

David Kasyan

OBJECTIVE

Obtain the position of Principal in the Brick Township School District

CURRENT PLACEMENT

Crawford-Rodriguez Elementary School, Jackson School District

Assistant Principal

January 2013 to Present

TEACHING EXPERIENCE

Liberty High School, Jackson School District

Special Education ICS Teacher, Grades Nine to Eleven

September 2007 to January 2013

Lucy N. Holman Elementary School, Jackson School District

Special Education Inclusion Teacher, Fourth Grade

January 2007 to June 2007

Jackson School District Summer Programs, Jackson Township, NJ

ESY – Teacher, Social Skills

Summer 2007-2012

EDUCATION

GEORGIAN COURT COLLEGE, Lakewood, NJ

M.A. in Administration and Leadership

Masters Degree May 2010

GPA: 4.0/4.0

LEBANON VALLEY COLLEGE, Annville, PA

Majors: **Elementary Education; Special Education**

Honors: Dean's List; Vickroy Scholarship

Bachelor of Science, December 2006

GPA: 3.36/4.0

CERTIFICATIONS

New Jersey Principals Certificate

New Jersey Supervisors Certificate

New Jersey Teacher of the Handicap K-12 Certificate

New Jersey Elementary Education K-5 Certificate

Google Certified Educator - Level One

Google Certified Educator - Level Two

ADMINISTRATIVE RESPONSIBILITIES

- Building Discipline
- Instructional Leader: Teacher Observations and Walkthroughs
- School Test Coordinator
- Leading Intervention and Referral Service (I&RS) Committee
- Responsible for all building 504 Plans
- Member of the School Safety Team and School Improvement Panel
- Collect and Aggregate Building Assessment Data
- Facilitate Building PLC meetings
- District Achievement Coach
- Elementary Science Supervisor
- Elementary Physical Education Supervisor

PROFESSIONAL DEVELOPMENT

- Member of the I&RS/504 District Articulation Committee, 2008-2010
- Member of committee in JSD to develop an Alternative to Out of School Suspension Program, 2009
- Attended Boston Learning Communities (BLC09) Conference, July 2009
- Member of Jackson Liberty Professional Relations Committee, 2009-2011
- Participated in the Marzano Teacher Evaluation Training, 2012
- Member of Jackson School District Assessment Committee, 2012
- American Reading Company, IRLA Program Instruction, 2013-2015
- Closing the Gap and Raising the Bar for all Learners, March 2014
- NJPSA Workshop: Chromebooks and the Common Core, July 2014
- Writer's Workshop: The Basics, July 2014
- Scholastic Math Inventory Training, September 2014
- Teacher's College Writer's Workshop ongoing Professional Development, Sept. 2014 – June 2015
- Response to Intervention Workshop – Passion for Compassion, April 2015
- Achievement Coach Spring Meeting, April 2015
- Achievement Coach Summer Training Institute, July 2015
- Teacher's College ongoing professional development in Reader's Workshop, Sept 2015 – June 2017
- NJ DOE Teacher Evaluation feedback session, February 2016
- Achievement Coach Content Development Workshops, March & April 2016
- Achievement Coach Summer Training Institute Phase Two, July 2016
- Google Level One Training, July 2016
- Google Level Two Training, Nov 2016

PROFESSIONAL EXPERIENCES

- Presented "Innovations in Classroom Technology" during Jackson In-Service Day, Sept., 2009
- Featured Educator in "A Day in the Life of Jackson Liberty" article in Asbury Park Press, May 2009
- Guest Speaker on Board of Education Roundtable Show on J-TV "Special Education", Jan. 28, 2011
- Presented "Marzano Teacher Resource Class" workshop during Jackson In-Service Day, Oct., 2012
- District Professional Development Committee, 2013-2015
- Staff Development at Crawford-Rodriguez Elementary School
 - "Establishing strong learning goals" Marzano DQ1, September 2013
 - "Helping students practice and deepen knowledge" Marzano DQ3, November 2013
- Presented "Kindergarten and the Common Core" workshop during Jackson In-Service Day, Oct. 2014
- Lead Administrator of the Jackson Achievement Coach program, Dec. 2014 – Nov. 2015
- Presented at New Staff Orientation – "Effective Instructional Practices", August 2015
- Tasked with the responsibility of analyzing and uniforming the Elementary District I&RS Process
 - Performed a District I&RS Audit at the Elementary Level, November 2015
 - Created an Action Plan for I&RS improvements across the JSD, November 2015
 - Spearheaded a District committee to review and update I&RS process, Dec. 2015 - May 2016
 - Updated the Jackson School District's I&RS documents & procedures, June 2016
 - Presented updated I&RS procedures to all six JSD elementary schools, September 2016
- Program Director of the Jackson Achievement Coach program, January 2016 – November 2016
- Presented at New Staff Orientation – "Effective Instructional Practices 2.0", August 2016
- PARCC Data Analysis with Grades 3-5: "Using PARCC Data to Inform Instruction", January 2017
- Spearheaded the Elementary Science Curriculum Adoption of the NGSS, October 2016 – June 2017
 - Led the Development of a Grassroots Science Curriculum, February 2017 – May 2017
 - Presented Science Curriculum Adoption Essentials to all JSD Elementary Schools, June 2017

COACHING

Jackson Liberty High School:

- Varsity Girls Basketball Coach 2009 to 2013
- Assistant Girls Track Coach 2007 to 2013
- JV/Assistant Boys Basketball Coach 2007-2009

EXTRACURRICULAR ACTIVITIES

Jackson Liberty High School:

