



Township of Hillsborough

COUNTY OF SOMERSET
TOWNSHIP OF HILLSBOROUGH
THE PETER J. BIONDI BUILDING
379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
(908) 369-4313
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SUSTAINABLE HILLSBOROUGH STEERING COMMITTEE
Conference Room A
Meeting Minutes
12/17/24
7:00 p.m.

1. **CALL TO ORDER** - Meeting was called to order at 7:01pm.
2. **PLEDGE OF ALLEGIANCE** - Group did Pledge.
3. **NOTICE OF MEETING** - This meeting has been duly advertised according to Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975 ("Sunshine Law").

4. **ROLL CALL:**

☒ Dr. Christopher Obropta	☒ Sabin Amanullah (Alternate #2)
☒ Dr. Kelly Francisco	☐ Tito Sharma
☐ Vacant	☐ Vacant
☒ Robin Vlamis (Alternate #1)	
☐ Deputy Mayor John Ciccarelli - TC Liaison	
☐ Committeeman Lipani - TC Liaison	
☐ Allison Laning-Beder - BOE Liaison	
☒ Samantha Ball - Assistant Planner / Sustainability Program Manager	
☒ Clare Liptak (member of the public)	

Note: TC needs to appoint two more members to fill vacant spots. Resumes have been sent to them.

5. **ACCEPTANCE OF MINUTES**
 - a. [11/18/24 Meeting Minutes](#) - Kelly motioned to approve the minutes. Chris seconded. Robin abstained. Accepted.
6. **CORRESPONDENCE**
 - a. Please note township email addresses changed to @hillsboroughnj.gov.

7. BUSINESS FROM THE FLOOR

- a. 2025 Membership - Please email Sam if you want to continue and/or join the committee for next year. Township Committee will make appointments at the January 2nd meeting. We have a re-org meeting on January 7th at 7pm.

8. OLD BUSINESS

- a. [Community Sustainability Plan](#) (*Previous plan*)
 - [Draft updates](#) (*folder for all updates*)
 - Timeline - 2025. Want to have draft done by end of March.
 - Tito is working on Energy portion with Sam
 - Need to get public input (have to have certain township departments review first) Can do this through the Engagement software. Want to get it out in early January.
 - Clare sent some ideas to include:
 - 1. Discussion on leaving lights on all night. Alternatives could be lights set on motion detectors or timers.
 - 2. Monarch butterflies may be added to endangered species list - could convert drainage basins to pollinator fields. Could tie into Bee City Designation?
- b. [Green Amendment Resolution](#) - Committee is in support of having Township Committee pass it. Sam forwarded all information to TC and Township Administrator. They are having lawyers review.

NEW BUSINESS

- Tree Ordinance is under public comment, will make changes to permissions needed to take down trees. Sam will share language with group.
- Composting education - reviewing a program (Sam will send info) where you can buy bulk composting bins. Could hold classes and offer free bins for people who attend class. Would arrive around Earth Day. NJDEP will pay for the bins.
- Roundtable

ADJOURNMENT

Kelly made a motion to adjourn, Sabin seconded. Motion passes.

Meeting ended 7:38pm.