

DISTRICT NAME: Middletown Township Public Schools

REQUIRED BUDGET DOCUMENTS CHECKLIST

Below are the list of documents that must to be submitted with the district budget submission.

Document Title	Attached	Completion Date
Board Resoluton adopting Budget - must agree with budget in software	X	3/15/2023
Position Control Roster, totals must reconcile with salary totals included in the budget appropriations.	X	3/15/2023
Board Resolution using Banked Cap, if applicable	N/A	
Capital Reserve Board Resolution - Statement of Purpose for a withdrawal for Excess Costs or Other Capital Projects or for a Deposit	X	3/15/2023
Board Resolution - Maintenance Reserve, for a withdrawal or a deposit	N/A	
Board Resolution using Tuition Reserve, if applicable	N/A	
Board Resolution using Emergency Reserve, if applicable	N/A	
Board Resolution approving Travel Related Expenditures for FY 2023-2024, including 2022-2023 expenditures to date.	X	3/15/2023
Tuition Revenue/Appropriation Excel Worksheets that tie to appropriated amounts, please use state provided documents	X	3/15/2023
Send/Receive Worksheets with certification that the send/receive districts agree on the number of students and per pupil tuition.	N/A	
SEMI Corrective Action Plan, if applicable	X	3/15/2023
Warning Edits Listing with detailed explanation as to why they were not resolved.	X	3/15/2023
Secondary Bond Disclosure Letter	X	3/15/2023
Preschool Education Aid (PEA) Workbook (if applicable)	N/A	
Completed Appendix D	X	3/15/2023
Completed Appendix D-1	X	3/15/2023
Completed Appendix D-2	X	3/15/2023
Completed Appendix D-3 (if applicable)	N/A	