

NORTH HANOVER TOWNSHIP SCHOOLS
BURLINGTON COUNTY, NEW JERSEY
Upper Elementary School
BOARD OF EDUCATION AGENDA
March 24, 2026

The Meeting of the North Hanover Township Board of Education was held in the Media Center located in the Upper Elementary School at 351 Monmouth Road in North Hanover Township.

The Following Members Were Present: Bryan Reading
Nancy Morrow
Ross Greene
Melissa Wood
Chris Mazzella
Dr. Michael Maschi, Superintendent
Amy Lerner, Business Administrator/Board Secretary
Deniese Guinan, Director of Curriculum and Instruction

Also Present: Approximately five (5) visitors

1. CALL TO ORDER Flag Salute and Moment of Silence

The President opened the meeting at 6:01 PM. The Open Public Meetings Act was read along with the Flag Salute and Moment of Silence.

2. PRESIDENT'S STATEMENT-

This meeting has been advertised as a regular business meeting as follows:

- 1) Posting written notice on the official bulletin boards at Endeavour School, Joint Base (MDL), NJ; Upper Elementary School, Superintendent of Schools' Office, and Clarence B. Lamb Elementary School, Wrightstown, NJ on January 8, 2026 and is posted on the district's website.
- 2) Electronically forwarded written notice to the Burlington County Times on January 8, 2026 and The Times of Trenton on January 8, 2026.
- 3) Filing written notice with the Clerk of North Hanover Township on January 8, 2026.
- 4) Filing written notice with the members and the secretary of this body.
- 5) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975

3. ROLL CALL: Greene, Mazzella, Morrow, Reading, Wood

4. EXECUTIVE SESSION

It was moved by Mr. Reading and seconded by Mrs. Wood to approve the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Personnel (2025-2026 Appointments and NHTPA contract, investigation and insurance contract).
3. The Board will take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately twenty (20) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

Voice vote was all in favor, the meeting adjourned to executive session at 6:04 PM.

On a motion by Mr. Reading and seconded by Mrs. Wood and approved by unanimous voice vote, the executive session was adjourned, and the meeting was reconvened at 6:21 PM.

5. COMMUNICATIONS

6. PUBLIC COMMENT ON AGENDA ITEMS ONLY

(The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

This meeting will now be open to the public, referencing agenda items only. Please note that the board is here to listen. The public comment period is not designed to be a discussion. Accordingly, please do not expect the board to respond to your concerns and questions this evening. We take your concerns and questions very seriously and want to have sufficient time to allow our administration to process and research issues if need be. We will, however, respond to your questions and concerns at a future meeting or have the proper staff member get back to you at the appropriate time.

Also, please note that if your questions or comments pertain to litigation, students, personnel, or negotiations, we would ask that you see the Superintendent after the meeting, since we do not discuss these items in public.

Please keep in mind that the public comment session is an opportunity for you to share your opinions and remarks with the Board, and it is not a question-and-answer session. We also recognize that our community may be polarized on some issues. We want our school board meeting to serve as an example to our students that each member of the board and community can deal with controversial issues in a civil manner and demonstrate mutual respect for everyone's views. In that spirit, we ask that all speakers please address their comments to the board directly, rather than the audience, and all speakers and members of the public show respect for others' views and maintain civility during the meeting.

Please state your name, municipality of residence, and group affiliation, if applicable. Comments will be limited to 3 minutes per person, and the total comment period will be 30 minutes. The individual time limits will be enforced so that as many members of the public who wish to speak may be allowed to do so.

7. PERSONNEL

On a motion by Mr. Reading and seconded by Mr. Mazzella to approve the following personnel action(s), based on the recommendation of the Superintendent

7.1. Resignations

- 7.1.1. Jessica Mattson, teacher, END, resignation effective July 1, 2026.

- 7.1.2. Jayne Glover, secretary, Maintenance, resignation date revised, effective July 1, 2026, for the purpose of retirement.
- 7.1.3. Cheryl Walters, educational assistant, END, resignation effective April 20, 2026.
- 7.2. Transfer/Change of Assignment
 - 7.2.1. Melanie Muller, educational assistant, CBL, transfer to educational assistant at UES, effective February 2, 2026.
 - 7.2.2. Noelle Young, educational assistant, CBL, transfer to educational assistant at END, effective March 11, 2026.
- 7.3. Rescind
 - 7.3.1. To rescind the approval of the paraprofessional stipend for Noelle Young, educational assistant, effective March 11, 2026 due to a change in assignment.
- 7.4. Extra Pay
 - 7.4.1. Math Moves
 - 7.4.1.1. The following staff members to be approved for the after-school club, Math Moves to be paid for no more than 12 hours at the rate of \$45 per hour, under the NHTEA Agreement. This will be funded through the DoDEA grant, Project P.E.A.C.E.