- Class of 2010, 2014 Advisor
- PALs Advisor
- Smart Start Mentor

ATHLETICS

Lebanon Valley College Men's Basketball Team

- 4 year starter; 4 year letter winner
- Team Captain Varsity Men's Basketball 05' / 06' season

REFERENCES

Daniel Baginski
[REDACTED]

Assistant Superintendent of Jackson School District
[REDACTED]

Adriann Jean-Denis
[REDACTED]

Principal of Crawford-Rodriguez Elementary School
[REDACTED]

Maureen Butler
[REDACTED]

Principal of Jackson Liberty High School
[REDACTED]

Brittany Bucco

Education

- 2016 – 2018 Georgian Court University, Lakewood, NJ
- Master of Arts in Administration & Leadership
 - Supervisor Standard Certificate
 - Principal Certificate of Eligibility
 - Graduated Summa Cum Laude, GPA-4.0
- 2009 - 2011 Georgian Court University, Lakewood, NJ
- ESL K-12 Standard Certificate
 - GPA – 4.0
- 2004 - 2008 Temple University, Philadelphia, PA
- Bachelor of Science Degree
 - Major: Secondary Education & Spanish
 - Spanish K-12 Standard Certificate
 - K-5 Elementary Education Standard Certificate
 - Graduated Summa Cum Laude, GPA-3.87, Top 7% of graduates
- Summer 2007 University of Oviedo, Spain
- Temple University Study Abroad Program

Professional Experience

- 2019-Present Supervisor of Curriculum & Instruction
Brick Township School District, Brick, NJ
- Supervised areas include:
 - ELL K-12, ELA K-5, SS K-5, Media Literacy K-12
 - Develops curriculum and resources for all supervised areas aligned to the NJSLs
 - Plans, develops and implements programs for staff development
 - Facilitates vertical and horizontal articulation to monitor district goals
 - Supervises classroom instruction and evaluates staff
 - Oversees administration of state testing
 - Provides orientation for all new teachers
 - Creates and maintains budget for use of local and federal funds
 - Designed innovative virtual after-school and summer programs to address learning loss
 - Facilitates community partnerships and parent support
- 2018-2019 Teacher of English Language Learners Grades 6-12
Brick Township High School/Lake Riviera Middle School, Brick, NJ
- Designed Assessments
 - Program Development
- 2017-2018 Administrative Intern
- Designed and implemented Google Calendar & Team Drive System
 - Developed Behavioral Intervention System for Behavioral Disorder Students
 - Developed elective area, PARCC schedule & additional special schedules
 - Developed and implemented plan to increase parental participation in the PTA & school related events
 - Conducted curriculum audit of World Language, Language Arts, and ESL curriculum
 - Presented Workshops on Marzano Focused Evaluation System, UDL, Google, Cultural Sensitivity & OnCourse Unit Plan Design
 - Facilitated PLC meetings for District K-12 World Language Teachers
 - Presented workshops as part of New Teacher Induction Program
 - Presented NJEA convention workshops on "Planning & Preparation for Early-Career Teachers"

- Implemented Say Something (Sandy Hook Promise) gun-violence and suicide prevention program at middle school level
- Conducted analysis of PARCC and ACCESS data

2011-2018	Middle School Spanish Teacher Grades 6-8 Lake Riviera Middle School, Brick, NJ • Designed District World Language Curriculum K-5, 6-8, Spanish I • Designed ESL Elementary Curriculum • Designed Ocean County Elementary World Language curriculum • Designed Ocean County World Language Middle School curriculum • Implemented a Spanish I program at the middle school level • Member of School Improvement Panel, Character Education Team, Data Team • At district level, member of DEAC & Grading Committee • New Teacher Mentor • Title III Program Teacher & Coordinator • Title III Summer School Teacher • Coordinated Title III Parent Nights • Started a community service club for students
2008-2011	World Language Teacher Grades 2-5 Midstreams Elementary/Lanes Mill Elementary, Brick, NJ • Integrated current technologies into lessons • Collaborated to create cross curricular unit plans • Redesigned curriculum to address new standards • Participated on various committees
2006-2007	Jumpstart Preschool Program - GESU School, Philadelphia, PA
2004-2007	Partnership Schools - Grades 1-8, Philadelphia, PA
2005-2006	At-Risk Student Tutoring Program - Grades 9-12, Philadelphia, PA

Recognition and Leadership

2015-2016	Ocean County Teacher of the Year
2014-2015	Brick Township School District Teacher of the Year
2014-2015	Lake Riviera Middle School Governor's Educator of the Year
2013-2014	Character Education Staff Member of the Year
2010-2013	Executive Board Member of WGIRLS Community Service Organization
2007-2008	Sigma Delta Pi - The National Hispanic Honor Society
2006-2008	President of Kappa Delta Pi - Education Honor Society
2004-2008	National Society of Collegiate Scholars

Affiliations

New Jersey Principals and Supervisors Association
Foreign Language Educators of New Jersey
New Jersey County Teachers of the Year

Other Employment

2009-2010	English Language Tutor College Level
2008-2009	Spanish Language Tutor High School Level
Summer 2008	Pennsylvania Governor's School for Urban Teaching Counselor

References available upon request.

meredith HUDSON

EDUCATION

- Monmouth University 2020-Present
Doctoral Candidate Ed. D.
- Georgian Court University 2018
Masters in Educational Leadership
- The College of New Jersey 2007
Summa Cum Laude
Kappa Delta Pi Education Honors Society

