

Newark

Ras J. Baraka
Mayor

Department of Economic & Housing Development

Planning, Zoning & Sustainability
920 Broad Street, Room 112
Newark, New Jersey 07102
Tel: 973-733-6333
Fax: 973 733-4369

Allison Ladd
Deputy Mayor/Director

Christopher A. Watson
City Planning Officer

Susan Brown
Zoning Officer

February 24, 2022

Daniel S.

**Re: EHD-22-0031
61 TREACY AVENUE, NEWARK, NJ
BLOCK 2654 LOT 26**

Dear Daniel S,

There are no Central Planning Board or Board of Adjustment site plans on file for the above referenced property.

As of November 1, 2019, a new procedure and fees were implemented for obtaining Legal Use and Zoning Verification Letters. Please note, effective immediately, letter requests are to be made at our [new](http://www.newarkehd.com/planningzoning/applying) online portal: www.newarkehd.com/planningzoning/applying. Payment can be made over the website and by phone by calling the bilingual call center at 1-(973)-494-5881.

For access to the City of Newark's Interactive Zoning Map and for more information on the City of Newark's Zoning and Land Use Regulations please visit: <https://www.newarknj.gov/zoning>.

Please feel free to contact this office should any additional information be required.

Sincerely,



Pallavi Shinde, PP, AICP
Supervising Planner

PS:wo

Cintron, Ilsa

FD-22-0031

From: Louis, Kenneth
Sent: Tuesday, February 1, 2022 5:46 PM
To: OPRA
Subject: FW: OPRA request - 61 Treacy Ave Newark, Architectural Plans

2022 FEB -2 AM 10:43

CITY CLERK'S OFFICE
NEWARK, N.J.
ROOM 415A

X 61 Treacy Avenue
Block 2654 Lot 26

Sent from my Verizon. Samsung Galaxy smartphone

----- Original message -----

From: MARTINE STEPHENSON <opra+request-29070-54db3cfe@requests.opramachine.com>
Date: 1/28/22 2:39 PM (GMT-05:00)
To: "Louis, Kenneth" <LouisK@ci.newark.nj.us>
Subject: OPRA request - 61 Treacy Ave Newark, Architectural Plans

Dear Newark City,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

Architectural Plans and related documents for 61 Treacy Ave, Newark NJ 07108 (Block 2654, Lot 26)

Yours faithfully,

Daniel S.

Please use deliver records electronically via email to the below UNIQUE address for all replies to this request:
opra+request-29070-54db3cfe@requests.opramachine.com

Is LouisK@ci.newark.nj.us the wrong address for OPRA requests to Newark City? If so, please contact us using this form:
https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2Fopramachine.com%2Fchange_request%2Fnew%3Fbody%3Dnewark_city&data=04%7C01%7CLouisK%40ci.newark.nj.us%7C23bd86badf9d422b643e08d9e29596a8%7C24883a20af7b4ead9b4c900a20da8933%7C0%7C0%7C637789955860294286%7CUnknown%7CTWFpbGZsb3d8eyJWIjojMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCi6Mn0%3D%7C2000&sd=jlOn9A%2FmE8e9X9wcwD9knc2tNOospXwc2e3JZc1t6Q%3D&reserved=0

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2Fopramachine.com%2Fhelp%2Fofficers&data=04%7C01%7CLouisK%40ci.newark.nj.us%7C23bd86badf9d422b643e08d9e29596a8%7C24883a20af7b4ead9b4c900a20da8933%7C0%7C0%7C637789955860294286%7CUnknown%7CTWFpbGZsb3d8eyJWIjojMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCi6Mn0%3D%7C2000&sd=3buRIZgvRWGcxfl076M%2FtnZvi0%2FM>

Requesting Access to Government Records Under the New Jersey Open Public Records Act (N.J.S.A. 47:1A-1 et seq.)

1. This form should only be used to submit records requests to *the City of Newark*.
2. Complete and date this request form and deliver it in person during regular business hours or by mail, fax or electronically to the appropriate custodian of the record requested. Your request is not considered filed until the appropriate custodian of the record requested has received a completed request form. If you submit the request form to any other officer or employee of the *City of Newark*, that officer or employee may not have the authority to accept your request form on behalf of the *City of Newark* and your request will be directed to the appropriate division custodian. The seven business day response time will not commence until the proper custodian reviews the request to determine if it is complete.
3. If you submit a request for access to government records to someone other than the appropriate custodian, do not complete the *City of Newark* request form, or attempt to make a request for access by telephone or fax; the Open Public Records Act and its deadlines, restrictions and remedies will not apply to your request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special charges, special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by check or money order payable to the *City of Newark*.
5. If it is necessary for the records custodian to contact you concerning your request, providing identifying information, such as your name, address and telephone number or an e-mail address is required. Where contact is not necessary, anonymous requests are permitted; except that anonymous requests for personal information are not honored.
6. *You may be charged a 50% or other deposit when a request for copies exceeds \$5.* The Office of the City Clerk will contact you and advise you of any deposit requirements. Anonymous requests, when permitted, require a deposit of 100% of estimated fees. You agree to pay the balance due upon delivery of the records.
7. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family.
8. By law, the *City of Newark* must notify you that it grants or denies a request for access to government records within seven business days after the custodian of the record requested receives the request, provided that the record is currently available and not in storage. If the record requested is not currently available or is in storage, the custodian will advise you within seven business days when the record can be made available and the estimated cost. You may agree with the custodian to extend the time for making records available, or granting or denying your request.
9. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
10. If the *City of Newark* is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial in writing and send you a signed and dated copy.
11. Except as otherwise provided by law or by agreement with the requester, if the custodian of the record requested fails to respond to you within seven business days of receiving a request form, the failure to respond will be considered a denial of your request.
12. If your request for access to a government record has been denied or unfilled within the time permitted by law, you have a right to challenge the decision by the *City of Newark* to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint in writing with the Government Records Council (GRC). You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.nj.gov/grc. The Council can also answer other questions about the law.
13. Information provided on this form may be subject to disclosure under the Open Public Records Act.