



**SUBURBAN
CONSULTING
ENGINEERS Inc.**



ORIGINAL



**CIVIL & MUNICIPAL ENGINEERS | LAND SURVEYORS | LANDSCAPE ARCHITECTS
ENVIRONMENTAL SCIENTISTS | GIS SPECIALISTS | CONSTRUCTION OBSERVERS**



**Rowan University
Soccer & Intramural Field**

SCE-P11717.Y26

REQUEST FOR PROPOSAL # RFP2425-56DD

MEP, STRUCTURAL, OR CIVIL ENGINEER(S)

COUNTY COLLEGE OF MORRIS

TOWNSHIP OF RANDOLPH, COUNTY OF MORRIS, STATE OF NEW JERSEY

FLANDERS, NJ | WALL, NJ | HACKENSACK, NJ | ALPHARETTA, GA

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A

PROFESSIONAL/PERSONNEL QUALIFICATIONS

A





EXECUTIVE SUMMARY & **FIRM PROFILE**





May 30, 2025

The County College of Morris
214 Center Grove Road
Randolph, New Jersey 07869

Attn.: Doreen DeMarco
Director of Purchasing

Re.: Township of Randolph, County of Morris, State of New Jersey
Request for Proposal # RFP2425-56DD
MEP, Structural, or Civil Engineer(s)
Our File No.: Proposal SCE-P11717.Y26

Dear Ms. DeMarco:

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is pleased to provide the following proposal package to the County College of Morris (CCM) in response to the Request for Proposal (RFP) to provide Mechanical, Electrical, and Plumbing (MEP), Structural, or Civil Engineering Services for the contract term. SCE has developed a wide range of knowledge and experience providing professional engineering services to colleges and universities throughout the State of New Jersey for 38 years. To best serve CCM's needs, SCE will utilize professionals in our Office Headquarters, located in the Township of Roxbury (Flanders), County of Morris, and our support offices when needed. Should CCM select SCE to provide MEP, Structural, or Civil Engineering Services for the contract term, it is our proposal that **Mr. Robert C. Gregoria, PE, LEED GA**, will be the named Engineer for the position. In order to provide CCM with all necessary services, SCE has teamed with **Engineering Driven Design, PC (EDD)** for MEP services. We are confident in the level of experience of our professional staff members and knowledge in the industry to successfully represent the CCM on all types of projects anticipated to be completed during the term period.

SCE has significant experience working for Higher Education Institutions including projects at Rowan University, The College of New Jersey, Montclair State University, Centenary University, Georgian Court University, Seton Hall University, Rutgers University, Wagner College, Stevens Institute of Technology, New Jersey Institute of Technology, Essex County Community College, Middlesex County College, and several other Colleges throughout the State of New Jersey.

SCE is a multi-disciplined civil engineering, landscape architecture, environmental science, and land surveying firm providing professional services to municipalities, counties, park commissions, colleges, boards of education, water and wastewater utilities, and land developers. SCE was established in 1986 and has grown to a mid-size engineering firm. SCE prides itself in providing responsive professional services to its diverse Client base utilizing state-of-the-art management and engineering procedures.

SCE's Project Team involves individuals who are active professional members of the American Sports Builders Association (ASBA), the New Jersey Recreation and Parks Association (NJRPA),



the American Society of Landscape Architects National and State Chapters (ASLA and NJASLA), the New Jersey Society of Professional Engineers (NJSPE), and have participated in professional development events and shared technical information with the Synthetic Turf Council (STC). SCE managers have lectured at state and national conferences on the latest trends in park and recreation facility design and construction and have been called on to serve as experts in the field. Many of our projects have won awards for Excellence in Design from professional organizations, including the National Award from ASBA, the NJRPA, and the New Jersey Association of Planning Officials (NJAPO).

At SCE we understand the importance of budgets, schedules, and quality control and have real-time information available to our managers and staff to keep them informed so they can best manage your projects. Today's engineering project schedules are controlled by regulations and permits; we understand and manage each project's critical path for on-time and on-budget completion. We also understand the importance of Client communication and building long term business relationships. We are sensitive to our Clients, their constituents, and each project's stakeholders' needs.

SCE maintains a qualified full-time professional staff that includes Licensed Professional Engineers, Licensed Landscape Architects, Certified Municipal Engineers, Environmental Scientists, Licensed Site Remediation Professionals, Professional Planners, Structural Engineers, Land Surveyors, Geographic Information System Professionals, and Construction Observers, as well as experienced and highly competent technical and administrative personnel. This range of professional and technical resources enables SCE to develop customized solutions to our Clients' project needs. Using our comprehensive project management software, project staff are able to monitor and update critical project information including budgets, schedules, deliverables, and milestones.

As requested, please find enclosed one (1) original, three (3) copies, and one (1) flash drive copy of our proposal package for review. We look forward to providing our professional services to the CCM on upcoming projects. We are available to meet to answer any questions you may have and to discuss our proposal and how the SCE Project Team will **provide you with exceptional Client service**. Should additional information be required, please do not hesitate to contact me. Thank you for your consideration of our proposal.

Very truly yours,

SUBURBAN CONSULTING ENGINEERS, INC.

Joseph D. Perello ^{ILEF}

Joseph D. Perello, LLA, RLA, ASLA, PP
Vice President

FIRM PROFILE



OFFICES



Headquarters

96 U.S. Highway 206, Suite 101, Flanders, NJ 07836
P: (973) 398-1776 | F: (973) 398-2121



Northeast NJ

505 Main Street, Suite 314, Hackensack, NJ 07601
P: (201) 646-1776 | F: (973) 398-2121



Central NJ

1350 Campus Parkway, Suite 104, Wall, NJ 07753
P: (732) 282-1776 | F: (732) 722-7319



Georgia

6120 Windward Parkway, Suite 200 Alpharetta, GA 30005
P: (470) 705-0776 | F: (470) 237-0608

SUBURBAN CONSULTING ENGINEERS, INC. is a full-service multi-disciplined engineering, geospatial, land surveying, and landscape architecture firm representing various Clients throughout the region including municipalities, counties, state agencies, private Clients, developers, attorneys, schools and universities, utilities (water, wastewater, and gas), and various other professionals.

"Our goal is to make our Clients' vision a reality"

SCE's experienced professionals provide cost-effective and creative design solutions that harmonize natural and built environments, while addressing the needs of both Clients and the communities the projects serve.

Qualified Full Time Professional Staff Include:

- Professional Engineers (PE)
- Licensed Landscape Architects (LLA)
- Certified Municipal Engineers (CME) & CPWM
- Professional Land Surveyors (PLS)
- Certified Floodplain Managers (CFM)
- GIS Professionals
- Structural Engineers
- Environmental Scientists
- Licensed Site Remediation Professional (LSRP)
- Construction Observers
- Professional Planners (PP)

Committed to

EXCELLENCE • ECONOMY • ENVIRONMENT

Throughout SCE's history, we've placed a high value on our relationships with Clients. Our primary goal is to deliver quality work that is timely, cost-effective, and aligned with our Clients' needs. To ensure this, a dedicated Professional-in-Charge takes a leadership role on every project, maintaining clear communication with Clients from start to finish. We use state-of-the-art project management software, constantly upgraded to provide real-time updates, allowing every key team member to track and manage critical project details such as budgets, schedules, deliverables, and milestones.



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FIRM PROFILE



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CIVIL & MUNICIPAL ENGINEERING

SCE represents municipal and county governmental agencies. Services include special project designs and multi-year appointments and more. SCE provides grant and funding program assistance and has secured millions of dollars of aid for Clients.

PARKS, RECREATION & ATHLETIC FACILITIES

SCE custom-tailors services to meet the needs of each individual facility and the project site. SCE provides planning, design, consultation, and construction observation services for a wide variety of projects including athletic complexes, parks and recreation facilities, active and passive community spaces, streetscapes, urban design, and waterfront developments.

WATER/WASTEWATER ENGINEERING

SCE provides consulting services to public and private-sector water and wastewater utilities. SCE provides engineering services geared towards navigating the ever-changing regulatory requirements, asset management needs, and infrastructure repair/replacements. Planning, design, and construction phase services for the collection, treatment, and distribution of water resource systems are at the core of our company's capabilities.

LAND DEVELOPMENT & FUNDING ASSISTANCE

Our team has guided numerous Clients to secure financing packages for Federal, State, and Local infrastructure funding programs and has successfully secured Millions in Principal Forgiveness (PF) for asset management plan efforts, water infrastructure improvements, lead service line replacements, sewer separation for combined sewer system communities, stormwater, and green infrastructure.

NATURAL GAS UTILITIES

SCE provides consulting services to meet the stringent requirements of any distribution, transmission, or pressure uprating project. SCE provides full-service solutions on gas utility projects from initial investigations and route feasibility studies, to surveying and design, to permitting and regulatory authority approvals, to construction administration, observation, and GIS/as-built services.

LAND SURVEYING SERVICES

SCE offers high-definition surveys and laser scanning to provide our Clients with more innovative solutions. The technology reaches a multitude of services including creating topographical maps, generating 2D and 3D CAD views, and measuring distances, areas, and volumes of project sites. Our services address stringent development standards with creative and alternative solutions.



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FIRM PROFILE



GEOGRAPHIC INFORMATION SYSTEMS SERVICES

SCE provides Clients with Geographic Information Systems (GIS) Solutions that are customized to meet the specific needs of the project. SCE uses a highly collaborative and responsive approach to developing Integrated Data, Collection, Mapping, Training, and Application Solutions. SCE's standard is to deliver GIS Services and Solutions that are Affordable, Integrated, Functional, and User Friendly.

ENVIRONMENTAL (LSRP)

SCE has on-staff Environmental Professionals who can provide ASTM International compliant environmental due diligence services and Licensed Site Remediation Professionals (LSRP) who can provide remediation oversight of contaminated sites in accordance with NJDEP's regulations. Additionally, SCE's Environmental staff are experienced with Underground Storage Tank (UST) and Spill Act remediation oversight, design, and implementation.

PERMITTING & REGULATORY COMPLIANCE

SCE provides our Clients with assistance in the generation of strict contract documents that address all aspects of the regulatory industry. Prior to the implementation of any project, an evaluation of implications associated with agency jurisdiction is determined to establish a thorough project approach. This process ensures complete compliance with all federal, state, and local regulations. SCE has decades of experience in dealing with the federal, state, and local regulators and their ever-changing regulatory compliance bureaucracy.

STRUCTURAL ENGINEERING

SCE's Structural Department is inclusive of licensed Structural Engineers who are experts in their field of study. We provide structural assessments and recommendations on all building types and structures to establish a cost-efficient solution to meet our Clients' needs. Our vast experience and knowledge affiliated with structural design provides us the opportunity to plan, design, construct, maintain, and rehabilitate structures associated with projects from simple spans to complex integrated structural members.

CONSTRUCTION ADMINISTRATION & OBSERVATION

SCE's Construction Observers are highly experienced with collecting on-site data, scheduling and coordinating project deliverables, providing site overview services, as well as producing daily project reports. Their knowledge and observation skills are vital in ensuring successful completion of all Client projects.

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TEAMING OPPORTUNITIES

SCE is cognizant of our Clients' needs and makes good faith efforts to utilize Diverse and/or Disadvantaged Business Enterprise (DBE) subconsultants and suppliers, including but not limited to Minority Business Enterprises (MBE), Women Business Enterprises (WBE), and Veteran Business Enterprises (VBE). For approximately 30 years, SCE was categorized as a Small Business Enterprises (SBE) and recognizes the importance of providing fair opportunities to companies of all sizes, background, and ownership to ensure diversity. SCE is currently working with several diverse & disadvantaged companies on several large and small-scale projects and continues to actively seek relationships with other consultants to professionally network and team together on projects which will benefit our Clients. SCE's service area extends throughout the nation and our relationship with diverse sub-consultants extends to various regions as well.

SCE'S DIVERSITY COMMITTEE MISSION STATEMENT

"Engaging and supporting the SCE community through research, advocacy, and thoughtful actions to promote awareness and equal opportunity, resulting in a healthier, more diverse and inclusive work environment."

DIVERSITY COMMITMENT STATEMENT

SCE understands our Clients' goals for diversity engagement including SBE, VBE, MBE, and WBE subconsultants. SCE is pleased to announce, that as a result of our long-term ownership transition planning and commitment to advance a greater diversity in our team of capable resources, we are now a recognized **Women Business Enterprise** and certified through the **Women's Business Enterprise National Council (WBENC) and the State of New Jersey**.

As we have grown, we have successfully implemented diversity, equity, and inclusion (DEI) with a focus on investing in and rewarding those who are most capable, and this outcome is evident of the value of this approach to growing our business. As a firm with 38 years of engineering consulting experience with full-service capabilities, SCE is in the unique position to deliver exceptional and responsive services on projects, with the experience and resources to address today's challenges, while also enabling our Clients to equally demonstrate DEI commitment to their associated goals and initiatives.

SCE is defined by much more than this certification but understands this is a value-added feature for some of our Clients. SCE is proud of the diversity of our workforce and takes steps to create and provide an inclusive workplace where all employees can effectively and efficiently utilize their skills. It is our employees' unique perspectives and backgrounds that allow us to be a leader in the industry - not only in Client care but also in Employee care. Our goal is to maintain open dialogue and promote a welcoming environment where everyone feels their input is respected and valued.

Additionally, SCE continues to team with diverse and disadvantaged sub-consultants on projects for our Clients when needed.



FIRM PROFILE



MANAGEMENT & PERSONNEL

SCE's professional staff is supported by a highly competent and technical administrative personnel group with extensive experience in budgeting, managing, and project coordination. To meet our Clients' goals, a Principal of the firm is responsible for managing each project. A Professional-in-Charge of the firm is assigned to and responsible for each and every project in-house. This includes defining technical procedures and methods required to provide the contracted work, effective communications with Clients, and establishing adequate staffing, scheduling, quality assurance, and cost controls.

Professionals and technical staff from appropriate disciplines support the Principal assigned to each project. SCE continues to develop and maintain a diversified staff of professionals and technical support staff at various levels of experience to approach each phase of a project in an economical manner. This provides long term Client relations and assurance of continuity to our Clients in future endeavors. Key personnel are made known to our Clients in advance and are assigned through the completion of the project.

QUALITY ASSURANCE/QUALITY CONTROL

Quality Assurance (QA) is the verification of the effectiveness of Quality Control (QC) measures. SCE utilizes a company-approved Quality Assurance Manual that includes company standards and appropriate Department Units Quality Assurance Checklists. The Checklist items are the major design criteria that are important to assure accurate development of project design and contract documents.

Our QA/QC Manager and Project Manager will ensure that the SCE team adheres to the approved Quality Assurance Manual. Experienced Field Engineers make reviews periodically during the design process to make sure that the designs are constructible, practical, and economical. SCE's reputation over the years is based on its history of providing a quality product within budget. With a multitude of experienced personnel in various disciplines, our Project Managers will utilize the "in-house expert" in the field, as well as consult with individuals who have encountered a specific situation before and addressed seemingly insolvable design issues quickly, efficiently, and effectively.

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SOFTWARE & TECHNOLOGY

To provide our Clients quality, cost-effective services, SCE has and will continue to invest in state-of-the-art computer, engineering, and surveying equipment. SCE always maintains industry standard software and technology to provide our Clients with optimal services on a daily basis. In-house software and technology include the following:

- Autodesk AEC Collection
- ESRI ArcGIS Enterprise and ArcGIS Online
- Bentley PondPack, WaterCAD and Microstation
- HEC RAS
- FARO Focus3D X 330 Laser Scanner, Scene, and PointSense
- 3DR Site Scan with DJI Matrice 210 RTK-B Drone
- Trimble Business Center and Realworks
- Many other industry-recognized programs for engineering design

SCE is very cognizant of the fact that our reputation is an important aspect of business and we strive to maintain our Clients' trust and satisfaction throughout each and every project.

"Keeping up with the latest Industry Standard Technology"

Excellence

Economy

Environment

SCE recognizes that all engineering related projects range from both common to complex and in order to provide our Clients with the most cost-effective solutions, a variety of technology and software may be necessary on each individual project. Based on this understanding, SCE offers both highly-revolutionary and conventional state-of-the-art technology and continues to maintain today's latest industry standard technology. Providing our Clients with the best economical and environmentally efficient services is highly valued at SCE.



FIRM PROFILE



- American Society of Civil Engineers
- American Society of Landscape Architects
- American Sports Builders Association
- American Water Works Association
- Association of Environmental Authorities
- Association of State Dam Safety Officials
- Brownfield Coalition of the Northeast
- Council of Landscape Architectural Registration Boards
- Esri
- GA Association of Water Professionals
- NACE International
- NJ Alliance for Action
- NJ Association of School Board Officials
- NJ Association for Floodplain Management
- NJ Licensed Site Remediation Professionals Association
- NJ Recreation & Parks Association
- NJ Planning Officials
- NJ Society of Municipal Engineers
- NJ Society of Professional Land Surveyors
- NJ Society of Professional Engineers
- NJ Water Association
- NJ Water Environment Association
- NY State Association of PLS
- North Jersey Water Conference
- PA Society of Land Surveyors
- PA Water Environment Association
- Project Management Institute
- Society for Ecological Restoration
- Society of Wetland Scientists
- Society for Protective Coatings
- Southern Gas Association
- South Jersey Water Professionals Association
- Society for Protective Coatings
- URISA
- Water Environment Federation

ORGANIZATIONAL AFFILIATIONS

SCE is proud of our group of professionals and management staff. We value our professionals and their dedication to being actively involved in a variety of organizations and membership programs, which apply to their specific fields of expertise. We acknowledge the importance of these programs and affiliations and how they provide SCE with continual up-to-date information and policies that face many of our Clients' projects. We are confident to state that our group of highly educated professionals will meet and exceed all of your expectations.



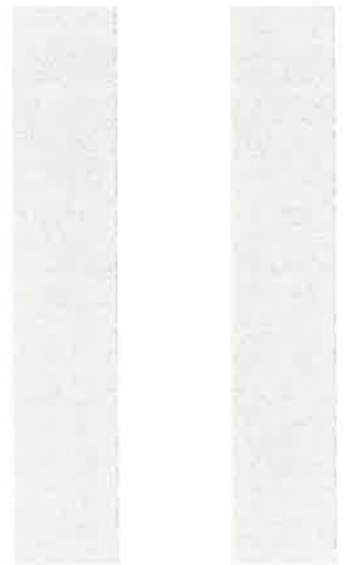
PROFESSIONAL LICENSES & CERTIFICATIONS

- Professional Engineer (FL, GA, NJ, NY, PA, TN, VA)
- Licensed Landscape Architect (NJ, NY, PA)
- Licensed Land Surveyor (FL, GA, NJ, NY, PA)
- Professional Planner (PP, AICP)
- LSRP / Hazwoper Refresher
- Certified Municipal Engineer
- Certified Public Works Manager
- LEED Green Associate
- Certified Floodplain Manager
- Roadway Worker Protection Contractor Safety Cert.
- Certified Playground Safety Inspector
- GIS Professional
- Underground Storage Tank
- Occupational Safety & Health Administration (OSHA)
- DCA – Building Inspector & Construction Official
- Discrimination & Harassment
- Permit Required Confined Space
- Remote Pilot / Airman Cert.
- Qualified Stormwater Inspector
- Wetland Scientist
- NACE Coating Inspector
- Water/Wastewater Operator (W2/C2, W3/C3, & W4)
- Water Treatment (T2, T3, & T4)





RESUME OF PRIMARY **REPRESENTATIVE**





ROBERT C. GREGORIA PE, LEED GA **ASSOCIATE / BRANCH MANAGER**

***BILLING TITLE:** Senior Project Manager*

EDUCATION

Master of Engineering, Civil
Engineering, Manhattan College,
NY, 1987

Bachelor of Engineering, Civil
Engineering, Manhattan College,
NY, 1984

LICENSES/CERTIFICATIONS

Professional Engineer (PE)

- New Jersey
- New York

LEED Green Associate

ASCE GRADE

VII

PROFESSIONAL AFFILIATIONS

American Society of Civil Engineers
National Society of Professional
Engineers

National Honor Society of Engineers
National Civil Engineering Honor
Society

NJ Society of Municipal Engineers
American Sports Builders
Association
Tau Beta Pi
Chi Epsilon

Mr. Robert C. Gregoria joined **SUBURBAN CONSULTING ENGINEERS, INC. (SCE)** in July 2018 as Branch Manager of our Central NJ Office. Mr. Gregoria has over 40 years of experience in the field of civil engineering with providing management and design services on various parks, athletic facilities, roadways, transportation, and commercial site projects throughout the State of New Jersey. Mr. Gregoria's years of experience and acquired knowledge gained from working on projects involving unique design aspects and overcoming challenging project complexities, is the foundation that supports him in his management and leadership role at the firm. To ensure our Clients' needs are met while also complying with our firms customized standards, Mr. Gregoria is working alongside the Principals and Managers on each project.

Mr. Gregoria's previous experience includes managing a design group responsible for scheduling projects, workload projections, weekly staffing reports, proposal scoping, writing and fee estimation, quality assurance and review of designs, and management of personnel. Mr. Gregoria has been a Group Manager of a Civil Design and Landscape Design Group in New Jersey completing the day-to-day managerial duties. He also assisted in the reworking of administrative and technical bid specifications and has led the effort in creating a standard technical specification and standard detail library. Mr. Gregoria's expertise lies in design and management of sports engineering, park, recreation, roadway, highway, and site projects, including planning, design, permitting, multi-agency coordination, and construction.

Mr. Gregoria has successfully completed a variety of projects which exceeded the Clients' goals and objectives. He has managed numerous projects throughout New Jersey for School Districts and Boards of Education, including the Manasquan Board of Education, Elizabeth Public Schools, Newark Board of Education, Brielle School District, Edison Board of Education, West Milford Public School, North Hanover Public Schools, Brick Township Board of Education, Middletown Board of Education, Red Bank Catholic School, Notre Dame High School, and several others.

As the Project and Client Manager of various award-winning park development projects for many counties and municipalities throughout the State of New Jersey offering educational, passive, and active recreational facilities, Mr. Gregoria has the ability to assist our Clients with bringing their project visions to life.



ROBERT C. GREGORIA PE, LEED GA

ASSOCIATE/BRANCH MANAGER

BILLING TITLE: *Senior Project Manager*

(Continued)

RELEVANT EXPERIENCE

Mr. Gregoria, while working with another engineering firm, gained valuable experience in the design and management of waterfront, park, recreation, athletic field, roadway, and site projects including planning, design, permitting, multi-agency coordination, and construction. Past projects include reconstruction of local roads and bridges, reconstruction of state highways, subdivisions, and complete site designs for travel centers, schools, hospitals, parks, and commercial developments. Below is a representative list of streetscapes, parks, athletic fields, roadways, and various other projects.

Athletic Fields

Rutgers Varsity Girls Softball Field, Piscataway, NJ – Mr. Gregoria served as Project Manager to complete the improvements to the NCAA Division 1 Softball Stadium Field, including providing survey, site layout, and drainage design and permitting services necessary for the construction of the facility for the conversion from natural grass to a state-of-the-art new synthetic turf field surface and expanded practice and coaching areas.

Deptford HS Football Stadium and Track Improvements, Deptford, NJ – Mr. Gregoria served as Project Manager to provide design, survey, and permitting phase services for replacement of the existing natural grass football field with a multi-purpose synthetic turf field, the addition of two (2) lanes to the existing running track, track resurfacing, relocation of a water supply line, and the addition of two (2) new field events.

New Milford HS Football Stadium and Soccer Field, New Milford, NJ – Mr. Gregoria served as Project Manager to assist in the design, survey, permitting, and construction phase services for the multi-purpose Stadium Field and track improvements and the Cafeteria Field.

TCNJ Football Stadium Turf Replacement, Ewing, NJ – Mr. Gregoria served as Project Manager for the design, permitting, and construction support services for the synthetic turf replacement and site improvements.

TCNJ Soccer and Lacrosse Field Turf Replacement, Ewing, NJ – Mr. Gregoria served as Project Manager for the design, permitting, and construction support services for the synthetic turf replacement and site improvements.

Columbia University Football Field and Track Improvements, New York City, NY – Mr. Gregoria served as Project Manager for the design/build project including a new synthetic turf football field, running track, and field events at the Baker Field Sports Complex at Columbia University

Woodbridge High School Field House and Concession Buildings, Woodbridge, NJ – Mr. Gregoria served as Project Manager for the site design for the new field house and concession buildings with Spiegle Architects.

JFK High School Synthetic Turf Baseball field, Woodbridge, NJ – Mr. Gregoria served as Project Manager provided design and construction services for a new synthetic turf baseball field at JFK High School for use by Woodbridge Township and the District. Improvements included a new field, dugouts, fencing, walls, drainage, bleachers, and site improvements.

Hackensack High School, Hackensack, NJ – Mr. Gregoria served as Project Manager for design of a synthetic turf football field within an existing running track.

Columbia University Baker Field Athletic Facility, New York City, NY – Mr. Gregoria provided consultation during construction of synthetic turf field hockey and softball fields, including construction observation recommendations for repairs and review and approval of final as-built drawings.

ACIT Football Stadium, Mays Landing, NJ – Mr. Gregoria served as Project Manager for design of a synthetic turf football field within a running track including new grandstands, lighting, walkways and scoreboard.



ROBERT C. GREGORIA PE, LEED GA

ASSOCIATE/BRANCH MANAGER

BILLING TITLE: Senior Project Manager

(Continued)

Football Field and Track Reconstruction at Baker Field Sports Campus at Columbia University, Amman & Whitney, New York City, NY – Mr. Gregoria served as Project Manager for a project providing performance specifications and limited conceptual contract drawings that will be used in the bidding process for the replacement of an NCAA Division 1 synthetic turf football field and running track. Scope includes assistance with the evaluation and selection of a design/build contractor, design review services, and limited construction administration and oversight. The project also included a geotechnical investigation of the subsurface to determine the cause of differential settlement in the existing field and provide a corrective measure to prevent additional settlement in the future.

