



MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

TOWNSHIP OF PISCATAWAY

Meeting Minutes

Health Advisory Commission

January 11, 2022

Attendees

Crystal Anderson, Dave Kologinsky, Norma Edom, Dr. Karen Lin, Steve Sladky, Dana Korbman

Agenda Items

- Meeting called to order at approximately 6:35 PM. Began with report from health department.
- Dave Kologinsky (Middlesex County Health Department) reported that Tom Felcetto has retired and Kelly Garcia has been re-assigned as Deputy OEM Coordinator. He shared that all pools, food establishments and mobile trucks were inspected in 2021. Rutgers football and soccer stadiums and all individual vendors on campus were also inspected. Henry's Diner has not re-opened. New inspector for Piscataway anticipated on January 24th. Schools and Risk 3 establishments will be inspected twice this year as usual.
- Quorum was declared. Dr. Lin nominated Steve Sladky as chairman with a second from Crystal Anderson. Steve was unanimously re-elected as chairman. Norma Edom nominated Dana Korbman as clerk with a second from Crystal Anderson. Dana will serve as clerk for calendar year 2022.
- Discussion was had regarding vaccine clinics hosted at the community center. It was suggested that a different section of town also be considered, perhaps on the north side; OEM building, Westergard Library or Arbor School.
- Dr. Lin stressed importance of flu vaccines as flu season extends into March. She also offered to present a webinar to parents of children five and older to discuss the significance of the COVID vaccine. Dana will check with school administration.
- Importance of testing was also discussed. Crystal shared that COVID tests will be covered by insurance. Dr. Lin provided the following link for free test kits: **To order a free test kit, visit learn.vaulthealth.com/nj/**. She also shared the following links for tests and testing:

Free home testing kit:

<https://learn.vaulthealth.com/nj/>



MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

TOWNSHIP OF PISCATAWAY

Meeting Minutes

Health Advisory Commission

March 8, 2022

Attendees

Crystal Anderson, Dave Kologinsky, Norma Edom, Dr. Karen Lin, Steve Sladky, Dana Korbman, Mohammad Hossain, Venson Moise

Agenda Items

- Meeting held via Zoom.
- Minutes from January meeting approved with motion from Crystal and second from Norma
- Street Fair scheduled for June 11 on Stockton Street. Commission will have a booth. Suggested promotional item – cloth bags.
- Dave reported that the Ericsson site is still in operation for COVID testing
- Dr. Lin shared that COVID vaccines are available at the Chandler Health Center Mondays-Saturday. Walk ins welcome. She is personally there every Saturday.
- Dave introduced Venson who is a new health inspector in the Township. He started in January. The health department has completed at least half of the school inspections to date. They are also working on retail food licenses and complaints. A part time animal control officer has been hired to assist with unlicensed dogs and other domestic pet issues.
- Dr. Lin asked whether the Embassy Suites will be resuming their Halloween event.
- Need dates for Tar Wars. Early mornings, Monday, Thursday or Friday are preferable. Dr. Lin to provide dates.
- Meeting adjourned at 7:02 PM with.

Next Meeting

Tuesday, April 12, 2022

Adjournment

- Meeting adjourned at 7:02 PM with motion from Crystal and second from Dr. Lin.



MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

TOWNSHIP OF PISCATAWAY

Meeting Minutes

Health Advisory Commission

April 12, 2022

Attendees

Crystal Anderson, Dave Kologinsky, Norma Edom, Dr. Karen Lin, Steve Sladky, Dana Korbman, Mohammad Hossain

Agenda Items

- Meeting held via Zoom
- Minutes from March meeting approved with motion from Dr. Lin and second from Crystal
- Suggested promotional items for street fair – sanitizer key chains, reusable bags, holders for vaccine cards, pill holders
- Volunteers needed for Bike Rodeo on July 16. Dr. Hossain will reach out to the Girl Scouts
- Steve will follow-up regarding Tar Wars if we do not hear back from the middle schools
- Dr. Lin shared that a combination seasonal flu and COVID vaccine is in the works
- Dana to submit application for Street Fair
- Need Budget
- Order t-shirts
- Dave provided county health report: Finished first inspection of schools. They are done twice a year. Currently working on risk 3 establishments. Ever place operating has a current license. Will ask county for materials to distribute at Street Fair

Next Meeting

Tuesday, May 10, 2022

Adjournment

- Meeting adjourned at 6:52 PM with motion from Crystal and second from Norma.



