



The City of
PERTH AMBOY
Helmin J. Caba, Honorable Mayor
& City Council Members

Green Team Meeting

Date: November 4, 2024

Time: 6:00pm

Place: Perth Amboy Public Library

Attendees:

Name (*Virtual)	Email Address	Phone Number	Position
Joel Rosa	jrosa@perthamboynj.org		
Bill Schultz	raritan.riverkeeper@verizon.net		
Chelsea Kowal	chelseakowal4321@gmail.com		
Che Gomez	chegomez2711@gmail.com		
Rosemary Nivar	rosemary.nivar@gmail.com		
Joas Quiles	jquiles@perthamboynj.org		
Cesar Romero	Cesar@thecitizenscampaign.org		

November 2024 Monthly Meeting

1. Past Action Items

- Joel to send a draft letter to be sent to the BOE in regards to High School Green Team (completed)
- Cesar to send email with links of details of what the Civic Trust is (incomplete)
- Rose to send resolution (completed)
- Everyone to review resolution and write comments/recommended revisions (pending, haven't received any to date)
- Rose to send short summary (complete)
- Rose to draft e-board positions (completed)
- Rose to finish Google Drive Revamp (pending)
- Cesar to write email prompting everyone to check out Sustainable NJ website (incomplete)
- Rose to determine meeting frequency (completed, but will need to re-open)
- Rose to send draft agenda in advance of meeting (completed)

2. Roster/Recruitment

- Review of members (appointed versus non-appointed)

- b. Draft Executive Board Positions and responsibilities
 - i. President - prepare meeting agenda and runs meeting, sets direction, in charge of Sustainable Jersey certification
 - ii. Vice President - assists president and substitutes for president when away, in charge of recruitment
 - iii. Secretary - write meeting minutes, controls official email address as well as Google Drive, sends out meeting invites and reminders of meetings
 - iv. Treasurer - do we have a budget to control? Research grants?
 - v. Social Media Coordinator - uses IG, Facebook and perhaps Tiktok to spread word of recruitment, events, important environmental info specific to Perth Amboy residents as well as re-sharing details from other environmental groups and meetings to the public
 - vi. Planning Board Liaison - attends Planning Board meetings to inform Green Team of actions/decisions impacting the environment
 - vii. ***City Council Representative - an elected city council member who sits in on Green Team Meetings to act as a bridge of information and coordination between the City Council and Green Team
- c. Draft Committees?
 - i. City of Water Day
 - ii. Monthly Clean Ups
 - iii. Sustainable Jersey Certification
- d. Future recruitment efforts be worked on by our new Vice President

3. Resolution Revisions

4. Monthly Clean Ups Planning

- a. Most recent clean up:
 - i. October 12th
- b. Upcoming clean ups:
 - i. November 23rd Thankful Clean Up 225 Smith Street 9am - 12pm
 - ii. December 14th Weather permitting Francis Street Park 9am - 12pm

5. Status of Sustainable Jersey Certification

- a. Current level (Joel/Chelsea)
- b. Upcoming Workshop: Tuesday, December 10th at 12pm to 1:30pm
(<https://register.gotowebinar.com/register/656983928991767129>)
- c. Next Deadline:

6. Coordination with the Board of Education

- a. Status

7. Status of City's Community Energy Plan

8. Revamping Green Team Google Drive

- a. Need log in information to this account to further edit
- b. To be reviewed as a team first

9. Revamping Green Team Social Media

- a. Log in information still required from Brenda?
- b. Protocol for use summary required
- c. To be worked on by new Social Media Coordinator

10. Miscellaneous

a. Old Business

- i. The Perth Amboy Civic Trust would like to present a forestry plan for the City to adopt. (Cesar)
- ii. Green infrastructure plan. (Chris)

b. New Business

- i. Creation of Whatsapp or another messaging group for quick communications as well as exchanging phone numbers amongst group
- ii. Rutgers Environmental Stewardship
(<https://envirostewards.rutgers.edu/program-overview/annual-class/>)
 - 1. Description: *The Rutgers Environmental Steward program is designed to introduce non-scientists to the science behind important environmental issues and the impacts of climate change affecting NJ. Stewards then give back to their own communities by helping to tackle local environmental problems. If you have a passion for the environment, a desire to learn and a willingness to volunteer, then this program is for you! We offer one, statewide, online class which starts in January with approximately 5 sessions of in-person instruction. The class is organized into 5 regions and each region has its own Coordinator. In order to become a Certified Environmental Steward, class participants must complete a 60-hour project of their choosing after the conclusion of the course. The community-based project exposes the Stewards to real-world environmental issues in their communities.*
 - 2. Cost: \$325 (save \$25 if registering by December 31)
- iii. Dietary restrictions for when Rose or anyone feels like bringing in snacks
- iv. Coordination with Royal Garden Club by the Bay? Others?

11. Next Meeting Date: Monday, December 2, 2024 @ 6pm, Library

12. Action Items:

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