Sean Curry	Liz Anderson	Christie Knox
Corie Smylie	Kim Willever	Sara Brodowski
Brittany Pearson	Jennifer LoBue	Christine Rossi
Nicole Liu	Kerry Young	Casey McCann
 - 7.4.1.2. The following staff members to be approved to write the curriculum and organize the after-school club, Math Moves, to be paid for no more than 25 hours at the rate of \$45 per hour, under the NHTEA Agreement. This will be funded through the DoDEA grant, Project P.E.A.C.E.

Brittany Bloss
Joshua Raposo
 - 7.4.1.3. To approve extra compensation for Mrs. Audrey Weislogel at a rate of \$45.00 per hour, not to exceed eight (8) hours, for providing before school band instruction at Upper Elementary School to be funded through the UES extracurricular stipend.
- 7.5. Agreement with NHTPA

To approve the agreement between the North Hanover Township Principals Association (NHTPA) and the North Hanover Board of Education for the period of July 1, 2026, through June 30, 2031.
- 7.6. Leaves of Absence Recommended for Approval

Employee	Type of Leave-use of sick days/personal	Approx Dates of FMLA	Approx Dates of FMLA/ NJFLA	Approx Dates of NJFLA	Approx Dates of Unpaid Leave	Anticipated Return to Work Date
K.C	5/26/26 -6/25/26	9/1/26 - 11/20/26				11/24/26
V.D.	11/5/25 -11/14/25				11/17/25 - 6/30/26	9/1/26
J.G.		Intermittent 3/1-6/30/26				
S.V.					5/13/26-5/15/26	5/18/26
B.G					4/2/26	4/13/26

Roll Call Vote:

Ayes: Greene, Mazzella, Morrow, Wood, Reading

Noes: None

Motion Carried

8. INSTRUCTIONAL

On a motion by Mr. Reading and seconded by Mr. Greene to approve the following instructional item(s) based on the recommendation of the Superintendent:

8.1. Tuition Contracts

To accept (1) student (ID #353912) to attend CB Lamb School for the remainder of the 2025-2026 school year, at a tuition rate of \$10.00 per student as per Board Policy 5111.

8.2. Field Trips 2025/2026 School Year

<u>School</u>	<u>Date</u>	<u>Cost</u>
CBL	4/21/26	\$1,526.00
END	3/18/26	\$2,765.10

8.3. Tuition Contract - Sending

The tuition contract with Burlington County Special Services School District, Westampton, NJ for one North Hanover Township resident students placed out of the district for the remainder of the 2025-2026 school year, effective February 17, 2026 at the annual tuition rate of \$61,959 (to be pro-rated for period of attendance).

8.4. Corrective Action Plan

Approve the Special Education Medicaid Initiative (SEMI) Action Plan in accordance with N.J.A.C. 6A:23A-5.3 as attached and submission to the Executive County Superintendent.

Roll Call Vote:

Ayes: Mazzella, Morrow, Wood, Greene, Reading

Abstain: Mazzella 8.1

Noes: None
Motion Carried

9. FINANCIAL

On a motion by Mr. Reading and seconded by Mrs. Wood to approve the following financial item(s) based on the recommendation of the Superintendent:

- 9.1. Approval of the payment of bills for the 2025-2026 budget totaling \$3,288,213.68
- 9.2. Approval of payroll for February in the amount of \$2,013,695.61
- 9.3. Approval of the transfers to the 2025-2026 budget in the amount of \$5,684.18 for the month of January 2026.
- 9.4. To approve the Budget Status Report for January 2026 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2025-2026 budget; further, that sufficient funds are currently available to meet the district's current financial obligations for the 2025-2026 school year.
- 9.5. For the North Hanover Township Board of Education to adopt the following resolution:
"RESOLVED, that Pursuant to N.J.A.C. 6A:23A-16.10 (A), I, Amy S. Lerner, Board Secretary, certify that to the best of my knowledge and belief, that as of January 31, 2026 no budgetary line item account has encumbrances and expenditures (contracted orders) which in total exceed the amount appropriated by the District Board of Education which would be in violation of N.J.A.C. 6A:23A-16.10 (A). Pursuant to N.J.S.A. 18A:17-9 and 18A:17-36; that the district's financial accounts have been reconciled and are in balance."
Through the adoption of this resolution, we, the North Hanover Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10 (b), certify that as of January 31, 2026 and after review of the Secretary's and Treasurer's monthly financial reports (appropriation section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 9.6. Approval of the Board Secretary and Treasurer report for the month of January 2026.
- 9.7. Professional Services Contracts
 - 9.7.1. The agreement with the Burlington County Special Services District/Educational Services Unit to provide various professional services as requested by the school district for the 2026-2027 school year at the rates as per the fee schedule.
 - 9.7.2. The contract with Preferred Home Health Care & Nursing Services, Inc. to provide 1:1 nursing services for one North Hanover Township student for the remainder of the 2025-2026 school year, effective March 10, 2026, at a rate of \$65.00/hour for LPN and \$70/hr for RN services.
 - 9.7.3. The contract with Preferred Home Health Care & Nursing Services, Inc. to provide 1:1 nursing services for one North Hanover Township student for the 2026-2027 school year at a rate of \$70/hour for LPN and \$75/hr for RN services.
- 9.8. STEMKAMP Contract 2026