Veterans Memorial School, Brick Township, NJ – Mr. Gregoria served as Project Manager for the design of a synthetic turf multi-purpose field and site amenities.

Montclair State University Sprague Field Improvements, Montclair, NJ – Mr. Gregoria served as project manager for the design and construction support services for the replacement of the synthetic turf on the field and associated site improvements.

William R. Satz Middle School Synthetic Turf Field, Holmdel, NJ – Mr. Gregoria served as project manager for the design and permitting for the construction of a new synthetic turf multi-purpose field adjacent to the baseball and softball fields including stormwater management improvements, site grading and site restoration.

Hackensack Board of Education High School Tennis Courts, Hackensack, NJ – Mr. Gregoria served as project manager for the design, permitting, and construction support services for the reconstruction of the high school tennis courts with a post-tension concrete surface including new nets and posts, fencing, color coating, and striping.

Yogi Berra Stadium, Montclair State University, Montclair, NJ – Mr. Gregoria served as project manager for the reconstruction of the baseball stadium including new synthetic turf, walls, bullpens, batting cages, dugouts, locker room facilities and other site amenities.

Other

Union County Vocational Technical School Building Addition – Mr. Gregoria served as Project Manager for the site development related to the building addition. Sub-consultant to Netta Architects.

Union County College Student Services Building – Mr. Gregoria served as Project Manager for the site development related to the building construction. Sub-consultant to Netta Architects.

Marlboro Board of Education – Mr. Gregoria served as Project Engineer for the removal/replacement of underground storage tanks and miscellaneous site improvements at the Asher Holmes, Robertsville Elementary Schools, and Frank J. Dugan Elementary Schools, DeFino Central School, Marlboro Middle School, Marlboro High School, and the Transportation Center.

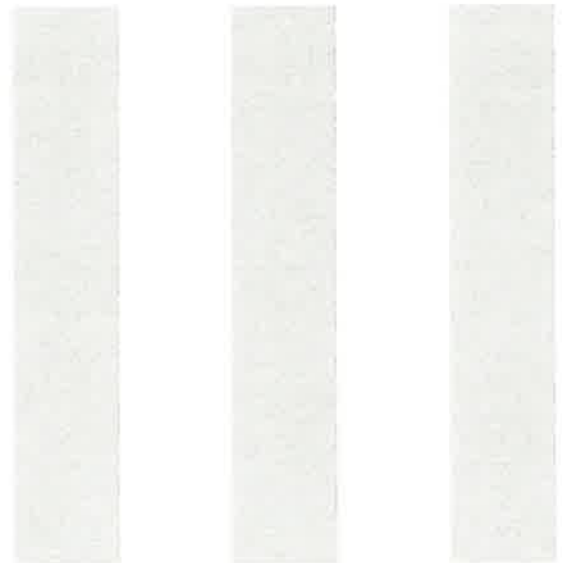
Various NJ School Reconstruction and Addition Projects – Mr. Gregoria served as Project Engineer for site planning, grading and drainage design, utility coordination and design, underground storage tank removals and installations, Client coordination, and permitting.

Brookdale Community College Retaining Wall Replacement, Middletown, NJ – Mr. Gregoria served as project manager for the survey, design, permitting and construction support services for the replacement of the multi-tier retaining wall at the Atec Building including stormwater management improvements, walkways and landscaping. The new wall is a two-tier modular block retaining wall.





SCE RESUMES, EDD RESUMES & **ORGANIZATIONAL CHART**



ORGANIZATIONAL CHART



SUBURBAN
CONSULTING
ENGINEERS INC.

SUB-CONSULTANTS

MECHANICAL, PLUMBING, AND ELECTRICAL (MPE) SERVICES

Engineering Driven Design, PC
Jeffrey N. Beeden, PE, CME



PROFESSIONAL-IN-CHARGE

Joseph D. Perello, LLA, RLA, ASLA, PP
Vice President

PROJECT MANAGER

Robert C. Gregoria, PE, LEED GA
Associate/ Branch Manager

OPERATIONS MANAGERS

Reyna M. Burger
President
Brian K. Strout, PE
Executive Vice President

CIVIL ENGINEERING

Erin B. Abline, PE, CME, CFM, CPWM
Principal / Municipal & Land
Development Department Manager
Kevin J. O'Keefe, PE, CME
Project Manager
Kimberly R. Dana, EIT
Project Coordinator
Andrew M. Fuzesi
Designer

ENVIRONMENTAL

Michelle A. Herishko, LSRP
Environmental Department Manager
David T. Villar, AST
Senior Project Coordinator
Matthew S. Popin, PWS
Permitting Manager

SURVEY

Joseph D. Phil, PLS, PP, CFS
Principal / Land Survey
Department Manager
Phillip M. Rakus, CST I,
FAA Part 107 Certified Remote Pilot
Project Coordinator

LANDSCAPE ARCHITECTURE

Kristopher A. Kemper, LLA, RLA, ISA
Project Manager
Ross H. Komura, LLA, ASLA
Senior Project Landscape Architect
Axel A. Gonzalez
Senior Designer

STRUCTURAL

Bill H. Ding, PE, LEED AP
Senior Project Engineer
Jeffrey M. Strangio, PE
Senior Project Engineer

GEOGRAPHIC INFORMATION SYSTEMS (GIS)

Michael T. Kolody, GISP
GIS Department Manager

CONSTRUCTION OBSERVATION

Christopher F. Dultz
CAO Department Manager

SCE SUPPORT STAFF

Graphic Design
Accounting

CADD
Technicians

Administration
Designers



REYNA M. BURGER

PRESIDENT

BILLING TITLE: Principal/Project Officer

EDUCATION

Bachelor of Science, Engineering Arts
College of Engineering,
Michigan State University, MI, 2001

Minor in Supply Chain Management

CERTIFICATIONS

Land Use Board Secretary Certification

Ms. Reyna M. Burger joined **SUBURBAN CONSULTING ENGINEERS, INC. (SCE)** in October 2004 and is SCE's President. She is responsible for all of SCE's daily operations. Ms. Burger is part of the SCE Leadership Team that ensures daily business plans and company procedures are successfully maintained and functioning, which allows SCE to meet our Client's unique project expectations.

Ms. Burger is responsible to plan, direct, and coordinate the day-to-day operations of SCE through continued implementation and improvement of the operational systems, processes and policies in support of SCE's mission statement and core values. Ms. Burger supports enhanced management reporting, information transfer, business process, and organizational planning. Ms. Burger is responsible for the effective methods and strategies to ensure and improve the performance, productivity, efficiency, risk management, and profitability of SCE.

Ms. Burger administratively directs, supervises, and monitors all employees of SCE in the following areas:

- **Production** – Coordinate and supervise the efficiency and effectiveness of all Department Managers with regard to production process, scheduling, and project budgets. Monitor performance and implement improvements. Ensure quality of work through implementation of established strategies.
- **Financial** – Review financial statements and data. Prepare and control operational budgets. Utilize financial data to plan effective strategies for the financial wellbeing of SCE.
- **Best Practices** – Improve processes, workflows, and policies in support of SCE's organizational goals. Formulate and implement departmental and organizational policies and procedures, and monitor adherence of employees.
- **Strategic Input** – Member of top management/Board of Directors. Assist in the development of strategic plans for operational activity including preparation of annual business plan. Implement and manage operational improvements to achieve corporate goals.
- **Human Resources** – Plan the use of human resources. Organize recruitment and placement of required staff. Establish organizational structure. Participate in the monitoring and evaluation of the performance of all staff.
- **Administration** – Monitor, manage and improve the efficiency of support services such as IT, Marketing, and Finance. Facilitate coordination and communication among support functions and production.





BRIAN K. STROUT PE EXECUTIVE VICE PRESIDENT

BILLING TITLE: Senior Project Manager

EDUCATION

Master of Science, Engineering
Management, New Jersey Institute of
Technology, NJ, 2004

Bachelor of Science, Civil Engineering
University of Rhode Island, RI, 1989

LICENSES/REGISTRATIONS

Professional Engineer (PE)

- New Jersey
- New York
- Pennsylvania

ASCE GRADE

VIII

Mr. Brian K. Strout joined **SUBURBAN CONSULTING ENGINEERS, INC.** (SCE) in August 2018 and currently serves as Executive Vice President of Operations. Mr. Strout brings over 30 years of experience in various technical, project control, and operational roles providing critical leadership and guidance in support of SCE's continued growth. Mr. Strout works directly alongside SCE's President to ensure the successful development, implementation, and maintenance of companywide policies and procedures supporting SCE's Mission Statement and Core Values.

As a key member of the office leadership team, Mr. Strout is responsible for facilitating effective methods and strategies to ensure and improve the organizational structure, performance, productivity, efficiency, risk management, and profitability of SCE. Day-to-day, Mr. Strout directs, supervises, and monitors all employees of SCE with respect to the successful coordination of the following elements related to delivering business and operations to our network of Clients:

- **Project Delivery:** Coordinate and supervise the efficiency and effectiveness of all Departments and Project Managers with regard to project process, production, scheduling, budgeting, resource planning, and staffing. Work with Department Managers in the coordination and oversight of operational processes to ensure operations and staffing remain scalable and nimble during continued growth. Ensure quality of work through implementation of established methods and strategies.
- **Financial:** Support the preparation and control of annual operating budgets. Utilize financial data and financial modeling to plan effective profit strategies and market assessments for the financial wellbeing of the company.
- **Best Practices:** Improve processes and workflows in support of SCE's organizational goals. Formulate, implement, and monitor departmental and organizational policies and procedures.
- **Strategic Input:** Assist in the development of strategic plans for operational activity including preparation of annual business plan. Implement and manage operational improvements to achieve corporate goals.
- **Human Resources:** Establish organizational structure positioning SCE for continued growth. Develop and oversee SCE's budgeted hiring plan and ensure it is in sync with labor, revenue projections, and strategic plans. Coordinate with HR, Branch Managers, and Department Managers for recruitment and placement of required staff. Participate in the evaluation of the performance of staff.
- **Administration:** Monitor, manage, and improve the efficiency of administration support services including IT, Marketing, and Finance. Foster leadership communication and coordination with support functions, management, and production.





JOSEPH D. PERELLO LLA, RLA, ASLA, PP

VICE PRESIDENT

BILLING TITLE: Principal/Project Officer

EDUCATION

Bachelor of Science, Environmental Planning and Design, Landscape Architecture, Rutgers University, NJ, 1987

LICENSES/REGISTRATIONS

Landscape Architect (LA)

- New Jersey
- Pennsylvania

Professional Planner (PP)

- New Jersey

PROFESSIONAL AFFILIATIONS

American Society of Landscape Architects
New Jersey Chapter, ASLA (NJASLA)

NJASLA Chapter President, VP, Treasurer &
Executive Committee Member 1999 - 2004

NJASLA Annual Meeting Committee
Member and Exhibit Chair 1998 to 2014

New Jersey Recreation & Parks Association
(NJRPA) Commercial Member 1994 -
Present

American Sports Builders Association (ASBA)
2010 - Present

Affordable Housing Alliance, (AHA) Board
of Directors 2017 - 2021

NJ State Board of Architects, Appointed
Member of the State Board 2017 - Present

President, NJ State Board of Architects,
July 2022 - September 2023

Council of Landscape Architectural
Registration Boards (CLARB) Member
November 2017 - Present

CLARB Representative, LA CES Application
Review Committee 2020 - 2023

Mr. Joseph D. Perello joined **SUBURBAN CONSULTING ENGINEERS, INC.** (SCE) in December 2010 and currently serves as Vice President. Mr. Perello has expertise that lies in the management and coordination of master planning, site design, and construction documentation and administration of public and private facilities. Mr. Perello is responsible for managing and providing services on projects including master plans, parks and recreation facilities, athletic facilities, green infrastructure, streetscapes, urban plazas, and site plans for commercial, corporate, residential, and institutional facilities. Mr. Perello has over 38 years of experience with both public and private sector Clients and is fully versed in management and design of projects including site analysis, conceptual and final design, design development, graphic renderings, public presentations, construction document preparation, and construction site supervision/administration.

Prior to joining SCE, Mr. Perello was a Principal and Manager of the Landscape Architecture and Recreation Facility Design Division at a national multi-disciplinary engineering and design firm. Mr. Perello has been instrumental in the preparation of municipal and county wide master plans, the coordination and presentation of public input meetings, and the successful design and project management of noteworthy public spaces, land development projects, sports complexes, park and recreation facilities, education facilities, and environmental restoration and enhancement projects. Throughout his experience, Mr. Perello has collaborated in the design, planning, and project management of over 850 public facility projects, and has received more than 58 awards for projects recognized for design excellence.

As a Principal in Charge, Mr. Perello's expertise pertaining to site design, landscape architecture, and site improvements is demonstrated in his role on numerous projects throughout the region. These projects include site plans and construction documents for education facilities, parks and recreation facilities, private commercial, industrial, and residential developments, environmental enhancement, and design-build projects. As Practice Leader for Landscape Architecture and Park, Recreation, and Athletic Facilities for the firm, Mr. Perello provides leadership to department and project managers, design teams, and support staff to coordinate the successful completion of design development, project management, regulatory approvals, and construction implementation to meet Client needs.

Mr. Perello is actively involved in several professional organizations, volunteer activities, and has held a Board of Directors management position with a non-profit organization. For more than 25 years he has lectured regularly at conferences, seminars, and at colleges and universities on various professional topics.



JOSEPH D. PERELLO LLA, RLA, ASLA, PP

VICE PRESIDENT

(Continued)

BILLING TITLE: *Principal/Project Officer*

PROJECT AWARDS

NJ Recreation & Park Association (NJRPA) - 2025 Award for Excellence in Design for Hunterdon Street Chamblee Square Park, Newark, NJ
American Sports Builders Association (ASBA) - 2024 Award of Distinction, Yogi Berra Stadium Improvements, Montclair State University
NJ Association of Planning Officials (NJPO) - 2024 Achievement in Planning Award, Kunkel Park Skatepark, Middletown, NJ
NJRPA - 2024 Award for Excellence in Design for Captain Kilroy Park Splash Pad and Lake Swimming Area Improvements, Wayne, NJ
NJRPA - 2024 Gregory A. Marshall Parks & Historic Resources Award for River Trail Extension, Phase V, Elizabeth, NJ
ASBA - 2023 Facility of the Year Award, Manasquan Indoor Athletic Facility, Manasquan, NJ
NJPO - 2023 Achievement in Planning Award, River Trail Extension, Phase V, Elizabeth, NJ
New York State Recreation & Park Society (NYSRPS) - 2023 Exceptional Park Design Award, Haverstraw Recreation Complex, Haverstraw, NY
ASBA - 2022 Award of Distinction, Hackensack High School Tennis Facility, Hackensack, NJ
NJ Society of Municipal Engineers (NJSME) - 2022 Municipal Design Project, 1st Place, River Trail Extension Phase V, Elizabeth, NJ
NJPO - 2022 Achievement in Planning Award, Hank Aaron Park, Newark, NJ
NJPO - 2021 Achievement in Planning Award, Miller Park and Playground, Elizabeth, NJ
NJPO - 2021 Achievement in Planning Award, Hetzel Park Aquatic Facility, Trenton, NJ
NJRPA - 2021 Award for Excellence in Design for Miller Park and Playground, Elizabeth, NJ
NJRPA - 2021 Award for Excellence in Design for Hetzel Park Aquatic Facility, Trenton, NJ
ASBA - 2020 Award of Distinction, NJIT Lubetkin Field at Mal Simon Stadium, Newark, NJ
ASBA - 2020 Award of Distinction, New Milford High School Athletic Facilities, New Milford, NJ
ASBA - 2020 Award of Distinction, Centenary University Baseball Field, Hackettstown, NJ
NJRPA - 2020 Award for Excellence in Design for Madison Street Park, Hoboken, NJ
ASBA - 2019 Award of Distinction, Point Pleasant Borough High School Stadium Field
ASBA - 2019 Award of Distinction, Manasquan High School Lower Field, Manasquan, NJ
NJPO - 2019 Achievement in Planning Award, Manasquan High School Lower Field
NJPO - 2019 Achievement in Planning Award, Cornine Field Facility, Morris Township, NJ
Morris Park Alliance - 2019 Outstanding Park & Recreation Facility Award, Cornine Field, Morris Township, NJ
NJRPA - 2018 Award for Excellence in Design for James J. Braddock Park Athletic Facility, Hudson County, NJ
NJPO - 2018 Achievement in Planning Award, Springwood Avenue Park, Asbury Park, NJ
NJPO - 2018 Achievement in Planning, Centenary University Baseball Facility, Hackettstown, NJ
NJSME - 2018 Recreation Planning Award, Borough of Little Silver Park & Recreation Master Plan
NJRPA - 2017 Award for Excellence in Design for Springwood Avenue Park, Asbury Park, NJ
US Green Building Council - 2018 Award Innovation & Sustainability: Best Practices: Southwest Resiliency Park, Hoboken, NJ
NJRPA - 2016 Award for Excellence in Design for Maplecrest Skate Park, Maplewood, NJ
Downtown NJ - 2014 Award for Excellence in Design for Washington Street Pocket Park, Morristown, NJ
NJPO - 2014 Achievement in Planning Award, Boverini Stadium Renovation, Passaic, NJ
NJRPA - 2014 Award for Excellence in Design for Holland Park Playground & Skate Plaza, Elizabeth, NJ
NJRPA - 2014 Award for Excellence in Design for Turtle Back Zoo Prehistoric Park, Essex County, NJ
NJ Chapter of American Society of Landscape Architects (NJASLA) - 2009 Merit Award, Design Category - Madison Avenue Park, Hoboken, NJ
NJASLA - 2007 Merit Award, Environmental Enhancement Category - Richard J. Rutkowski Waterfront Park, Bayonne, NJ
NJASLA - 2006 Merit Award, Environmental Enhancement Category - Jerry Morgan Memorial Park
NJASLA - 2005 Merit Award-Burlington County Parks & Open Space Master Plan
NJASLA - 2005 Merit Award- Smithville County Park Floating Walkway, Burlington County, NJ
NJDCA - 2005 Innovative Accessible Recreation Facility Award - Smithville Park Floating Walkway
Monmouth County Board of Recreation Commissioners-2004 for Byron Johnson Park, Upper Freehold, NJ
NJRPA - 2003 Award for Excellence in Design for Jerry Morgan Memorial Park, Long Branch, NJ
Consulting Engineers Council NJ (CECNJ) - 2003 Distinguished Award for Jerry Morgan Memorial Park, City of Long Branch, NJ
NJRPA - 2002 Award for Excellence in Design for Manasquan River Reservoir Playground, Monmouth County, Park System, Howell, NJ
NJCAA - 2002 Award for Creative Design of Concrete - Manasquan Reservoir Playground, Monmouth County Parks, Howell, NJ
NJRPA - 2001 Award for Excellence in Design for Washington Township Amphitheater
Monmouth County Board of Recreation Commissioners - 2000 Award for West End Park, Long Branch
Downtown NJ - 1999 Excellence Award for Perth Amboy Streetscape & Train Station Plaza Improvements, City of Perth Amboy, NJ
NJRPA - 1998 Kinsey Award for Excellence in Design for Marlboro Township Recreation Center
NJRPA - 1998 Kinsey Award for Excellence in Design for Challenge Grove, Camden County Parks
NJASLA - 1997 Award of Outstanding Professional Achievement - Stevens Institute of Technology River Street Plaza, Hoboken, NJ
Downtown NJ - 1997 Award of Excellence for Highlands Streetscape & Signage Improvements, Borough of Highlands, NJ
NJASLA 1996 Community Assistance Team Project - Jackson Woods, Long Branch, NJ
NJ Native Plant Society, 1996 - Excellence in Design for the Howard S. Stainton Wildlife Refuge, Ocean City
Monmouth County Board of Recreation Commissioners - 1996 Award - Marlboro Recreation Center
Monmouth County Planning Board - 1996 Award - Marlboro Recreation Center & Amphitheater
NJ Native Plant Society, 1995 - Excellence in Design for the HMDC Public Boat Launch, Secaucus, NJ



JOSEPH D. PERELLO LLA, RLA, ASLA, PP

VICE PRESIDENT

BILLING TITLE: Principal/Project Officer

(Continued)

PUBLICATIONS

- "Elizabeth River Trail Gateway – Vacant Lots Transformed into an Innovative Public Space Landmark," Landscape Architect & Specifier News, February 2025.
- "Turtle Back Zoo's Prehistoric Park Playground," Landscape Architect & Specifier News, March 2014.
- "Irvington High School Stadium Renovation Success Story," Coach & Athletic Director, March/April 2014.
- "Give Us the Greens of Summer" Community Trends, CAI-NJ, May 2011
- "Parks & Ramble, Sayen Gardens Transformed" Landscape Architect & Specifier News, July 2006
- "Thematic Play Environments – Educational & Interactive, Not Just Fun & Games," LA & Specifier News, October 2001.
- "Playgrounds: 100% Accessibility Can Be Achieved," Parks and Grounds Management, July - August 1997.

PRESENTATIONS & LECTURES

- NJ Recreation and Parks Association's 50th Annual Conference, "Empowering the Community to Create Inclusive Parks & Recreation Projects" February 2025
- NJ Future and NJ Planning & Redevelopment Conference, "Empowering the Community to Create Inclusive Parks & Recreation Projects" June 2024
- "Creating Inclusive Parks & Recreation Projects and Obtaining Project Stakeholder Input" CEC Webinar, May 2024
- NJ Association of School Business Officials 62nd Annual Conference, "Plan It, Partner on It, Creatively Finance It, BUILD It... and They Will Come! Manasquan School District's Dream Indoor Athletic Training Facility" June 2024
- New York State Recreation and Park Society 2023 Annual Conference, "Project Management from RFP, Design, Permitting through Construction Completion and Ribbon Cutting for Park and Recreation Professionals " April 2023
- New York State Recreation and Park Society 2023 Annual Conference, "Synthetic Turf Infill Options: Organic Infills vs. Traditional Recycled Rubber", April 2023
- NJ League of Municipalities 107th Annual Conference, "Capital Project Management: Success from Start to Finish" November 2022
- New York State Recreation and Park Society 2022 Annual Conference, "All About Dog Parks – Providing Successful Facilities for Canines, Owners and Facility Managers" April 2022
- New York State Recreation and Park Society 2022 Annual Conference, "Proper Maintenance Saves Money", April 2022
- NJ Recreation and Parks Association's 47th Annual Conference, "Green Infrastructure in Park & Recreation Facilities and the Updated Stormwater Regulations in New Jersey", March 2022
- American Sports Builders Association 2021 Technical Meeting, "Multi-use Fields and Multiple Field Facility Design", Dec. 2021
- American Sports Builders Association 2021 Technical Meeting, "Alternative Infills, Pads & Sustainability for Synthetic Turf", Dec. 2021
- NJ Recreation and Parks Association, District 1 Meeting, "Pickleball 101: Designing & Constructing Pickleball Courts", June 17, 2021
- NJ Society of Municipal Engineers, "New Trends in Parks and Public Spaces", March 2021
- "It's Here, Now What? – Navigating through Green Infrastructure & Stormwater Management" CEC Webinar, September 2020
- NJ Recreation and Parks Association's 43rd Annual Conference, "All About Dog Parks – Designing Successful Facilities", March 2018
- NJ Recreation and Parks Association's 42nd Annual Conference, "Synthetic Turf Infill Options", March 2017
- NJ Recreation and Parks Association's 40th Annual Conference, "Proper Maintenance Saves You Money", March 2015
- NJ Association of Counties Conference, "Does Your Facility Need a Facelift? Park Rehabilitation: Concept to Completion" May 2014
- NJRPA's 39th Annual Conference, "The Multi-Use Skate Plaza: Designing a Space for Skaters and Public Events", March 2014
- AIA Continuing Education Seminar, "Sustainable Site Design - Environmentally Conscious Materials", June 2006
- PSATS 84th Annual State Convention, "Does Your Township Park Need a Facelift? Park Rehabilitation from Concept to Completion" April 2006
- NJRPA's 31st Annual Conference, "Keeping the Green in Your Park System", March 2006
- NJ American Society of Landscape Architects Conference, "How to Succeed in a Multidisciplinary Design Firm", February 2005
- NJ Recreation and Parks Association's 29th Annual Conference, "Park Rehabilitation - Concept to Completion", March 2004
- NJ Recreation and Parks Association's 26th Annual Conference, "Skate Parks, History, Facility Needs, Planning & Design" March 2001





KRISTOPHER A. KEMPER LLA, RLA, ISA PROJECT MANAGER

BILLING TITLE: Project Manager

EDUCATION

Master of Landscape Architecture,
Rutgers University, NJ, 2013

Bachelor of Science, Biology
Lebanon Valley College, PA, 2006

REGISTRATIONS

Landscape Architect

- New Jersey
- New York

CERTIFICATIONS

Arborist - ISA

PROFESSIONAL AFFILIATIONS

New Jersey Recreation & Parks
Association

American Sports Builders Association

Mr. Kristopher A. Kemper joined **SUBURBAN CONSULTING ENGINEERS, INC.** (SCE) in April 2019 and is currently a Project Manager in the firm's Parks & Recreation Department. Mr. Kemper brings over 15 years of experience in the construction and design industry. He is working alongside SCE's Project Managers and professional technical staff members on various public and private site and athletic facility improvement projects where he is providing design services.

Mr. Kemper has significant experience leading project teams to successful project completion. His responsibilities include overseeing projects, so they stay on task and maintain the required schedule as agreed upon by the Client. Project tasks include planning, design, creation, regeneration, and development of land areas, such as, landscape and lighting plans, specialty gardens, park and recreational facilities, streetscapes and urban design projects, and planning and layout of residential, industrial, and commercial sites.

