Borough of Roselle

OPEN PUBLIC RECORDS ACT REQUEST FORM

www.boroughofroselle.com
(908) 259-3010 & (908) 259-9508 (Fax)
lsanchez@boroughofroselle.com
Lisette Sanchez, RMC

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Charlie MI ____ Last Name Kratovil

E-mail Address opra+request-71757-4e71622f@requests.opramachine.com

Mail Address ____

City ____ State ____ Zip ____

Telephone ____ FAX ____

Preferred Delivery: Pick Up ____ US Mail ____ On-Site Inspect ____ Fax ____ E-Mail ____

Under penalty of N.J.S.A. 2C:28-3, I certify that

1. I ☐ ***HAVE*** / ☒ ***HAVE NOT*** been convicted of any indictable offense under the laws of New Jersey, any Other state, or the United States;
2. I, or another person, ☐ ***WILL*** / ☒ ***WILL NOT*** use the requested government records for a commercial Purpose;
3. I ☐ ***AM*** / ☒ ***AM NOT*** seeking records in connection with a legal proceeding.

Signature Charlie Kratovil Date ____

Payment Information

Maximum Authorization Cost $

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - $0.05 per page
Legal size pages - $0.07 per page
Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Note: ***If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.***

Records requested:

Please provide a copy of the binding resolution adopting the municipality's "fourth round" affordable housing obligation numbers.

RECEIVED
2025 FEB 10 A 9:51
OFFICE OF THE BOROUGH CLERK
BOROUGH OF ROSELLE

AGENCY USE ONLY

Est. Document Cost ____
Est. Delivery Cost ____
Est. Extras Cost ____
Total Est. Cost ____
Deposit Amount ____
Estimated Balance ____
Deposit Date ____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here

due: 2/26/25
No Records found

In Progress - Open ____
Denied - Closed ____
Filled - Closed 2/18/25
Partial - Closed ____

AGENCY USE ONLY

Tracking Information
Tracking # 021025-6
Rec'd Date ____
Ready Date ____
Total Pages ____

Final Cost
Total $0.00
Deposit ____
Balance Due $0.00
Balance Paid ____

Records Provided

Custodian Signature ____ Date ____