



ENGINEERS SURVEYORS PLANNERS

June 18, 2025

Mr. Neil Henry
Town Administrator, QPA
100 Washington Street
Boonton, NJ 07005

Re: Request for Proposals
General Engineering Services
Town of Boonton

Dear Mr. Henry,

I have received your RFP for General Engineering Services for the Town of Boonton and am very interested in the position.

Our staff includes licensed professional engineers, land surveyor, professional planner, and a certified municipal engineer.

Matarazzo Engineering, LLC is a consulting engineering and land surveying firm specializing in all phases of site plan design, and land use planning.

Our services include:

- Boundary and Topographic surveys
- Construction stake out
- Site Layout
- Site grading
- Hydrology / Stormwater management
- Storm & Sanitary sewer systems
- Septic Systems
- Landscaping & Lighting plans for parks, playgrounds, and parking areas
- N.J.D.E.P. Permits for Flood Hazard Area Application & Sanitary sewer extensions
- NJDEP Wetlands Permitting Plans

- Roadway widening and reconstruction plans
- Attendance at Planning and Zoning Boards
- Governing body meetings
- Construction Inspection
- Playground and Athletic field design
- Review of site plan and subdivision applications
- Tax mapping

Neither our firm, nor any individuals assigned to this engagement are suspended, or otherwise prohibited from professional practice by any federal, state, or local agency.

Given my experience in the engineering field as well as my interest in the position, I feel that I can provide a high level of service to the Town of Boonton

I am enclosing a copy of our company's resume, which also contains a copy of the company rate schedule. This is our standard rate schedule and could be adjusted according to the needs of the Town.

I am requesting that the Town of Boonton Matarazzo Engineering, LLC as being hired to provide our services on a consulting basis. I would also like to request an opportunity to meet with you at your convenience.

Yours Truly,



Frank Matarazzo, PE, LS, PP, CME
Matarazzo Engineering, LLC



REQUEST FOR PROPOSALS

GENERAL ENGINEERING SERVICES
TOWN OF BOONTON
COUNTY OF MORRIS, NJ

Submitted to:

Town of Boonton
100 Washington Street
Boonton, NJ 07005

Attn: Mr. Neil Harry
Town Administrator, QPA

June 18, 2025

MATARAZZO ENGINEERING, LLC is a civil engineering consulting and land surveying firm specializing in all phases of site plan design and land use planning. Since our company began in 1999, we have been providing services that specialize in high quality, cost-effective land surveying and civil engineering. We have evolved into a company which fully understands the importance of a solid, rewarding relationship with every one of our clients.

OUR SERVICES INCLUDE:

Land Surveying

- Boundary & Topographic Surveys
- Construction Stake-Out
- Major & Minor Subdivisions
- Tax Mapping
- Wetlands Mapping

Civil Engineering

- Site Layout
- Zoning Analysis
- Site Planning
- Grading Plans
- Stormwater Management Plans
- Storm & Sanitary Sewer Systems
- Landscaping & Lighting Plans for Parks, Playgrounds and Parking Areas
- NJDEP Permits for Flood Hazard Area Application & Sanitary Sewer Extensions
- NJDEP Wetlands Permitting Plans
- Septic System Design
- Attendance at Planning & Zoning Boards
- Playground & Athletic Field Design
- Review of Site Plan & Subdivision Applications
- Roadway Reconstruction Plans

MATARAZZO ENGINEERING, LLC staff includes licensed engineering, land surveyors and professional planners who take a personal approach to all of our clients needs and problems.

Our expertise in the field of engineering, surveying and planning allows us to take an idea, build on this foundation and carefully produce a final project - on schedule and under budget.

Meeting tight deadlines and strict budgets can be the absolute difference between the ultimate success...or failure of a company. Our staff of professionals will focus all of its efforts on delivering a final job to you that is precisely what you want. A concept that is expertly designed, constructed and managed from start to finish.

2025 RATE SCHEDULE

*Engineering & Surveying Services
Effective until December 31, 2025*

Professional Engineer.....	\$ 125.00 / hr.
Supervising Land Surveyor.....	\$ 125.00 / hr.
Design Engineer.....	\$ 125.00 / hr.
Engineering Technician.....	\$ 100.00 / hr.
Surveyor's Assistant.....	\$ 100.00 / hr.
Survey Crew (2 men).....	\$ 150.00 / hr.
Draftsman and/or CAD Services.....	\$ 90.00 / hr.
Clerical.....	\$ 35.00 / hr.