His combined artistic skills and technical design capabilities encompassed with the knowledge of human activity and the natural and man-made environments enables him to lead, supervise, and coordinate staff to meet project goals in accordance with the SCE Process Flow Diagram.

Projects Mr. Kemper worked on include site design for Amphitheater Park in the City of Perth Amboy, NJ, site design for Town of Haverstraw Recreation Complex in Haverstraw, NY, site design for Elizabeth River Trail Extension for the City of Elizabeth, NJ, site design and playground design for Chamblee Park Square for the City of Newark, NJ, and the conceptual plans for a new Rail yard sound barrier and buffer plantings for the neighborhood of East Camden in the City of Camden, NJ.

Mr. Kemper is efficient in AutoCAD, Adobe Illustrator, Adobe Photoshop, Adobe InDesign, Lumion, and SketchUp.

Mr. Kemper demonstrates immense communication and management strengths and has proven himself highly qualified in making project deadlines, working in fast pace environments, handling numerous projects, and remaining focused on the team.





KEVIN J. O'KEEFFE PE, CME

PROJECT MANAGER

BILLING TITLE: Project Manager

EDUCATION

Masters of Science, Civil Engineering -
Construction Engineering &
Management, New Jersey Institute of
Technology, NJ, 2017

Bachelors of Science, Civil Engineering
with a Minor in Environmental
Engineering, New Jersey Institute of
Technology, NJ, 2015

LICENSES/CERTIFICATIONS

Professional Engineer (PE)

- New Jersey
Certified Municipal Engineer (CME)

ASCE GRADE

V

PROFESSIONAL AFFILIATIONS

American Society of Civil Engineers
American Sports Builders Association

Mr. Kevin J. O'Keeffe joined **SUBURBAN CONSULTING ENGINEERS, INC. (SCE)** in January 2023 and is currently a Project Manager in the Parks & Recreation Department and also supports the Water/Wastewater Department. Mr. O'Keeffe has over 10 years of professional experience in municipal and civil engineering, water resources engineering, and construction management, as well as planning and zoning board reviews.

Prior to joining SCE, Mr. O'Keeffe's primary focus was in Municipal Engineering where he managed Capital Improvement Project design for various project types such as roadway improvements, drainage networks, and parks and recreation developments. He has had extensive involvement in the review of land development applications for numerous Planning Boards and Zoning Boards of Adjustment across New Jersey. Mr. O'Keeffe has diverse Construction experience from inspection services to project management including roadway paving, Americans with Disabilities Act (ADA) upgrades, subsurface drainage systems, water and wastewater infrastructure, and turf field installation, along with acting as the Resident Engineer for several commercial, residential, and utility developments. He has coordinated with various types of local, state, and federal agencies to secure grant funding and acquire permit approvals.

Mr. O'Keeffe is also experienced with Water Resources Engineering and has managed Infrastructure Improvement Project designs such as open-cut and trenchless sanitary sewer and potable water networks. He previously served as the interim Eatontown Sewerage Authority Engineer and has had extensive involvement in sanitary sewer application reviews with multiple Authority Regulations and New Jersey Department of Environmental Protection (NJDEP) Requirements. He is also knowledgeable in pump station rehabilitation design including facility reconstruction.

At SCE, Mr. O'Keeffe is providing engineering design and project management services on various projects including roadway improvements, site rehabilitation, water and wastewater systems, park rehabilitation and development, drainage improvements, mixed-use site development, and synthetic turf fields.

Mr. O'Keeffe is proficient in engineering computer programs such as AutoCAD Civil 3D. He continues to demonstrate excellence in his acquired knowledge within the industry by managing multi-disciplinary projects and creating standard technical bid specifications with construction details. Multiple projects have exceeded Client expectations to an award-winning level. He exemplifies excellent communication and organizational skills by working closely with Client/Project Managers and staff members to ensure Client needs are met.





ROSS H. KOMURA LLA, ASLA

SENIOR PROJECT LANDSCAPE ARCHITECT

BILLING TITLE: Senior Project Licensed Professional

EDUCATION

Bachelor of Science, Landscape Architect, Minor in Sustainability, Arizona State University - Tempe, AZ, 2014

LICENSES & CERTIFICATIONS

Licensed Landscape Architect (LLA)

- New Jersey

PROFESSIONAL AFFILIATIONS

American Society of Landscape Architecture (ASLA)
Alpha Rho Chi (APX) – *National Fraternity for Architecture and the Allied Arts*

PROGRAMMING EXPERIENCE

AutoCAD Civil 3D
Adobe Creative Suite

- Photoshop
- InDesign
- Illustrator

Trimble Sketchup
Lumion
Land F/X
Visual Lighting
Microsoft Office

Mr. Ross H. Komura joined **SUBURBAN CONSULTING ENGINEERS, INC.** (SCE) in June 2014 and is a Licensed Landscape Architect (LLA) in the State of New Jersey. Mr. Komura has over 11 years of experience in landscape architecture and is active in several design focused societies and committees including American Society of Landscape Architecture (ASLA) and Alpha Rho Chi (National Fraternity for Architecture and the Allied Arts) where he demonstrates his dedication and passion for the industry through his volunteer work and established positions.

Mr. Komura is committed to designing spaces that integrate the social, environmental, and ecological standards of the surrounding communities. He is excellent in understanding the technical characteristics of a given space, while utilizing his abilities to incorporate creative flair. Mr. Komura is providing site development and permitting services for various types of projects. His experience includes site design in various concentrations such as layout, grading and drainage, landscape and lighting, SESC plans, and quantity takeoff. Mr. Komura continues to advance his skills and creative design techniques to keep pace with the high demands of our Clients and their unique and innovative projects.

Recent SCE projects Mr. Komura is involved with include:

- County of Morris - Regional Health Care Campus
- Town of Hackettstown - Centenary University Baseball Field Improvements
- City of Hackensack - Main Street Streetscape and Two-Way Conversion
- Various Master Planning Project for Large Sports Facilities

Mr. Komura has experience utilizing many computer programs, such as computer-aided drafting in AutoCAD Civil 3D. He is then able to create a 3D model of the design in software including Sketchup, Lumion, and Photoshop.





KIMBERLY R. DANA EIT

PROJECT COORDINATOR

BILLING TITLE: Project Coordinator

EDUCATION

Bachelor of Science, Civil Engineering
The College of New Jersey, 2017

LICENSES/REGISTRATIONS

Engineer-In-Training (EIT)
▪ New Jersey

CERTIFICATIONS

OSHA 10-hr Construction Safety & Health

PROFESSIONAL AFFILIATIONS

Tau Beta Pi (National Engineering Honor Society)
Chi Epsilon (National Civil Engineering Honor Society)

ASCE GRADE

III

Ms. Kimberly R. Dana joined **SUBURBAN CONSULTING ENGINEERS, INC.** (SCE) in June 2017 after graduating from the College of New Jersey (TCNJ) with a Bachelor of Science Degree in Civil Engineering. Ms. Dana started with SCE in 2014 as an intern and is now a full-time Project Coordinator in SCE's Parks & Recreation Department at the Central New Jersey Office.

Ms. Dana has been instrumental on several large-scale projects at the firm from conceptual design phase to providing final design deliverables including grading/drainage designs and preparing permit applications. Ms. Dana also has been instrumental during the bidding and construction administration and observation phases of projects. Projects that Ms. Dana has been involved with include roadway and parking lot improvements, park rehabilitations, mixed-use site developments, synthetic turf fields, athletic facilities, and various drainage improvements for stormwater runoff quality/quantity management and green infrastructure. Ms. Dana is applying her knowledge and gained experience on our firm's projects and is working diligently with Project Managers and other technical staff members to meet project deliverables and project deadlines.

The following is a list of projects Ms. Dana has or is currently providing services on:

- Harrison - Designed Cape May Street Park to include porous pavement for parking, wetlands, and various decorative site amenities.
- Deptford - Designed synthetic turf replacement and track expansion and prepared New Jersey Department of Environmental Protection (NJDEP) permits.
- Brick - Designed parking lot improvements and reconfigurations for Emma Havens and Drum Point Elementary Schools and Brick Memorial High School.
- TCNJ - Designed synthetic turf replacement at football stadium and lacrosse/field hockey field, designed outdoor basketball court and fitness area, and prepared Delaware and Raritan Canal Commission (DRCC) and New Jersey Department of Community Affairs (DCA) permits.
- Elizabeth - Designed Miller Playground improvements including rain gardens and various decorative site amenities.

Ms. Dana is proficient in various engineering computer programs including AutoCAD Civil 3D, Hydraflow, HydroCAD, and Bluebeam. Ms. Dana continues to demonstrate excellence in her acquired knowledge within the industry and exemplifies excellent communication and organizational skills at the firm.





AXEL A. GONZALEZ

SENIOR DESIGNER

BILLING TITLE: Senior Designer / Senior Survey Analyst

EDUCATION

Bachelor of Science, Landscape Architecture, Minors in Plant Science and Green Technologies, Rutgers University, NJ, 2020

CERTIFICATIONS

OSHA 10

RELEVANT COURSEWORK

Graduate Design Studio
Environmental Planning Studio
Planting Design
Digital Design
Mapping & Engineering
Design Implementation & Practice

Mr. Axel A. Gonzalez joined **SUBURBAN CONSULTING ENGINEERS, INC. (SCE)** in 2020 after graduating from Rutgers University with a Bachelor of Science degree in Landscape Architecture, and is currently a Senior Designer at the firm.

Throughout the summer break of 2019, Mr. Gonzalez interned with SCE's Parks & Recreation Department, located in our Central New Jersey Office. During this time, he had various responsibilities including completing conceptual design plans and renderings, creating site and perspective renderings, assisting in cost estimates, and revising drawings. Mr. Gonzalez gained valuable experience and knowledge in the Landscape Architecture field during his internship that he is applying to his current position.

After joining SCE as a full-time employee, Mr. Gonzalez is assisting our Parks & Recreation Department on a variety of projects that involve site layout and design, site grading, green infrastructure improvements, and improvements to various sports fields and courts, playgrounds, and recreation facilities. Mr. Gonzalez is applying his knowledge and gained experience on the firm's projects and is working diligently with Project Managers and other technical staff members to meet project deliverables and project deadlines.

Mr. Gonzalez has experience using AutoCAD Civil 3D, AutoCAD LandFX Extension, Sketchup Pro, and Adobe Photoshop, to assist in the design of site plans.

The following is a list of projects Mr. Gonzalez is or has previously provided services on:

- City of Elizabeth – Sixth Street Park Improvements
- City of Newark – Hunterdon Street Park
- Township of Middletown – Kunkel Park Skatepark
- Holmdel BOE – Satz Middle School Synthetic Turf Field
- Newark BOE – Shabazz High School Synthetic Turf Field & Track
- Town of West Haverstraw – Recreation Complex
- Town of Harrison – Cape May Street Park
- Hackensack BOE – Tennis Courts Renovation
- City of Newark – Jesse Allen Park

Mr. Gonzalez is a great addition to the SCE Design Team and is eager to continue to develop his professional skills at the firm. He plans to pursue his LLA license in the future.





ANDREW M. FUZESI

DESIGNER

BILLING TITLE: Designer/ Survey Analyst

EDUCATION

Bachelor of Science, Civil Engineering,
Rowan University, NJ, 2021

CERTIFICATIONS

OSHA 10

RELEVANT COURSEWORK

Structural Analysis
Civil Engineering Systems
Surface Hydrology/Water Resources
Transportation Engineering
Geotechnical Engineering
Freshman, Sophomore, Junior, and
Senior Engineering Clinic

ASCE GRADE

II

Mr. Andrew M. Fuzesi joined **SUBURBAN CONSULTING ENGINEERS, INC.** (SCE) in February 2022 as a Designer in SCE's Parks & Recreation Department. Mr. Fuzesi attended Rowan University and earned his Bachelor of Science in Civil Engineering.

Prior to joining SCE, Mr. Fuzesi gained valuable knowledge and experience as an Engineering Intern with another firm. Mr. Fuzesi assisted Engineers and Designers with markups, writeups, and various design solutions. Additionally, Mr. Fuzesi made site grids using AutoCAD, created consumer reports, and used Ground Penetrating Radar (GPR) to locate underground water tanks, gas lines, and water lines on job sites.

At SCE, Mr. Fuzesi is assisting our Parks & Recreation Department on a variety of projects that involve site layout and design, site grading, planting design, green infrastructure improvements, and improvements to various sports fields and courts, playgrounds, and recreation facilities. Mr. Fuzesi is applying his knowledge and gained experience on the firm's projects and is working diligently with Project Managers and other technical staff members to meet project deliverables and project deadlines.

Mr. Fuzesi has or is currently providing services on the following projects:

- Cranford - Union County College Parking Lot and Driveway Improvements
- Elizabeth - River Trail Phase 6 - Design and Construction Phase Services
- Brick - Brick Memorial High School - Parking Lot Reconfiguration
- Little Egg Harbor - Atlantis Golf Course - 12th & 14th Green Drainage Improvements Final Design
- Philadelphia - USPS Postl Facility Site Upgrades
- Clifton - Oak Ridge Park - Park Improvements

Mr. Fuzesi has experience with various engineering computer programs including, but not limited to, AutoCAD, HydroCAD, MATLAB, Tinkercad, C++, Python, Nearmap, NJ-GeoWeb, and Microsoft Office.

Mr. Fuzesi is a valuable addition to the SCE team and continues to be motivated in developing his skills and knowledge in the industry. Mr. Fuzesi is skilled in organization, planning, and communication and is committed to providing Clients with exceptional services.





ERIN B. ABLINE PE, CME, CFM, CPWM

PRINCIPAL/MUNICIPAL & LAND DEVELOPMENT DEPARTMENT MANAGER

BILLING TITLE: Principal/Project Officer

EDUCATION

Bachelor of Science, Civil
Engineering, Lehigh University, PA,
2007

LICENSES/CERTIFICATIONS

Professional Engineer (PE)

- New Jersey
- New York
- Maryland
- North Carolina
- South Carolina

Certified Municipal Engineer (CME)

- New Jersey

Certified Floodplain Manager (CFM)

- New Jersey

Certified Public Works Manager
(CPWM)

- New Jersey

Stormwater Management Design

ASCE GRADE

VI

Ms. Erin B. Abline joined **SUBURBAN CONSULTING ENGINEERS, INC.** (SCE) in April 2011 and currently is a Principal Engineer at the firm and the Municipal & Land Development Department Manager. Ms. Abline currently directs a variety of engineering projects and leads a team of technical staff members to provide responsible professional services to her broad Client base of both private and public sector Clients.

Ms. Abline's commitment to maintaining a thorough knowledge of the latest industry regulations, latest funding opportunities, and best engineering practices enables her to fully support her Clients and Project Team. Ms. Abline is thoroughly committed to giving her Clients exceptional care throughout every phase of the project, from conception to completion.

Ms. Abline is skilled in implementing a multitude of project management tools, such as SCE's resource allocation and financial management systems, to bring each project effectively and efficiently to a successful and timely completion. She is a key member in ensuring projects maintain their required schedules and budgets, and is in constant communication with her Clients to deliver the best possible project results.

Ms. Abline also has vast experience in local and state permitting and provides technical assistance to many of our Clients and on many of our projects regarding the permitting process. Ms. Abline maintains relationships with regulators to assist in expediting Client's projects through the permitting process. Further, Ms. Abline has successfully led design teams and funding specialists in obtaining substantial grant and project financing to allow her Clients to achieve their goals in a cost effective manner.

Ms. Abline also enjoys and regularly represents Clients at public meetings and work sessions to enable the general public to understand the progress within their municipalities. Currently, a bulk of Ms. Abline's municipal projects involve flood mitigation, combined sewer separation, and infrastructure replacement. With the Bipartisan Infrastructure Bill in place, it's anticipated that Ms. Abline's focus will remain within these project sectors.





JOSEPH D. PHIL PLS, PP, CFS

PRINCIPAL/LAND SURVEY DEPARTMENT MANAGER

BILLING TITLE: Principal/Project Officer

EDUCATION

Bachelor of Science, Civil Engineering
West Virginia University, WV, 2009
Magna Cum Laude

Bachelor of Science, Engineering
Technology, New Jersey Institute of
Technology, NJ, 2013
Cum Laude

LICENSES/CERTIFICATIONS

Professional Land Surveyor (PLS)

- New Jersey
- New York
- Pennsylvania
- Georgia

Professional Planner (PP)

- New Jersey

Certified Floodplain Surveyor (CFS)

Engineer-in-Training (EIT)

Conrail Contractor

ASCE GRADE

VI

PROFESSIONAL AFFILIATIONS

- New Jersey Society of Professional Land Surveyors (NJSPLS) – North Jersey Chapter
- New York Association of Professional Land Surveyors (NYSAPLS)
- Pennsylvania Society of Land Surveyors (PSLS)
- National Society of Professional Surveyors (NSPS)

Mr. Joseph D. Phil is the Land Survey Department Manager at **SUBURBAN CONSULTING ENGINEERS, INC. (SCE)** and is a licensed Professional Land Surveyor (PLS) in the States of New Jersey, New York, and Georgia as well as the Commonwealth of Pennsylvania. Additionally, he is also a licensed Professional Planner (PP) in the State of New Jersey. Mr. Phil joined the firm in August 2009 and currently manages all survey and a variety of engineering projects. Mr. Phil has gained valuable experience performing services on-site and is instrumental with many of the firm's survey equipment technology.

Mr. Phil's experience in the survey field includes topographic surveys, construction stakeout, Major and Minor Subdivisions, metes and bounds descriptions, easement maps, American Land Title Association (ALTA)/National Society of Professional Surveyors (NSPS) Land Title surveys, boundary surveys, record research, wetland location, tax map preparation and maintenance, and high definition 3D LiDAR scanning. Mr. Phil's experience also includes preliminary and final civil engineering design in various concentrations including major and minor site plans and subdivisions, site layout, roadway design, grading plans, stormwater management, septic system design, structural analysis, shop drawings, soil erosion and sediment control plans, technical specification preparation, and quantity takeoff. Mr. Phil has provided insight services on various construction projects for which construction administration, construction stakeout, review payment requests, and coordination between Contractors and Clients are required for successful completion.

As the Principal Land Surveyor for the firm, Mr. Phil is accountable for all land surveying services offered, including the support for all engineering related projects requiring land surveying services. His experience in the industry and his commitment to creating solutions for our Clients' success by delivering innovative and professional services exceeds expectations on a consistent basis. As a licensed professional, Mr. Phil strives to continuously hold paramount the safety, health, and welfare of the public and SCE employees in all his duties.

Mr. Phil is skilled in implementing a multitude of project management tools, such as SCE's resource allocation and financial management systems, to effectively and efficiently bring each project to a successful and timely completion. He is a key member in ensuring projects maintain their required schedules and is in constant communication with staff members and Clients in order to adhere to SCE's process flow delivery system.

Mr. Phil has extensive experience in many computer programs such as computer-aided drafting and design in AutoCAD Civil 3D, Trimble Business Center, MicroStation, ESRI, ArcGIS package, Bentley FlowMaster, and Bentley PondPack. He also has gained valuable experience in high definition 3D laser scanning software programs such as Trimble RealWorks and FARO Scene.





MICHELLE A. HERISHKO LSRP

ENVIRONMENTAL DEPARTMENT MANAGER

BILLING TITLE: Senior Project Manager

EDUCATION

Master of Science, Environmental Engineering, New Jersey Institute of Technology, NJ, 2011

Bachelor of Science, Environmental Health, Stockton State College, NJ, 1992

LICENSES/REGISTRATIONS

Licensed Site Remediation Professional (LSRP)

- New Jersey
- Very Small Water System (VSWS) Operator
N-2 Wastewater Operator

CERTIFICATIONS

40 Hr. OSHA Hazwoper

PROFESSIONAL AFFILIATIONS

New Jersey Licensed Site Remediation Professionals Association (LSRPA)
Brownfield Coalition of the Northeast (BCONE)

Ms. Michelle A. Herishko joined **SUBURBAN CONSULTING ENGINEERS, INC. (SCE)** in July 2022 as the firm's Environmental Department Manager. Ms. Herishko is a State of New Jersey Licensed Site Remediation Professional (LSRP) and has over 27 years of experience in the field of environmental science including project management, environmental compliance, permitting, remedial system design, construction management, and start-up services for various types of projects.

Ms. Herishko is an expert in New Jersey Department of Environmental Protection (NJDEP) requirements and has extensive experience completing Phase I and Phase II investigations, preliminary assessment reports, site investigations, remedial investigations, and remedial actions. She has been responsible for managing large scale remediation projects including excavations, ground water containment systems, bioremediation, brownfield redevelopments, and underground storage tanks. As an LSRP, Ms. Herishko has successfully issued over 20 Remedial Action Outcomes (RAOs).

Ms. Herishko is skilled in monitoring budgets, tracking milestones, coordinating resources, negotiating with NJDEP and other regulatory agencies, and establishing project scopes and schedules. She has extensive experience in leadership roles and has provided technical support for the implementation of various remedial technologies.

Ms. Herishko is working closely with various Project Managers at SCE to provide environmental solutions on all projects requiring environmental permitting and remedial services. Ms. Herishko is skilled in implementing a multitude of project management tools, such as SCE's resource allocation and financial management systems, to effectively and efficiently bring each project to a successful and timely completion. She is a key member in ensuring projects maintain their required schedules and is in constant communication with staff members and Clients in order to adhere to SCE's process flow delivery system.





MICHAEL T. KOLODY GISP

GIS DEPARTMENT MANAGER

BILLING TITLE: Project Manager

EDUCATION

Bachelor of Arts, Geography with GIS
Major, West Virginia University, 2004

CERTIFICATIONS/TRAINING

- Certified Geographic Information Systems Professional (GISP)
- Leadership in Energy and Environmental Accredited Professional (LEED AP)
- Parsons Project Management Certification (PMC)
- Trimble Mapping Grade GPS Certified
- Loss Prevention System (LPS)
- Locus EIM SuperUser
- Cartegraph Operation Management Software
- CPR/First Aid Certified
- Smith System Defensive Driver

PROFESSIONAL AFFILIATIONS

New Jersey Geospatial Forum
URISA
MAC URISA

Mr. Michael T. Kolody joined **SUBURBAN CONSULTING ENGINEERS, INC. (SCE)** in March 2022 as the Geographic Information Systems (GIS) Department Manager. Mr. Kolody is currently providing GIS program planning, management and coordination, infrastructure mapping and database management, and application development work for our firm. He is also responsible for the overall coordination, development, implementation, operation, maintenance, and training of the GIS Department. Mr. Kolody plans, organizes, coordinates, and participates in the development and implementation of the firm's GIS to meet mapping and end-user service objectives. Mr. Kolody is dedicated to the GIS field and has over 21 years of professional experience. He excels in GIS data management, spatial analysis, cartography, and asset management.

Over his professional career, Mr. Kolody has managed GIS and Global Positioning System/Global Navigation Satellite System (GPS/GNSS) projects for private companies, utility authorities, and local municipalities throughout the nation. Mr. Kolody has been actively involved in each project, directly responsible for defining and managing project scope, schedule, budget, and quality control. He has extensive experience curating GIS data sourced from private and public domains, implementing web-based asset management systems, configuring web applications that allow Clients to view and interact with GIS data and maps, preparing formally certified municipal tax maps, and managing annual tax map maintenance. Additionally, Mr. Kolody has designed, implemented, and managed spatial geodatabases and has provided GIS, GPS, and analytical data management services for environmental investigation and remediation projects.

Mr. Kolody has successfully managed GIS teams and has lead behavior-based safety initiatives to ensure safe work environments and practices. Mr. Kolody has also prepared and presented web and mobile GIS presentations for municipalities as well as public and private organizations throughout New Jersey including Esri, NJWA, NJWEA, AWWA, and more.

Mr. Kolody is an expert in software programs, including but not limited to: Esri ArcGIS Pro, ArcGIS Enterprise, ArcGIS Online, Esri mobile applications and extensions, Autodesk AutoCAD, Trimble TerraSync and Pathfinder Office, Locus EIM, Cartegraph Operation Management, DTS VUEWorks, and Microsoft Office. Additionally, Mr. Kolody is skilled in using Trimble GeoExplorer Series GPS Units and Eos Arrow Series GNSS Equipment.





CHRISTOPHER F. DUTZ

CAO DEPARTMENT MANAGER

BILLING TITLE: Senior Inspector

EDUCATION

Bachelor of Science, Civil Engineering
Catholic University of America
Washington DC, 2014

CERTIFICATIONS

OSHA 30 Hour
AMPP/NACE Basic Coatings Inspector
NJ Transit Contractor Safety/RWP
Training

SOFTWARE/PROGRAM EXPERIENCE

BlueBeam Revu
Microsoft Office Suite
Heavy Construction Systems Specialists,
Inc. (HCSS) Construction Software

ASCE GRADE

III

Mr. Christopher F. Dutz joined **SUBURBAN CONSULTING ENGINEERS, INC. (SCE)** in June 2021 and currently serves as Construction Administration and Observation (CAO) Department Manager at the firm. Mr. Dutz has over 10 years of experience in construction of civil engineering projects encompassing industrial and utility applications. He is experienced in the direct involvement of the construction and field coordination process including project management, field engineering, project safety management, as well as coordination of labor, Contractors, and materials.

Mr. Dutz is highly experienced in writing subcontracts and purchase orders, preparing and submitting pay estimates, coordinating daily field crew logistics, submittals, requests for information (RFI), and project as-builts. Furthermore, Mr. Dutz has extensive experience in leadership positions, having previously managed and operated job site activities and Quality Assurance/Quality Control efforts during the construction of multimillion dollar contracts. He professionally collaborates and communicates with Municipalities, Engineers, Property Owners, Project Managers, and other Clients on a regular basis.

