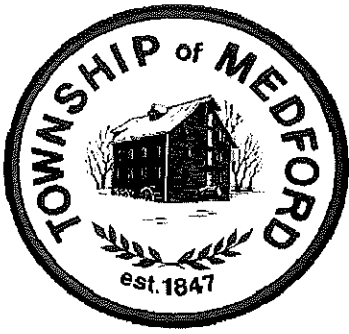




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PUBLIC WORKS FAX 609/654-7646

April 17, 2019

Ms. Jessica Martin

Via Email: opra+request-4809-04f24ef1@request.opramachine.com

Dear Ms. Martin:

The Township of Medford received your Open Public Records Act (OPRA) request on April 5, 2019. The official Records Custodian received your OPRA request on April 5, 2019. As such, the seven (7) business day deadline to respond to your request is April 17, 2019. This response to your request is being provided to you on the 7th business day after the custodian's receipt of your request.

The following records are being requested:

For the following properties: 368 Tuckerton Rd, Medford
24 Centennial Dr, Medford
8 Pontiac Dr, Medford

1. Open Construction Permits
2. Any information regarding the presence of an underground oil tank, if applicable, including permits, remediation reports, environmental reports
3. Survey showing underground oil tank location (if applicable)
4. Information regarding the presence of a septic system (permits, drawings, survey, etc.)
5. Property Record Card

The attached records are responsive to your request. All personal identification information has been redacted in part pursuant to N.J.S.A.47:1A-1.1(16). As this request is being provided by email, there is no cost for your request.

There is also a full-sized plan for 24 Centennial Drive. The cost to have a full-sized plan copied is \$5.00, which must be paid up-front before we can send it to our engineer to reproduce.

If you would like to have a copy made, you can do so with cash or a check made payable to the Township of Medford. Once we receive your payment, we will have the copy made and I will contact you when it is ready to be picked up.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Township of Medford to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

A handwritten signature in black ink, appearing to read "Tracy Reale", with a stylized, flowing script.

Tracy Reale
Administrative Assistant
To the Township Manager

Encl.