The Agreement with STEMKAMP (Science, Technology, Engineering and Mathematics to Kids of Active Military Personnel) for support services for the Camp being held at the Upper Elementary School for students Grades 3-7.

9.9. Pre-School Program Budget

Approve and adopt the Pre-School Program budget for the 2026-2027 School Year and the funding of such from the State of NJ Department of Education.

9.10. 2026-2027 Tentative Budget

BE IT RESOLVED that the tentative budget be approved for the 2026-2027 School Year and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>Budget</u>	<u>Tax Levy</u>
Total General Fund	\$36,788,999	\$3,574,206
Total Special Revenue Fund	<u>\$ 5,107,487</u>	<u>n/a</u>
Totals	\$41,896,486	\$3,574,206

And to post said tentative budget on the district's website in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that the North Hanover Board of Education includes in the budget an adjustment for increased costs of health benefits in the amount of \$710,137 due to additional increases in benefit premiums for the 2026-2027 School Year. The district does not intend to utilize this adjustment during the 2026-2027 school year, and

BE IT FURTHER RESOLVED, that a public hearing be held in the Media Center of the Upper Elementary School, 331 Monmouth Road, Wrightstown, New Jersey on May 5, 2026, at 6:00 PM for the purpose of conducting a public hearing on the budget for the 2026-2027 School Year.

9.11. Travel and Related Expense Reimbursement 2026-2027

WHEREAS, the North Hanover Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the North Hanover Township Board of Education established \$120,000 as the maximum travel amount for the current school year and has expended \$38,045 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$100,000 for all staff and board members for the 2026-2027 school year.

9.12. Architectural Services

Accept a proposal and award a contract with Spiegle Architectural Group for architectural services for renovations at the Upper Elementary School in the amount of \$990,000.

9.13. Accept Educational Services Commission of NJ Cooperative Contract Quotes

9.13.1. Upper Elementary School - Flooring

WHEREAS, the North Hanover Township Board of Education received a quote for LVT classroom flooring at the Upper Elementary School under the Educational Services Commission of NJ Cooperative Purchasing Program; and

WHEREAS, LBJ Interior Solutions, LLC. has submitted a quote in the amount of \$122,408.95, a copy of which is on file in the office of the Board Secretary/ Business Administrator; and

WHEREAS, the vendor has been awarded a contract by the Educational Services Commission of NJ Cooperative Purchasing Program; Bid number 23/24-14 contract #65MCESCCPS; and

WHEREAS, the Board Secretary/ Business Administrator has certified that funding is available,

NOW, THEREFORE, BE IT RESOLVED by the North Hanover Township Board of Education, County of Burlington, State of New Jersey that the quote in the amount of \$122,408.95 is accepted and that a contract for flooring is awarded to LBJ Interior Solutions, LLC as per N.J.S.A. 18A:18A-10.

9.13.2. Upper Elementary School - Casework

WHEREAS, the North Hanover Township Board of Education received a quote for casework and countertops at the Upper Elementary School under the Educational Services Commission of NJ Cooperative Purchasing Program; and

WHEREAS, Nickerson has submitted a quote in the amount of \$288,822.32, a copy of which is on file in the office of the Board Secretary/ Business Administrator; and

WHEREAS, the vendor has been awarded a contract by the Educational Services Commission of NJ Cooperative Purchasing Program; Bid number 22/23-08; and

WHEREAS, the Board Secretary/ Business Administrator has certified that funding is available,

NOW, THEREFORE, BE IT RESOLVED by the North Hanover Township Board of Education, County of Burlington, State of New Jersey that the quote in the amount of \$288,822.32 is accepted and that a contract for casework and countertops is awarded to Nickerson as per N.J.S.A. 18A:18A-10.