Mr. Dutz has interfaced and is knowledgeable of governmental agencies including the New Jersey Department of Transportation (NJDOT), New Jersey Department of Environmental Protection (NJDEP), Occupational Safety and Health Administration (OSHA), and similar agencies in both Pennsylvania and Delaware.

As CAO Department Manager, Mr. Dutz possesses strong management, supervisory, communication, organizational, and technical skills which assist him during his project observations.

Mr. Dutz has or is currently providing services on the following engineering-related projects:

- Hackensack - Combined Sewer Separation - Contract 3
- Willingboro - Water Tank Rehabilitation
- Clinton - Foster-Wheeler Booster Pump Station Upgrades
- Franklin - Various Water Main Disinfection Projects

Mr. Dutz is an excellent addition to the SCE Team. He works diligently with Clients and coworkers to ensure all requirements are maintained throughout the duration of projects. Mr. Dutz is knowledgeable in SCE's processes and procedures and provides an exceptional level of service and enthusiasm on his projects.





ZHAN (BILL) H. DING PE, LEED AP SENIOR PROJECT ENGINEER

BILLING TITLE: Senior Project Licensed Professional

EDUCATION

Master of Engineering,
University of Toronto, Canada, 1994

LICENSES & CERTIFICATIONS

Professional Engineer (PE)

- New Jersey
- New York
- Pennsylvania

LEED Accredited Professional

PROFESSIONAL AFFILIATIONS

U. S. Green Building Council
Former Member of Structural
Technical Committee, Department
of Buildings, NYC 2011-2014

ASCE Grade

VI

Mr. Bill H. Ding joined **SUBURBAN CONSULTING ENGINEERS, INC. (SCE)** in April 2019 and is currently serving the firm as a Senior Project Engineer. Mr. Ding has over 30 years of extensive experience in building structural design project management. His competitive knowledge of structural design for buildings through his thorough understanding of steel and reinforced concrete detailing provides him superior structural analysis skills including material non-linear behavior, cable structures, steel structural buckling analysis, and construction sequential loads. He is an expert in building construction means and methods, imposed loads, and is an advanced code writer of structural chapters, including 2014 New York Building Construction Code.

Mr. Ding regularly provides engineering solutions to Clients on a wide variety of projects including residential, commercial, industrial, office, school, municipal, and sport facilities.

Project samples include the following:

- Manasquan High School Sports Facility, Manasquan, NJ
32,000 square feet (ft²) metal building for sport activities, including turf field and weight lift training areas. ASBA 2023 Courts & Rec Multipurpose Fitness & Wellness 1st Place Facility of the Year Award winning project.
- 700 International Drive, Mount Olive, NJ
246,000 ft² food manufacturing building with two levels of steel structures.
- Perth Amboy Public Safety & Municipal Complex, Perth Amboy, NJ
\$76 million project (estimated in 2001) including Fire & EMS Building, Police Headquarters, Court House, and Recreation Center.
- Village at Gulfstream Park, Hallandale, FL
Two (2) new, 24-story buildings. Both are concrete buildings with post tensioned concrete parking structures at lower four (4) levels. Total area is over 1,100,000 ft².
- New York Public School (PS54), Queens, NY
New 5-story building with basement and utility tunnel. Total area 128,000 ft².
- 66 Hudson Yards, New York, NY
64-story office building, including an outside spiral garden.

While adhering to SCE's process flow delivery system, Mr. Ding can ensure reliable, accurate, and responsive service to our Clients. Mr. Ding is skilled in implementing a multitude of project management tools, such as SCE's resource allocation and financial management systems, to effectively and efficiently bring each project to a successful and timely completion. He also has extensive experience utilizing a variety of software applications that include Microsoft Office, AutoCAD, Revit, and multiple structural analysis programs: STAAD, RamSteel, PCAFrame, SAP2000, ETABS, and SAFE.

Mr. Ding regularly works with the capable professionals within SCE to ensure each of the firm's projects are completed on-time and within budget. Mr. Ding strives to combine sound engineering judgement with innovation and energy to deliver exceptional project results.





JEFFREY M. STRANGIO PE

SENIOR PROJECT ENGINEER

BILLING TITLE: Senior Project Licensed Professional

EDUCATION

Bachelor of Science, Civil Engineering,
New Jersey Institute of Technology, NJ,
2014

LICENSES/CERTIFICATIONS

Professional Engineer (PE)

- New Jersey
- New York

OSHA 10 - Construction Safety & Health
Bluebeam Certified Professional

ASCE GRADE

V

Mr. Jeffrey M. Strangio joined **SUBURBAN CONSULTING ENGINEERS, INC.** (SCE) in June 2022 and is currently a Senior Project Engineer in the Land Development Department. Mr. Strangio earned a Bachelors of Science in Civil Engineering from New Jersey Institute of Technology, and is currently pursuing his Masters of Science in Civil Engineering with a Structural Concentration. Mr. Strangio has over 11 years of professional experience in structural engineering design and project management.

Prior to joining SCE, Mr. Strangio served as a Structural Engineer/Project Manager and was responsible for drafting plans and details for building structures, developing gravity and lateral loads using ASCE7-16 and IBC 2018, and developing construction documents including structural framing plans, foundations, and superstructures detailing, notes, specifications, and applicable codes. Additionally, Mr. Strangio is highly experienced in performing site visits to inspect building components for re-use/rehabilitation, analyzing configurations of the structural components of buildings, preparing engineering reports and condition assessments for existing structures, examining structures at risk of collapse to advise on the improvement of structural integrity, and developing structural analysis models using RAM Structural System, Concept, and Elements.

Currently at SCE, Mr. Strangio is providing structural engineering design services on various projects including, but not limited to, low rise buildings, retaining walls, sign structures, parking lots, transformer and generator pads, pump stations, and other utility features and structures. Mr. Strangio works closely with the capable professionals within SCE to ensure each of the firm's projects are completed on-time and within budget.

Mr. Strangio is proficient in various software programs including, but not limited to, AutoCAD, Bluebeam, Enercalc, Hilti PROFIS, Forte, RAM Structural System, RAM Elements, RAM Concept, Retain Pro, CSI SAFE, CSI SAP2000, SRWall, SupportIT Lite, Tekla Tedds, and Microsoft Office.





DAVID T. VILLAR ^{AST} SENIOR PROJECT COORDINATOR

BILLING TITLE: Licensed Professional

EDUCATION

High School Diploma
Certificate of Achievement in
Architecture

LICENSES/CERTIFICATIONS

Licensed Asbestos Safety Technician (AST)

- New Jersey

Lead Inspector/Risk Assessor

OSHA 40 Hazwoper

OSHA 10

Confined Space Entry

EPA/AHERA Asbestos Management
Planner

EPA/AHERA Asbestos Project Designer

EPA/AHERA Asbestos Building Inspector

Mr. David T. Villar joined **SUBURBAN CONSULTING ENGINEERS, INC. (SCE)** in May 2023 as a Senior Project Coordinator in the Environmental Department. Mr. Villar has over 27 years of professional experience providing environmental services on various engineering projects throughout the States of New Jersey, New York, Connecticut, Delaware, Maryland, and Tennessee as well as the Commonwealths of Pennsylvania and Massachusetts.

Prior to joining SCE, Mr. Villar was responsible for the oversight of an Environmental Health and Safety Division, including coordination and oversight of asbestos, lead, and mold inspections on various public, commercial, and residential properties as well as the design and monitoring of asbestos, lead, and mold abatement projects.

Mr. Villar is knowledgeable in New Jersey Department of Environmental Protection (NJDEP) requirements and has extensive experience completing multi-state environmental remediations, underground storage tank (UST) closures, soil excavations, vapor intrusion mitigation systems, and in situ chemical injections for soil and groundwater. He has installed, operated, and maintained in situ air sparge enhanced soil vapor extraction systems, completed groundwater and soil investigations and analysis, and installed soil and groundwater treatment systems.

At SCE, Mr. Villar is responsible for providing environmental solutions on projects requiring environmental permitting and remedial services. He performs field activities, environmental due diligence, investigations, and prepares Site Remediation reports to maintain projects' compliance with NJDEP regulations. He works closely with Engineers and Landscape Architects at the firm to provide innovative solutions that maintain the protection of human health and the environment for our diverse group of Clients.





MATTHEW S. POPIN PWS

PERMITTING MANAGER

BILLING TITLE: Project Manager

EDUCATION

Bachelor of Arts, Geography,
Concentration in Environmental Studies,
Montclair State University, NJ, 2012

Colorado State University, Master of
Natural Resources Stewardship;
Ecological Restoration (In progress)

CERTIFICATIONS

- Certified Professional Wetland Scientist (PWS)
- Qualified Compliance Inspector of Stormwater (QCIS)
- Wetland Delineation Certificate Series - Rutgers University Office of Continuing Professional Education
- EPA Radiation NORM I
- OSHA 10-hour Construction Safety

PROFESSIONAL AFFILIATIONS

Society of Wetlands Scientists
Association of Wetland State Managers
Society for Ecological Restoration
AmeriCorps NJDEP Watershed
Ambassador Alumni

Mr. Matthew S. Popin joined **SUBURBAN CONSULTING ENGINEERS, INC.** (SCE) in April 2024 as a Permitting Manager for the firm. Mr. Popin has over 11 years of experience in the field of environmental science, providing project management and technical consulting services for diverse environmental projects throughout the State of New Jersey.

Mr. Popin is knowledgeable in environmental conservation laws, regulations, and policies, including New Jersey Department of Environmental Protection (NJDEP) Flood Hazard Area Control Act and Freshwater Wetlands Protection Act permitting, as well as NJDEP/ US Environmental Protection Agency (EPA) guidelines for Ecological Evaluations. He has completed numerous permit applications and obtained approvals from NJDEP relative to freshwater wetlands, flood hazard area control, and state open waters.

Additionally, Mr. Popin has extensive experience performing field investigations and preparing technical documents, including NJDEP/ US Army Corps of Engineers (USACE) wetland delineations, baseline ecological evaluations, threatened and endangered species habitat surveys, plant identification, and natural resource inventory reports. Specifically, he has facilitated the design and implementation of integrative invasive species management, native vegetative restoration, and habitat creation with defined goals identified and monitored using adaptive management; designed artificial vernal pools; performed vernal pool surveys; and performed surveys for Pine Barrens tree frog, woodland raptors, rare plants, and various ornithological surveys.

At SCE, Mr. Popin plans and performs wetland delineations, NJDEP letters of interpretation, and oversees the preparation of reports including NJDEP and USACE permit packages. He is responsible for applicable land use permitting, including Freshwater Wetlands Protection Act, Flood Hazard Area Control Act, and Coastal Zone Management regulations.

Mr. Popin's years of experience and acquired knowledge gained from working on projects involving unique design aspects and overcoming challenging project complexities, is the foundation that supports him in his management role at the firm. To ensure our Clients' needs are met while also completing projects in accordance with the firm's high standards, Mr. Popin is working alongside the Principals and Managers on each project.

Mr. Popin is currently pursuing his Master of Natural Resources Stewardship (MNRS) in Ecological Restoration at Colorado State University.





PHILLIP M. RAKUS CST I, FAA PART 107 CERTIFIED REMOTE PILOT PROJECT COORDINATOR

BILLING TITLE: Project Coordinator

EDUCATION

Bachelor of Science, Civil Engineering
New Jersey Institute of Technology, NJ ,
2020

CERTIFICATIONS

Certified Survey Technician Level I (CST I)
FAA Part 107 Certified Remote Pilot
OSHA 10 - Construction Safety and
Health

ASCE GRADE

III

Mr. Phillip M. Rakus joined **SUBURBAN CONSULTING ENGINEERS, INC.** (SCE) in 2020 and is currently working as a Project Coordinator in our Land Survey Department assisting Clients on various surveying and engineering projects throughout the State of New Jersey. Mr. Rakus obtained his Bachelor of Science in Civil Engineering from New Jersey Institute of Technology in 2020.

At the firm, Mr. Rakus is working closely with Project Managers and other Project Coordinators to provide our Clients with site plan design services for municipal, county, and private development Clients. His work assignments include but are not limited to preparation of site plans, basemaps, property descriptions, environmental permitting plans, and 3D point cloud deliverables.

Additionally, Mr. Rakus is involved in preparing civil/site engineering plans for approval and permitting, working with 3D TIN surfaces, creating and editing pipe networks and profiles, on-site investigations, revise/markup plans, and creating detailed drawings.

Mr. Rakus has or is currently providing services on the following projects:

- Township of Boonton – Wellfield Survey & Environmental Permitting
- City of Hackensack – BOE Tennis Court Renovation – Survey
- City of Trenton – DPMC Building Survey and 3D Scanning
- Township of Franklin – 12 & 24 Munsonhurst Road American Land Title Association (ALTA) Surveys
- Township of Livingston – Royal Avenue Drainage Study
- Township of Hardyston – Summit Lake Water Main Replacement

Mr. Rakus is proficient with various engineering computer programs including AutoCAD, Civil 3D, and Revit. He also specializes in software such as Cyclone Register, Autodesk ReCap, and Trimble Business Center with a focus on 3D point cloud deliverables.

Mr. Rakus plans to pursue his Professional Land Surveyor (PLS) and Professional Engineer (PE) Licenses in the future.





ENGINEERING DRIVEN DESIGN PC

Jeffrey N. Beeden, PE, CEM

President

Jeff has over 22 years of mechanical, electrical, plumbing, and fire protection consulting engineering. He has worked every role in a consulting firm from intern to President and has developed Engineering Driven Design with a focus to make Clients' lives easier. Design experience ranges from universities to office-fit-out projects to laboratories and mission critical facilities.

Select Experience

- Design of laboratory facilities. Most laboratories have been start-up pharmaceutical laboratories in the Cranbury and Princeton area of New Jersey. Designs include mechanical and electrical designs for chemistry labs, radio-isotope labs, biology labs, etc. Design concepts include constant volume exhaust with bypass type fume hoods along with duct-mounted hot water reheat systems and variable air volume exhaust utilizing either Ebtron airflow sensors or Phoenix air valves and variable air supply to the laboratories.
- Design of fluid bed exhaust and supply air systems for a pharmaceutical pilot plant in Cranbury New Jersey. The supply air systems controlled temperature and humidity of 100% outside air and the exhaust air system included explosion relief vents per NFPA 68 prior to connection to a thermal oxidizer for environmental controls.
- Design of a pharmaceutical lab and office expansion space for a private client at the Center of Excellence in Bridgewater, New Jersey. The design employed variable air volume supply and exhaust integrated with existing air handling systems. Design for the space included uninterruptible power supply systems for the laboratory equipment. Designs also included a central laboratory nitrogen gas system and a central carbon dioxide gas system. Spray drying rooms were designed to maintain relative humidity below 40% utilizing a desiccant dehumidification system dedicated to the rooms.
- Design of clean room spaces for semi-conductor manufacturing, pharmacies, and other clean laboratory spaces. Designs include providing requirements for various ISO classification levels and meeting GMP/GML and USP 797 requirements.
- Hundreds of thousands of square feet of class A office space design. Designs include constant volume, changeover-bypass variable air volume distribution systems, and variable air volume distribution systems. Familiar with all manufacturers of variable air volume terminal units and used to designing single duct and series fan powered variable air volume terminal units with hot water or electric reheat.



system for three boilers, design and specification of a boiler master controller and main computer, a condensate tank replacement, design and specification of a de-aerator , as well as the electronic controls for the existing de-aerator and surge tank.

- Mechanical and electrical design for chiller system upgrades for the Phelps Memorial Hospital in Stoneybrook, New York. The project design included the removal and replacement of an existing 650 ton chiller and replace with two for additional capacity and system redundancy.

Education

- Stevens Institute of Technology - *Master of Business Administration in Technology Management with a concentration in Project Management*– 2008
- Stevens Institute of Technology - *Bachelor of Engineering in Mechanical Engineering* – 2003

Affiliations

- American Society of Heating Refrigeration and Air conditioning Engineers (ASHRAE) member
 - Corresponding Member on Technical Committee 9.10 - Laboratories
- American Society of Mechanical Engineers (ASME) member
- American Institute of Architects (AIA) Allied Individual Member
- Association of Energy Engineers (AEE) member
- BICSI member
- Healthcare Facility Managers Society of New Jersey (HFMSNJ)

Qualifications

- Licensed Professional Engineer- States of New Jersey, New York, Pennsylvania, North Carolina, Idaho, Utah, and Maryland
- Leadership in Energy and Environmental Design Accredited Professional- United States Green Building Council
- Certified Energy Manager – Association of Energy Engineers
- Certified Energy Auditor- Association of Energy Engineers
- National Council of Examiners for Engineering and Surveying (NCEES) record established to quickly obtain engineering license reciprocity
- ASHRAE Certified High Performance Building Design Professional
- ASHRAE Certified Healthcare Facility Design Professional



ENGINEERING DRIVEN DESIGN PC

Saro L. Tovmasian, PE

Principal/Owner - Senior Professional Engineer

Electrical Engineer with strong professional skills, teamwork proficiency, and educational background. Experienced in designing a variety of Electrical systems, including medium and low voltage power distribution, power monitoring, grounding, lighting, lightning protection, fire alarm, access control, telecommunications and closed-circuit TV. Construction administration duties include site meetings, punch list development, resolving construction concerns from clients, and meeting with contractors and vendors.

Select Experience

400 Ridge Road

- Design of a primary service at 15 kiloVolts to serve a 400,000 square foot configuration center to provide server rack components to Clients in Piscataway, New Jersey. The design included medium-voltage parallel-generators to provide full building back-up to the site. The fit-out included power distribution to various build-rooms that accommodate a variety of voltages that would include US and UK standard power. The design included lighting throughout office, warehouse, and configuration space; power throughout the entire building; fire alarm throughout the entire building; and telecommunications structured wiring for the network throughout the configuration and office spaces.

Office Space

- Electrical and fire alarm systems design for the tenant fit-out at 200 Lafayette Street, NYC, which includes offices and will include a nationally known retail tenant. At approximately 130,000 square feet, the building is 7 stories plus a full basement. The structure is a Landmark building located in the SoHo neighborhood of Lower Manhattan.
- Electrical design and construction administration for a 450 KW diesel-fueled standby power generator at Plymouth Rock Insurance's corporate office facility in Berkeley Heights, NJ.
- Electrical systems design of minor renovations to an existing tenant space for Waterfall in an office building in New Providence, NJ.
- Electrical engineering services for renovations at the first floor of 1095 Morris Avenue in Union, NJ. Renovations include common areas, speculative tenant area, cafeteria, fitness center, and conference center.

Educational Space

- Electrical design and construction administration for a 400 KW natural gas-fired standby power generator at the Old Turnpike School in Tewksbury Township, NJ.
- Electrical and security system engineering services for design of access control, CCTV, and intrusion detection security systems at the Tewksbury Elementary School in Califon, NJ.

555 Route One South, Suite 100
Iselin, New Jersey 08830
www.engineerdriven.com



- Electrical systems designs for renovations to the Fort Lee School #4 in Fort Lee, NJ.
- Electrical engineering services for temporary classrooms at Fort Lee School #2 in Fort Lee, NJ.

Residential

- Electrical design and construction administration for a 4 floor single family townhome at 133 West 12th Street in Manhattan, NY.
- Electrical design, lighting dimming system design, and construction administration for a 4 floor single family townhome at 85 Remsen Street in Manhattan, NY.
- Electrical design and construction administration for a 4 unit townhome in Brooklyn, NY.
- Electrical service evaluation for apartment 10A at 545 West 111th Street, NY.
- Electrical service evaluation and panelboard design for apartment 15B at 21 East 61st Street, NY.
- Electrical service evaluation, new service design, and panelboard design for apartment 4S at 474 Greenwich Street, NY.

Energy

- Provided Owner's Representative services during the design and construction of the photovoltaic arrays for the roof and parking lot of 50 Connell Drive in Berkeley Heights, NJ.

Sports/Recreation

- Electrical systems design of upgrades at MetLife Stadium for the Verizon Mobile Kiosks and Interactive Engagement in Rutherford, NJ.
- Electrical engineering services for modifications to the electric service to various buildings and structures at the Cape Liberty Cruise Port terminal in Bayonne, NJ.

Education

- Stevens Institute of Technology - *Master of Engineering in Electrical Engineering*– 2007
- Stevens Institute of Technology - *Bachelor of Engineering in Electrical Engineering with a minor in Computer Engineering* – 2003

Qualifications

- Licensed Professional Engineer- State of New Jersey
- National Council of Examiners for Engineering and Surveying (NCEES) record established to quickly obtain engineering license reciprocity



ENGINEERING DRIVEN DESIGN PC

Timothy R. Choma, PE

Professional Engineer

Mechanical engineer with strong understanding of mechanical systems, teamwork proficiency, and educational background. Proficient in reusing existing equipment to meet client needs for the specific space being designed. Design experience includes conducting site visits to document existing HVAC equipment, preparing thermal zoning plans, designing new or modifying existing HVAC systems appropriately for project needs, design control schematics and sequences for HVAC equipment, and documenting conformity to applicable energy sub codes.

Select Experience

Laboratory

- Mechanical design for Universal Display Corporation laboratory including the addition of a variable volume custom packaged rooftop unit to meet strict client defined temperature and humidity constraints.
- Mechanical design for Princeton Pharma laboratory in Somerset, NJ where the design included renovating existing office space into several individual laboratory spaces each with unique needs. Energy recovery was implemented using a glycol loop to recover heat from the exhaust air handler and transfer it to the 100 percent outdoor air supply air handler.
- Lead mechanical engineer on a laboratory redesign project in Bridgewater, NJ where existing laboratory spaces were divorced from the existing penthouse system and new energy recovery units were designed utilizing heat pipes for energy recovery. Design included exhausting gas chromatographs, mass spectrometers, a mining station with a canopy hood incorporating heat sensors for variable exhaust, fume hoods containing hazardous gases. All new systems were designed as variable volume to meet ASHRAE 90.1. New chiller and boiler plants were designed to support the addition of the new equipment.

Industrial

- Mechanical design for flavor processing facility in Carteret, NJ. Design included of steam process piping, boiler systems, heating and cooling of process rooms, control sequences for equipment wash down modes and emergency exhaust purge modes.

Office Space

- Mechanical design for the 20,000 square feet SHI International Executive Briefing Center in Somerset, NJ. Design included reusing the existing air handlers and adding DOAS units to meet the code required ventilation. The space consisted of large multi-purpose briefing rooms and several smaller conference and huddle rooms.
- Mechanical design for the 60,000 square feet Momentum Solar headquarters in South Plainfield, NJ. Design included replacing 17 packaged rooftop units, updating the controls



system to add a building automation system, modify existing ductwork to deliver air for open offices and private office spaces.

- Mechanical design for private and open office space for TP-ICAP in Jersey City, NJ. The design included a VAV system to cool a densely populated office space with a high electrical load from computers.
- Hundreds of thousands of square feet of office space design. Designs include constant volume, changeover-bypass variable air volume distribution systems, and variable air volume distribution systems. Familiar with all manufacturers of variable air volume terminal units and used to designing single duct and series fan powered variable air volume terminal units with hot water/electric reheat.

Educational

- Mechanical design for a new media center and maker space for East Brunswick MCVT.
- Mechanical study to evaluate the addition of cooling for East Brunswick MCVT. The study included preparing load calculations and evaluating different cooling solutions and preparing costs of implementation for each of the cooling scenarios.
- Mechanical design for gymnasium/multipurpose room for the Hampton Elementary School.
- Mechanical design for the addition of cooling to Delaware Valley Regional High School auditorium. Included removing current heating only units and reusing existing mechanical shafts to add new HVAC equipment.

Commercial

- Mechanical design for a café and fitness center for use by the campus employees at the Center of Excellence in Bridgewater, NJ.
- Complete hydronic design for new construction and existing buildings including multiple boiler and chiller plants and distribution piping. Equipment has included high-efficiency condensing hot water boilers and both air- and water-cooled chillers, with and without glycol. Projects include two assisted living facilities in New Jersey including equipment and sizing selections for hot water boiler plants and water-cooled chiller plants with all related pumps, variable frequency drives, etc. as well as sizing and layout of the four-pipe distribution piping throughout the facilities.
- Responsible for the hydronic design for a 400,000 square foot out-of-the ground facility for manufacturing of servers and other IT equipment. Systems included packaged rooftop units, CRAC units, high efficiency condensing boilers, water-cooled chiller and cooling towers, built up air handling units, VAV systems, etc. and dealt with various temperature and humidity requirements.

Education

- Rowan University - *Master of Science in Mechanical Engineering* – 2019
- Stevens Institute of Technology - *Bachelor of Engineering in Mechanical Engineering with a minor in Engineering Management* – 2015

Qualifications

- Licensed Professional Engineer - State of New Jersey



ENGINEERING DRIVEN DESIGN PC

Jacob Shively

Plumbing and Fire Protection Designer

Mechanical engineering graduate with strong work ethic and team work skills.

Select Experience

Laboratory Space

- Design of plumbing systems to serve a renovated laboratory in Bridgewater, New Jersey including approximately 20,000 square feet of laboratory and office space. The plumbing design includes sanitary, vent, and domestic water systems for laboratory sinks as well as compressed air piping systems to serve various equipment. The design included high purity nitrogen infrastructure to serve the nitrogen needs in the space. New tepid water systems were designed to provide for the emergency showers in the laboratory spaces. Finally, carbon dioxide piping systems were designed to serve lab equipment.
- Design of plumbing systems to for a new 34,000 square foot laboratory and office space inside an existing building in Carteret, New Jersey. The plumbing design included new sanitary, vent, and domestic water piping for new toilet rooms, laboratory sinks, and emergency plumbing fixtures. Plumbing design also includes compressed air piping design to serve laboratory outlets, and natural gas piping design to serve new mechanical equipment.