BIKE RODEO

JULY 16, 2022 FROM 9AM-11AM

**PISCATAWAY COMMUNITY CENTER
520 HOES LN, PISCATAWAY, NJ 08854**

**For more information, contact Mobile Family Success Center
(732) 646-4057 or mfscmiddlesex@ccdom.org**

**FREE
EVENT!**

**To register, use the QR
code or the link
listed below:**



SCAN ME

Bring your bikes, scooters, skates & helmets

Bike Raffles, 10 Bike Games & Challenges & Much more!

Register: <https://bikerodeos2022.eventbrite.com>





MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

TOWNSHIP OF PISCATAWAY

Meeting Minutes Health Advisory Commission

May 10, 2022

Attendees

Crystal Anderson, Dave Kologinsky, Norma Edom, Dr. Karen Lin, Steve Sladky, Dana Korbman, Mohammad Hossain

Agenda Items

- Meeting held via Zoom
- Minutes from April meeting approved with motion from Norma and second from Dr. Lin
- Request made for volunteers to help at Bike Rodeo in July
- No response from schools regarding Tar Wars. Discussion as to whether schools do not consider it a priority or maybe COVID has disrupted programming. Also possible that assemblies have been suspended with increase of COVID cases. Steve will try to coordinate with Dr. Lin and possibly visit schools personally. Dr. Lin available early mornings on Mondays, Thursdays and Fridays. Program can be a webinar, if in person is not feasible. Dr. Lin says we need support from principals. Crystal suggested that we ask the schools to incorporate anti-smoking and substance abuse into the curriculum. Dana suggested moving Tar Wars to the community center.
- Dana reported that 2022 budget is \$1200. Tee shirts were ordered. There was a dozen minimum. 250 reusable bags were ordered for the street fair. In addition there are leftover chip clips and pill boxes from prior years.
- Dave provided health report. Risk 3 establishments being inspected now. Schools were finished last month. Finishing up at Rutgers. Several of the establishments that did not reopen plan to be open again in September. Pool inspections in full swing. Will have materials next month for street fair. Two conditionals – mouse problem at one of the food places at 1665 Stelton Road, Radisson hotel fixing problem with sink and awaiting part to repair dishwasher. Steve asked Dave to see if the county has any coloring books or other kid friendly items.
- Steve asked members to e-mail to him their availability to work the table at the street fair.

Robert Wood Johnson | RWJBarnabas University Hospital HEALTH

celebrates

ASIAN AMERICAN AND PACIFIC ISLANDER HERITAGE MONTH

Community Wellness Day

Saturday, May 14, 2022

11am-2pm

Asian Food Market

1339 Centennial Ave.

Piscataway, NJ 08854

wellness day event will be located
outside

(Rain Date: May 21, 2022)



FREE Health Screenings
FREE COVID Vaccine & Booster
(must provide vaccine card)
Enjoy Giveaways & Raffles
FREE Health Information
Children's Activities
Enjoy music & performances
.....and much more

Presented by:

RUTGERS

Robert Wood Johnson
Medical School

ASIAN 美食 FOOD

MIDDLESEX

COUNTY • NJ

OFFICE OF HEALTH SERVICES

RWJ Barnabas Health Chinese Medical Program
羅伯森巴拿巴斯 華人醫療服務部

**United
Healthcare**

Indian Medical Program - इन्डीअन मेडिकल प्रोग्रैम





MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

TOWNSHIP OF PISCATAWAY

Meeting Minutes Health Advisory Commission

June 14, 2022

Attendees

Crystal Anderson, Dave Kologinsky, Norma Edom, Steve Sladky, Dana Korbman, Venson Moise