9.14. Impact Aid Reserve Transfer

The transfer from Impact Aid Reserve account in the amount of \$1,410,000 to the general fund budget for costs associated with the Upper Elementary School projects.

Roll Call Vote:

Ayes: Morrow, Wood, Greene, Mazzella, Reading

Noes: None

Motion Carried

10. TRAVEL

On a motion by Mr. Reading and seconded by Mrs. Morrow to approve the following travel item(s) based on the recommendation of the Superintendent:

10.1.1.

Staff	Conference	Location	Dates Travel	Total Approved
Deniese Guinan	NJSLA Information Session	Pittsgrove, NJ	3/4/26	\$0.00
Brittany Bloss	NJSLA & NJGPA Information Session	Virtual	3/6/26	\$0.00
Tiffani Dutton	Mandatory Reporting	Monroe, NJ	4/21/26	\$0.00
Tierney McKenney-Eifert	Preschool Inclusion Leadership Conference	West Windsor, NJ	4/23/26	\$50.00
Crystal Hackett	Tools of the Mind - TEACH Conference	Virtual	4/24/26	\$40.00
Jennifer Gaulrapp	Tools of the Mind - TEACH Conference	Virtual	4/24/26	\$0.00
Adell Valasek	ADHD & Autism	Virtual	4/29/26	\$129.00
Erin Funk	Least Restrictive Environment Action Group	Trenton, NJ	4/1/26, 5/13/26	\$0.00
Jessica Procopio	Least Restrictive Environment Action Group	Trenton, NJ	4/1/26, 5/13/26	\$0.00
Casey McCann	Least Restrictive Environment Action Group	Trenton, NJ	4/1/26, 5/13/26	\$0.00
Alexis Skorochocki	Least Restrictive Environment Action Group	Trenton, NJ	4/1/26, 5/13/26	\$0.00
Jason Danley	DODEA Region Lead Meeting	St. Louis, MO	4/15/26-4/18/26	\$2,500.00
Michael Maschi	NJASA Conference	Atlantic City, NJ	5/13-5/15/26	\$1,750.00
Jason Danley	DODEA Northeast Region Meeting	Clayton, NY	5/18/26-5/21/26	\$2,500.00
Amy Lerner	NJASBO Conference	Atlantic City, NJ	6/2-6/5/26	\$2,200.00
Michael Maschi	Annual MISA Meeting (funded by Impact Aid)	Rapid City, SD	6/27-7/1/26	\$2,800.00
Amy Lerner	Annual MISA Meeting (funded by Impact Aid)	Rapid City, SD	6/27-7/1/26	\$2,800.00

Roll Call Vote:

Ayes: Wood, Greene, Mazzella, Morrow, Reading

Noes: None

Motion Carried

11. TRANSPORTATION

On a motion by Mr. Reading and seconded by Mrs. Wood to approve the following transportation item(s) based on the recommendation of the Superintendent:

- 11.1. Bus Evacuation Drills
 UES - March 10, 2026
 CB Lamb - March 11, 2026
 Endeavour - March 9, 2026

Roll Call Vote:

Ayes: Greene, Mazzella, Morrow, Wood, Reading
 Noes: None
 Motion Carried

12. OTHER BUSINESS

On a motion by Mr. Reading and seconded by Mrs. Morrow to approve the following other business item(s) based on the recommendation of the Superintendent:

- 12.1. Approval of the Regular and Executive Session Minutes for February 17, 2026.
- 12.2. Approval of the Suspension Report to date.
- 12.3. Approval of HIB reports to date.
- 12.3.1. Incident 12427
- 12.3.2. Incident 12433
- 12.3.3. Incident 12434
- 12.3.4. Incident 12477 (introduce)
- 12.3.5. Incident 12497 (introduce)
- 12.3.6. Incident 12506 (introduce)
- 12.3.7. Incident 12510 (introduce)
- 12.3.8. Incident 12514 (introduce)
- 12.3.9. Incident 12452 (introduce)
- 12.3.10. Incident 12487 (introduce)
- 12.3.11. Incident 12518 (introduce)
- 12.3.12. Incident 12540 (introduce)
- 12.4. 2026 - 2027 School Calendar
 Approve the 2026 - 2027 School Calendar
- 12.5. Non-School Use

<u>School</u>	<u>Organization</u>	<u>Event</u>	<u>Date</u>
UES	NHTEA	Workshop	3/9/26
UES	NHT Rec	Girls' youth volleyball	Tuesdays & Thursdays from 4/14/26 - 5/21/26
CBL	CBL PTO	Meeting	3/18/26

END	END PTO	Paint Night	5/1/26
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12.6. Fire/Safety Drills

School	Security Drill	Fire Drill
UES	12/17/26	2/11/26
END	2/20/26	2/18/26
CBL	2/12/26	*See Below

*No fire drill was conducted in February due to severe winter weather and ongoing construction impacting designated egress routes. Safety considerations required the postponement. Drills will resume in March in accordance with N.J.A.C. 5:70-2.7.