Office Space

- Plumbing layout for the addition of new toilet and shower rooms as well as the redesign of the natural gas piping for new roof top units for a 60,000 SF office building at 3100 Hamilton Blvd. in South Plainfield, NJ.
- Fire protection plan for the retrofit of a 400 SF IT room on the 11th floor of a building at 399 Thornall Street in Edison, NJ. Removal of the existing wet sprinkler pipe system and installation of a double interlock pre-action system and a clean agent fire suppression system.
- Plumbing layout and fire protection plan for a 41,400 SF retrofit of an office in Exton, Pennsylvania. Plumbing design for new pantry sinks and expanded toilet rooms. Sprinkler head relocation was performed to accommodate the new floorplan.

Educational Space

- Redesign of existing toilet rooms for a middle school in White House Station, NJ, replacing all fixtures.
- Complete redesign of four high school laboratory classrooms for a high school in Frenchtown, NJ. Redesign included new piping for all lab sinks, emergency showers, and propane gas outlets. Redesign also included the installation of an acid waste neutralization system.



- Plumbing design for 17,000 SF expansion of an existing grade school in Bound Brook, NJ. Plumbing design consisted of new sanitary, vent and domestic water piping design for new toilet room. Design also included natural gas piping design for new mechanical equipment.
- Plumbing design for a 4,500 square foot cafeteria addition to the Bound Brook Lafayette school. Design of sanitary, vent and domestic water piping to serve new kitchen. Design of storm water piping for new roof area. Design of natural gas piping system to serve new kitchen and mechanical equipment. Design of grease waste sanitary system to serve drains subject to grease discharge.
- Plumbing design for new teaching bakery at the Newark Public School Vocational high School. Design of sanitary, vent, and domestic water piping to serve new kitchen equipment.

Commercial/Industrial Space

- Complete plumbing and fire protection design for the 60,000 square foot expansion of an existing building at 600 Cottontail Lane, Somerset, NJ. New expansion includes domestic water piping for new toilet rooms and hose bibs. New natural gas piping for roof top units. New sanitary system piping and new compressed air piping. Design included performance specification for new ESFR sprinkler system.
- Complete retrofit of an existing auto repair shop in Coram, NY to include all new piping for domestic water, sanitary, vent, compressed air, and natural gas to serve new heating units.
- Redesign of nitrogen piping for the relocation of a packaging lab at 375 Phillips Blvd. in Ewing, NJ. New lab includes nitrogen drops to serve blow off guns and packing equipment. Sprinkler head relocation was performed to accommodate the new floorplan.
- Design of plumbing modifications for 128,000 SF hotel to be converted into senior living facility in Plainview, NY. This included design of new sanitary, vent and domestic water risers to serve new washing machines in each room.
- Plumbing layout for an all new 400,000 SF warehouse in Piscataway NJ. Design included sanitary, vent, and domestic water piping layout for multiple toilet rooms, lunchroom and locker room. Natural gas piping design for new mechanical equipment and water heaters.
- Plumbing design for shell space tenant fit out for a 4,200 SF urgent care facility in Parsippany, NJ. This included sanitary, vent and domestic water piping layout for new handwash sinks in exam rooms and new toilet rooms. Sprinkler head relocation done to accommodate new floor plan.
- Plumbing design for shell space tenant fit out for a 1,500 SF restaurant. This included sanitary, vent and domestic water piping for new toilet rooms, and for new kitchen equipment. Design also included new natural gas piping to serve water heater and kitchen equipment.

Education

- Rowan University – M.S. Mechanical engineering, 2017
- Rutgers University – B.S. Mechanical engineering, 2012
- Sussex County Community College – A.S. Engineering/physics, 2010



ENGINEERING DRIVEN DESIGN PC

John Sengco, E.I.T.

Mechanical Designer

John is a mechanical designer in the consulting industry working on mechanical, electrical, and plumbing systems in buildings. He started his career working as a project engineer for an electrical contractor in NYC and is now working as a mechanical designer for Engineering Driven Design working on variety of projects ranging from modifying existing HVAC systems to suit the clients need to designing new HVAC Systems in conformity with local codes and applicable energy subcodes.

Select Experience

- Design of Mechanical System to accommodate the installation of eight smelling booths in a facility located in Mount Olive, New Jersey. Using the pre-purchased equipment information provided by our client as our basis of design, a mechanical ductwork design was developed to suit the client's airflow requirements for fragrance testing.
- Experience in Refrigeration System Design which involves replacement and upgrading existing refrigeration systems for Seoul Trading Facility in Englewood, NJ and JFC Refrigeration in Linden, NJ. This includes existing equipment review, ordered equipment review, sizing of condensate and refrigeration lines, heat-trace selection, and coordination with other trades.
- Design of various mechanical system design renovations to fit-out existing office spaces in Carnegie Center located in Princeton, NJ.
- Design of mechanical systems for Non-Sterile Compounding for Regional Cancer Care Center in Holmdel, New Jersey in compliance to USP 800.
- Design and replacement of an existing Air Handling Unit at New Jersey City University (NJCU). Responsibilities included calculations, sizing, and equipment selection.
- Ventilation and Load Calculations for residential house expansion in Alexandria Township, New Jersey.
- Electrical feeder provision for the Booster Pumps in USPS Madison Square Station in New York City.
- Design of a Gas Detection Alarm System for the MOCVD Area in South Plainfield, New Jersey if the monitoring units in for hydrides gases, arsine, phosphine, and mineral acids detect undesirable concentration levels relative to the equipment and space.
- Ventilation and Load Calculations to provide heating and ventilation in accordance with current ventilation requirements for the basement storage area in Kenilworth Harding School in New Jersey.



- Design of mechanical systems for a showroom space at Monmouth Street, New Jersey. Responsibilities included load calculations and design of airflows for appropriate pressurization throughout the showroom, equipment selection, unique ductwork to deal with architectural constraints and exhaust airflows for the bathrooms.
- Mechanical system design for a set of newly renovated classrooms in Piscataway, New Jersey. Responsibilities included load calculations, equipment selections, modifying existing HVAC System to suit the newly added spaces as well as rebalancing existing airflows of spaces outside of the renovation space.
- Performed and prepared a mechanical systems study for an existing manufacturing building space. The report outlines the observations, a review of the existing equipment serving the packing and processing rooms, moisture load calculations, and recommendations focused on maintaining humidity control in the critical rooms.
- Design of mechanical system to accommodate kitchen appliance line-up for a new restaurant to be in Matawan, NJ. Design includes Type-I & II Hood provisions, design of associated make-up air units and kitchen exhaust fans, provisions of UL 1978 ductwork for client requested pizza oven and coordination of mechanical equipment platform design.
- Conducted a comprehensive and detailed building inspection and condition assessment for developing a capital renewal analysis and report for the New Jersey Department of Transportation (NJDOT). The scope involves mechanical equipment evaluations concerning (but not limited to) the age and current life expectancy of the equipment and recommendations for improvements.

Education

- Rutgers University - *Bachelor of Science in Mechanical Engineering* – 2016
- Middlesex County College – *A.S. in Engineering Science* – 2014



ENGINEERING DRIVEN DESIGN PC

Dylan Peck

Designer

Dylan has a year of electrical consulting engineering experience as a newly added team member to Engineering Driven Design. Design experience ranges from office tenant fit outs to school classroom renovations to warehouse additions.

Select Experience

- Preparation of a cost estimate for a USPS Carrier Annex renovation in Hoboken, New Jersey. The cost estimate was to be used by USPS to determine how close to budget the project would be.
- Design of electrical systems for a USPS Carrier Annex fit out in Hoboken, New Jersey. This included a service upgrade to the building as well as a new fire alarm system and design of a new telecommunication system to serve the space.
- Design of electrical systems for multiple office tenant fit outs and renovations. Some scope of work for these projects included designing the addition of a new transformer.
- Design of electrical systems for a new warehouse addition in Somerset, New Jersey. This included the design of a fire pump, a new service entrance as well as forklift chargers.
- Design of multiple Vascular Lab Healthcare facilities in both Oakland and Union, New Jersey. This included documenting a lighting calculation to ensure that there were sufficient light levels throughout the renovated space with the new light fixtures.
- Design of multiple science classroom renovations in Ringwood, New Jersey. This included documenting a COMcheck to show that the lighting fixtures passed the energy subcode requirements as well as documenting the specifications in book spec format.
- Design of electrical systems for a restaurant in Matawan, New Jersey. This included design of a kitchen hood system as well as an emergency power off system.
- Design of electrical systems of an Audi dealership in Edison, New Jersey. The design consisted of the addition of two transformers, multiple car charger installation and retrofitting existing light fixtures with LED bulbs.
- Design of electrical systems for a Social Security Administration building in Eatontown, New Jersey. This included the design of multiple office furniture feeds throughout the space.

Education

The College of New Jersey - *Bachelor of Science in Electrical Engineering*
- 2022

IV

CLIENT LISTING & REFERENCES

Please see Section B for additional details.

IV



CLIENT LISTING

BOARD OF EDUCATION & HIGHER EDUCATION CLIENTS SERVED SINCE 2020

HIGHER EDUCATION CLIENT

Brookdale Community College
Centenary University
Montclair State University
New Jersey City University
New Jersey Institute of Technology
The College of New Jersey

CONTACT

Michael Naparło
Denton Stargel
Mike Zanko
Jeffrey Jordan
Andrew Schwartz
Mumtaz Makhdomi

PHONE

(732) 224-2395
(908) 852-1400
(973) 655-5457
(201) 200-3195
(973) 642-7224
(609) 771-2504

BOARD OF EDUCATION CLIENT

Bay Head Board of Education
Brick Township Board of Education
Clinton Township Board of Education
DePaul Catholic
Elizabeth Public Schools
Hackensack Board of Education
Jackson Township Board of Education
Manasquan Board of Education
Millstone Township School District
Mountain Lakes Board of Education
Orange Board of Education
Passaic Board of Education
Passaic Valley Regional High School District
Phillipsburg School District
Shore Regional High School District
Union Catholic High School
Upper Freehold Board of Education

CONTACT

Christina Galvao
James Edwards, Jr.
Gretchen Dempsey
Joseph Lennon

Michelle Richardson
Peter Crawley
Patrick Sullivan

Jason Ballard

Colin Monahan
Staci Horne

Karen Piasecki

PHONE

(732) 892-0668
(732) 785-3000
(908) 236-7824
(973) 694-3702

(732) 833-4603
(732) 528-8800
(732) 786-0950

(973) 677-4000

(973) 890-2500
(610) 972-7975

(908) 889-1600



CLIENT REFERENCES

CONTACT:

COMPANY:

TELEPHONE:

Michael Zanko
Director of Campus Planning

Montclair State University
855 Valley Road, Suite 107
Clifton, New Jersey 07013

(973) 655-5457

Adam McGuire
Project Manager
Capital Planning & Proj. Mgmt.

Montclair State University
855 Valley Road, Suite 107
Clifton, New Jersey 07013

(973) 655-5457

David Hawes
Assistant Director of Engineering

Union College of Union County
1033 Springfield Avenue
Cranford, New Jersey 07016

(908) 497-4248

Andrew Schwartz
Senior Associate Director of
Athletics

New Jersey Institute of Technology
University Heights
Newark, New Jersey 07102

(973) 642-7224

Michael Napolitano
Manager of Facilities

Brookdale Community College
765 Newman Springs Road
Lincroft, New Jersey 07738

(732) 224-2395

Mumtaz Makhdumi
Design Project Manager

The College of New Jersey
2000 Pennington Road, ASB 206
Ewing, New Jersey 08628

(609) 771-2504

Nicholas Brown
Business Administrator

Atlantic County Institute of Technology
5080 Atlantic Avenue
Mays Landing, New Jersey 08330

(609) 625-2249

John Sommer
Chief Financial Officer

Georgian Court University
900 Lakewood Avenue
Lakewood, New Jersey 08701

(732) 987-2416

Denton Stargel
Vice President for Business
and Finance

Centenary University
400 Jefferson Street
Hackettstown, New Jersey 07840

(908) 852-1400



V

ADDRESS & TELEPHONE NUMBER OF ENGINEERING
FIRM'S MAIN OFFICE & OTHER BRANCHES
PROVIDING SERVICES TO CCM

V



ADDRESS & TELEPHONE NUMBER OF ENGINEERING FIRM'S MAIN OFFICE & OTHER BRANCHES PROVIDING SERVICES TO CCM

REQUEST FOR PROPOSAL # RFP2425-56DD MEP, STRUCTURAL, OR CIVIL ENGINEER(S)

OFFICE LOCATIONS

Work will be provided from our Office Headquarters, Central New Jersey Office, and Northeast New Jersey Office.

SUBURBAN CONSULTING ENGINEERS, INC. (SCE)

OFFICE HEADQUARTERS

96 U.S. Highway 206, Suite 101
Flanders, New Jersey 07836
P.: (973) 398-1776 F.: (973) 398-2121

CENTRAL NJ OFFICE

1350 Campus Parkway, Suite 104,
Wall, New Jersey 07753
P.: (732) 282-1776

NORTHEAST NJ OFFICE

505 Main Street, Suite 301
Hackensack, New Jersey 07601
P.: (201) 646-1776

Between SCE's three (3) New Jersey office locations, we have access to the expertise and talent of over 160 employees. SCE realizes that our Clients have diverse needs and can mobilize and relocate staff as needed in order to best meet our Clients' needs. Our team possesses the skills and staff members necessary to ensure all our Clients' deliverables are successfully met. Fluid communication and coordination is maintained through all offices to meet all Client needs. Operations in all offices are tracked diligently through an inter-office programming resources where scheduling and tracking is maintained.



VI

STATEMENT OF **ASSURANCE**

VI



STATEMENT OF ASSURANCE

REQUEST FOR PROPOSAL # RFP2425-56DD MEP, STRUCTURAL, OR CIVIL ENGINEER(S)

SCE is not currently in violation of any regulatory rules and regulations that would impact our firm's operations.



VII

CURRENT ACTIVE PROJECTS & **STAFF OVERVIEW**

VII



CURRENT ACTIVE PROJECTS

REQUEST FOR PROPOSAL # RFP2425-56DD MEP, STRUCTURAL, OR CIVIL ENGINEER(S)

SCE has over 700 active projects ranging in size from \$500 to \$2.4 million. We treat our Clients equally regardless of the scope of the project. SCE can provide the County College of Morris (CCM) with a list of current projects, upon authorization of Award. SCE has entered into contracts with Clients that are confidential in nature, which we cannot disclose. We highly value the relationship and privacy of all our Clients' projects and continue to provide this level of services in all aspects.



SCE STAFF OVERVIEW

REQUEST FOR PROPOSAL # RFP2425-56DD MEP, STRUCTURAL, OR CIVIL ENGINEER(S)

Shareholders/Principals

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is a national firm with office Headquarters located in New Jersey and is a closely held Sub-Chapter S Corporation in its 38th year of business. It's Shareholders (owners) and Principals of the firm are Reyna M. Burger, Erin B. Abline, Leann E. Fetcho, Kevin P. Campbell, Joseph D. Phil, Michael K. McAloon, and Joseph D. Perello.

Corporate Officers

The Corporate Officers include the President, Vice Presidents, Secretary, Treasurer and Assistant Secretaries. The corporate officers are Reyna M. Burger - President & Corporate Secretary, Brian K. Strout - Executive Vice President, Diana L. Coker - Vice President & Treasurer, Joseph D. Perello - Vice President, Joseph D. Phil - Assistant Corporate Secretary, Kevin P. Campbell - Assistant Corporate Secretary, Erin B. Abline - Assistant Corporate Secretary, Leann E. Fetcho - Assistant Corporate Secretary, Michael K. McAloon - Assistant Corporate Secretary, and Matthew J. Beksell - Assistant Corporate Secretary.

The Process/Department Managers

President, Reyna M. Burger, and Executive Vice President, Brian K. Strout, PE, oversee all Departments at the company. Each department has a manager in charge of that department's administration and assists with coordinating their department's efforts with the rest of the company in the successful efficient delivery of services to our Clients.

LICENSED STAFF LISTING									
PE	PLS	LLA	PP	CME	CPWM	LSRP	CFM	LEED	GISP
27	2	3	4	6	2	4	3	2	2
NAME			TITLE		DEPARTMENT			STAFF	
Reyna M. Burger			President		Operations			5	
Diana L. Coker			Vice President		Accounting			5	
Nancy Deighan			Department Manager		Administration			3	
Christopher F. Dutz			Department Manager		CAO			12	
Eleni Giannikopoulos			Department Manager		Client Development			4	
Michelle A. Herishko, LSRP			Department Manager		Environmental			7	
Matthew J. Beksell, PE			Department Manager		Gas Utility			38	
Marc E. Sheridan			Department Manager		GIS Field			9	
Michael T. Kolody, GISP			Department Manager		GIS Office			10	
Kristen N. Frisch, SHRM-SCP			Human Resources Manager		Human Resources			3	
Jesse Pote			IT Manager		Information Technology			6	
Joseph D. Phil, PLS, PP, CFS			Department Manager		Land Survey			6	
Robert C. Gregoria, PE, LEED GA			Branch Manager		Parks & Recreation			8	
Leann E. Fetcho			Department Manager		Marketing/Proposals			8	
Erin B. Abline, PE, CME, CFM, CPWM			Department Manager		Municipal & Land Development			19	
Matthew S. Popin, PWS			Permitting Manager		Permitting			2	
Michael K. McAloon, PE, Assoc. DBIA			Department Manager		Water/Wastewater			22	
TOTAL NUMBER OF PERSONNEL								167	



VIII

SPECIALTY PROFESSIONAL SERVICES (OUTSIDE CONSULTANTS)

VIII



SPECIALTY PROFESSIONAL SERVICES (OUTSIDE CONSULTANTS)

REQUEST FOR PROPOSAL # RFP2425-56DD MEP, STRUCTURAL, OR CIVIL ENGINEER(S)

To fulfill the full scope of services requested by the County College of Morris (CCM), SCE has partnered with Engineering Driven Design, PC (EDD) to provide Mechanical, Electrical, and Plumbing (MEP) services. SCE has the capability to collaborate with a network of qualified subconsultants to deliver a broad range of supplementary services, including, but not limited to, architectural, geotechnical, and traffic engineering. Should additional subconsultants be rendered necessary for future projects, SCE will coordinate directly with CCM to obtain approval for any proposed firms.





ENGINEERING DRIVEN DESIGN PC

CONTACT

Engineering Driven Design PC
555 Route 1 South
Suite 100
Iselin, NJ 08830
Tel: 848-247-6150
Fax: 848-247-6777
FEIN: 47 - 1149727
Email: info@engineerdriven.com
Website: www.engineerdriven.com

COMPANY PURPOSE & STRATEGY

Engineering Driven Design PC is a consulting engineering firm, offering custom MEP & FP system designs and industry expertise to our clients. Our services include heating, ventilation & air conditioning design, electrical power & lighting design, plumbing systems design, fire protection & alarm systems design, IT structured wiring design, security system design, energy audits and construction document quality review services. We approach each project with not only the end-user, but the Architects and Contractors in mind, ensuring our clients need to do as little as possible to manage the engineering aspects of any project.

CORE VALUES

Communication and Honesty are the basis for the company. Communication with our Clients regarding potential and current projects. Honesty with our Clients regarding appropriateness of budgets, scope, and timeframe.

QUALIFICATIONS

State of New Jersey:

- DPMC – Electrical, HVAC, & Plumbing Engineering
- Small Business Enterprise
- NJ School Development Authority

INSURANCE

General Liability:

- Aggregate - \$2,000,000
- Product/Comp - \$2,000,000
- Personal Injury - \$1,000,000
- Each Occurrence - \$1,000,000
- Automobile - \$1,000,000
- Umbrella - \$3,000,000

Workers' Compensation:

- Each Occurrence - \$1,000,000
- Disease Limit - \$1,000,000
- Disease/Each Employee - \$1,000,000

555 Route One South, Suite 100
Iselin, New Jersey 08830
www.engineerdriven.com

IX

CCM REQUIRED FORMS

IX



ATTACHMENT 1

RESPONSE TO REQUEST FOR PROPOSAL: MEP, STRUCTURAL, OR CIVIL ENGINEER FOR COUNTY COLLEGE OF MORRIS #RFP2425-56DD

DATE: 5/19/2025

Director of Purchasing
County College of Morris
214 Center Grove Road
Randolph, NJ 07869

Sir/Madam:

Submitted herewith is the proposal of the undersigned to provide MEP, STRUCTURAL, OR CIVIL ENGINEERING SERVICES to the County College of Morris as described in the Request for Proposal dated May 12, 2025, and the General Proposal Requirements and Specifications pages 1 through 10. Transmitted herewith are the following enclosures:

1. Original three copies and a CD or Flash drive (USB Drive) of Proposal including Schedules A, B, and C.
2. N.J. Business Registration Certificate
3. Notarized Non-Collusion Affidavit
4. Notarized Statement of Ownership (Ownership Disclosure)
5. Notarized Employee/Relative Disclosure Form
5. EEO Response Sheet
6. Disclosure of Investment Activities in Iran
7. Certification of Non-Involvement in Prohibited Activities in Russia or Belarus Pursuant to P.L.2022, C.3
8. Engineering Firm Qualification References.
9. Suspension and Debarment Certification.

The Engineering Firm certifies that all of the figures, computations, and additions set forth in this proposal herein have been carefully checked and are accurate in all respects and no claim shall be made as a basis for withdrawal or cancellation of its proposal. This proposal shall remain in effect and will not be withdrawn for any reason for a period of sixty (60) days after receipt and official opening date.

By signing this proposal, the Engineering Firm acknowledges that it has read and agreed to be bound by Exhibit A, (Equal Employment Opportunities) with reference to N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27.

Dated this 19 day of May, 2025

Suburban Consulting Engineers, Inc.

Name of Firm

96 US Highway 206, Suite 101

Street Address of Firm

Flanders, New Jersey 07836

State, Zip Code

(973-398-1776)

Telephone Number

(marketing@suburbanconsulting.com)

Email Address

Leann E. Fetcho - Assistant Corporate Secretary

Please Print Name and Title



Signature of Authorized Officer

(973-398-2121)

Fax Number

This form must be completed, signed, and returned with your proposal.

ATTACHMENT 3

**Title: Engineer for County College of Morris
Request for Proposal #RFP2425-56DD**

Insert N.J. Business Registration Certificate



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: SUBURBAN CONSULTING ENGINEERS INC.

Trade Name:

Address: 96 US HIGHWAY 206, SUITE 101
FLANDER, NJ 07836

Certificate Number: 0074521

Effective Date: December 08, 2005

Date of Issuance: January 05, 2016

For Office Use Only:

20160105091711667

ATTACHMENT 4

NON-COLLUSION AFFIDAVIT

STATE OF NEW JERSEY

COUNTY OF Morris ss:

I, Leann E. Fetcho of the City of Washington,
(Name of Authorized Officer)

in the County of Morris and the State of New Jersey, of full age,
being duly sworn according to law on my oath depose and say that:

I am Assistant Corporate Secretary of Suburban Consulting Engineers, Inc.,
(Title or Position) (Name of Firm)

the Engineering Firm making the proposal for **Request for Proposal #RFP2425-56DD** and that I executed the said proposal with full authority so to do; that said Engineering Firm has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above proposal; and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that the Board of Trustees of County College of Morris relies upon the truth of the statements contained in said proposal and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure the award of this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee.

Suburban Consulting Engineers, Inc.

Name of Firm



Signature of Authorized Officer
Leann E. Fetcho - Assistant Corporate Secretary

Subscribed and sworn to before me
this 19 day of May, 2025

Affix Notary Seal:

Nichol Hintikka
(Notary Public's Signature)



My commission expires: _____

This form must be completed, signed, and returned with your proposal.

ATTACHMENT 5
STATEMENT OF OWNERSHIP
DISCLOSURE

PURSUANT TO N.J.S.A. 52:25-24.2, ALL PARTIES ENTERING INTO A CONTRACT WITH COUNTY COLLEGE OF MORRIS ARE REQUIRED TO PROVIDE A STATEMENT OF OWNERSHIP.

Suburban Consulting Engineers, Inc.

VENDOR NAME

	YES	NO
1. Vendor is a Non-Profit Entity ; and therefore, no disclosure is necessary.	☐	☒
2. Vendor is a Sole Proprietor ; and therefore, no other disclosure is necessary. A Sole Proprietor is a person who owns an unincorporated business by an individual. A single member LLC is not Sole Proprietor.	☐	☒
3. Vendor is a corporation, partnership, or LLC with individuals, partners, members, stockholders, corporations, partnerships, or LLCs owning a 10% or greater interest; and therefore, disclosure is necessary.	☒	☐

1. Vendor is a **Non-Profit Entity**; and therefore, no disclosure is necessary.
2. Vendor is a **Sole Proprietor**; and therefore, no other disclosure is necessary. A **Sole Proprietor** is a person who owns an unincorporated business by an individual. A single member LLC is **not** Sole Proprietor.
3. Vendor is a **corporation, partnership, or LLC** with individuals, partners, members, stockholders, corporations, partnerships, or LLCs owning a 10% or greater interest; and therefore, disclosure is necessary.

*If you answered **YES** to Question 3, you must disclose the information requested in the space below:

- (a) the names and addresses of all stockholders in the corporation who own 10% or more of its stock, of any class;
- (b) all individual partners in the partnership who own a 10% or greater interest therein; or,
- (c) all members in the limited liability company who own a 10% or greater interest therein. The disclosure(s) shall be continued until the names and addresses of every non-corporate stockholder, individual partner, and/or member who own a 10% or greater interest has been identified.

Attach additional sheets as necessary.

