ☐
Interoffice ☐



TR: 71-14

ORIGINATED BY W Backi

TRANSFER REQUEST FORM

DATE 4/26/11

FROM		TO			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
11-000-262-100-02-02-01	MAINTENANCE OT	9,000.00	11-000-261-420-02-07	CONTRACTED SVCS. OTHER MAJOR	9,000.00
11-000-262-100-02-02-02	MAINTENANCE OT	5,000.00	11-000-261-420-02-07		5,000.00
11-000-262-100-02-02-03	MAINTENANCE OT	6,000.00	11-000-261-420-02-07		6,000.00
11-000-262-100-02-02-04	MAINTENANCE OT	9,500.00	11-000-261-420-02-07		9,500.00
11-000-262-100-02-06-01	CUST OT VILLAGE	2,000.00	11-000-261-420-02-07		2,000.00
11-000-262-100-02-06-02	CUST OT IH	5,000.00	11-000-261-420-02-07		5,000.00
TOTAL		36,500.00	TOTAL		36,500.00

REASON FOR TRANSFER:

FOR TRANSFER: Reduction In overtime Allows for Additional Contracted Services upgrades to All schools.

PRINCIPAL/ADMINISTRATOR: W. Ball

DATE: 4/6/11

SCHOOL: LA JOLLA DISTRICT

APPROVED BY: _____ DATE: _____

Board
Interoffice

My



TR: T11-14

TRANSFER REQUEST FORM

ORIGINATED BY Jo. Loughran

DATE 4/5/11

<u>FROM</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>		<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
	11-401-100-600	Drama Supplies	1825.00		11-190-100-610-	General Teaching	1500.00
	00-04Dr 8000				01-04 7710	'B' Chor/Drama	325.00
					11-401-100-100-	winter -HS	
					00-04-08		
TOTAL			1825.00		TOTAL		1825.00

REASON FOR TRANSFER:

Reallocate HS money to cover additional general teaching supplies & contracted salary for schedule 'B' position stipend

PRINCIPAL/ADMINISTRATOR:

DATE: 4/5/11

SCHOOL: High School

APPROVED BY: _____ DATE: _____

Board
Interoffice



TR: T 11-14

TRANSFER REQUEST FORM

ORIGINATED BY

DATE 3/31/11

FROM			TO		
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
11-000-223-	Travel/Prof	\$345-	11-190-100-	Teacher Recog.	\$345-
895-00-08-23	Revel.		610-01-03-01		
TOTAL		\$345-	TOTAL		\$345-

REASON FOR TRANSFER:

IN FOR TRANSFER: *Purchase of Smart Response System's*

PRINCIPAL/ADMINISTRATOR:

DATE:

Adrian DATE: 3/3/11

SCHOOL:

APPROVED BY:

DATE:

Board
Interoffice



TR: T11-14

TRANSFER REQUEST FORM

ORIGINATED BY Anthony Gattini

DATE 4-11-11

FROM

To

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
11-190-100-320 -01-08-NY	PURCHASED PROF services	\$2,000.00 ✓	11-190-100-610 -01-08-NY	Network Supplies	\$2,000.00
TOTAL		\$2,000 1	TOTAL		\$2,000 1

REASON FOR TRANSFER:

So hardware related to summer thin client deployments could be tested

PRINCIPAL/ADMINISTRATOR: Anthony Galante DATE: 4-11-11

SCHOOL: W.R. SATZ

APPROVED BY: _____ DATE: _____

Board
Interoffice



TR:

TRANSFER REQUEST FORM

ORIGINATED BY Randy Westrol

DATE 4/11/11

et

<u>FROM</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>	<u>TO</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
11-402-100-610-00-04-GY	HS Gymnastics	\$537.00		11-402-100-100-00-04-22	Equip/Site Direc.	\$537.00	
TOTAL			\$537.00		TOTAL		\$537.00

Added money for Equipment Manager/ Site Director per contracted salary agreement.

REASON FOR TRANSFER:

PRINCIPAL/ADMINISTRATOR:

DATE: 4/11/11

SCHOOL:

~~Holmes~~ High School

APPROVED BY:

DATE:

Board

Interoffice

Rev. 7/02

HOLMDEL TOWNSHIP BOARD OF EDUCATION
Holmdel, NJ

TR: 711-14

TRANSFER REQUEST FORM

ORIGINATED BY:

202

DATE _____

4/6/11

FROM

OT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
11-000-263-100 03-08-04	Grunds OT	\$12,000.00	11-000-261-420- 02-07	Contracted Sucs Other Major	\$12,000.00
11-000-262-100- 02-06-04	Cust OT HS	4,500.00	11-000-261-420 02-07	Contracted Sucs Other Major	4,500.00
TOTAL		16,500.00	TOTAL		16,500.00

REASON FOR TRANSFER:

ANSWER:
Reduction in OT Allows for Additional Contracted services upgraded to All schools.

