



Township of Hillsborough

COUNTY OF SOMERSET
TOWNSHIP OF HILLSBOROUGH
THE PETER J. BIONDI BUILDING
379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
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SUSTAINABLE HILLSBOROUGH STEERING COMMITTEE
Conference Room A
Meeting Minutes
1/8/24
7:00 p.m.

1. **CALL TO ORDER** - Meeting was called to order at 6:58pm.
2. **PLEDGE OF ALLEGIANCE** - Group did Pledge.
3. **NOTICE OF MEETING** - This meeting has been duly advertised according to Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975 ("Sunshine Law").
4. **Oath of Office** - Four people took oath of office: Sabin Amanullah, Chris Obropta, Mackenzie Smith, and Robin Vlamis.
5. **Roll call:**

☒ Dr. Christopher Obropta
☐ Dr. Kelly Francisco
☒ Mackenzie Smith
☒ Robin Vlamis (Alternate #1)

☒ Sabin Amanullah (Alternate #2)
☐ Tito Sharma
☐ Vacancy

☒ Deputy Mayor John Ciccarelli - TC Liaison
☒ Committeeman Lipani - TC Liaison
☐ Allison Laning-Beder - BOE Liaison
☒ Zuzana Karas - EBDO/Sustainability Director
☒ Sam Ball

6. **Election of Chairperson** - Chris made a motion to nominate Kelly as Chairperson. Robin seconded and all voted in favor. Item is approved.
7. **Election of Vice Chairperson** - Chris made a motion to nominate Mackenzie as Vice Chairperson. Robin seconded and all voted in favor. Item is approved.
8. **Secretary** - Mackenzie made a motion to nominate Robin as Secretary. Chris seconded and all voted in favor. Item is approved.
9. **Rules of Order** - Robin made a motion to adopt Rules of Order, Chris seconded, and all voted in favor. Item is approved.
10. **Resolution Setting Schedule of Meetings** - Chris made motion to accept meeting schedule. Mackenzie seconded and all voted in favor. Item is approved.
11. **2024 Planning** - group reviewed this year's focus:
 - [Municipal Water Story](#) - Chris will be working on this. Could be used to inform Master Plan (to be completed 2024). Draft will be done by end of February.
 - [Local Health Assessment](#) / Health Gold - working on finalizing report, prioritizing health issues/conditions, and creating Action Plan.
 - Creative Team - led by Kelly, working on community park improvement project using grant from T-Mobile. Will also be working on community garden, composting program, and other efforts.

- [Electric Vehicle Community Outreach](#) - will be working with the County to promote Ride Wise, draft letters to businesses, HOAs, apt complexes, etc to promote EV chargers
- [Municipally Supported Community Solar](#) - Rep from Independent Solar to speak to group this year
- Sustainable Logo contest - winner will be announced at the TC meeting 1/23/24
- Consider plot for community garden

ADJOURNMENT

Meeting adjourned at 7:29pm.

NEXT MEETING: Next meeting will be Tuesday February 20th at 7pm.

Minutes submitted by Robin Vlamis.