Entity Name (if applicable)	Individual Name and Title (if applicable)	Home / Business Address
Suburban Consulting Engineers, Inc. Suburban Consulting Engineers, Inc.	Reyna M. Burger - President & Corporate Secretary Joseph D. Phil - Assistant Corporate Secretary	40 Ridge Road, Succasunna, NJ 07876 40 Richard Drive, Mt. Arlington, NJ 07856
Suburban Consulting Engineers, Inc. Suburban Consulting Engineers, Inc.	Erin B. Abline - Assistant Corporate Secretary Kevin P. Campbell - Assistant Corporate Secretary	8 Evergreen Avenue, Wharton, NJ 07885 137 Roseville Road, Byram NJ 07821
Suburban Consulting Engineers, Inc.	Leann E. Fetcho - Assistant Corporate Secretary	14 Wellington Drive, Long Valley, NJ 07853

PUBLICLY TRADED ENTITIES

In lieu of completing this form, a Vendor with any direct or indirect parent entity which is publicly traded, may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10% or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10% or greater beneficial interest, also shall submit links to the websites containing the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10% or greater beneficial interest. ***Attach additional sheets as necessary.***

CERTIFICATION

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge that the Board of Trustees of County College of Morris is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the College to notify the College in writing of any changes to the answers and information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with County College of Morris and that the College at its option may declare any contract(s) resulting from this certification void and unenforceable.

Leann E. Fetcho

AUTHORIZED AGENT - PRINT NAME



SIGNATURE

Assistant Corporate Secretary

TITLE

5/19/2025

DATE

Suburban Consulting Engineers, Inc.

VENDOR NAME

96 US Highway 206, Suite 101, Flanders, New Jersey 07836

VENDOR ADDRESS

4/3/23 (DPP REV 9.21.22)

ATTACHMENT 6

EMPLOYEE/RELATIVE DISCLOSURE FORM

This form is to be completed by all bidders seeking the award of any Contract. No bidder shall be awarded any Contract, nor shall any agreement be entered into for the performance of any work or the furnishing of any materials or supplies, the cost of which is to be paid with or out of any public funds by the County College of Morris, unless with delivery of the bid, the bidder has completed and submitted the statements below.

The undersigned affiant, being duly sworn, states under oath that the answers completed below are truthful.

1. State if bidder or any officer or employee of bidder is employed by the County College of Morris? Yes _____ No ✓
If so, please indicate name and position held at the County College of Morris:

2. State if any shareholder who owns ten percent or more of your stock (if a corporation) or partner who holds ten percent or more of an interest (if a partnership) is employed by the County College of Morris. Yes _____ No ✓
If so, please indicate name and position held at the County College of Morris:

3. State, if you, or any shareholder, who owns ten percent or more of your stock (if a corporation) or any partner who owns ten percent or more of an interest (if a partnership) has any immediate relative employed by the County College of Morris. Yes _____ No ✓

If so, please indicate their names and the nature of the relationship (e.g., spouse, sibling, parent, grandparent child, grandchild, in-law)

BY: Suburban Consulting Engineers, Inc.

Name of Contractor

96 US Highway 206, Suite 101
Address

Flanders,
City

New Jersey
State

07836
Zip

BIDDER/AFFIANT:


Signature

Sworn and subscribed to me on
this 19 day
of May, 2025

Nichol Hintikka
Notary Public of New Jersey

Leann E. Fetcho - Assistant Corporate Secretary
Print name and title below signature

96 US Highway 206, Suite 101
Address
Flanders, New Jersey 07836



ATTACHMENT 7
EEO RESPONSE SHEET

If awarded a contract, the successful Vendor will be required to comply with the requirements of P.L. 1975, C.127, (N.J.A.C. 17:27). Within seven (7) days after receipt of the notification of intent to award the contract or receipt of the contract, whichever is sooner, Vendor shall present one of the following to the Purchasing Agent:

1. A photocopy of a valid letter from the U.S. Department of Labor that the contractor has an existing federally-approved or sanctioned Affirmative Action Plan (good for one year from the date of the letter).
2. A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4; or
3. If Vendor has neither of the above, CCM will provide the successful Vendor with an A.A.302 Employee Information Report Form which is to be completed in accordance with N.J.A.C. 17:27.

NO FIRM MAY BE ISSUED A CONTRACT UNLESS IT COMPLIES WITH THE
AFFIRMATIVE ACTION REGULATIONS OF P.L. 1975, C.127.

The following questions must be answered by all Vendors:

1. Do you have a federally-approved or sanctioned Affirmative Action Program?
Yes _____ No ☒ If yes, please submit a copy of such approval.
2. Do you have a Certificate of Employee Information Report Approval?
Yes ☒ No _____ If yes, please submit a copy of such certificate.

The undersigned contractor certifies that he is aware of the commitment to comply with the requirements of P.L. 1975, C.127 (N.J.S.A. 17:27) and agrees to furnish the required documentation pursuant to the law.

I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT AND AUTHORIZED BY THE FOLLOWING SIGNATURE FOR COMPLIANCE AS SPECIFIED IF AWARDED THIS CONTRACT.

FIRM NAME: Suburban Consulting Engineers, Inc.

SIGNATURE:  Leann E. Fetcho

TITLE: Assistant Corporate Secretary

DATE: 5/19/2025

Certification **13480**

CERTIFICATE OF EMPLOYEE INFORMATION REPORT **RENEWAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-Feb-2024 to 15-Feb-2027**

SUBURBAN CONSULTING ENGINEERS, INC.
96 US HIGHWAY 206, SUITE 101
FLANDERS NJ 07836




ELIZABETH MAHER MUOIO
State Treasurer

If awarded a contract, Vendor shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 as set forth below.

(Revised April 2010)

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq. (P.L.1975, C. 127) N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to **N.J.S.A. 10:5-31 et seq.**, as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with **N.J.A.C. 17:27-5.2**.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or

sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms to the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractor shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contract Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C.17:27.

ATTACHMENT 8
COUNTY COLLEGE OF MORRIS
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN FORM

RFP SOLICITATION # AND TITLE: RFP#2425-56DD MEP, Structural, or Civil Engineer(s)

VENDOR NAME: Suburban Consulting Engineers, Inc.

Pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4) any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must certify that neither the person nor entity, nor any of its parents, subsidiaries, or affiliates, is identified on the New Jersey Department of the Treasury's Chapter 25 List as a person or entity engaged in investment activities in Iran. The Chapter 25 list is found on the Division's website at <https://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Vendors/Bidders must review this list prior to completing the below certification. If the Department of Treasury finds a person or entity to be in violation of the law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CHECK THE APPROPRIATE BOX

☒ I certify, pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4), that neither the Vendor/Bidder listed above nor any of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List of entities determined to be engaged in prohibited activities in Iran.

OR

☐ I am unable to certify as above because the Vendor/Bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List. I will provide a detailed, accurate and precise description of the activities of the Vendor/Bidder, or one of its parents, subsidiaries or affiliates, has engaged in regarding investment activities in Iran by completing the information requested below.

Entity Engaged in Investment Activities
Relationship to Vendor/ Bidder
Description of Activities

Duration of Engagement
Anticipated Cessation Date

**Attach Additional Sheets If Necessary*

CERTIFICATION

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Vendor, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein, and that the Vendor is under a continuing obligation from the date of this certification through the completion of any contract(s) with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I may be subject to criminal prosecution under the law, and it will constitute a material breach of my contract(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.



Signature

5/19/2025

Date

Leann E. Fetcho - Assistant Corporate Secretary
Print Name and Title

ATTACHMENT 9
CERTIFICATION OF NON-INVOLVEMENT IN
PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

Pursuant to N.J.S.A. 52:32-60.1, et seq. and N.J.S.A. 40A:11-2.2 (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a local contracting unit subject to the Local Public Contracts Law for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the Department of the Treasury finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify

(Check the Appropriate Box)

☒ A. That the Vendor is not identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.](#)

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.](#)

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list](#). However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets If Necessary.)

 _____ Signature of Vendor's Authorized Representative Leann E. Fetcho - Assistant Corporate Secretary _____ Print Name and Title of Vendor's Authorized Representative Suburban Consulting Engineers, Inc. _____ Vendor's Name 96 US Highway 206, Suite 101 _____ Vendor's Address (Street Address) Flanders, New Jersey 07836 _____ Vendor's Address (City/State/Zip Code)	 _____ 5/19/2025 _____ Date 22-2750971 _____ Vendor's FEIN (973) 398-1776 _____ Vendor's Phone Number (973) 398-2121 _____ Vendor's Fax Number marketing@suburbanconsulting.com _____ Vendor's Email Address
---	--

ⁱ Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

ATTACHMENT 10

**COUNTY COLLEGE OF MORRIS, RANDOLPH, NJ
BID B1920-57DD**

**RFP TITLE: Engineer for County College of Morris
LIST OF REFERENCES**

For purposes of verifying the experience and qualifications of the firm to perform the contract work, the firm certifies the accuracy of this list of **at least three** contracts completed by the firm **within the last two (2) years** which included the delivery/installation of units similar to the work proposed to be performed for the County College of Morris.

NAME OF ENGINEERING FIRM: Suburban Consulting Engineers, Inc.

By: _____

(Print Name and Title below Signature) Leann E. Fetcho - Assistant Corporate Secretary

1. Name and Address : Adam McGuire, Project Manager - Capital Planning & Project Management

Montclair State University, 855 Valley Road, Suite 107, Clifton, New Jersey 07013

Telephone No.: (973) 655-5457

2. Name and Address of Owner: David Hawes, Assistant Director of Engineering

Union College of Union County, 1033 Springfield Avenue, Cranford, New Jersey 07016

Telephone No.: (908) 497-4248

3. Name and Address of Owner: Nicholas Brown, Business Administrator

Atlantic County Institute of Technology, 5080 Atlantic Avenue, Mays Landing, New Jersey 08330

Telephone No.: (609) 625-2249

ATTACHMENT 11

COUNTY COLLEGE OF MORRIS

SUSPENSION AND DEBARMENT CERTIFICATION

Vendor/Bidder/Contractor certifies that neither it nor its principals are debarred, suspended, proposed for debarment or declared ineligible by any Federal, or state agency.

Company Name Suburban Consulting Engineers, Inc.

Address 96 US Highway 206, Suite 101

City Flanders State New Jersey

Telephone (973) 398-1776 Fax (973) 398-2121

Email Address marketing@suburbanconsulting.com

Authorized Signature 

Printed Name Leann E. Fetcho - Assistant Corporate Secretary

Date 5/19/2025

This form must be returned with your bid/proposal

B

PRIOR EXPERIENCE & FAMILIARITY WITH
SIMILAR PROJECTS

B



LIST OF INSTITUTIONS OF SIMILAR SIZE & SCOPE SERVED SINCE 2020

HIGHER EDUCATION

Advanced Engineering & Manufacturing Building – Township of Randolph, County of Morris, NJ

Client: County College of Morris

Contact: Glenn Hamilton, AIA, LEED AP, College Architect & Director of Facilities Planning, (973) 328-5386

Dates: May 2018 - September 2020

Construction Cost: \$11,300,000

SCE was retained by the County College of Morris (College) to provide the Civil Engineering design of the College's expansion of its Engineering Department. The project revolved around the construction of a new Advanced Engineering and Manufacturing Building. The site's topography and the expectation of a future building offered challenges in building layout and placement. SCE worked with the Project Architect and College closely to design the proposed building and identify how the site could accommodate future expansion in this area. SCE performed surveying, civil engineering, infrastructure design, construction document preparation, permitting, bidding, and construction administration for the project. SCE prepared the preliminary layout of the parking area and pedestrian access to the building and conducted a Topographic Survey of the area. Preliminary engineering services included, but were not limited to: Stormwater Management Design that conformed to all New Jersey Department of Environmental Protection (NJDEP) rules and regulations; parking layout; traffic striping; sanitary sewer and water design; landscape design; plus Soil Erosion and Sediment Control (SESC) Plans. Additionally, SCE prepared all necessary permitting plans, calculations, forms, and applications for the Morris County Soil Conservation District, New Jersey Department of Transportation (NJDOT), and the Township of Randolph Planning Board.



Campus Site Repairs – Township of Montclair, County of Essex, NJ

Client: Montclair State University

Contact: Adam McGuire, Project Manager, (973) 655-5457

Dates: 2021 - 2023

Construction Cost: \$230,360

In the Spring of 2021, SCE was retained by Montclair State University (MSU) to provide land surveying, engineering, permitting, and construction administration services for the Campus Site Repairs project. The project involved design work for various site repairs including stairs, plazas, sidewalks, curbs, promenades, and building entrances throughout the campus. SCE completed a partial topographic survey and base mapping of the project locations, and developed construction documents. Additionally, SCE provided construction administration and observation services for the site improvements.



LIST OF INSTITUTIONS OF SIMILAR SIZE & SCOPE SERVED SINCE 2020

HIGHER EDUCATION

Yogi Berra Stadium Reconstruction – Township of Montclair, County of Essex, NJ

Client: Montclair State University

Contact: Adam McGuire, Project Manager, (973) 655-7789

Dates: 2022 - 2024 Construction Cost: \$3,797,780

ASBA DISTINGUISHED SINGLE-FIELD FACILITY - AWARD WINNING PROJECT 2024

SCE provided Montclair State University (MSU) with survey, preliminary design, final design, permitting, and construction administration and observation services for the reconstruction of Yogi Berra Stadium. The improvements included the replacement of the natural grass field with a synthetic turf baseball field; new outfield walls; renovations to the dugouts, restrooms, press box, and locker rooms; new bullpens; new batting cages; pitch clocks; storage areas; and upgraded utilities such as water, electric, and communications. In addition, the existing lighting was re-lamped and re-aimed and a new storage shed was provided beyond the outfield. The design was fast-tracked in order to begin construction in the summer of 2023 for completion prior to the 2024 baseball season.



TCNJ Fitness Court Improvements – Township of Ewing, County of Mercer, NJ

Client: Picerno Giordano Construction, LLC

Contact: Toni Giordano Picerno, Owner, (908) 241-4331

Dates: April 2021 - October 2021 Construction Cost: \$100,000

SCE provided design and permitting services for the fitness court located in the triangular area between the running track, baseball field, and the green farmhouse at H Street on the campus of The College of New Jersey (TCNJ), located at 2000 Pennington Road, in the Township of Ewing, County of Mercer, State of New Jersey. The fitness court improvements consisted of an approximately 38-foot (38') long by 38' wide poured-in-place rubberized surface over a porous concrete surface. As TCNJ was not able to increase the amount of impervious surface on campus, SCE designed a porous pavement system with underground detention to connect to the existing campus stormwater management system. The scope of services included a Preliminary/Final Engineering Design and Permitting services to the Delaware and Raritan Canal Commission (DRCC).



Rutgers University Baseball Field Improvements – Township of Piscataway, County of Middlesex, NJ

Client: FieldTurf & Rutgers University

Contact: Michael Vincent, Vice President of Construction & Estimating, (248) 977-4388 ext. 101

Dates: 2019 - 2020 Construction Cost: \$500,000

SCE and FieldTurf joined together as a design-build team to complete the improvements to the Rutgers University (University) Bainton Baseball Field, located in the Township of Piscataway, State of New Jersey. SCE was tasked with providing survey, design and permitting services necessary for the reconstruction of the existing synthetic turf field for the installation of the new synthetic turf field surface and expanded areas. The University



LIST OF INSTITUTIONS OF SIMILAR SIZE & SCOPE SERVED SINCE 2020

HIGHER EDUCATION

desired to have all improvements constructed and made ready for use to its athletes prior to the 2020 season. The design of the synthetic turf field included a new and expanded pitcher's bull pen and coaching area, improved site drainage, review of outfield distances, logos and facility graphics, and fencing improvements. The entire facility received a new synthetic turf surface with a custom blend of infill materials specifically designed for National Collegiate Athletics Association (NCAA) Division 1 baseball.

Sprague Field Turf Replacement – Township of Montclair, County of Essex, NJ

Client: Montclair State University

Contact: Adam McGuire, Project Manager, (973) 655-5457

Dates: January 2022 - October 2022

Construction Cost: \$636,796

SCE provided professional engineering services to MSU for the Sprague Field Synthetic Turf Replacement Project. Sprague Field is a 6,000-seat varsity sports field used for football, men's and women's lacrosse, and field hockey, located on the southern portion of the campus between College Avenue and Normal Avenue. It was previously converted from natural grass to artificial turf in 2015. The previous turf had experienced significant wear and tear due to heavy use by the four (4) sports which utilize the facility for NCAA competitive athletic programs. As a part of the design, SCE confirmed the condition of the turf subbase, evaluated the existing field drainage, confirmed adequate turf edging, tested field base permeability using an independent third party Infiltrrometer testing, replaced field striping with all logos and graphics provided by MSU, prepared bid documents, and provided construction phase services.



Advanced Technology Center (ATEC) Retaining Wall & Drainage Improvements – Township of Lincroft, County of Monmouth, NJ

Client: Brookdale Community College

Contact: Michael Naparolo, Manager of Facilities, (732) 224-2395

Dates: August 2020 - 2022

Construction Cost: \$587,370

SCE provided surveying, engineering, permitting, and construction administration and observation services related to drainage improvements and the replacement of the existing tiered timber retaining wall adjacent to the Advanced Technology Center (ATEC) building on the Lincroft Campus at Brookdale Community College (College). The College completed two (2) previous investigations into the cause of the erosion on the existing tiered timber retaining wall. These investigations indicated that a broken stormwater pipe and possibly excessive stormwater runoff from the adjacent walkway may be the cause of the erosion. SCE evaluated the field investigation data obtained and developed a design for replacement of the tiered timber retaining wall, reconstruction of the existing drainage system on site, installation of additional drainage, and elimination of the erosion in and around the wall. The new retaining wall is composed of modular block with a vertical wall batter, associated footing, and drain and geosynthetic reinforcement extending behind the wall. The new retaining wall is 2-tiered, and the area between the tiers has been restored with synthetic grass.



LIST OF INSTITUTIONS OF SIMILAR SIZE & SCOPE SERVED SINCE 2020

HIGHER EDUCATION

Dioguardi Field Sinkhole Repair – Township of Montclair, County of Essex, NJ

Client: Montclair State University

Contact: Adam McGuire, Project Manager, (973) 655-5457

Dates: April 2023 - March 2024

Construction Cost: \$293,592

SCE provided design services Montclair State University (MSU) for the repair of a developing sinkhole in the Dioguardi Field running track. A sinkhole previously developed in this location on two (2) separate occasions. SCE performed a complete topographic survey of the impacted area. A geotechnical evaluation was conducted of the track, field, and surrounding area to find out soil composition, presence of rock, groundwater condition, and other relevant factors in development of the subsidence. Based on the results of the geotechnical investigation, SCE prepared Construction Documents, including both preliminary and final plans and specifications, and coordinated bidding with MSU. SCE also provided construction administration and oversight services.



Panzer Athletic Center Drainage Improvements – Township of Montclair, County of Essex, NJ

Client: Montclair State University

Contact: Henry Ornovitz, Senior Project Manager, (973) 655-5457

Dates: November 2022 - October 2023

Construction Cost: \$171,600

SCE provided Montclair State University (MSU) with Professional Survey, Engineering Design, and Construction Support Services for the Panzer Athletic Center Drainage Improvements project. The goal of this project was to improve the drainage in the existing low area on the north side of the Panzer Athletic Center, just south of College Avenue and east of Sprague Field. This area flooded during heavy storms due to the adjacent topography and the amount of impervious surface draining into this area. SCE's field survey work depicted current site conditions, surface features, and topography. SCE prepared both preliminary designs and final plans. SCE also provided bidding services and assisted with the procurement of a construction Contractor, and performed part-time site construction observation and administration services. During construction, additional improvements were authorized by MSU and added to the construction scope of work.



LIST OF INSTITUTIONS OF SIMILAR SIZE & SCOPE SERVED SINCE 2020

HIGHER EDUCATION

Rutgers University Softball Field Improvements – Township of Piscataway, County of Middlesex, NJ

Client: FieldTurf & Rutgers University

Contact: Michael Vincent, Senior Director of Construction & Estimation, (248) 977-4388

Dates: 2019 - 2020

Engineering Cost: \$12,219

SCE and FieldTurf /Tarkett Sports worked together as a design-build team to complete the improvements to Rutgers's University (University) NCAA Division 1 Softball Stadium Field located in the Township of Piscataway, New Jersey. SCE was tasked with providing survey, site layout, drainage design, and permitting services necessary for the construction of the facility for the conversion from natural grass to a state-of-the-art new synthetic turf field surface and expanded practice and coaching areas. The University desired to have all improvements constructed and made ready for use to its athletes prior to the 2020 season. The design of the synthetic turf field included new field layout, site drainage and storm water detention system design, dugout improvements, fencing, padding, and new and expanded pitcher's bull pen and coaching areas, logos, and facility graphics. The entire facility received a state-of-the-art synthetic turf surface with a custom blend of infill materials specifically designed for NCAA Division 1 Softball. This facility is the first 100% synthetic turf softball facility in the BIG 10 Conference with synthetic turf infield, outfield and foul areas.





ENGINEERING DRIVEN DESIGN PC

SELECT PORTFOLIO

Education Projects

Hunterdon Central Regional High School IT Room HVAC Upgrade – Flemington, NJ

Mechanical and electrical engineering designs for a supplemental cooling system to serve the information technology room. After providing various options for review to the school district, a cooling only solution was designed. The designs included new ductwork to serve the IT room, automatic temperature controls, an electrical feeder to serve the cooling unit, and a design of modifications to the existing lighting and fire alarm systems.

Hunterdon Central Regional High School 800 Wing Modifications – Flemington, NJ

Mechanical, electrical, and plumbing engineering design for a conversion of existing toilet rooms into a new student lounge. The designs included a new HVAC system to serve the lounge, exhaust systems to serve the janitor's closet, electrical power and branch circuitry to serve new lighting fixtures, design of automatic lighting controls, and modifications to the existing fire alarm system.

Hunterdon Central Regional High School 900 Wing Modifications – Flemington, NJ

Mechanical and electrical engineering design for the replacement of an existing rooftop HVAC Unit serving the 900 Wing. The design included a new rooftop unit, modifications to the existing ductwork, natural gas piping modifications to accommodate the new RTU, and the design of electrical power and branch circuitry for the replacement RTU equipment.

Hunterdon Central Regional High School IMC Alterations – Flemington, NJ

Mechanical, electrical, plumbing, and fire protection engineering designs related alterations of the IMC Library. The project objective is to convert approximately 6,000 square feet of existing space into new toilet rooms, a maker space, flexible classroom space, new space for the IT Department, a conference room, as well as a new security office.

LaMonte School Annex – Bound Brook, New Jersey

Mechanical systems design to upgrade the boiler room. This scope included replacement of an existing direct-expansion air handling unit that is in the boiler room. This unit served the lower level of the school and required modifications to the outdoor condensing unit to accommodate a future elevator. In addition, the existing single cast-iron sectional hot water boiler was designed to be replaced by two modulating condensing boilers to provide redundancy and increased efficiency for the building.



Smalley School – Bound Brook, New Jersey

Mechanical systems design to upgrade the boiler room and provide for future projects. The scope of work included the design of a replacement boiler for an existing, failed steam boiler as well as modifications to the existing steam traps throughout the system. The boiler was designed to ensure there was redundancy in the heating system. The traps were replaced because there had been comfort complaints throughout the school and in order to rule out faulty traps, all traps have been replaced and now the comfort complaints will be monitored to determine if the concerns are control-related, or equipment related.

New Jersey City University Science Building – Jersey City, New Jersey

A construction document quality review (CDQR) was performed for the Science building addition and renovations at NJCU. The CDQR focused on the coordination, biddability, and constructability of the mechanical, electrical, plumbing, and fire protection construction documents issued by the design professional.

Middlesex County Vocational Technical (now MCMS) School – Piscataway, New Jersey

The MCVT Piscataway campus needed new roofing over the Career Development wing. Engineering Driven Design PC worked to identify the existing system components, outlining which components in need of replacement, and developed mechanical, electrical, and plumbing construction documents to outline which pieces of equipment were to be lifted, removed, and replaced for the re-roofing project.

Newark Public Schools – Cleveland School Toilet Room Renovations

Engineering Driven Design PC provided the mechanical, electrical, and plumbing systems designs for the renovation of four toilet rooms. The project objective was to replace and relocate plumbing fixtures in order to bring the rooms into closer alignment with barrier free requirements. The scope of services included engineering systems designs, support during the bidding process, as well as support during the bidding process.

Newark Public Schools – University High School Gym Renovation

Engineering Driven Design PC provided the mechanical, electrical, plumbing, and fire protection systems designs for the renovation for a gymnasium and locker room renovation at the University High School. The project objective is to renovate an approximately 10,500 square foot gymnasium as well as approximately 10,500 square feet of support space, toilet rooms, and locker rooms in the basement below the gymnasium. The scope of services included engineering systems designs, support during the bidding process, as well as support during the bidding process.

Newark Public Schools – MEP Systems Assessments (6 campus locations)

The scope of services was to review any available documentation of the existing MEP systems, visit the sites to perform observations of the buildings, perform load calculations, analyze utility bills, and the prepare of various reports documenting the existing conditions of the for the MEP systems, as well as recommendations for upgrades and replacements to the various systems.



Delaware Valley Regional High School Auditorium HVAC Replacement – Frenchtown, NJ

The project objective was to provide new cooling systems for the school auditorium. In addition, the existing hot water air handling units were in need to replacement. Engineering Driven Design determined the best solution was to install packaged rooftop units that would be mounted on the adjacent roof to the auditorium and ducted through the sidewall to serve the auditorium. The scope of services included engineering systems designs, support during the bidding process, as well as support during the construction process.

Jersey City Schools Ventilation Study – Jersey City, NJ (Various Schools)

Engineering Driven Design PC provided consulting engineering services related to a series of studies of various public school buildings in Jersey City. The focus of the studies were to identify ways to provide mechanical ventilation, or upgrade and replace existing ventilation systems. Each school had a typical classroom reviewed along with the main common spaces that students congregate. This included cafeterias, gymnasiums, and auditoriums. EDD provided analysis and calculations to identify options for planned upgrades and improvements.

