

**PLAINSBORO TOWNSHIP COMMITTEE
ANNUAL REORGANIZATION MEETING**

641 Plainsboro Road

January 2, 2024 – 7:00 p.m.

1. Call to Order – Township Clerk
2. Certification – December 29, 2023
3. Roll Call – P. Cantu _____ N. Lewis _____
D. Bander _____ N. Nabi _____ E. Yates _____
4. Township Clerk - Certification of Election – Peter A. Cantu
5. Oath of Office – Peter A. Cantu
6. Township Clerk – Opens Meeting for Election of Mayor
7. Township Clerk – Turns Meeting over to Elected Mayor
8. Election of Deputy Mayor
9. Township Committee Liaisons
10. Appointment of Officials
11. Resolutions – Consent Agenda:
 - a. Set Date, Time and Place of Township Committee Meetings
 - b. Adoption of 2024 Holiday Schedule
 - c. Official Media for Legal Advertising
 - d. Adoption of Temporary Budget
 - e. Authorizing Disbursement of Payroll
 - f. Appropriating 2024 Debt Service
 - g. Authorizing Investment of Idle Funds and Fund Transfers
 - h. Establishing Change Funds
 - i. Re-establish Petty Cash Accounts
 - j. Establish Recreation Fees
 - k. Authorizing Tax Sales
 - l. Setting Interest and Penalties for Delinquent Taxes
 - m. Cancel Tax Refunds or Delinquencies Under Ten Dollars
 - n. Authorizing Tax Assessor to File Tax Appeals and Rollbacks
 - o. Designating Purchasing Specialist as Contract Officer
 - p. Authorizing Agreement – State Contract Vendors
 - q. Authorizing Engineer to Sign Treatment Works Approval Permit Application Forms
 - r. Designating Public Agency Compliance Officer
 - s. Appointing 2024 Emergency Management Council
12. Resolutions:
 - a. Cash Management Plan
 - b. 2024 Professional Services
 - c. 2024 Rate Schedule for Certain Professional Services
 - d. Professional Services – Communications Consultant
 - e. Professional Services – Planning Services for Affordable Housing
 - f. Professional Services – Technology Consultant
 - g. Professional Services – Occupational Health Services
13. Mayor Appointments – Boards & Committees
14. Township Committee Appointments – Boards & Committees
15. Public Comment
16. Adjournment