EXPERIENCE

- Brick Memorial High School February 2019-Present
Assistant Principal
Supervisor of Visual and Performing Arts & Special Education Department
District Visual Arts Show Developer 2018
504 Coordinator 2018
NJSLA Testing Coordinator
BTPSD SafeRestart Committee Member
Pandemic & Safety Committee
District SEL Committee Chair & I&RS Committee Chair
- Monmouth University September 2019-Present
Adjunct Instructor, School of Education
- Brick Township High School February 2013-2019
Digital Photography, Fine art and Graphic Arts Teacher
Head Boys Swim Coach & Head Girls XC Coach
Class 2019 Advisor & Art Club Advisor
Rutgers University School Climate Transformation Project Teacher Liaison
District Instructional Leader: Google Classroom
- Burlington Township High School September 2007-February 2013
Graphic Design and Digital Photography Teacher
District VPA Curriculum Strategic Planning Chair 2009-2011

AWARDS/RECOGNITIONS

District teacher of the Year
Brick Township Public Schools 2016-2017

Teacher of the Year
Brick Township High School 2016-2017

Volunteer of the Year
Ocean County ARC 2014

meredith

HUDSON

Education

Monmouth University

Anticipated: Summer 2022

Doctorate of Educational Leadership

Georgian Court University, Graduate School

November 2017

Masters in Educational Leadership, GPA 3.97

The College of New Jersey, Undergraduate

May 2007

BA in Art Education, GPA 3.85

Graduated Summa Cum Laude

Member Education Honors Society; Kappa Delta Pi.

Global Student Teaching program in Johannesburg, South Africa.

Professional Experience

Brick Memorial High School

September 2018- Present

Assistant Principal & Supervisor

- Supervisor of Visual and Performing Arts & Special Education Department
- District Visual Arts Show Coordinator 2018
- District Visual Arts Professional Development Coordinator 2018
- 504 Coordinator 2018
- NJSLA Testing Coordinator
- BTPSD SafeRestart Committee Member
- Pandemic & Safety Committee
- Freshman Success Coordinator 2018
- District SEL Committee Chair & I&RS Committee Chair

Monmouth University

September 2018- Present

Adjunct Instructor

- Curriculum and Instruction Department
- Instructor for P-3 Early Childhood Education graduate endorsement program
- Instructor for K-12 Art and Music Education program
- Piloted virtual reality simulation for P-3 School of Education Program Fall 2021
- Monmouth University SEL Committee Member

Brick Township High School

February 2013- June 2018

Digital Photography Teacher & Fine Art Teacher

- Create and implement lesson plans for Photography I, II, III, Special Education, and Visual Arts programs.

- Revise and develop curriculum for Digital Art and Fine Art programs.

Ocean County Teen Arts District Coordinator

- Coordinated submission of artwork for Brick Township High School Visual Arts program for Annual Ocean County student art show.

Head Coach Girls Varsity XC

Head Coach Boys Varsity Swim Team

- 2015 Led the varsity team to their first state division qualification in 14 years.

Class 2019 Advisor

- Advise the Brick Township High School Class of 2019 to delegate and help students run activities to help the community and school.

Art Club Advisor

- Coordinated school mural project for ReClam the Bay non-profit environmental organization 2016.
- Coordinator for veterans mural project at Seaview Village, Brick NJ, 2016.

School Climate Transformation Project Teacher Liaison

- Teacher representative trained for the Safety/School Climate Team for the use of the New Jersey School Climate Survey. Tasks included as part of the high school's overall school climate improvement process. Developed and implemented data-driven School Climate Improvement Plans.

Staff Cohort Leader

- Lead a ten-month professional development cohort for teachers to discuss current topics in the profession, explore new teaching strategies, and create a positive professional environment in the school.

Google Classroom Instructional Leader

- Provide district-wide professional development workshops for K-12 Educators.

Staff Committee Member

- Data Team, School Green Team, Safety, and Security

Burlington Township High School

September 2007-February 2013

Digital Photography and Graphic Design Teacher

- Served as a Chair of the Strategic Planning board, developed Burlington Township Visual and Performing Arts Strategic Plan 2009-2011.

Mercer County Teen Arts District Coordinator

Rotary Interact Advisor, Junior Honor Society Advisor & Environmental Club Advisor

Play Finance Director for School Theatre Program

Art Club Advisor:

- *One million bones participant*: Coordinated submission of student artwork from members of the Burlington Township Art Club for a national art installation held in Washington, DC. Student work was created and installed on National Mall June 8-10, 2013.

Brick Township Ocean Rescue Beach Chief

June 2007-August 2018

- Assist in the hiring of staff.
- Maintain beach and facility operations with a focus on patron safety.
- Facilitate training of staff of 70 employees.
- Develop staff scheduling, oversee daily revenue and develop a yearly municipal budget.

Awards and Recognitions

- District Teacher of the Year, Brick Township Public Schools 2016-2017
- Teacher of the Year, Brick Township High School 2016-2017
- Volunteer of the Year, Ocean County ARC 2014
- Visual and Performing Arts Strategic Planning Chair 2009-2011

Professional Associations

- NJPSA
- AENJ
- Developer and operator of Webpage for Art Teachers: Refrigeratorgood.com
- Developer and operator of Webpage: Meredithhudsonphotography.com

MICHAEL A. CINTRON

❖ Professional Summary & Goals

- I have served Brick Township Public Schools as a highly qualified, student-centered educator for the past 17 years. During this time I have developed a community culture of learning through a commitment to collective efficacy, servant leadership, communication and stakeholder engagement. It is with these skills that I seek an administrative leadership opportunity to serve and inspire as an Assistant Principal.

