



State of New Jersey

DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
POST OFFICE BOX 340
TRENTON, NJ 08625-0340

PHILIP D. MURPHY
Governor
Commander-in-Chief

SHEILA OLIVER
Lieutenant Governor

☆
JEMAL J. BEALE
Brigadier General
The Adjutant General

May 29, 2019

Mr. John W. Milner
opra+request-5539-11636236@requests.opramachine.com

Subject: Open Public Records Act (OPRA) Request, dated May 23, 2019

Dear Me. Milner,

The New Jersey Department of Military and Veterans Affairs ("Department") has received your OPRA request for government records on March 23, 2019. As such, the seven (7) business day deadlines to respond to your request is June 4, 2019. This response to your request is being provided to you on the 3rd business day after the Custodian's receipt of your OPRA request below:

"Please e-mail me job descriptions of the #1 and #2 positions at DMAVA. They are not kept with the Civil Service Commission."

The Department assumes that your request for the "#1 and #2 positions at DMAVA" is referring to the Adjutant General and the Deputy Adjutant General of the New Jersey Department of Military and Veterans Affairs. Please contact the Custodian if this is not correct.

The job descriptions of each position can be found throughout New Jersey Statutes Annotated (N.J.S.A.) 38A:1-1 et seq., Military and Veterans Law. The specific statutes that outline these duties can be found at N.J.S.A. 38A:3-2b3, 38A:3-5, 38A:3-6, 38A:6-4, 38A:6-17, and 38A:6-19. These specific statutes are attached.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Department of Military and Veterans Affairs to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

There is no cost for this request.

If you have any questions or comments, please feel free to contact me at (609) 530-6898 or by email at mark.preston@dmava.nj.gov.

Sincerely,

Mark A. Preston
Acting Director, Information & Administrative Services Bureau
Custodian of Records

Attachment