Ocean County College Grunin Center for the Arts Music Room Renovations – Toms River, NJ

The project objective was to renovate approximately 4,500 square feet of existing office space in to create fourteen practice rooms. In addition, the Black Box theater within the same building required a lighting system upgrade which replaced the aged and obsolete system serving the theater. The scope of services included mechanical, electrical, and low-voltage engineering systems designs, support during the bidding process, as well as support during the construction process.

Franklin Township Public Schools Consolata Properties Conversion – Somerset, NJ

Engineering Driven Design PC provided the mechanical, electrical, and plumbing systems designs for Franklin Township Public Schools conversion of the Consolata Missionary Buildings into administration facilities for the district. Approximately 52,560 square feet of Administrative, Residence, and Missionary Hall space were modified for use by the Franklin Board of Education. The scope of services included the development of a Basis of Design, engineering systems designs, support during the bidding process, as well as support during the construction and post-occupancy phases of the project.

Irvington Public Schools Grove Street Boiler Plant Upgrades – Irvington, NJ

Engineering Driven Design provided consulting engineering services related to the mechanical, electrical, and plumbing systems designs for Irvington Public Schools – Grove Street Elementary School Boiler Plant. The project objective was to upgrade the existing boiler plant that serves the school as well as heating and ventilating units serving the auditorium and gymnasium. The scope of services included engineering systems designs, support during bidding, as well as support during the construction phase.

DESCRIPTION OF SERVICES

HIGHER EDUCATION CONSULTING

SCE is a full-service engineering firm that provides Higher Education Clients with professional services to meet their project needs, respond to emergency situations, and assist in the master planning of facilities. SCE provides numerous services to our Higher Education Clients and has developed excellent relationships with College and University Administrators and Facility Directors that we have worked with on many projects.



The services we provide include the following:

- SCE provides project budgets for planning purposes. Budget analysis includes costs for construction, professional fees, reimbursable costs, contingencies, permit fees, etc. Project timelines are prepared that include administrative approvals through to the project closeout and completion. Budgets may also be prepared for ongoing maintenance plans and services required for the facility after construction.
- SCE prepares Monthly Project Reports and Status Updates for submission to the Administrator and Project Manager detailing project status. SCE is available to attend Facility Committee Meetings, Project Stakeholder Meetings, and Project Status Meetings on a routine basis.
- SCE provides professional services related to proposed upgrades to include new construction and renovations of campus infrastructure, athletic facilities, courts, fields and stadiums, green spaces, parking facilities, walkways, stormwater management, and other campus improvements. SCE provides schematic design, design development, construction documents, bidding/negotiation services, construction observation and administration, and project close out services.
- SCE is available at all times on a 24 hour / 7 day a week schedule for emergencies and assistance in resolving problems related to engineering and site items.
- SCE has extensive experience in the design, construction, maintenance, and management of higher education facilities. SCE can provide a qualified contractor bidders list for repairs and maintenance when requested by a College or University.
- When included in the project scope of services, SCE provides consulting services for complete design, regulatory permitting approvals, administration during the bidding period, reviews and tabulation of project construction bids, preparation of a recommendation of contract award, construction observation and administration services, and project close out and final inspection services.



DESCRIPTION OF SERVICES

LANDSCAPE ARCHITECTURE, PARKS, RECREATION, AND ATHLETIC FACILITIES

SCE is a leader in both landscape architecture and recreation, park, and athletic field facility planning, design, and implementation. We have successfully completed **many award-winning municipal recreation and park facility projects** throughout the region. SCE is highly experienced in providing design, permitting, contract administration, and construction observation services for the development of these projects. SCE has significant experience in designing state-of-the-art park, recreation, and athletic facilities throughout the State of New Jersey for Municipalities, Counties, Boards of Education, Colleges, and Universities.

Our professionals are actively involved with the American Sports Builders Association (ASBA), the New Jersey Recreation and Parks Association (NJRPA), the New York State Recreation and Park Society (NYSRPS), the American Society of Landscape Architects, National and State Chapters (ASLA and NJASLA), the New Jersey Society of Professional Engineers (NJSPE), and American Institute of Architects (AIA). They have also participated in professional development events and shared technical information with the Synthetic Turf Council (STC), the National Recreation and Park Association (NRPA), and the International Playground Safety Institute (IPSI). SCE professionals have studied with the National Playground Safety Institute (NPSI) and have been approved as Certified Playground Safety Inspectors (CPSI).



We are very familiar with the **design and construction standards** of the playground and recreation industry along with its latest products and have experience in preparing the design of more than 500 park, recreation, and playground facilities throughout the region.



The New Jersey Recreation & Parks Association (NJRPA) recently recognized several park/recreation facilities designed by SCE, as **Excellence in Design projects**. The **Miller Park (2020 Award)** consists of new basketball and volleyball courts, exercise station area, splash pad, playground equipment, multiple seating areas, center shade structure, extensive landscaping, maintenance building, walkways, entry portals, and site furnishings. The design team incorporated as many different areas as possible to accommodate many activities. Bright colors for the playground equipment, basketball court, and splash pad were used.

The **Hetzel Field Park Pool Project (2020 Award)** and the **Madison Street Park (2020 Award)** provide the community members with opportunities for active and passive recreation as well as a public gathering space for events and social activities. SCE's Design Team has also received over 30 other awards for various park and recreation projects.



DESCRIPTION OF SERVICES

LANDSCAPE ARCHITECTURE, PARKS, RECREATION, AND ATHLETIC FACILITIES

Services available on park, recreation, and athletic facility projects include the following:

- ◆ Recreational Master Planning
- ◆ Athletic Fields, Playgrounds, and Sports Courts
- ◆ Trails, Bikeways, and Greenways Design
- ◆ Rain Gardens and Bioretention Facilities
- ◆ Lake Restoration and Streambank Stabilization
- ◆ Aquatic Facilities and Spray Parks
- ◆ Golf Facility Design and Renovation
- ◆ Skate Parks and Plazas
- ◆ Dog Parks and Training Facilities
- ◆ Amphitheater Design and Barrier Free Design
- ◆ Active and Passive Recreation Facilities
- ◆ Community Outreach and Public Involvement
- ◆ Conceptual Designs and Feasibility Studies
- ◆ Site Design and Construction Documentation
- ◆ Funding and Grant Application Assistance
- ◆ Redevelopment and Downtown Restoration
- ◆ Ecological Restoration and Environmental Enhancement
- ◆ Sports Lighting and Electrical Engineering Design
- ◆ Landscape Maintenance Reports and Recommendations
- ◆ Professional Expert Testimony
- ◆ Recreation Facility Inventories and Assessments

SCE approaches our projects with a **focus on community-based input** to the design process. We have found this approach to result in the most cost-effective and user-friendly facilities that most completely meet the needs and expectations of the community. SCE's involvement in the design and construction phase services also serves to insure the accurate and complete construction of facilities that provide **long-lasting benefits that enhance the quality of life in the community.**

DESCRIPTION OF SERVICES

ENVIRONMENTAL (LSRP)

The investigation of sites with **Environmental Impacts** requires skill and talent that SCE has acquired through years of experience working with Clients to develop the most cost effective path to environmental compliance. Whether coordinating with the New Jersey Department of Environmental Protection (NJDEP) Site Remediation Program and Solid Waste Management Program, the Division of Water Quality, Division of Land Use, or the Air Quality Permitting Program, a solid knowledge of the NJDEP Regulations is essential in moving projects forward to completion. SCE's environmental and engineering expertise in soil and groundwater remediation includes an abundance of in-situ and ex-situ technologies to custom fit the Client's needs. Our multitude of completed contracts has provided us with the knowledge to administrate the required procedures to comply with the policies needed on our Client's project sites.



SCE employs a team of Environmental Professionals with the knowledge and expertise to guide you through your due diligence investigation, brownfield redevelopment, real estate transaction, or remediation project. Knowing what you're buying is critical for advancing successful real estate transactions and redevelopment projects. Due diligence and proper investigation of environmental concerns are necessary to understand potential financial impacts and help protect yourself from unknown contamination that could be detrimental to your project. Let our **Licensed Site Remediation Professionals (LSRP)** and Permitting Specialists represent you for all your environmental consulting needs.

SCE's Environmental Professionals are experienced with a wide range of environmental services including, but not limited to, the below services:

- ASTM International Phase I/Phase II Environmental Assessment Reports (ESA)
- Underground UST and Spill Act Remediation
- ASTM Transaction Screening Assessment (TSA)
- All phases of investigation and reporting including Preliminary Assessment (PA), Site Investigation (SI), Remedial Investigation (RI), Remedial Action Workplans (RAW), and Remedial Action (RA)
- Permit-by-Rule Applications
- Institutional and Engineering Controls
- Remedial Action Permit (RAP) Applications
- Remedial Action Outcome (RAO)
- Alternative Remedy Proposals
- Vapor Mitigation
- Brownfield Redevelopment
- Linear Construction Oversight
- Hazardous Discharge Site Remediation Fund (HDSRF) Applications
- Industrial Site Recovery Act (ISRA) Compliance
- Sediment Sampling and Analysis Plan (SSAP)
- Environmental Impact Statement
- Remedial Technologies including Permeable Reactive Barriers (PRB), Bioremediation, Pump and Treat Containment System Systems, Excavation, Soil Vapor Extraction (SVE), Surfactant Injections, and Solidification
- Lead Inspection / Risk Assessment
- Asbestos Survey & Testing



DESCRIPTION OF SERVICES

ENVIRONMENTAL PERMITTING & REGULATORY COMPLIANCE



SCE's team of Environmental Scientists and Professionals are exceptionally qualified and experienced in providing Environmental Permitting and Consulting services, **allowing us to assist our Clients through every step of a project.** From pre-purchase site evaluation, into design, through construction and post-construction environmental monitoring, Federal, State, and Local Environmental requirements and approvals are a key component to the overall success of a project.

Our Environmental Professionals not only bring years of field experience but are continuously furthering their knowledge to ensure SCE is keeping up with the ever-changing environmental regulations and policies. This not only allows SCE to remain an industry pacesetter, we are able to ensure we are providing the best service to our Clients. **Federal, state, and local regulations** permeate through every type of project undertaken by SCE.

SCE has provided our Clients with assistance in the generation of strict contract documents that address all aspects of the regulatory industry. Prior to the implementation of any project, an evaluation of implications associated with agency jurisdiction is determined to establish a thorough project approach. This process ensures complete compliance with all federal, state and local regulations. To accomplish this task, a thorough knowledge of both the regulations involved and the process in which to ensure compliance with those regulations is key to a successfully complete project. **SCE has decades of experience** in dealing with the federal, state and local regulators and their ever-changing regulatory compliance bureaucracy.



Among the vast spectrum of agency regulations, SCE has vast experience in:

- Wetland Delineation and Mapping
- NJDEP Wetlands Letters of Interpretation (LOI)
- NJDEP Freshwater Wetlands Permitting
- NJDEP Flood Hazard Area Permitting
- NJDEP Waterfront Development Permitting
- NJDEP Coastal Wetlands Permitting
- NJDEP CAFRA Permitting
- Wetland and Riparian Zone Mitigation Design
- Federal U.S. Army Corps Section 404/10 Permitting
- Federal Clean Water Act Wetlands Jurisdictional Determination
- Regulatory & Transactional Support Services
- Highlands Approvals
- Municipal Environmental Impact Statements
- Site Feasibility & Constraints Reviews
- Entitlement Reviews



DESCRIPTION OF SERVICES

LAND SURVEYING

SCE's Land Surveying Department has decades of extensive experience completing various types of surveying projects. The Department consists of Professional Land Surveyors (PLS), Project Managers, Analysts, Technicians, and Support Personnel. The Project Team completes projects ranging in size from individual residential property surveys to large acreage boundary surveys, utilizing state-of-the-art surveying equipment including, but not limited to **Global Positioning System (GPS) receivers, robotic total stations, 3D LiDAR scanners, and Unmanned Aircraft System (UAS).**

SCE actively utilizes its advanced LiDAR scanning services as often as possible, which allows us to provide Clients with more innovative solutions on their projects. This technology enhances a multitude of services including creating topographical maps while generating accurate 3D models of each project site. This instrumentation is utilized on various types of projects including, but not limited to structural evaluation of buildings, proactive site settlement monitoring, as-built documentation, as well as for the design of complex draining systems for roadway, fields, and commercial site properties.



SCE has vast experience in the **maintenance and updates of municipal tax maps** including producing new maps to the current State Standards along with producing other official mapping needs of municipalities. Other land surveying services SCE provides to our municipal Clients includes numerous infrastructure projects for County and State Clientele. Prior to design and construction of these projects for the public sector, existing conditions are field surveyed as the project warrants, mapped and used as the basis for the project design. Research and analysis of record deeds and documents are critical for the proper establishment of boundary lines, right-of-way lines, and any restrictions/easements that may be of historical relevance. The utilization of our in-house survey capabilities assists in keeping our projects under budget and on time. SCE prides itself with providing full in-house services for the benefit of all our Clients.



Most recently, SCE has been offering our Clients Unmanned Aerial Vehicles (UAV) services, also referred to as Drone Technology. SCE embraces cutting edge technology and are dedicated to providing our Clients with the latest, most innovative technologies to use at their various project sites. Our team members are able to download and review collected data faster and more accurately which in return produces high quality deliverables guaranteed to increase efficiency on our Clients' projects. Additionally, our team possesses the required licensing and certifications necessary to operate the drone equipment, securing our Clients' safety at their sites.



DESCRIPTION OF SERVICES

LAND DEVELOPMENT

SCE is a diverse firm with many capabilities to represent Clients from both the private and public sectors. By doing so, our professionals are well equipped and up to date on all regulatory and permitting issues and requirements. We highly value the experience gained by preparing site plan improvements and presenting these plans to municipal, county, and state agencies for review and approval. SCE has a team of professional engineers and planners that enjoy public presentation and meetings, and thrive in presenting our Clients' designs.

At SCE, we also regularly interact with all divisions of the New Jersey Department of Environmental Protection (NJDEP) and New York State Department of Environmental Conservation (NYSDEC) regarding wetlands, flood hazard areas, water quality, wastewater plans, Highland's regulations, etc., in addition to local and county agencies. Our professionals stay up to date on training to ensure that our design teams are knowledgeable about not only current regulations but also pending regulations. We regularly provide webinars to keep our Clients informed of known pending regulations as a part of our ethical and professional responsibility to educate Clients and their communities of proposed changes. We feel that this **combination of private sector design experience, assembled together with our public agency overview** and inspection experience provides SCE with a broad-spectrum knowledge base which provides our Clients with excellent services.



SCE's portfolio includes the following types of Land Development projects:

- Hospital and Healthcare facilities
- Pharmaceutical facilities
- Commercial and retail facilities
- Office buildings and complexes
- Residential developments
- Mixed use developments
- Affordable housing developments
- K-12 schools
- Colleges and Universities
- Energy and Utility facilities
- Local and County Government facilities
- Bridges and Culverts
- Infrastructure
- Recreation, athletics, and concession facilities
- Expert witness, litigation, and testimony



DESCRIPTION OF SERVICES

CONSTRUCTION ADMINISTRATION & OBSERVATION

SCE has a Construction Administration and Observation Department comprised of **OSHA certified Technicians and Inspectors** who are trained in various disciplines including engineering, surveying, and landscape architecture. Our professionals are responsible for overseeing projects from pre-construction through project close-out. Our team includes **NICET certified Observers** with significant on the job training to handle any type of environment. We understand what is required on jobs sites including preparing daily inspection reports, adhering to project schedules, and ensuring Contractors are completing work in accordance with all plans and specifications for the projects.

Our Project Team members are highly experienced professionals with a proven track record in delivering services to a wide range of Clients on accelerated timelines, **ensuring projects stay within budget and meet established deadlines**. SCE has a large Construction Administration and Observation Department consisting of Technicians, Observers, and Safety Coordinators who are local to the area and can provide daily construction observation and oversight. Our team members are prepared to conduct regular site visits at each project location in preparation for monthly progress meetings. These monthly meetings will be coordinated and hosted by SCE on-site with project stakeholders.



The SCE Team is very experienced in providing construction administration and observation services for all types of projects including, but not limited to, roadway realignment projects including all phases of Municipal Engineering, preparation of bid documents (plans and specifications), field surveys and investigations, review of existing construction plans and inspection reports, utility coordination, and staged construction with traffic controls and/or detours.

SCE understands the potential construction constraints and will ensure that the Contractor will maintain schedule, safety measures, and adhere to the specifications during construction. Our team members are trained and excel in tracking project progress, including project budgets. Project oversight services include:

- Monitoring project budgets to ensure that all projects expend funds in accordance with all local, county, and federal policies and regulations.
- Maintaining records and documentation as required for federally funded projects.
- Closing out construction projects in accordance with federal requirements.
- Providing documentation that the project has been completed in reasonably close conformity with approved plans and specs including authorized changes and extra work including time extensions.
- Providing a basis for acceptance and reimbursement of project costs with federal funds.
- Acquiring information on construction changes.
- Providing documentation of solutions to problems or commitments.
- Offering technical and procedural advice.
- Recommending improved construction techniques and engineering supervision.
- Communicating with project staff.
- Monitoring and evaluating progress of work.
- Following up on previous inspection findings.



DESCRIPTION OF SERVICES

ADDITIONAL CONSIDERATIONS

To provide our Clients **quality, cost-effective services**, SCE has and will continue to invest in state-of-the-art computers, engineering, and surveying equipment. SCE always maintains industry standard software and technology to provide our Clients with optimal services on a daily basis. SCE offers both **highly revolutionary and conventional state-of-the-art technology** and continues to maintain today's latest industry standard technology. Providing our Clients with the best economical and environmentally efficient services is highly valued at SCE. SCE has a fleet of vehicles which are utilized by our staff members for on-site project related services including data collection, meetings, deliveries and inspection making it easy to respond to Client project requests. Our vehicles are also properly stocked with necessary safety equipment, emergency kits, personal protective equipment and other related equipment / technologies. Each employee understands that it is their responsibility to enforce all safety regulations in each of their projects. Additionally, our Principals and Managers are responsible for regularly ensuring and enforcing these safety regulations with all staff members.



In order to maintain accurate project budgeting and scheduling, SCE utilizes a **Program Financial Management Software** as our internal project management software. All projects are created, monitored, and controlled using this software which affords a wide range of management tools to all levels of project staff. Aspects of the Program Management System include initial project creation using proposal information, project work breakdown structure development including resource assignments, actual staff assignments, budget creation, scheduling, and invoicing. Project staff of all levels enter and track their time against the several contracts established for each phase of the project, with instant alerts to the Project Manager upon certain pre-established milestones in the project schedule. Reports are produced and updated daily/weekly/monthly allowing Managers to know exactly where the project completion is relative to the planned project budget and schedule. This immediate tracking enables the Manager to adjust resources if necessary and notify **Client instantaneously**, to ensure timely completion. With the use of this technology, SCE projects run smoothly from start to finish and all staff members are fully aware of their individual project responsibilities and corresponding budgets to complete designated tasks.





COST/FEE FOR SERVICE



ATTACHMENT 2

**Title: MEP, Structural, or Civil Engineer for County College of Morris
Request for Proposal #RFP2425-56DD**

Insert original and three (3) copies of your proposal and a CD or Flash drive (USB Drive) which must include the following schedules:

Schedule A – Fee Proposal for Basic Services

Schedule B – Hourly Rates by Position for Additional Services

Schedule C – Vendor Contract Requirements and Exceptions

SCHEDULE A TO ATTACHMENT 2

Fee Proposal for Basic Services

Set forth and adequately explain your fee proposal for Basic Services. The Basic Fee proposal may be either a percentage of Construction Costs (as hereafter defined), a fixed dollar amount based upon the range of Construction Costs of projects assigned within the two year contract term, or both. The College invites the offer of discounted fee rates based upon the aggregate value of projects assigned within the two year contract term.

Payment Schedule

Set forth a payment schedule breaking down the percentage or amount of fees allocated to each phase of the work.

Reimbursable Expenses

Set forth a schedule of the categories and rates for reimbursable expenses.

Definition of Construction Costs

For purposes of computing the above fees, the following definition of Construction Cost shall be utilized:

The Construction Cost shall be the total actual cost of construction as reflected in the construction contracts entered into by the College, including the cost for procurement and installation of fixed furniture, fixtures and equipment. Construction Cost shall not include the following:

- a. The cost of labor and materials furnished by the College
- b. Compensation of MEP, Structural, or Civil Engineer and the Engineer's consultants
- c. Financing costs
- d. Legal and other professional fees
- e. Insurance and bonding costs
- f. Hazardous material abatement costs
- g. Construction management fees
- h. Costs of movable furniture, fixtures and equipment

The construction contingency shall only be included in the Construction Cost to the extent actually expended by the College. Where the fees payable to the Engineer are based upon the project construction cost, during the schematic design phase, design development phase, the Construction Cost shall be the preliminary estimate of the Construction Cost prepared by the Engineer and approved by the College. At the conclusion of the bidding phase, the parties shall adjust the fees of the Engineer based upon the actual contracted Construction Cost.

FEE PROPOSAL FOR BASIC SERVICES

REQUEST FOR PROPOSAL # RFP2426-56DD MEP, STRUCTURAL, OR CIVIL ENGINEER(S)

Understanding that each project can vary in both size and complexity, it is difficult to identify a fixed percentage based on construction cost without fully understanding the entire scope of a project. Therefore, SCE can offer the County College of Morris (CCM) the following general range of percentages of consultant fees based on project construction costs. SCE has established the following rates based on Construction Cost for projects with an estimated construction cost of \$1.0 million and \$2.0 million.

For projects with an estimated construction cost of less than \$1.0 million the percentage rates may be higher, and we will negotiate the percentage rate with CCM, or if preferred, we will submit a fixed lump sum fee to CCM prior to performing the work.

For projects with an estimated construction cost greater than \$2.1 million the percentage rates may be lower and we will negotiate the percentage rate with CCM, or if preferred, we will submit a fixed lump sum fee to CCM prior to performing the work.

SCE will provide CCM with a separate scope of services and fee for all projects we enter into contract with which will be based on the rate table included in our proposal package (attached herein).

1. Background Research, Survey, & Schematic Design

- 2.0 – 3.0% of Construction Cost (Based on preliminary estimate of construction costs by the engineer).

2. Design Development Phase (Preliminary, Final Design, & Construction Documents)

- 6.5 – 7.5% of Construction Cost (Based on preliminary estimate of construction costs by the engineer).

3. Bidding & Award of Project

- 0.40 – 0.50% of Construction Cost (Based on the actual contracted Construction Cost).

4. Construction Administration & Part-Time Observation

- 3.0 – 5.0% of Construction Cost (Based on the actual contracted Construction Cost).



SCHEDULE B TO ATTACHMENT 2

Hourly Rates by Position for Additional Services

Attach a schedule(s) of hourly rates by position for additional services beyond the scope of the Basic Services. The schedule(s) shall be labeled as applicable to year one, year two, or both. If the schedule is not labeled, the College will accept the single hourly rate schedule as applicable to both years with no cost change for the second optional year.

All projects contracted for under this RFP will utilize the rates stated in this attachment.

PROPOSED HOURLY RATES

REQUEST FOR PROPOSAL # RFP2425-56DD MEP, STRUCTURAL, OR CIVIL ENGINEER(S)

Principal/Project Officer	\$205/hour
Senior Project Manager	\$200/hour
Project Manager	\$195/hour
Senior Project Licensed Professional	\$190/hour
Project Licensed Professional	\$180/hour
Licensed Professional	\$170/hour
Senior Project Coordinator	\$190/hour
Project Coordinator	\$185/hour
Senior Designer/Senior Survey Analyst	\$160/hour
Designer/Survey Analyst	\$145/hour
Senior Environmental Scientist	\$160/hour
Environmental Scientist	\$145/hour
Senior Project GIS Analyst	\$170/hour
Project GIS Analyst	\$160/hour
GIS Analyst	\$155/hour
Senior GIS Technician	\$145/hour
GIS Technician	\$135/hour
Senior GIS Project Coordinator	\$160/hour
GIS Project Coordinator	\$155/hour
Senior Inspector	\$145/hour
Inspector	\$135/hour
Senior Technician	\$140/hour
Technician	\$130/hour
Project Administrator	\$145/hour
Administrative Support	\$85/hour

Equipment Unit Cost:

⇒ Unmanned Aerial Systems/Remotely Operated Vehicle	\$150/hour
⇒ Robotic/LiDAR	\$50/hour
⇒ GPS	\$25/hour
⇒ Environmental Injection Pump & Equipment	\$150/day

Public Meeting Attendance: 2-hr. min. charge

Reimbursable expenses may include but are not limited to printing / reproduction, mileage, parking and tolls, overnight postage, messenger fees, certified mailings, certified property owners list, uniformed traffic protection, permit applications, and associated filing or recording fees.

Any third-party incurred reimbursable expenses and/or subconsultant fees will be invoiced at SCE's **cost plus 15%.**

Mileage will be billed in accordance with federal prevailing rate.



SCHEDULE C TO ATTACHMENT 2

Vendor Contract Requirements and Exceptions

If the responding Engineering Firm requires specific contract terms or rider, or if the responding Engineering Firm takes exception to any of the contract terms set forth in this RFP, the proposed contract rider or exceptions must be set forth on or attached to this Schedule C.

None



APPENDIX – ADDITIONAL **FORMS & CERTIFICATIONS**



EXECUTIVE ORDER NO. 151 REQUIREMENTS

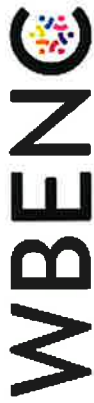
It is the policy of the Division of Purchase and Property that its contracts should create a workforce that reflects the diversity of the State of New Jersey. Therefore, contractors engaged by the Division of Purchase and Property to perform under a construction contract shall put forth a good faith effort to engage in recruitment and employment practices that further the goal of fostering equal opportunities to minorities and women.