❖ Education and Certifications

- *Master of Arts, Educational Leadership*
 - Georgian Court University, Lakewood, NJ, 2017
 - 4.0 GPA
- *NJ State Principal*
 - Certificate of Eligibility, 2017
- *NJ State Supervisor*
 - Standard Certificate, 2017
- *Bachelor of Arts in Sociology*
 - Richard Stockton College, Pomona, NJ, 2003
 - Alpha Kappa Delta Honor Society
- *NJ State Elementary Education (K-5)*
 - Standard Certificate, 2005
- *NJ State Social Studies (K-12)*
 - Standard Certificate, 2005

❖ Professional Experience & Tenure

- *Social Studies Teacher, 8th Grade, March 2003-Present*
 - World Geography, Cultures & History
 - Governor's Teacher of the Year, VMMS, 2019-2020
 - 17 years of cross-curricular planning & instruction
 - Academic Teaming & Project Based Learning
- *The Green & Gold Club, 2019-Present*
 - Title I- SIA Intervention Program Coordinator and Developer
 - Program providing SEL, Math & ELA support in a positive & nurturing environment empowering students to be agents of change
 - Conducted candidate search & student selections

➤ **JumpStart Program Coordinator, 2018-Present**

- ESSA/ Title I/ Title III Intervention Program Coordinator & Developer
 - Program goal is to prevent summer slide & improve the SEL, Math & ELA skills for the district's lowest performing students
 - Participated in teacher interviews & selections
 - Collaborated on program curriculum & presentations

➤ NJSLS Review Team Member, January-October 2019

- NJDoE Middle & High Social Studies Standards review & evaluations
- Conducted national standards research & review for comparisons, assessments & needs for state improvement
- Teamed live & virtually to revise the standards framework

❖ **Leadership Responsibilities & Accomplishments**

- VMMS Pandemic Response Team
 - Collaborate with staff to implement District Response Team directives
- Academic Teaming District Team Member
 - Participated in training & planning of classroom & virtual applications
- Grades 6-8 Social Studies Curriculum Revision Leader & Facilitator
- Connected Action Roadmap (CAR) Team Member
- Middle School & Building Level Professional Development Presenter

❖ **District & Building Initiative Teams**

- School Improvement Panel (ScIP) Team Member
- SEL Team Member & Presenter
- Marzano Professional Learning Community Presenter & Facilitator
- Data Team Member
- School Safety Team Member

❖ **Coaching & Leadership Experience**

- 27 years coaching experience as an assistant & head coach
- Defensive/Special Teams Coordinator- BMHS Football
- Retired Head Softball Coach- BMHS/ VMMS Girls Softball
- Retired Head Basketball Coach- VMMS Boys Basketball

❖ **Computer Skills**

- LinkIt
- Google Suite
- OnCourse Systems
- Genesis
- iObservation
- Performance PLUS
- Pearson Access

❖ **Additional Administrative References Attached**

MICHAEL A. CINTRON

[REDACTED]

[REDACTED]

[REDACTED]

Additional Professional References

Reference #1

Mr. Chad Cutts
Secondary ELA/ SS Supervisor- Grades 6-12
Brick Township Public Schools
101 Hendrickson Avenue
Brick, NJ 08724
732.785.3000 ext 3039

[REDACTED]

Note: Mr. Cutts is a friend and colleague, and currently serves as an instructional leader

Reference #2

Mrs. Amanda Beattie
Elementary Supervisor of Math/ Science/ Excel and Co-Title I Coordinator
Brick Township Public Schools
101 Hendrickson Avenue
Brick, NJ 08724
732.785.3000 ext 2509

[REDACTED]

Note: Mrs. Beattie is as an exemplar supervisor and leader of title funding and programs

Reference #3

Mr. Paul Walski
Retired Assistant Principal- Veterans Memorial Middle School

[REDACTED]

[REDACTED]

[REDACTED]

Note: Mr. Walski is a longtime mentor, fellow coach, and retired supervisor

Reference #4

Mr. Bill Bruno
Former Athletic Director- Brick Memorial High School and NJSIAA Assistant Director

[REDACTED]

[REDACTED]

[REDACTED]

Note: Mr. Bruno has been a longtime mentor, supporter, and former supervisor

RYAN HESNAN

[REDACTED]

[REDACTED]

OBJECTIVE:

Obtain the position of Secondary Assistant Principal for Brick Public Schools

SUMMARY: Highly motivated, creative, and hardworking teacher with twelve years of educational experience. Skilled at building effective, productive working relationships with students, staff, administration, and community. Excellent management, motivational and interpersonal skills with the proven ability to work effectively with students from various backgrounds and intellectual abilities.

CURRENT PLACEMENT:

Jackson Liberty High School, Jackson School District
Athletic Coordinator/Social Studies Teacher

September 2009 - Present

ATHLETIC COORDINATOR

March 2019 - Present

- Assists the Athletic Supervisor with collecting, submitting, and organizing a uniform budget request according to established guidelines
- Meet with parents to address concerns with their student and resolve any issues
- Supervise sporting events and attend meetings on and off campus
- Order athletic equipment and review orders when received for accuracy
- Review medical clearance and academic eligibility lists
- Schedule all games/scrimmages and confirm schedules with schools and officials
- In coordination with the Athletic Administrative Assistant, maintain daily verification of events and transportation
- Arrange all game/event staff, cash box, bank deposit, and financial report
- Remain available to coaches throughout the day to address their concerns via email, phone, or conference
- Review all requests for field use that are submitted to the athletic office. Coordinate these requests with the Grounds Department and the Athletic Supervisor
- Ocean County Softball Tournament Director 2019 - Present. Organized and supervised the Ocean County Softball Tournament including qualification criteria, seeding meeting, entry fees, officials, security/crowd control, site supervision/management, and rules of play
- Make certain that the coaches scheduling preference sheet and supporting documentation is collected, summarized, and submitted to the Athletic Supervisor according to established guidelines

