



Township of Hillsborough

COUNTY OF SOMERSET
TOWNSHIP OF HILLSBOROUGH
THE PETER J. BIONDI BUILDING
379 SOUTH BRANCH ROAD
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SUSTAINABLE HILLSBOROUGH STEERING COMMITTEE
Conference Room A
Meeting Minutes
7/16/24
7:00 p.m.

1. **CALL TO ORDER** - Meeting was called to order at 7:00pm.
2. **PLEDGE OF ALLEGIANCE** - Group did Pledge.
3. **NOTICE OF MEETING** - This meeting has been duly advertised according to Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975 ("Sunshine Law").
4. **ROLL CALL:**

☒ Dr. Christopher Obropta	☐ Sabin Amanullah (Alternate #2)
☒ Dr. Kelly Francisco	☒ Tito Sharma
☐ Vacant	☐ Vacant
☒ Robin Vlamis (Alternate #1)	

☐ Deputy Mayor John Ciccarelli - TC Liaison
☐ Committeeman Lipani - TC Liaison
☐ Allison Laning-Beder - BOE Liaison
☒ Samantha Ball - Sustainability Director
☒ Clare Liptak (member of the public)
☐ Daniel Shepsis (member of the public)

Note: TC needs to appoint two more members to fill vacant spots. Resumes have been sent to them. Sam is following up with them.

5. **ACCEPTANCE OF MINUTES**
 - a. [5/21/2024 Meeting Minutes](#) - Kelly motioned to approve the minutes. Tito seconded. Accepted.
6. **CORRESPONDENCE**

None

7. BUSINESS FROM THE FLOOR

- a. Office changes - Sam is no longer in Economic Business Development, she is now Assistant Planner and Sustainability Manager under Planning Dept.

8. OLD BUSINESS

- a. [Local Health Action Plan](#) - Robin will be presenting to the TC tonight and requesting they pass a resolution in support of the plan
- b. Community [Sustainability Plan](#) ([Previous plan](#))
 - o [Draft updates](#) - lots of different sections, will need to be reviewed and updated, including Action items. Section assignments:
 - § Daniel - Mobility/Transportation/Land Use
 - § Tito - Energy & Carbon Footprint
 - § Kelly - Local Economy, noise/light pollution (take from NRI)
 - § Environment – Clare
 - § Recycling – Sam to reach out to Mike Carr in the Health Dept. He is our Director of Environmental Programs
 - § Robin - Community
 - § Chris to write new section on Adaptation to Climate Change, water quality (take from NRI)
 - o [Draft updates](#) ([folder for all updates](#)) – everyone should upload their changes and any supplemental information here
 - o Timeline for completion – updates submitted by September meeting, full working draft by October in time for master plan updates, full document prepared by end of 2024 (need community outreach)
- [Electric Vehicle Community Outreach action](#)
 - o [National Drive Electric Week](#)
 - Webinars about how to start planning an outreach event on July 24 1pm, July 26 1pm, and Aug 20 4pm. Register at <https://driveelectricweek.org/webinar>
 - [September 28, 2024 11am-2pm Lebanon, NJ](#) is holding a green fair and NDEW event, committee members encouraged to attend to get ideas on how to incorporate this into our GLWF next year.
 - Tito and his neighbors all own EVs and can help with outreach event.
 - o NJDEP has designated the intersection of Amwell Rd and Route 206 as being a strategic location for DC Fast Charging station. From SJ – “parking lots near major roadways are well-suited for DCFC charging stations (for DCFC siting, see NJDEP’s [map of strategic locations for DC Fast Charging](#))”
 - Town should see if funds are available from NJDEP to install charger at commuter lot across from Post Office.
 - o Draft language that can be adopted by TC to give incentives or tax breaks to new or existing development for installing public EV chargers on their properties.
- GLWF and bike distribution events – Green Living and Wellness Fair was a success, crowds seemed a little lighter this year, possibly see if fair and 5k can be pushed back a week going forward so as not to coincide with early voting. Bikes were collected for charity (adult bikes) and redistribution (child bikes).

NEW BUSINESS

- Roundtable
 - Clare has done a lot of research on Styrofoam recycling options. Options are:
 1. Buy a Styrofoam densifier for \$80,000 and collect Styrofoam that can be melted into ingots that can be sold to Princeton Moulding in Somerville, NJ.
 2. Pay Long Hill Township \$3000/yr to ship as much Styrofoam as we want to them to be densified and they will sell to Princeton Moulding.
 - Committee decides we should look into having a collection event similar to hazardous waste collection days. After Winter holidays might be a time that many people have Styrofoam from gifts. We can rent a box truck to collect and drive the Styrofoam to Long Hill Twp. Or see if we can arrange a bulk drop off directly with PM in Somerville.

ADJOURNMENT

Kelly made a motion to adjourn, Chris seconded. Motion passes.

Meeting ended 8:05pm

Next meeting is September 17th. (Note - no August meeting.)