



TOWNSHIP OF ABERDEEN

ONE ABERDEEN SQUARE, ABERDEEN, NEW JERSEY 07747

Matthew Lloyd
Chief of Police
matthew.lloyd@aberdeennj.org

OPRA VIDEO SPECIAL SERVICE FEE

The Aberdeen Police Department has received an OPRA request that requires video redactions.

The fee per hour for video redactions is \$24.49.

The **estimated** time for the requested video is \$ 49.00

A 50% deposit is required on/before June 16, 2025. An email will be sent requesting final payment **BEFORE** video is released.

Payment is due by check payable to: Aberdeen Police Department
Mailing Address: See Above

Or in person - cash (no credit cards).

Kindly provide your agreement:

- ☐ Yes, with the video request. Attached is 50% deposit
- ☐ No, the video request is no longer needed.

Signature: _____

Email: _____

Thank you.

Diana Anderson
Records Clerk
732-583-4200 ext. 217
Diana.Anderson@aberdeennj.org



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Dear Requestor,

Thank you for your Open Public Records Act (OPRA) request regarding Body-Worn Camera (BWC) footage.

Please be advised that all BWC recordings must be reviewed and, where necessary, redacted prior to public release to protect sensitive or legally exempt information. This process requires substantial staff time and resources.

Redaction services are billed at an hourly rate of \$24.49 per hour in accordance with applicable laws and guidelines. The total cost of redaction will depend on the volume and complexity of the footage requested, including factors such as:

- The total length of the video(s)
- The presence of minors, confidential information, or private individuals
- The need for audio redaction or visual blurring

At this time, we can provide a preliminary estimate of [estimated hours] hours, resulting in an estimated cost of [\$ 49.00]. **Please note that this estimate is not a final or fixed cost.** The actual time required to complete the redaction process may vary based on the content of the footage and the scope of redaction needed. You will be notified if additional time and cost are anticipated before the work proceeds.

No redacted footage will be released until payment is received for the final cost of services rendered. If you choose to proceed based on the initial estimate, please confirm in writing, and we will begin processing your request.

If you have any questions or would like to revise or narrow the scope of your request to reduce cost or processing time, feel free to contact our office.

Sincerely,
Diana Anderson
Records Clerk
Aberdeen Township Police Department
732-583-4200 Ext. 217