PRINCIPAL/ADMINISTRATOR:

3290

DATE:

4/5/11

SCHOOL:

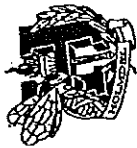
9-11-1950

APPROVED BY:

DATE:

Board
Interface

14



HOLMDEL TOWNSHIP BOARD OF EDUCATION
Holmdel, NJ

TR: 7-11-14

TRANSFER REQUEST FORM

ORIGINATED BY: W. Buckle

DATE: 4/6/11

FROM		TO	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
11-000-261-400-00-03	Asbestos/RADON	11-000-261-610-04-08-08	MAINTENANCE
11-000-213-800-00-08-05	Asbestos/RADON	11-000-261-610-04-08-08	MAINTENANCE
11-000-262-610-02-08	SPRINKLER VEHICLES	11-000-261-610-04-08-08	MAINTENANCE
TOTAL		TOTAL	
		8210.00	8210.00

REASON FOR TRANSFER:

Realized Savings with Contracted Asbestos Services & Vehicle Repairs Done In-house
Balance transferred to General Maintenance Account.

PRINCIPAL/ADMINISTRATOR: W. Balala DATE: 4/6/11

SCHOOL: Facilities - District

APPROVED BY: _____ DATE: _____

Board ☐
Interoffice ☐



TR: T-11-14

TRANSFER REQUEST FORM

ORIGINATED BY W Baicki

DATE 4/6/11

<u>FROM</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>	<u>TO</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
11-000-262-100-02-02-01	11-000-262-100-02-02-01	MAINTENANCE OT	9,000.00		11-000-261-420-02-07	CONTRACTED SUCS. OTHER MA-JOS	9,000.00
11-000-262-100-02-02-02	11-000-262-100-02-02-02	MAINTENANCE OT	5,000.00		11-000-261-420-02-07		5,000.00
11-000-262-100-02-02-03	11-000-262-100-02-02-03	MAINTENANCE OT	6,000.00		11-000-261-420-02-07		6,000.00
11-000-262-100-02-02-04	11-000-262-100-02-02-04	MAINTENANCE OT	9,500.00		11-000-261-420-02-07		9,500.00
11-000-262-100-02-06-01	11-000-262-100-02-06-01	CUST OT VILLAGE	2,000.00		11-000-261-420-02-07		2,000.00
11-000-262-100-02-06-02	11-000-262-100-02-06-02	CUST OT IH	5,000.00		11-000-261-420-02-07		5,000.00
TOTAL			36,500.00		TOTAL		36,500.00

REASON FOR TRANSFER:

FOR TRANSFER: Reduction In overtime Allows for Additional Contracted Services Upgrades to All Schools.

PRINCIPAL/ADMINISTRATOR: W. Ball DATE: 4/6/11

SCHOOL: La Jolla District

APPROVED BY: _____ DATE: _____

Board
Interoffice

Mr

HOLMDEL TOWNSHIP BOARD OF EDUCATION
Holmdel, NJ

TR: T 11-14

TRANSFER REQUEST FORM

ORIGINATED BY W. Loughran

DATE 4/5/11

FROM		TO			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
11-401-100-600	Drama Supplies	1825.00	11-190-100-610-	General Teaching	1500.00
02-04Dr 8020			01-04 7710	13' Chor/Drama	
			11-401-100-100-	winter -HS	325.00
			00-04-08		
TOTAL		1825.00	TOTAL		1825.00

REASON FOR TRANSFER:

Reallocate its money to cover additional general teaching supplies & contracted salary for schedule 'B' position stipend.

PRINCIPAL/ADMINISTRATOR: _____ DATE: 4/5/11

SCHOOL: High School

APPROVED BY: _____ DATE: _____

Board
Interoffice



TR: T 11-14

DATE 3/31/11

TRANSFER REQUEST FORM

ORIGINATED BY

FROM

TO

FROM	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT		ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
	11-000-223-	Travel / Prof	\$ 345-		11-190-100-	Teacher's Assoc.	\$ 345-
	895-00-08-23	Revel.			610-01-03-01		
TOTAL			\$ 345-		TOTAL		\$ 345-

REASON FOR TRANSFER:

FOR TRANSFER:

Purchase of Smart Response System's

PRINCIPAL/ADMINISTRATOR:

DATE:

3/3/11

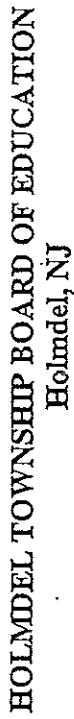
SCHOOL:

APPROVED BY:

DATE:

Board

Interoffice



TR: T11-14

TRANSFER REQUEST FORM

ORIGINATED BY Anthony Gattini

DATE 4-11-11

REASON FOR TRANSFER:

So hardware related to summer thin client deployments could be tested

PRINCIPAL/ADMINISTRATOR: Anthony Gattuso DATE: 4-11-11

SCHOOL: W.R. SATZ

APPROVED BY: _____ DATE: _____

Board
Interoffice