Agenda Items

- Meeting held via Zoom
- Minutes not approved due to lack of quorum.
- County Health Report. Completed most risk 3s for first go around. Most pools have had pre-opening inspections. Carlton Club is having trouble finding lifeguards. Complaints have been abated. Venson conducted inspections for street fair. Eight food inspections. No violations. Pending dog bite case. Two new Wawa stores to open on River Rd & Centennial Rd and Stelton Rd & So Washington
- Steve thanked everyone who volunteered at the street fair. Vendor parking and loading and unloading should be revised for next year.
- Norma and Crystal will volunteer to help at the Bike Rodeo. Steve will set up booth.
- Can have a booth at the June Health Walk if there are enough volunteers
- Tar Wars – Check Dr. Lin’s availability for October or beginning of November
- Meeting hiatus for the summer.

Next Meeting

September 13, 2022

Adjournment

- Meeting adjourned at 6:52 PM with motion from Crystal and second Norma.

PISCATAWAY ANNUAL WALK FOR YOUR HEALTH

with a Contribution to the Local Food Bank

DATE : Saturday, June 18, 2022

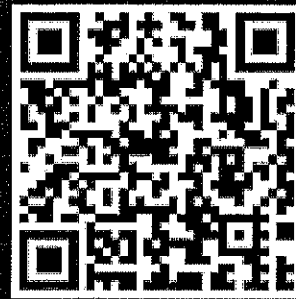
CHECK IN: 9:00 am

WALK STARTS: 9:00 am

Registration by June 10th at

www.PiscatawayNJ.org/Registration

It's free!



Starting point

Riverside Park

430 River Road

Piscataway

©2022 June 18

Contact the Township Recreation Dept. at 732-652-4002

@ Recreation@PiscatawayNJ.org



MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

TOWNSHIP OF PISCATAWAY

Meeting Minutes Health Advisory Commission

September 13, 2022

Attendees

Crystal Anderson, Venson Moise, Norma Edom, Steve Sladky, Dana Korbman, Dr. Karen Lin, Mohammad Hossain

Agenda Items

- Approval of minutes.
- County Health Report provided by Venson Moise.
- Discussion of Trick or Suite event. Dana will process purchase order and registration.
- Members asked to help promote upcoming vaccine clinic for the new COVID booster.
- Try to book Tar Wars for 2022-2023 school year.
- Flu Shot Clinic to be held Wednesday, October 12 from 9 AM – 12 PM at the Senior Center.
- Fire Department 5K Run scheduled for Saturday, October 15 from 10:30 AM – 12:30 PM at the Community Center.

Next Meeting

October 11, 2022

Adjournment

Mark your Calendars!

AVAILABLE COVID BOOSTER VACCINES

COVID-19 booster with Omnicron, BA.4 and BA.5

**November 1st, 2022
from 2pm-7pm**

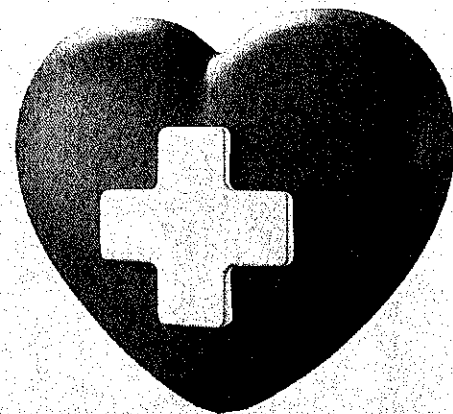
**Mobile Family Success Center will be
providing FREE:**

- face masks
- community resources
- To Go Dinners

**PISCATAWAY COMMUNITY
CENTER
520 HOES LANE
PISCATAWAY, NJ 08854**

***Pre-registration encouraged,
Walk-Ins Welcome***

Register: <https://bit.ly/piscatawayboosters>



VNA Health Group
Visiting Nurse Association Health & Hospice
The future of healthcare. Delivered.