The contractor must demonstrate to the Division of Purchase and Property's satisfaction that a good faith effort was made to ensure that minorities and women have been afforded equal opportunity to gain employment under the Division of Purchase and Property's contract with the contractor. Payment may be withheld from a contractor's contract for failure to comply with these provisions.

Evidence of a "good faith effort" includes, but is not limited to:

1. The Contractor shall recruit prospective employees through the State Job bank website, managed by the Department of Labor and Workforce Development, available online at <http://NJ.gov/JobCentralNJ>;
2. The Contractor shall keep specific records of its efforts, including records of all individuals interviewed and hired, including the specific numbers of minorities and women;
3. The Contractor shall actively solicit and shall provide the Division of Purchase and Property with proof of solicitations for employment, including but not limited to advertisements in general circulation media, professional service publications and electronic media; and
4. The Contractor shall provide evidence of efforts described at 2 above to the Division of Purchase and Property no less frequently than once every 12 months.
5. The Contractor shall comply with the requirements set forth at N.J.A.C. 17:27.

This language is in addition to and does not replace good faith efforts requirements for construction contracts required by N.J.A.C. 17:27-3.6, 3.7 and 3.8, also known as Exhibit B.



WOMEN'S BUSINESS ENTERPRISE
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

hereby grants

National Women's Business Enterprise Certification

to

SUBURBAN CONSULTING ENGINEERS INC

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).
This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

WBENC National WBE Certification was processed and validated by Women's Business
Enterprise Council Metro NY, a WBENC Regional Partner Organization.

Certification Granted: April 8, 2022
Expiration Date: April 8, 2026
WBENC National Certification Number: WBE2200810

Phala Mire, President & CEO Women's Business
Enterprise Council Metro NY

WBECMETRONY
WOMEN'S BUSINESS ENTERPRISE CENTER
JOIN FORCES. SUCCEED TOGETHER.

NAICS: 541330, 541320, 541370
UNSPSC: 72102906, 81100000, 81101517, 81101526, 81111709, 81151604





State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE & ENTERPRISE SERVICES

P.O. BOX 026

TRENTON, NJ 08625-026

PHONE: 609-292-2146 FAX: 609-984-6679

PHIL MURPHY
Governor

TAHESHA WAY, ESQ.
Lt. Governor

ELIZABETH MAHER MUOIO
State Treasurer

5-YEAR RECERTIFICATION

APPROVED

under the

Minority and Women Business Certification Program

This certificate acknowledges SUBURBAN CONSULTING ENGINEERS INC. as a Certified Women Business Enterprise (WBE) that has met the criteria established by N.J.A.C. 17:46.

In order for this certification to remain in effect **throughout the 5 year certification period**, the business **must submit annual verification statements** attesting that there has been no change in ownership, control, or any other factor of the business affecting eligibility for certification as a minority or women-owned business. The verification statements must be submitted **not more than 60 days** prior to the anniversary of the certification approval.

If the business fails to submit the annual verification statement by the anniversary date, or a renewal by its expiration date, the certification will lapse and the business will be removed from the system (SAVI) that lists certified minority and women-owned businesses. If the business seeks to be certified again, it will have to reapply by submitting a new application.



Peter Lowicki
Deputy Director

Issued: 6/27/2024

Certification Number: A0483-43

*Expiration: 6/27/2029

*As noted above, in order to maintain its certification status, the business must submit verification statements for each of the five years.

THIS DOCUMENT IS PRINTED ON WATERMARKED PAPER, WITH A MULTI-COLORED
BACKGROUND AND MULTIPLE SECURITY FEATURES. PLEASE VERIFY AUTHENTICITY.

**State Of New Jersey
New Jersey Office of the Attorney General
Division of Consumer Affairs**

THIS IS TO CERTIFY THAT THE
BOARD OF PROF. ENGINEERS & LAND SURVEYORS

HAS CERTIFIED

SUBURBAN CONSULTING ENGINEERS, INC.
ERIN B ABLINE
96 U.S. Highway 206
Attn: Leann Phil
Flanders NJ 07836

FOR PRACTICE IN NEW JERSEY AS A(N): Certificate of Authorization

Engineering & Land Surveying

08/16/2024 TO 08/31/2026
VALID

Erin B. Abline

Signature of Licensee/Registrant/Certificate Holder

24GA28037500

LICENSE/REGISTRATION/CERTIFICATION #

Cari Zais

ACTING DIRECTOR



New Jersey Office of the Attorney General
Division of Consumer Affairs

New Jersey State Board of Architects

Certificate of Authorization for Landscape Architecture

Whereas,

SUBURBAN CONSULTING ENGINEERS, INC

*has met the requirements to provide landscape architectural services in the
State of New Jersey pursuant to N.J.S.A. 45:3A-16 and has designated*

**JOSEPH D PERELLO, LANDSCAPE ARCHITECT
LICENSE NO. AS000666**

as the licensee in responsible charge.

Now, therefore,

**SUBURBAN CONSULTING ENGINEERS, INC
CERTIFICATE OF AUTHORIZATION No. MH000042**

*is hereby authorized to provide landscape architectural services in the State of New Jersey commencing
forthwith and for terms which are renewable biennially in May of odd-numbered years.*



Michael G. Soriano, President



Charles F. Kirk, Acting Executive Director

**State Of New Jersey
New Jersey Office of the Attorney General
Division of Consumer Affairs**

THIS IS TO CERTIFY THAT THE
LANDSCAPE ARCHITECTS EXAMINATION AND EVALUATION

HAS CERTIFIED

SUBURBAN CONSULTING ENGINEERS INC
JOSEPH PERELLO
96 U.S. Highway 206 - Ste 101
Flanders NJ 07836

FOR PRACTICE IN NEW JERSEY AS A(N): Certificate of Authorization

04/15/2025 TO 05/31/2027
VALID

21MH00004200
LICENSE/REGISTRATION/CERTIFICATION #



Signature of Licensee/Registrant/Certificate Holder



DIRECTOR



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/21/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Dale Group
PO Box 6
Florham Park NJ 07932

CONTACT
NAME: Tina Taran
PHONE
(A/C, No, Ext): 973-377-7000 FAX
(A/C, No): 973-377-4614
E-MAIL
ADDRESS: tinat@dalegroup.com

INSURED
Suburban Consulting Eng. Inc.
96 Hwy RT 206 Suite 101
Flanders NJ 07836

SUBUR-7

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Continental Casualty Company	20443
INSURER B : Valley Forge Insurance Company	20508
INSURER C : The Continental Insurance Company Of New Jersey	42625
INSURER D : National Fire Insurance Company of Hartford	20478
INSURER E :	
INSURER F :	

COVERAGES

CERTIFICATE NUMBER: 1868163372

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Contractual Liab GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:	Y	Y	7018338493	2/24/2025	2/24/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
D	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY	Y	Y	7018333701	2/24/2025	2/24/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000	Y	Y	7018333729	2/24/2025	2/24/2026	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	7018333715	2/24/2025	2/24/2026	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional Liab Pollution Liability			AEH004316497 AEH004316497	2/24/2025 2/24/2025	2/24/2026 2/24/2026	Claim/Occurrence \$5,000,000 Aggregate \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence of Insurance

CERTIFICATE HOLDER

CANCELLATION

Evidence of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type.
See Specific Instructions on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Suburban Consulting Engineers, Inc.

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☒ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership)

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions

5 Address (number, street, and apt. or suite no.). See instructions.

Requester's name and address (optional)

96 US Highway 206, Suite 101

6 City, state, and ZIP code

Flanders, NJ 07836

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

- - - - -

or

Employer identification number

2 2 - 2 7 5 0 9 7 1

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of
U.S. person

[Signature]

Date 2/11/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION

NOTICE OF CONSULTANT PREQUALIFICATION

FIRM: SUBURBAN CONSULTING ENGINEERS INC.
ADDRESS: 96 U.S. HIGHWAY 206, SUITE 101
FLANDERS, NJ 07836

☐ INITIAL ☐ REVISED ☒ RENEWAL

DATE OF ISSUE: AUGUST 28, 2024
EXPIRATION DATE: AUGUST 31, 2026
FEDERAL ID NUMBER: 222 750 971

☐ MBE ☒ WBE ☐ SBE ☐ VOB

The Experience Questionnaire (FORM 48A), submitted by your firm, has been reviewed. As a result of this review, your firm may be invited to submit proposals for projects involving the checked discipline(s) having a not to exceed Construction Cost Estimate (CCE) as noted. For the purposes of this form, NA = no fixed amount.

☐ ARCHITECTURE		☒ ROOFING CONSULTANT	3 MILLION
☒ ELECTRICAL ENGINEERING	5 MILLION	☐ ACOUSTICS	
☐ HVAC ENGINEERING		☐ ASBESTOS DESIGN	
☐ PLUMBING ENGINEERING		☒ ASBESTOS SAFETY MONITORING	NA
☒ CIVIL ENGINEERING	10 MILLION	☐ CLAIMS ANALYSIS	
☒ SANITARY ENGINEERING	10 MILLION	☐ TELECOMMUNICATIONS	
☒ STRUCTURAL ENGINEERING	10 MILLION	☒ FEASIBILITY PLANNING	5 MILLION
☐ ELEVATOR/CONVEYOR ENGINEERING		☐ FIRE DETECTION SYSTEMS	
☐ SOILS ENGINEERING		☐ FIRE PROTECTION SYSTEMS	
☐ FIRE PROTECTION ENGINEERING		☐ FOOD SERVICE	
☒ ENVIRONMENTAL ENGINEERING	10 MILLION	☐ HYDRAULICS/PNEUMATICS	
☐ MARINE ENGINEERING		☐ HYDROLOGY	
☒ LANDSCAPE DESIGN	3 MILLION	☐ SECURITY SYSTEMS	
☒ PLANNING	5 MILLION	☒ SITE PLANNING	5 MILLION
☒ LAND SURVEYING	NA	☐ HISTORIC PRESERVATION CONSULTANT	
☐ AERIAL SURVEYING		☐ ENERGY AUDITING	
☐ HYDROGRAPHIC SURVEYING		☐ TRAFFIC	
☐ FIRE & LIFE SAFETY RENOVATIONS		☒ TRANSPORTATION	5 MILLION
☐ BUILDING COMMISSIONING		☒ WASTE/WATER TREATMENT	5 MILLION
☐ BOILER/STEAM LINES/HIGH PRESSURE SYS.		☐ ENERGY MANAGEMENT CONTROL SYSTEM	
☐ DAM/LEVEE DESIGN		☐ RENEWAL ENERGY CONSULTANT	
☒ BARRIER FREE/ADA DESIGN	5 MILLION	☒ CONSTRUCTION FIELD INSPECTION	3 MILLION
☒ ESTIMATING/COST ANALYSIS	NA	☒ PROJECT MANAGEMENT	3 MILLION
☐ INTERIOR DESIGN/SPACE PLANNING		☒ ENVIRONMENTAL CONSULTANT	NA
☒ ROOFING INSPECTION	3 MILLION	☐ STORAGE TANK REMOVAL	
☐ CONSTRUCTION MANAGEMENT		☐ STORAGE TANK INSTALLATION	
☐ CPM		☐ PERIMETER SECURITY FENCING	
☐ ARCHAEOLOGY		☐ INDOOR AIR QUALITY TESTING	
☐ GEOLOGY		☒ LANDFILL CLOSURE	NA
☒ VALUE ENGINEERING	NA	☐ LEAD PAINT EVALUATION	
☐ HISTORIC PRESERVATION/RESTORATION			

PREPARED BY:

Jennifer Roeckel
JENNIFER ROECKEL
MANAGER, PREQUALIFICATION UNIT

APPROVED BY:

Jeanette M. Barnard
JEANETTE M. BARNARD
DEPUTY DIRECTOR

NOTE: THIS IS AN ORIGINAL DOCUMENT. IT MAY BE REQUIRED AS PROOF OF YOUR PREQUALIFICATION STATUS.
PLEASE RETAIN THIS FORM FOR YOUR RECORDS.

**CONSULTANT NOTICE OF PREQUALIFICATION**

for

Suburban Consulting Engineers, Inc.
96 US Highway 206, Suite 101
Flanders, nj 07836

In accordance with N.J.A.C. 19:38A, your firm has been approved with the NJSDA for Prequalification:

Effective Date: September 5, 2024

Expiration Date: August 31, 2026

☐ Architecture		☐ Acoustics	
☒ Electrical Engineering	\$ 5 Million	☒ Roofing Consultant	\$ 3 Million
☐ HVAC Engineering		☐ Asbestos Management & Design	
☐ Plumbing Engineering		☒ Asbestos Safety Control Monitoring	\$ UNLIMITED
☒ Civil Engineering	\$ 10 Million	☐ Claims Analysis	
☒ Sanitary Engineering	\$ 10 Million	☐ Telecommunications	
☒ Structural Engineering	\$ 10 Million	☒ Feasibility/Master Planning	\$ 5 Million
☐ Elevators & Conveyors		☐ Fire Detection Systems	
☐ Soils Engineering		☐ Fire Protection Systems	
☐ Fire Protection Engineering		☐ Food Service	
☒ Environmental Engineering	\$ 10 Million	☐ Hydraulics/Pneumatics	
☐ Marine Engineering		☐ Hydrology	
☒ Landscape Design	\$ 3 Million	☐ Security Systems	
☒ Planning	\$ 5 Million	☒ Site Planning	\$ 5 Million
☒ Land Surveying	\$ UNLIMITED	☐ Historic Preservation Consultant	
☐ Aerial Surveying		☐ Energy Auditing	
☐ Hydrographic Surveying		☐ Traffic	
☐ Fire & Life Safety Renovations		☒ Transportation	\$ 5 Million
☐ Building Commissioning		☒ Waste/Water Treatment	\$ 5 Million
☐ Boiler/Steam Lines/High Pressure Systems		☐ Energy Management Control Systems	
☐ Dam/Levee Design		☐ Renewable Energy Design Consultant	
☒ Barrier Free/ADA Design	\$ 5 Million	☒ Construction Field Inspection	\$ 3 Million
☒ Estimating/Cost Analysis	\$ UNLIMITED	☒ Project Management	\$ 3 Million
☐ Interior Design/Space Planning		☒ Environmental Consultant	\$ UNLIMITED
☒ Roofing Inspection	\$ 3 Million	☐ Underground Storage Tank Installation	
☐ Construction Management		☐ Underground Storage Tank Removal	
☐ CPM Scheduling		☐ Premier Security Fencing	
☐ Archaeology		☐ Indoor Air Quality	
☐ Geology		☒ Landfill Closure	\$ UNLIMITED
☒ Value Engineering	\$ UNLIMITED	☐ Lead Paint Evaluation/Inspection	
☐ Historical Preservation/Restoration			

ANY ATTEMPT TO ALTER OR MISREPRESENT ANY INFORMATION CONTAINED IN THIS NOTICE MAY RESULT IN PROSECUTION, DEBARMENT, AND/OR DISQUALIFICATION.

Information contained in this notice can be verified at: <https://sda03.njsda.gov/PublicReportsUI/VendorSearch.aspx>

**STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES
SHORT FORM STANDING**

SUBURBAN CONSULTING ENGINEERS INC.
0100314170

I, the Treasurer of the State of New Jersey, do hereby certify that the above-named New Jersey Domestic For-Profit Corporation was registered by this office on October 16, 1986.

As of the date of this certificate, said business continues as an active business in good standing in the State of New Jersey, and its Annual Reports are current.

I further certify that the registered agent and office are:

CORPORATION SERVICE COMPANY
PRINCETON SOUTH CORPORATE CENTER,
SUITE 160, 100 CHARLES EWING BLVD
EWING, NJ 08628



*IN TESTIMONY WHEREOF, I have
hereunto set my hand and affixed
my Official Seal at Trenton, this
6th day of August, 2024*

A handwritten signature in black ink, appearing to read "Elizabeth Maher Muoio".

Elizabeth Maher Muoio
State Treasurer

Certificate Number : 6155951384

Verify this certificate online at

https://www1.state.nj.us/TYTR_StandingCert/JSP/Verify_Cert.jsp

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lieutenant Governor

LOCATION
101 S BROAD ST
TRENTON NJ 08608



STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF CODES AND STANDARDS
LEAD HAZARD UNIT

JAOUELYN A. SUÁREZ
Acting Commissioner

MAILING ADDRESS
PO BOX 816
TRENTON NJ 08625

Certificate - Lead Evaluation Contractor

CERTIFIED

This is to certify that the Department of Community Affairs has certified

SUBURBAN CONSULTING ENGINEERS
96 US HIGHWAY 206, SUITE 101
FLANDERS NJ 07836

To act as a Lead Evaluation Contractor on the following Projects

Residential
Public Buildings
Comm/Steel Structure

Cert #: 00796-E
Effective Date: 2/1/2024
Expiration Date: 1/31/2026
Certificate Type: 2 YEAR



KLACERT (Rev. 04/30/2019)

**STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE**

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N.J. 08646-0252

TAXPAYER NAME:

ENGINEERING DRIVEN DESIGN PC

ADDRESS:

**3123 POWHATAN AVENUE
POINT PLEASANT NJ 08742**

EFFECTIVE DATE:

06/23/14

TRADE NAME:

SEQUENCE NUMBER:

1883134

ISSUANCE DATE:

06/23/14

James J. Quasiano
Director
New Jersey Division of Revenue

FORM-BRC

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at all times and locations.

Certification **57551**

CERTIFICATE OF EMPLOYEE INFORMATION REPORT **RENEWAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-May-2024** to **15-May-2031**

ENGINEERING DRIVEN DESIGN, PC

555 ROUTE 1 S. STE 420

ISELIN

NJ 08830



A handwritten signature in black ink, reading "Elizabeth Maher Muoio".

ELIZABETH MAHER MUOIO

State Treasurer



STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION

NOTICE OF CONSULTANT PREQUALIFICATION

FIRM: ENGINEERING DRIVEN DESIGN, PC
ADDRESS: 555 ROUTE 1 SOUTH, SUITE 100
ISELIN, NJ 08830

☐ INITIAL ☐ REVISED ☒ RENEWAL

DATE OF ISSUE: JANUARY 3, 2024
EXPIRATION DATE: JANUARY 15, 2026
FEDERAL ID NUMBER: 471 149 727

☐ MBE ☐ WBE ☒ SBE ☐ VOB

The Experience Questionnaire (FORM 48A), submitted by your firm, has been reviewed. As a result of this review, your firm may be invited to submit proposals for projects involving the checked discipline(s) having a not to exceed Construction Cost Estimate (CCE) as noted. For the purposes of this form, NA = no fixed amount.

☐ ARCHITECTURE		☐ ROOFING CONSULTANT	
☒ ELECTRICAL ENGINEERING	5 MILLION	☐ ACOUSTICS	
☒ HVAC ENGINEERING	5 MILLION	☐ ASBESTOS DESIGN	
☒ PLUMBING ENGINEERING	5 MILLION	☐ ASBESTOS SAFETY MONITORING	
☐ CIVIL ENGINEERING		☐ CLAIMS ANALYSIS	
☐ SANITARY ENGINEERING		☐ TELECOMMUNICATIONS	
☐ STRUCTURAL ENGINEERING		☐ FEASIBILITY PLANNING	
☐ ELEVATOR/CONVEYOR ENGINEERING		☐ FIRE DETECTION SYSTEMS	
☐ SOILS ENGINEERING		☐ FIRE PROTECTION SYSTEMS	
☒ FIRE PROTECTION ENGINEERING	1 MILLION	☐ FOOD SERVICE	
☐ ENVIRONMENTAL ENGINEERING		☐ HYDRAULICS/PNEUMATICS	
☐ MARINE ENGINEERING		☐ HYDROLOGY	
☐ LANDSCAPE DESIGN		☐ SECURITY SYSTEMS	
☐ PLANNING		☐ SITE PLANNING	
☐ LAND SURVEYING		☐ HISTORIC PRESERVATION CONSULTANT	
☐ AERIAL SURVEYING		☐ ENERGY AUDITING	
☐ HYDROGRAPHIC SURVEYING		☐ TRAFFIC	
☐ FIRE & LIFE SAFETY RENOVATIONS		☐ TRANSPORTATION	
☐ BUILDING COMMISSIONING		☐ WASTE/WATER TREATMENT	
☐ BOILER/STEAM LINES/HIGH PRESSURE SYS.		☐ ENERGY MANAGEMENT CONTROL SYSTEM	
☐ DAM/LEEVE DESIGN		☐ RENEWAL ENERGY CONSULTANT	
☐ BARRIER FREE/ADA DESIGN		☐ CONSTRUCTION FIELD INSPECTION	
☐ ESTIMATING/COST ANALYSIS		☐ PROJECT MANAGEMENT	
☐ INTERIOR DESIGN/SPACE PLANNING		☐ ENVIRONMENTAL CONSULTANT	
☐ ROOFING INSPECTION		☐ STORAGE TANK REMOVAL	
☐ CONSTRUCTION MANAGEMENT		☐ STORAGE TANK INSTALLATION	
☐ CPM		☐ PERIMETER SECURITY FENCING	
☐ ARCHAEOLOGY		☐ INDOOR AIR QUALITY TESTING	
☐ GEOLOGY		☐ LANDFILL CLOSURE	
☐ VALUE ENGINEERING		☐ LEAD PAINT EVALUATION	
☐ HISTORIC PRESERVATION/RESTORATION			

PREPARED BY:

Pamela Sullivan

PAMELA SULLIVAN
MANAGER, PREQUALIFICATION UNIT

APPROVED BY:

Christopher Geary

CHRISTOPHER GEARY
ASSISTANT DEPUTY DIRECTOR

NOTE: THIS IS AN ORIGINAL DOCUMENT. IT MAY BE REQUIRED AS PROOF OF YOUR PREQUALIFICATION STATUS.
PLEASE RETAIN THIS FORM FOR YOUR RECORDS.



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991**CONSULTANT NOTICE OF PREQUALIFICATION**

for

Engineering Driven Design PC
555 Route 1 South, Suite 100
Iselin, NJ 08830

In accordance with N.J.A.C. 19:38A, your firm has been approved with the NUSDA for Prequalification:

Effective Date: January 16, 2024

Expiration Date: January 15, 2026

☐ Architecture		☒ Electrical Engineering	\$ 5 Million
☒ HVAC Engineering	\$ 5 Million	☒ Plumbing Engineering	\$ 5 Million
☐ Civil Engineering		☐ Sanitary Engineering	
☐ Structural Engineering		☐ Elevators & Conveyors	
☐ Soils Engineering		☒ Fire Protection Engineering	\$ 1 Million
☐ Environmental Engineering		☐ Marine Engineering	
☐ Landscape Design		☐ Planning	
☐ Land Surveying		☐ Aerial Surveying	
☐ Hydrographic Surveying		☐ Fire & Life Safety Renovations	
☐ Building Commissioning		☐ Boiler/Steam Lines/High Pressure Systems	
☐ Dam/Levee Design		☐ Barrier Free/ADA Design	
☐ Estimating/Cost Analysis		☐ Interior Design/Space Planning	
☐ Roofing Inspection		☐ Construction Management	
☐ CPM Scheduling		☐ Archaeology	
☐ Geology		☐ Value Engineering	
☐ Historical Preservation/Restoration		☐ Roofing Consultant	
☐ Acoustics		☐ Asbestos Management & Design	
☐ Asbestos Safety Control Monitoring		☐ Claims Analysis	
☐ Telecommunications		☐ Feasibility/Master Planning	
☐ Fire Detection Systems		☐ Fire Protection Systems	
☐ Food Service		☐ Hydraulics/Pneumatics	
☐ Hydrology		☐ Security Systems	
☐ Site Planning		☐ Historic Preservation Consultant	
☐ Energy Auditing		☐ Traffic	
☐ Transportation		☐ Waste/Water Treatment	
☐ Energy Management Control Systems		☐ Renewable Energy Design Consultant	
☐ Construction Field Inspection		☐ Project Management	
☐ Environmental Consultant		☐ Underground Storage Tank Removal	
☐ Underground Storage Tank Installation		☐ Premier Security Fencing	
☐ Indoor Air Quality		☐ Landfill Closure	
☐ Lead Paint Evaluation/Inspection			

ANY ATTEMPT TO ALTER OR MISREPRESENT ANY INFORMATION CONTAINED IN THIS NOTICE MAY RESULT IN PROSECUTION, DEBARMENT, AND/OR DISQUALIFICATION.

Information contained in this notice can be verified at: <https://sda03.njsda.gov/PublicReportsUI/VendorSearch.aspx>

NUSDA Risk Management – Prequalification Unit - 609-858-5355



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE & ENTERPRISE SERVICES

P.O. BOX 026

TRENTON, NJ 08625-026

PHONE: 609-292-2146 FAX: 609-984-6679

PHIL MURPHY
Governor

TAHESHA WAY, ESQ.
Lt. Governor

ELIZABETH MAHER MUOIO
State Treasurer

5-YEAR RECERTIFICATION

APPROVED

under the

Small Business Set-Aside Act

This certificate acknowledges ENGINEERING DRIVEN DESIGN PC as a Category 2 & 4 Approved Small Business Enterprise (SBE) that has met the criteria established by N.J.A.C. 17:13.

In order for this certification to remain in effect **throughout the 5 year certification period**, the business **must submit annual verification statements** attesting that there has been no change in ownership, control, or any other factor of the business affecting eligibility for certification as a small business. The verification statements must be submitted **not more than 60 days** prior to the anniversary of the certification approval.

If the business fails to submit the annual verification statement by the anniversary date, or a renewal by its expiration date, the certification will lapse and the business will be removed from the system (SAVI) that lists small business entities. If the business seeks to be certified again, it will have to reapply by submitting a new application.



Peter Lowicki
Deputy Director

Issued: 10/3/2024

Certification Number: A0528-25

*Expiration: 10/3/2029

*As noted above, in order to maintain its certification status, the business must submit verification statements for each of the five years.