Roll Call Vote:

Ayes: Mazzella, Morrow, Wood, Greene, Reading

Noes: None

Motion Carried

13. **POLICY**

On a motion by Mr. Reading and seconded by Mrs. Wood to approve the following policy item(s) based on the recommendation of the Superintendent:

13.1. Policy -Second Reading

Motion to approve the second reading and adoption of the following policy and or regulation

- 13.1.1. P 2535 Library Material
- 13.1.2. R 2535 Library Material
- 13.1.3. P 2530 Resource Materials
- 13.1.4. R 2530 Resource Materials
- 13.1.5. P 9130 Public Complaints
- 13.1.6. R 9130 Public Complaints
- 13.1.7. P 0142.1 Nepotism
- 13.1.8. P 1220 Employment of Chief School Administrator
- 13.1.9. P 1552 Sexual Harassment - Staff
- 13.1.10. R 1552 Sexual Harassment - Staff
- 13.1.11. P 0173 Duties of Public School Accountant
- 13.1.12. P 2422 Statutory Curricular Requirements
- 13.1.13. P 0174 Legal Services
- 13.1.14. P 5339.01 Student Sun Protection
- 13.1.15. P 0177 Professional Services
- 13.1.16. P 1570 Internal Controls
- 13.1.17. R 1570 Internal Controls
- 13.1.18. P 1620 Administrative Employment Contracts
- 13.1.19. P 6111 Special Education Medicaid Initiative (SEMI) Program
- 13.1.20. R 6111 Special Education Medicaid Initiative (SEMI) Program
- 13.1.21. P 6220 Budget Preparation
- 13.1.22. R 6220 Budget Preparation

- 13.1.23. P 0167 Public Participation in Board Meetings
- 13.1.24. P 0143 Board Member Election And Appointment
- 13.1.25. P 5516 Use of Electronic Communication Devices
- 13.1.26. R 5516 Use of Electronic Communication Devices

13.2. Abolish

- 13.2.1. P 1648.15 Recordkeeping for healthcare settings in school buildings - Covid 19
- 13.2.2. P 3362 Sexual Harassment
- 13.2.3. R 3362 Sexual Harassment of Teaching Staff Members Complaint Procedure
- 13.2.4. P 4352 Sexual Harassment
- 13.2.5. R 4352 Sexual Harassment of Support Staff Members Complaint Procedure

Roll Call Vote:

Ayes: Morrow, Wood, Greene, Mazzella, Reading

Noes: None

Motion Carried

14. SUPERINTENDENT'S INFORMATIONAL ITEMS

14.1. Superintendent's Report

Dr. Maschi welcomed everyone to the meeting and reported on the following items:

- Reviewed Mrs. Lerner and himself attending the NAFIS conference, advocating for Impact Aid funding. He further reviewed the advocacy that occurred.
- The presentation that Mrs. Lerner provided during the MISA meeting
- The transition of 6th grade students to Northern Burlington Regional.
- UES play was spectacular.
- Family Literacy Night and World Culture Night were both big successes.
- Pre-K registration is open.
- Endeavour School was adopted by Joint Base MDL and the activities that have and will occur.
- The student who raised the most funds for the Harlem Wizards' event at Endeavour was a Preschool student. She was the principal for the day as a reward.
- CBL celebrated 100 days of school.
- Great things are happening in the buildings.
- Visit the website for dates and events.

14.2. Enrollment

Grade	Students	Sections
OOD	19	
Pre K 3/4	293	22
K	179	9
1	180	8
2	146	8
3	155	9

4	165	8
5	160	6
6	153	6
Total	1450	

* The number of sections is not inclusive of special education self-contained classrooms

15. OLD BUSINESS

16. NEW BUSINESS

Mrs. Lerner reviewed that while in Washington, D.C., an announcement was made for competitive construction grants. She will be applying to offset the cost of UES construction.

17. PUBLIC SESSION

Ms. Scammell inquired about policy changes. Dr. Maschi reviewed the changes.

18. ADJOURNMENT

Hearing no business, on a motion by Mr. Reading and seconded by Mrs. Wood, and approved by a unanimous voice vote the work session was adjourned at 6:40 PM.

Signed: _____

Amy Lerner
Business Administrator/School Board Secretary