DEAN OF DISCIPLINE

March 2017 - March 2019

- Responsible for meeting with students and assigning/reassigning them conduct probation, after school detention or in school suspension
- Review with students the procedures and policies that are located in the student handbook
- Work closely with assistant principals and attendance officer
- Conducted one on one meetings with students and discussed positive behavior plans

TEACHING EXPERIENCE

September 2009 - Present Social

- Jackson Liberty High School, Jackson School District
Studies Teacher, Grades Nine to Twelve
- Classes taught included Advanced Placement United States History, Man's Inhumanity to Mankind (Academic & Honors), United States History I, United History II, World History, Sociology and the PRIDE Program.
- Developed, introduced, and revised several curricula by aligning the course of study with New Jersey State Core Content Standards for United States I & II
- Maintained classroom order and created a positive student-centered learning environment
- Created presentations, debates, and group projects that met the needs of multiple students' needs and abilities
- Evaluated the strengths, abilities, interests, talents, and limitations of students
- Promoted and instilled positive study habits and an appreciation for learning
- Promoted the use of LinkIt! throughout various departments in Jackson Liberty High School

PROFESSIONAL DEVELOPMENT

- Member of the Jackson Liberty Textbook Adoption Committee, 2014, 2018
- Member of the Jackson Liberty School Improvement Committee, 2015 - Present
- Member of the I&RS/504 District Articulation Committee, 2016 - Present
- Member of the Jackson Liberty/Jackson School District Homework Committee, 2016 - Present
- Member of the Jackson Liberty Athlete of the Month Committee, 2016 - Present
- Member of the Jackson Liberty Safety and Wellness Committee, 2017 - Present
- Member of the Jackson School District High School Scheduling Review Committee, 2018-Present

- Member of the Jackson Liberty Discipline Committee, 2019
- Member of the SEL in Jackson High Schools, 2019

ADMINISTRATIVE INTERNSHIP IN THE JACKSON SCHOOL DISTRICT *January – August 2016* Internship included reviewing district policies on discipline, procedures, goals, evaluating resources and facilities, reviewing evaluation models, co and extra-curricular activities, budgeting, technology initiatives, communicating with community stakeholders and implementing a new eighth grade science curriculum.

EIGHTH GRADE OPEN HOUSE ASSISTANT COORDINATOR *August 2017*

- Assisted the Vice Principal in organizing the Jackson Liberty Eighth Grade Open House Night
- Evaluated educational and athletic programs presentations
- Reviewed schedule and programs being presented

COACHING EXPERIENCE

Brick Township High School

September 2008 – March 2009

- Assistant Football Coach
- Assistant Boys Basketball Coach
- Weight Room Coach

Jackson Liberty High School

- Assistant Girls Basketball Coach, 2009-2010
- Assistant Lacrosse Coach, 2009-2010
- Assistant Boys Basketball Coach, 2010 – 2015
- Weight Room Coach, 2016 – 2018
- Assistant Football Coach, 2009 – 2018

EDUCATION:

University of Scranton, Scranton, Pennsylvania
M.A. in Educational Administration

Master's Degree - August 2017
GPA: 4.0/4.0

Salisbury University, Salisbury Maryland
Major: History Secondary Education; Minor: Social Studies
Honors: Dean's List

Bachelor of Arts – May 2008
GPA: 3.36/4.0

CERTIFICATION:

New Jersey Teacher of Social Studies
New Jersey Principals Certificate

REFERENCES

Geoff Brignola

Principal of Jackson Liberty High School

David Kasyan

Principal of Emma Havens Young Elementary School

Dennis Filippone

Interim Administrator for Brick Public Schools

Maureen Butler

Interim Administrator for Brick Public Schools

Meredith Hudson

Assistant Principal of Brick Memorial High School

Robert Paneque

Supervisor of Athletics for the Jackson School District

ILENE M. GLASTEIN

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Objective: To obtain an administrative position in a public school district and help foster a secure and safe learning environment through the leadership role.

Education:

- | | |
|---|--------------|
| The College of New Jersey, Ewing, NJ | May 2009 |
| • Bachelor of Science, Elementary Education and Mathematics | GPA 3.45 |
|
Georgian Court University, Lakewood, NJ |
May 2019 |
| • Master of Arts, Administration and Leadership | GPA 3.96 |

Certifications:

- | | |
|---|-------------|
| • Standard Certificate, Elementary Education K-5, State of New Jersey | May 2010 |
| • Standard Certificate, Mathematics, State of New Jersey | May 2010 |
| • Standard Certificate, Supervisor, State of New Jersey | March 2019 |
| • CE, Principal, State of New Jersey | March 2019 |
| • CE, School Administrator, State of New Jersey | August 2019 |

Teaching Experience:

- Mathematics Teacher** – 2010-Present, Brick Township Memorial High School, Brick, NJ
- Various levels in grades 9-12 in Geometry and Algebra II
- First Grade Teacher** – 2009-2010, Drum Point Road Elementary School, Brick, NJ
- All major subject areas to first grade students
- Substitute Teacher** – 2007-2009
- Ocean Township School District, Ocean, NJ
 - Hopewell Valley Regional School District, Pennington, NJ

Work Experience:

