



Township of Hillsborough

COUNTY OF SOMERSET
TOWNSHIP OF HILLSBOROUGH
THE PETER J. BIONDI BUILDING
379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
(908) 369-4313
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SUSTAINABLE HILLSBOROUGH STEERING COMMITTEE
Conference Room A
Meeting Minutes
4/16/24
7:00 p.m.

1. **CALL TO ORDER** - Meeting was called to order at 7:03pm.
2. **PLEDGE OF ALLEGIANCE** - Group did Pledge.
3. **NOTICE OF MEETING** - This meeting has been duly advertised according to Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975 ("Sunshine Law").

4. Roll call:

☐ Dr. Christopher Obropta	☒ Sabin Amanullah (Alternate #2)
☒ Dr. Kelly Francisco	☐ Tito Sharma
☐ Vacant	☐ Vacant
☒ Robin Vlamis (Alternate #1)	

☐ Deputy Mayor John Ciccarelli - TC Liaison
☐ Committeeman Lipani - TC Liaison
☐ Allison Laning-Beder - BOE Liaison
☒ Zuzana Karas - EBDO/Sustainability Director
☒ Clare Liptak (member of the public)
☒ Daniel Shepsis (member of the public)

Note: TC needs to appoint two more members to fill vacant spots. Resumes have been sent to them.

5. **Acceptance of Minutes** - Kelly motioned to approve the minutes. Accepted.
6. **Correspondence**
None
7. **Old Business**
 - a. Sustainable Jersey submission
 - b. Community Sustainability Plan (Previous plan)
 - Draft updates
 - Timeline for completion - end of 2024
 - Electric Vehicle Community Outreach action
 - Green Living & Wellness Fair
- 8.

9. New Business

- a. Sustainable Jersey submission
 - Office made first submittal in February, received response with a few changes requested. Will be making additional submittal on May 10th.
- b. Sustainable Jersey [Summit](#) (registration fees covered by dept.) Click here for list of session titles:
[SESSIONS 2024 New Jersey Sustainability Summit.pdf](#)
[\(sustainablejersey.com\)](#)
- c. Municipal [Water Story](#)
 - Update - Zuzana will try to get Chris to submit something by May 10th date so SJ can review it
- d. Community [Sustainability Plan \(Previous plan\)](#)
 - Daniel made [Draft updates](#); will review full 2009 version (Kelly will share) and notate areas that need to be updated
 - Would be good to align with Master Plan
 - Timeline for completion - Plan to have draft by end of this calendar year and aim to submit document next year.
- e. Electric [Vehicle Community Outreach action](#)
 - New developments have site requirement to have EV chargers
 - Would like to focus on identifying housing developments that have chargers and encourage others to install them
 - Tito had expressed interest in helping with this
- f. Green Living & Wellness Fair
 - Sat June 1st 8am to 11am
 - YMCA is doing Hillsborough Hop that morning
 - Robin to forward registration link to Clare to do puppet show.
 - All members are invited to attend and work Sustainable Hillsborough table. Kelly will be at early voting that morning at building.
- g. Arts in the Parks - April 27th Creative Team is having Sidewalk painting event
 - Meeting tomorrow with administrators to choose designs (hopefully at least 5)
- h. Local Health Assessment & Action Plan Updates
 - Process is moving along well. Collaborative members just voted on strategies for the Action Plan.
 - Will plan to submit LHA portion May 10th and the Action Plan in July

ADJOURNMENT

Kelly made motion to adjourn and Robin seconded. Motion passes. Meeting adjourned at 7:49pm.

NEXT MEETING: Next meeting will be Tuesday May 21st at 7pm.

Minutes submitted by Robin Vlamis.