(Note: Rate schedule is standard and can be adjusted according to the needs of the Township)

Municipal projects within 5 years:

Roadway Re-Construction Projects-

Kulick Road
Birchtree Drive
Holly Dr, Vine Street, Green Meadows Dr
Dell Ct, Midvale Ct
Gloria Lane & Audrey Place
Evans Street & Stewart Place
Philip Drive Fairfield, NJ

Steven Bury, PE Township Engineer
(973) 882-2700

City of Linden

Tax map services 2009 & 2010

REFERENCES

Hank Huelsebusch
Former Boonton Township Engineer
973-886-1002

Steven Bury, PE
Fairfield Township Engineer
(973) 882-2700 ext 2504

Gerardo Maciera, PE
Hanover Township Engineer
(973) 428-2488

Frank Russo, PE
Pequannock Township Engineer
(973) 835-5700 ext 188

Michael Petry, PE, PP, AIA
Essex Fells, Consultant Engineer
(973) 227-7004

Frank Matarazzo, PE, LS, PP

575 Route 46 West

Fairfield, N.J. 07004

Telephone (973) 808-8779

Fax (973) 808-8789

Date of birth: June 21, 1965

EDUCATION

Bachelor of Science in Civil Engineering New Jersey Institute of Technology,	Newark, N.J.	1988
Rutgers Center for Government Services Review of the Municipal Land Use Law		1994
American Planning Association and Rutgers University AICP/PP Exam Review Session		1994
Certified Municipal Engineers Program Municipal Engineers Institute,		1996
Land Information Systems (LIS/GIS) New Jersey Institute of Technology		2000
Bachelor of Science in Land Surveying New Jersey Institute of Technology		2002

PROFESSIONAL LICENSES

Professional Engineer	State of New Jersey	1993
Professional Planner	State of New Jersey	1994
Certified Municipal Engineer		1996
Professional Land Surveyor	State of New Jersey	2003



575 Route 46 West Fairfield, New Jersey 07004 Phone: (973) 808-8779 Fax: (973) 808-8789

PROFESSIONAL HISTORY

1987-1999 G.C. Stewart Associates
 Roseland, N.J.
 Engineer

Design of roadways, site plans, and subdivisions. Including the design of stormwater management facilities, storm & sanitary sewers, site layout, landscape and lighting plans. Calculations & preparation of maps for boundary and topographic surveys. Prepared New Jersey Department of Environmental Protection applications for stream encroachment, and sanitary sewer extensions. Worked on environmentally sensitive projects dealing with flood plain and wetlands issues. Testimony at numerous Planning and Zoning boards.

1999-present Matarazzo Engineering, LLC
 Fairfield, N.J.
 Principal Engineer, Land Surveyor & Planner

President of the firm providing consulting civil engineering and surveying services. Design of site plans and subdivisions, boundary and topographic surveys including construction stake out. Design of roadways, site plans, and subdivisions. Including the design of stormwater management facilities, storm & sanitary sewers, site layout, landscape and lighting plans. Calculations & preparation of maps for boundary and topographic surveys. Prepared New Jersey Department of Environmental Protection applications for Flood Hazard, and sanitary sewer extensions. Worked on environmentally sensitive projects dealing with flood plain and wetlands issues. Testimony at numerous Planning and Zoning boards. Testimony at Morris County Court and Sussex County Court.

Affirmative Action Statement

Mandatory Equal Employment Opportunity Language

NJSA 10:5-31 et seq. NJAC 17:27

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Except with respect to affectional or sexual orientation, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative Or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq. as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2, or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices. The Contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

Matarazzo Engineering, LLC is in full compliance with all the regulations listed under the Mandatory Equal Employment Opportunity Language Act.



Frank Matarazzo, PE, LS, PP, CME
Matarazzo Engineering, LLC



**Matarazzo
Engineering**

575 Route 46 West Fairfield, New Jersey 07004 Phone: (973) 808-8779 Fax: (973) 808-8789



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: MATARAZZO ENGINEERING, L.L.C..

Trade Name:

Address: 575 RTE 46 WEST
FAIRFIELD, NJ 07004-1907

Certificate Number: 0739749

Effective Date: August 12, 1999

Date of Issuance: June 23, 2025

For Office Use Only:

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