



Assistant Clerk <asstclerk@hpboro.com>

Fwd: OPRA request - 221 s 9th ave highland park

1 message

Jennifer Santiago <jsantiago@hpboro.com>

Sun, May 28, 2023 at 7:52 AM

To: Assistant Clerk <asstclerk@hpboro.com>

----- Forwarded message -----

From: **Roxana Quispe** <opra+request-44242-10487f84@requests.opramachine.com>

Date: Sat, May 27, 2023, 9:30 AM

Subject: OPRA request - 221 s 9th ave highland park

To: OPRA requests at Highland Park Borough <jsantiago@hpboro.com>

Dear Highland Park Borough,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

For property in 221s 9th ave

1. Construction permits and applications from 1997 to May 27th
2. Property inspections
3. Rental licenses or permits and applications for same
4. Vacant property registrations
5. Violation notices, complaints, and/or "tickets" completed by the construction dept., code enforcement dept., zoning dept., or public works dept.
6. Resolutions adopted by the governing body for property maintenance liens on the property.
7. Transfer of titles.
8. Any record of the property having an oil or septic tank.
9. Any Certificate of Occupancies

If waterfront or flood zone add the following:

Any elevation certificates

Any letters of substantial damage

Any tidelands or CAFRA permits

Yours faithfully,

Roxana Quispe

RECEIVED**MAY 30 2023**BOROUGH OF HIGHLAND PARK
CLERK'S OFFICE

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:
opra+request-44242-10487f84@requests.opramachine.com

Is jsantiago@hpboro.com the wrong address for OPRA requests to Highland Park Borough? If so, please contact us