- **Class Advisor**– 2012-2016, 2020-present, Brick Memorial High School
- **Math Team Advisor**– 2015-Present, Brick Memorial High School
- **Curriculum Writing**– Geometry and Algebra 2, Brick Township School District
- **Summer Academic Support**– Summer 2020, Brick Township School District
- **Division Leader** – Summer 2010-2011, Rolling Hills Country Day Camp, Freehold, NJ
- **Camp Counselor** – Summer 2004-2009, Rolling Hills Country Day Camp, Freehold, NJ

Leadership Experience and Activities:

- SAT/PSAT Proctor
- NJSLA/PARCC Field Test Administrator
- SCIP Team Committee
- STEM Program
 - Eighth Grade STEM Academy Presentation
 - STEM summer camp and professional development
- Green Team Leader- Sustainable NJ
- Secondary Assessment Committee
 - Made changes to high school grading scale and lesson plan format
- Safe Restart Team Committee
 - Adjusted and amended daily schedule and dismissal procedures
 - Created new hallway traffic patterns during passing times
- School Safety/Crisis/Pandemic Response Team Committee
 - Made changes to fire, lockdown, and evacuation drills
 - Adjusted and amended school health and safety protocols
- Delta Zeta Sorority, Academics Chairman, Spring and Fall 2007

Honors:

- Edward J. Bloustein Distinguished Scholar
- TCNJ Merit Scholar
- Dean's List
- ETS Recognition of Excellence for Mathematics Content Knowledge Praxis Series

References: Provided Upon Request

Michael J. Gawronski

OBJECTIVE

To obtain a position as an administrator in the Brick Township School District

EDUCATION

Masters in Educational Leadership, Fall 2016-Fall 2018

Georgian Court University

Bachelor of Science, Business Administration Management, Fall 2007-2011

William Paterson University

Brick Township High School Graduate 2007

CERTIFICATIONS

#951759 **Standard Certification** 1302 Teacher of Business: Economics/Finance/Law

#953228 **Standard Certification** 1300 Teacher of Business: Comprehensive Business

#1179438 **Certificate of Eligibility** 0200 Principal

WORK EXPERIENCE

Brick Township High School: Business Teacher, Brick, NJ September 2013-Current

- Plan, evaluate and revise curricula, course content and course materials
- Develop and revise curricula for the Business programs
- Foster student curiosity and interests in learning through hands-on activities
- Institute a positive classroom management style

Varsity Boys Basketball Coach, Brick, NJ September 2012-Current

- Implement scheduling, scouting, practice planning and game planning
- Create an individual off-season player development program
- Supervise the academic progress of our student-athletes
- Maintain long lasting relationships with my student athletes

Assistant Varsity Boys Soccer Coach, Brick, NJ September 2012-Current

- Organize film sessions for our head coach as well as student-athletes
- Create pre and post season individual improvement plans for student-athletes
- Supervise the academic progress of our student-athletes
- Support Athletic Department goals and activities

ACHIEVEMENTS AND AWARDS

- Rookie Teacher of the Year, Brick Township High School, 2013-2014
- Teacher of the Year, Brick Township High School, 2019-2020
- Brick Township Hero Award, Brick Township High School, 2020
- Boys Basketball Coach of The Year for Pod, 2021

RELATED EXPERIENCE

- | | |
|---|--|
| • SCIP Committee (2014-Current) | • FCA (2016-2019) |
| • Principals Cabinet (2014-2017) | • BTHS Campus Improvement (2016-2018) |
| • Wall of Fame Committee (2015-Current) | • Class Advisor (2016-2020) (2020-2024) |
| • Cohort Leader (2015-2018) | • DEAC Committee (2020-Current) |
| • SCTP Committee (2017-Current) | • Emergency Management Team (2017-Current) |
| • Assessment Committee (2018-Current) | • Free Throw for the Cure (2015-Current) |

Mary E. Kane, M.A.T, M.A.

EDUCATION

2016	Montclair University , Montclair, NJ Master of Arts in Educational Leadership
1996	Monmouth University , West Long Branch, NJ Master of Arts in Teaching
1994-1995	Kean University , Union, NJ Earned 18 credits toward Master of Arts in Early Childhood Education
1993	Bryant University , Smithfield, RI Bachelor of Science in Business Administration - Finance

CERTIFICATIONS

August 2017	New Jersey School Administrator CE
June 2016	New Jersey School Principal CE
October 2015	New Jersey Supervisor Standard
July 2010	New Jersey Teaching P-3 CE
August 1998	New Jersey Teaching K-8 Standard