SCAN ME



MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

TOWNSHIP OF PISCATAWAY

Meeting Minutes Health Advisory Commission

October 11, 2022

Attendees

Crystal Anderson, Venson Moise, Norma Edom, Steve Sladky, Dana Korbman

Agenda Items

- Approval of minutes.
- County Health: Venson Moise has accepted a new position. Replacement has not yet been named.
- Trick or Suite – Registration has been submitted to the Embassy Suites. Volunteers needed. Thursday, October 27 from 5 PM – 7 PM.
- Reminder: Fall vaccine clinic for the new COVID booster.
- Tar Wars for 2022-2023 school year.
- Flu Shot Clinic to be held tomorrow, October 12 from 9 AM – 12 PM at the Senior Center.
- Fire Department 5K Run scheduled for Saturday, October 15 from 10:30 AM – 12:30 PM at the Community Center.

Next Meeting

To be determined by chairman

Adjournment

Sterling Village Board of Trustees Meeting Minutes

June 30, 2022

3:00 p.m.

Attendees: Timothy Dacey, Business Administrator; Amy Bauman, Director on Aging;; Shominique Canion, Property Manager Lutheran Social Ministries; Joyce Coles, Marilyn O'Day

Amy shared opening remarks. Shominique provided a status of the vacant units. There are currently 8 vacant units with one set aside (552) for ADA renovations beginning in August and a two bedroom slated to receive new flooring and other fixtures. The waiting list consists of 60 Very Low, 13 Low, and 20 Moderate. All vacant units are "Moderate" with the exception of 552 being a "Low" studio. Shominique expressed that there are pending applications right now and Sterling Village is leased at 95.33% with 7 move ins since the last Board of Trustees meeting on April 12, 2022 and 2 move outs as a result of death and a transfer to an assisted living facility. Shominique mentioned community updates, including a new housekeeper with Able Cleaning while Lutheran still continues actively searching for a direct hire. Intercom system updates began on May 31, 2022. Contractors expect system to be fully operable by end of July.

Amy mentioned all the great happenings at the Senior Center. A SHIP counselor is present Tuesdays to assist with insurance enrollment and any questions seniors may have. The Senior Center will be fully opened to the public on July 18th, and wellness screenings and health fairs will be scheduled in the near future. A picnic for seniors will be held July 6th at Riverside Park. Tim Dacey expressed interest in having a second picnic at Sterling Village in September or early October.

Positive feedback was shared about the Lutheran staff at Sterling Village maintaining the site and increasing occupancy. Tim Dacey shared when other capital projects will begin; including common hallway carpeting being replaced with laminate flooring sometime in August, window replacement in all units on 4th and 5th floors around late August/early September, with the other floors being completed sometime after winter 2023. Joyce commented on how the carpets being pulled up would benefit those suffering from any related allergies and how it would help with keeping the halls looking clean and in immaculate condition.

Marilyn asked about security guards potentially residing here and Amy shared with the attendees how this would be a conflict with the company's contract. Marilyn also inquired about an occupancy limit of 25 guests being lifted for resident events in the community room. Tim Dacey said the limit can be lifted with discretion as we monitor NJ Covid cases and any cases that develop specifically at Sterling Village. Marilyn brought up the resident bazaar events held in the past, funding picnics and holiday parties and asked about any holiday event happening this year. Tim again shared that a holiday party would happen as long as covid stays at bay. She also shared a great majority of the residents responded well to the resident phone directory.



MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

TOWNSHIP OF PISCATAWAY

SENIOR CITIZENS ADVISORY COMMISSION MINUTES OF MEETING HELD DECEMBER 14, 2022

Attendance: Vice-Chair Camille Fernicola, Walter Hohner, Herman Jackson, Chor Lee, Mon Louie, Antonio Albano, Joyce Coles, Joan Stamile, and Amy Bauman (Director on Aging, Piscataway Township).

Guest: Heidi Cramer (Director, Piscataway Library)

Absent: Chair Rosemarie Picciuto and Council Representative James Bullard.

The meeting was convened at 1 p.m. by Vice-Chair Camille Fernicola.

