

MAYOR

James P. Mehaffey

TOWNSHIP COMMITTEE

Ashley Morrell

Adam Reid

Jim Robinson

Kimberly Schultz

**WEST DEPTFORD TOWNSHIP****Municipal Building**

400 Crown Point Road
West Deptford, New Jersey 08086
Phone (856) 845-4004

Township Administrator

Tyler Rost

Chief Finance Officer

Michael Kwasizur

Registered Municipal Clerk

Lee Ann DeHart

April 29, 2026

Mr. English

OPRAMachine

(Via email only: opra+request-89965-bff9b807@requests.opramachine.com)

Dear Mr. English:

The Township of West Deptford Clerk's office received your request for records pursuant to the Open Public Records Act (OPRA) and the New Jersey common law right to access via email on April 16, 2026. As such, the seven (7) business day deadline to respond to your request is April 30, 2026. This response to your request is being provided to you on the 6th business day after the custodian's receipt of said request.

The following records were requested:

I would like to request a list of all Residential properties that currently have open liens.

A search of our available records has found the following as responsive to your request:

- Excel spreadsheet of all open liens
- Customer Excel spreadsheet of address with open liens without amounts due

As a note, our system does not generate an open lien report with just residential addresses and full amounts due, so we have attached two (2) reports. Please note these reports are attached as separate Excel spreadsheets in the body of the email.

These records are being transmitted to you via email, as per your request and as such, there are no charges for your requested records.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Township of West Deptford Clerk's office to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.nj.gov/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

Jill S. Magill, RMC, CMR - Deputy Clerk

jmagill@westdeptford.com - 856-845-4004 ext. 130