PROFESSIONAL EXPERIENCE

October 2017 - Present	Parsippany-Troy Hills Township Schools Supervisor of K-5 Language Arts Literacy, Reading Intervention Services, & Media ♦ Provided leadership for effective implementation of K-5 instruction in Language Arts, Reading Intervention Services, and Media to 175 teachers in 10 elementary buildings ♦ Worked with administrative team on staffing, scheduling, grant funding, and state testing ♦ Observed and evaluated teacher performance using the Marshall Evaluation Model ♦ Implemented instructional support plans for teachers with demonstrations, educational resources, mentoring ♦ Created district Supervisor Meeting calendar for vertical and horizontal articulation meetings ♦ Planned & Facilitated district Professional Development sessions to meet district goals and objectives ♦ Collaboratively developed specialized Summer intervention programs to bridge learning gaps ♦ Coordinated on-site coaching sessions in Writing Workshop & FUNdations ♦ Led training sessions for administrators on new department initiatives and continuing goals ♦ Established professional development and collaboration opportunities with the Public Library ♦ Collaborated with Supervisors of ESL, 6-12 ELA, SS, Math, Basic Skills Math, GRO ♦ Coordinated the use of Title I funds for classrooms and Title II funds for district training ♦ Led K-5 Committees for Reading Intervention Services, Literacy, Social Studies, Media ♦ Created entrance and exit criteria and procedures for Reading Intervention Program ♦ Led district adoption of F&P Leveled Literacy Intervention, FUNdations, and CTOPP2 ♦ Created procedures for dyslexia assessment/interventions beyond the universal screener ♦ Collaboratively revised eligibility criteria for Middle School Language Arts honors coursework ♦ Researched and prepared yearly orders for 150+ class libraries and 10 school bookrooms ♦ Created budgets in Language Arts, Social Studies, and technology subscriptions for Media ♦ Maintained Google Classroom and Curriculum Newsletter to shared instructional resources ♦ Reviewed teacher lesson plans/student work folders and provided feedback ♦ Revised Language Arts, Social Studies, and Media curriculum guides for QSAC evaluation and ensured appropriate cross-content infusion of New Jersey Student Learning Standards ♦ Analyzed district assessment data and collaboratively created goals for each elementary school ♦ Networked with other district leaders through Supervisor and Literacy Leader Meetings ♦ Collaborated on the Primary Learning Committee, Technology Curriculum Committee, District Professional Development Committee, Administrative Book Club, Public Library Board
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- September 2014 - Present **Monmouth University, West Long Branch, NJ**
Adjunct Professor, School of Education
- ♦ *Methods in Literacy Instruction in Educational Settings K-6*
 - ♦ *Methods of Teaching Language Arts and Literacy*
 - ♦ Supervised University student's Field Work
- Spring 2016 **Hazlet Township Schools**
Internship in District & Building Level Leadership
- ♦ Assisted in planning placement drawing for Multi-Grade Classes
 - ♦ Facilitated a committee to establish a literacy assessment criteria
- Sept. 2010 - October 2017 **Raritan Valley Elementary School, Hazlet, NJ**
Tenured Elementary Teacher - Second, Third, and Fourth Grade
- ♦ Wrote grants for leveled text library & school mentor text library
 - ♦ Established an annual Family Literacy Event
 - ♦ Attended Teachers College Readers Workshop Training Summer 2011
 - ♦ Attended the National Professional Development Schools Conference, 2015
 - ♦ Facilitated Professional Development Training Sessions
 - ♦ Wrote Curriculum Units using Understanding by Design Model
 - ♦ Utilized the Danielson Model Framework for Teaching
 - ♦ Mentored/Coached provisional teachers, student teachers and observers
 - ♦ Recommended for the Governor Teacher of the Year Award
 - ♦ Created and led Peer Mediation Committee to develop program goals & action plan
 - ♦ Re-established and Supervised School Safety Patrol Program
 - ♦ Implemented Reading and Writing Workshop using TC and Schoolwide materials
 - ♦ Developed writing rubrics to assess student writing pieces
 - ♦ Facilitated Close Reading, Guided Reading, Literature Circles, & Book Clubs
 - ♦ Implemented the Daily 5 for Literacy Centers during Guided Reading
 - ♦ Incorporate reading comprehension strategy instruction and DRA running record assessments
 - ♦ Led after school PARCC tutoring program and administered PARCC instruction & used assessment data to lead instruction
 - ♦ Utilize Google Classroom, SMARTBOARD, Chromebooks, iPads, Student Response System
 - ♦ Created student led tutorial videos for flipped classroom assignments
 - ♦ Work with Special Education Resource and BSI teacher in inclusion setting
 - ♦ Contributing member of the District Middle States Committee, District Evaluation Advisory Committee, Curriculum Committees, Standards Based Report Card Committee, School Improvement Team, School Safety Team
- Sept. 2007- June 2010 **Marshall W. Errickson School, Freehold Twp., NJ**
Second Grade & Kindergarten Teacher
- ♦ Utilized Balanced Literacy program utilizing TCRWP Reading & Writing Workshop and guided reading
- Sept. 2006- August 2007 **YMCA of Western Monmouth County, Freehold Twp., NJ**
Preschool Lead Teacher
- ♦ Developed curriculum and facilitated instruction in early literacy skills
- Sept. 2002- January 2003 **Monmouth University, W. Long Branch, NJ**
Adjunct Professor, School of Education, Alternate Route Training Classes
- ♦ Developed curriculum & facilitated courses for AR Teacher Ed Program
- Sept. 2001- August 200 **New Jersey State Department of Education, Trenton, NJ**
Alternate Route (AR) Training Center Coordinator, Training Department
- ♦ Organized teacher placement in NJ Alternate Route Training Centers
 - ♦ Acted as daily liaison to School Administrators and University personnel
 - ♦ Observed and evaluated University Instructors for the AR Courses

Sept. 1997– June 2001	Milford Brook School, Manalapan, NJ Tenured First Grade Teacher ♦ Utilized Reading Recovery Approach to teach Guided Reading ♦ Participated in district intergenerational program utilizing 7 th and 8 th graders ♦ Worked with team members to write, direct, organize a yearly school play
Fall 1996	Point Road School, Little Silver, NJ Student Teacher, First Grade Cooperating Teacher – Dr. Pamela Albert Devine
Sept. 1995– May 1996	Graduate Assistant, Monmouth University Coordinated Graduate Assistant program, interviews and placements
Sept. 1994– May 1995	Graduate Assistant – Kean University ♦ Trained trainers for the D.A.R.T. Center for early childhood development ♦ Presented at the Association for Childhood Education International Conference

