



350 Hudson Ave, Twp. of Washington, NJ 07676-4799, Tel: 201-664-4425 Fax 201-664-8281
Office of the Township Clerk, Susan Witkowski



September 22, 2025/OPRA 484A

Good Citizen

Via Email: opra+request-80474-b2440924@requests.opramachine.com

The Twp. of Washington received your Open Public Records Act (OPRA) request on September 9, 2025. The official Records Custodian, Susan Witkowski received your OPRA request on September 9, 2025. As such, the seven (7) business day deadline to respond to your request is September 18, 2025. This response to your request is being provided to you the 9th business day after the custodian's receipt of said request.

OPRA allows public agencies to impose special service charges whenever the nature, format, manner of collation, or volume of a government record embodied in the form of printed matter to be inspected, examined, or copied pursuant to this section is such that the record cannot be reproduced by ordinary document copying equipment in ordinary business size or when fulfilling a request requires an extraordinary expenditure of time and effort. See N.J.S.A. 47:1A-5.c. Special service charges must be based upon the actual direct cost of providing the copy or copies.

OPRA mandates that the requestor shall have the opportunity to review and object to the charge prior to it being incurred. See N.J.S.A. 47:1A-5.c. As such, a detailed estimate is provided below:

As per the following request:

3. Body-Worn Camera (BWC) Footage – any and all available footage from officers responding to incidents or calls at this address or involving the named individual

Police Department – Five Minutes of video - \$6.2275 x 2 redactions.

TOTAL ESTIMATED SPECIAL SERVICE CHARGE AMOUNT DUE: \$12.46

(cash or checks made payable to: Twp. of Washington, we do not accept credit cards)

Kindly respond in writing with your acceptance or rejection of this estimated charge. We will not begin to process this request until we receive your written acceptance and deposit in the amount of \$6.23

*There may be *additional charges* for documentation which is responsive to the request to be reviewed, copied, redacted, scanned and sent/picked up.

If you reject the estimated charge and you wish to challenge the special service charge, you have a right to challenge the decision. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

/s/ Susan Witkowski

Susan Witkowski, RMC
Township of Washington
switkowski@twpofwashington.us
201-664-4425

0R-484A

-----Original Message-----

From: Good Citizen <opra+request-80474-b2440924@requests.opramachine.com>

Sent: Tuesday, September 9, 2025 8:46 AM

To: Town Clerk <townclerk@twpofwashington.us>

Subject: OPRA request - 4 Union Blvd- Victor Queiro

RECEIVED

SEP - 9 2025

TOWNSHIP CLERK

Caution: External E-mail

Dear Washington Township (Bergen),

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

Dear [Custodian of Records],

Pursuant to the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47:1A-1 et seq., I am requesting access to all records maintained by the [Name of Police Department] regarding the property located at:

[4 Colonial Blvd. Hillsdale NJ] address is located in your Township and/or the individual: [Victor and Michelle Queiro]

Specifically, I am requesting copies of:

1. Calls for Service Reports – all CAD (Computer Aided Dispatch) entries, logs, or reports where the above address or the named individual are listed as complainants, defendants, or otherwise involved.
2. Incident/Investigation Reports – any police reports, investigation summaries, or narratives tied to incidents at this address or involving the named individual.

3. Body-Worn Camera (BWC) Footage – any and all available footage from officers responding to incidents or calls at this address or involving the named individual.

4. Arrest Records – documentation of any arrests made at, or involving, this address or the named individual.

5. Citations/Summonses – copies of any tickets, municipal complaints, or summonses issued at this address or to the named individual.

6. Noise Complaints – all reports and records of noise complaints connected to this address or involving the named individual.

7. Neighbor Disputes / Altercations – all reports, citations, or investigations involving disputes or altercations between residents of this address (or the named individual) and neighbors.

8. Other Responsive Records – any additional records of police interactions, reports, field interview cards, supplemental narratives, or other documents relating to this address or the named individual that are subject to disclosure under OPRA.

For each record, please include all attachments, supplements, and officer narratives. If any portion of this request is denied, please identify the specific statutory basis for the denial. If redactions are necessary, please provide the redacted records rather than withholding them in full.

Please provide the requested records electronically via email if possible.

Thank you for your assistance.

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Yours faithfully,

Good Citizen

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-80474-b2440924@requests.opramachine.com

Is townclerk@twpofwashington.us the wrong address for OPRA requests to Washington Township (Bergen)? If so, please contact us using this form:

https://urldefense.proofpoint.com/v2/url?u=https-3A_opramachine.com_change-5Frequest_new-3Fbody-3Dwashington-5Ftownship-5Fbergen&d=DwlFaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_Cdp gnVfiiMM&r=xe6LILGY4fBqf2qF2SfWyQPyzkOmFj7ck01xsbiI5ts&m=MVYN_Q_AlpzElt-I8Zf332z45IrmkG5HRBB-17JzXM8XdUI50KDX8I2F5Zz0Dc0X&s=AEG-hUM_52UqdjqY0NJbucWFkBQta0UqBV10h_nJh_g&e=

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

https://urldefense.proofpoint.com/v2/url?u=https-3A_opramachine.com_help_officers&d=DwlFaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_Cdp gnVfiiMM&r=xe6LILGY4fBqf2qF2SfWyQPyzkOmFj7ck01xsbiI5ts&m=MVYN_Q_AlpzElt-I8Zf332z45IrmkG5HRBB-17JzXM8XdUI50KDX8I2F5Zz0Dc0X&s=8dUZtOgOrtRHnxYJ-nHCRwnLmCG2zjjpFFnWWHiP9oA&e=

View this OPRA request & responses online:

https://urldefense.proofpoint.com/v2/url?u=https-3A_opramachine.com_request_4-5Funion-5Fblvd-5Fvictor-5Fqueiro&d=DwlFaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_Cdp gnVfiiMM&r=xe6LILGY4fBqf2qF2SfWyQPyzkOmFj7ck01xsbiI5ts&m=MVYN_Q_AlpzElt-I8Zf332z45IrmkG5HRBB-17JzXM8XdUI50KDX8I2F5Zz0Dc0X&s=NBi6LpAERJoWL0t80zGan2NeRJq1IQDBKSb7EwtHBF8&e=

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

"OPRAMachine's mission is to give people easy and affordable access to New Jersey public records.

For more information, contact us at: (732) 707-1628 or PO Box 3180, New Brunswick, NJ 08903."