



Borough of Paramus
OPEN PUBLIC RECORDS ACT REQUEST FORM
1 Jockish Square, Paramus, NJ 07652, USA
(201) 265-2100 Ext: 2200 (Phone) & (201) 265-0086 (Fax)
Building@paramusborough.org

Records Request and
Tracking Number:

BLD- 5129

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name: _____ MI: _____ Last Name: _____

E-mail Address: opra*request-78588-0a4b4267@requests.opranboone.com

Mailing Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site ☐ Fax ☐ E-mail ☐

Under penalty of N.J.S.A 2C:28-3, I certify that

- I ☐ **HAVE** / ☐ **HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States
- I, or another person, Purpose: ☐ **WILL** / ☐ **WILL NOT** use the requested government records for a commercial
- I ☐ **AM** / ☐ **AM NOT** seeking records in connection with a legal proceeding.

Signature _____ Date _____

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

*see attached request

4 Skie Dr

4004/16

open/closed permits
violations

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

AGENCY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost
Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

Custodian Signature

Date

Joan Burns

From: Amber Kumiega
Sent: Friday, July 18, 2025 9:31 AM
To: Building Department
Subject: FW: [EXTERNAL]OPRA request - 4 Skie Dr Open/Closed permits & code violations

Please see OPRA request below.

-----Original Message-----

From: Robert Golebieski <opra+request-78588-0a4bd2b7@requests.opramachine.com>
Sent: Friday, July 18, 2025 9:27 AM
To: Boro Clerk <BoroClerk@paramusborough.org>
Subject: [EXTERNAL]OPRA request - 4 Skie Dr Open/Closed permits & code violations

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Paramus Borough,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

Open/closed permits & any code violations associated with 4 Skie Dr. Paramus, NJ 07652

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Yours faithfully,

Robert Golebieski

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-78588-0a4bd2b7@requests.opramachine.com

Is boroclerk@paramusborough.org the wrong address for OPRA requests to Paramus Borough? If so, please contact us using this form:

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2fchange_request%2fnew%3fbody%3dparamus_borough&c=E,1,n_Cw7k22CF0uQEmtJhmWWNfkBrP2Pbm2I1_M8tsFQ7Agrp6dMOKRSbgA_u9YDh916tNImpwnZ5qBSy9-4czPlzS4GuiZv8T2ztu49XhSh6mOI2s4L4w,&typo=1

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2fhelp%2fofficers&c=E,1,B65tvGxs0hsLf7_XdzAYaV3Kt29HW-etbDgtwhV_OiyrDg_SZBgYqiZW8yVixUgcRtHw_COHZObc0aAcSndUmR_ILtvIX2XYKmk3KiC-9IzHVDR22cr2-wW&typo=1

View this OPRA request & responses online:

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2frequest%2f4_skie_dr_openclosed_permit_s_cod&c=E,1,jXuP1H__vDPJXwpFwYD3J9J3INVBWPWV2425EoLqvRzdyV6F6k3GcBIJOO7FiG0ehbJxCVOWsAzFkZSOg01iUmWyzMqhZX5scih7Tgn5W4kw-Y1g,&typo=1

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

"OPRAMachine's mission is to give people easy and affordable access to New Jersey public records.

For more information, contact us at: (732) 707-1628 or PO Box 3180, New Brunswick, NJ 08903."



Paramus Borough
1 Jockish Sqaure
Paramus NJ 07652
(201) 265-2100 Ext: 2230
Building@paramusborough.org

Construction Permits

- - 4004/16

Permit Number	Tracking Number	Work Type	Application Date	Permit Issue Date	Application Status	Subcodes	Closed
19930577+A	C-23-68268	Alteration	6/6/2023 2:50:01 PM	6/6/2023	Finals Passed	B	
Repair existing deck							
DECK							
19981475	3987	(None)	9/2/1998	9/2/1998	Finals Passed	B	
"ALT" "REPLACE DRIVEWAY"							



Paramus Borough
1 Lockish Square
Paramus NJ 07652
(201) 265-2100 Ext: 2230
Building@paramusborough.org

Construction Violations

- - 4004/16

Violation Number	Permit Number	Fine Balance	Issue Date	Compliance Date	Closed Date
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No Building Dept
Violations Found