PROFESSIONAL DEVELOPMENT PRESENTATIONS

November 2019	Getting Comfortable with Reading and Writing Workshop: Next Steps
November 2019	Reading and Writing Workshop for the New Teacher
October 2019	Understanding How to Analyze Running Records: MSV, Reading Behaviors, Comprehension
October 2019	Running Effective Guided Reading and Book Clubs
October 2019	Reading and Writing Workshop: Putting the “mini” in the mini-lesson
February 2019	Strategies for English Language Learners, WIDA Can Do Descriptors & the ACCESS
November 2018	Twelve Ways to Support English Learners in the Mainstream Classroom
November 2018	Utilizing Mentor Texts for Reading and Writing, Parsippany-Troy Hills Schools
October 2108	New Teacher Academy: Reading/Writing Workshop Q & A, Parsippany Schools
September 2018	New Teacher Academy: Administering Running Records, Parsippany Schools
Summer 2018	Adapting the Readers Workshop for Special Education Settings, Parsippany Schools
Summer 2018	Writing Workshop Roundtable Q&A, Parsippany-Troy Hills Township Schools
Summer 2018	Integrating Grammar into Writing Workshop, Parsippany-Troy Hills Township Schools
Summer 2018	Back to the Basics, What should My Guided Reading Look Like?, Parsippany Schools
Summer 2018	Recording Students Comprehensive Thinking, Parsippany-Troy Hills Schools
November 2017	Running Records: Next Steps, Parsippany-Troy Hills Township Schools
November 2017	Conferring in Writing Workshop, Parsippany-Troy Hills Township Schools
October 2016	Engaging Students in Word Work, Monmouth University Literacy Symposium
October 2015	Mentor Texts for Writing Workshop, Monmouth University Literacy Symposium
Spring 2015	A Closer Look at Reader’s Workshop, Hazlet Township Schools
Spring 2014	Technology Training- Video Tutorials Flipped Class, Hazlet Township Schools
Spring 2013	Book Leveling for Classroom Library, Hazlet Township Schools
Spring 2012	Administering Running Record Training, Hazlet Township Schools
Fall 2011	Introduction to Reader’s Workshop Training, Hazlet Township Schools
Fall 2010	Reading Comprehension Strategy Training, Hazlet Township Schools

PROFESSIONAL ORGANIZATION AFFILIATIONS

Association for Supervision and Curriculum Development
International Literacy Association
American Association for School Librarians
National Council for the Social Studies
Alpha Epsilon Lambda Graduate School Honor Society

William J. Kleissler, Jr

OBJECTIVE

- To be hired as a High School Principal and continue working for Brick Township Schools

EDUCATION

M.A. | MAY 2002 | GEORGIAN COURT, LAKEWOOD

- Major: Administration and Supervision

B.A. | MAY 1995 | RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY, NEW BRUNSWICK

- Major: History
- Minor: Education
- Certificate: Teacher of the Handicapped

EXPERIENCE

ASSISTANT PRINCIPAL | BRICK TOWNSHIP HIGH SCHOOL | JULY 2003 - PRESENT

- Supervisor of several departments at BTHS, including Special Education, Business, Career, Fine Arts, HPE, and World Languages

TEACHER | BRICK TOWNSHIP HIGH SCHOOL | SEPTEMBER 1997 - JUNE 2003

- Classroom teacher assigned to Special Education History classes and several years as the GASP instructor

SKILLS & ABILITIES

MANAGEMENT

- Assistant principal, currently completing 13 years. I have been assigned to numerous tasks in the building, district, and throughout the community:
 - hiring staff, identifying and providing professional development opportunities, evaluating performance, classroom instruction, building the master schedule, curriculum revision, creation of new courses, and program of studies.
- Budgeting at BTHS:
 - Created short-term and long-term plans to provide many items and requirements at the school, most often accomplished through the normal operating budget while absorbing declining funding each year. Large items included installation of classroom projectors, security cameras, student and staff desks and chairs, and cafeteria table replacement.
- Facility:
 - Daily management includes assignments of substitutes, room assignments, students and staff scheduling, duty assignments, professional development opportunities, and campus security. Recent campus construction facility management projects include major renovations to install air conditioning, window replacement, and renovation of 11 Science Labs. Two projects were completed while school was in session.
- Scheduling:
 - Successfully created a master schedule for the students and staff that maximized course offerings and effective assignment of teaching staff. Changes in the bell schedule, a movement to block scheduling, incorporating various forms of an A/B schedule, creating concentrations of elective, and the development of a formal 5th block have all been accomplished and improved upon during the last 13 years.
- Pathways / Crossroads alternative High School Coordinator
 - Responsible for the incorporation of an alternative program that was removed from its isolation as an independent single school. Staffing, budgeting, communication and professional development was re-designed as the "school within a school" was developed.

LEADERSHIP

- District committees: SCIPP, Emergency Management, Curriculum, Attendance, Policy, and Facility
- Building-based initiatives: block scheduling, PARCC implementation, professional cohorts, professional day, Marzano evaluation model, and new teacher mentoring
- Assistant coach: football, baseball, and bowling
- Youth league coach: football and baseball
- Mentored many teaching staff while pursuing Administrative Degrees

REFERENCES

Dennis Filippone, Principal BTHS, 732-785-3000 EXT 2289

Susan McNamara, District Testing Coordinator and Data Analyst, Brick Schools, 732-785-3000 EXT 1031

Dr. Alyce Anderson, Lake Riviera Middle School, 732-785-3000 EXT 4100