Amy Bauman's Announcements

- Amy handed out flyers and mentioned future activities (see "Upcoming Events" below).
- The "Native American History, Song and Dance" presented by Redhawk Council (sponsored by the Middlesex County Office of Arts and History) was informative and well attended.
- About 20 people attended the Museum of Early Trades & Crafts (METC) "History of Songs" On Dec 13.
- "Holiday Party!" on Dec 20 or Dec 21 at 11 AM has 100 seniors signed-up for each day.
- Due to popular demand and attendance, "Passport Day" will be a monthly event.
- "Line Dancing" will resume with instructor Linda replacing Arturo Capule.
- Steven Majewski (Elder Care) office will move from Sterling Village to the Senior Center to offer social services to our seniors.
- Annual MLK Breakfast will be held on January 14. Amy will check if she can invite Senior Advisory members to this event. Pubic details not available at this time.
- Watch out for special Afro-American events during the entire month of February.
- Pandora (run by Varsha Shukia) will open Wednesdays from 9 AM to 11 AM and from 12 Noon to 2 PM. Donations to Pandora accepted on Thursdays.
- January/February 2023 newsletter is at the printer. Starting with this issue, listing of seniors who have passed away will be printed in the "In Memory" section. The newsletter will be posted online after printing – check for this at https://piscatawaynj.org/departments/dept_on_aging/senior_center/index.php
- On each table in the cafeteria are little frame with reminders of events such as "Wearing Holiday Colors on Dec 20 & Dec 21".
- The Senior Center has a new white small SUV for medical appointments. Free within Piscataway and \$10 each way for outside of Piscataway. Speak with Devin Batts on special transport needs.
- Senior Center will close at 12 noon on December 23 & 30.
- Senior Center will be closed on December 26 & January 2.

Sharing

- Piscataway Library Director Heidi Cramer shared the following:
 - Maker Space by appointment program offers tour & usage of "3D Printing" and "Laser Cutter" equipment to make your own design.



MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

TOWNSHIP OF PISCATAWAY

SENIOR CITIZENS ADVISORY COMMISSION MINUTES OF MEETING HELD NOVEMBER 9, 2022

Attendance: Chair Rosemarie Picciuto, Vice-Chair Camille Fernicola, Walter Hohner, Herman Jackson, Chor Lee, Mon Louie, Antonio Albano, Joan Stamile, and Amy Bauman (Director on Aging, Piscataway Township).

Absent: Council Representative James Bullard and Joyce Coles.

The meeting was convened at 1:45 p.m. by Chair Rosemarie Picciuto.

Senior Citizens Advisory Commission Election

Per our by-laws, election for Chair and Vice-Chair to serve in 2023 was held. Camille Fernicola nominated Rosemarie Picciuto for Chair. Mon Louie seconded the nomination. Attending members unanimously elected Rosemarie Picciuto to be our 2023 Chair. Mon Louie nominated Camille Fernicola for Vice-Chair. Chor Lee seconded nomination. Attending members unanimously elected Camille Fernicola to be our 2023 Vice-Chair.

Amy Bauman's Announcements

- Amy handed out flyers and "The Golden Era" Nov/Dec newsletter. She mentioned November and December activities (see "Upcoming Events" below).
- Piscataway Senior Center will have a FREE "Gourmet Thanksgiving Takeaway Lunch" on Nov 22. Seniors will be treated to a mouthwatering and scrumptious meal (choice of turkey, ham or eggplant rollatini) that is catered by Food Architects of Piscataway.
- "Holiday Party!" on Dec 20 or Dec 21 at 11 AM will be the start of indoor parties with limit of 100 persons per each day.
- The "Medicare: What Is New for 2023" presentation by Mary McGeary from NJ State Health Insurance Assistance Program (SHIP) was well attended by 80 seniors. Our resident SHIP Counselor Richard Satyavan was there to help attendees with questions. Richard is also available on Tuesdays between 11:30 AM and 1:30 PM by appointment.

Sharing

- Betty Dent (she will be leaving at the end of November) has been working hard for Pandora's re-opening on November 14. Volunteers are needed to help run Pandora.
- Because of no response to her trips, Rosemarie Picciuto will cancel "Rosie's Travelers".

Upcoming Events

- Nov 15, "Annual Medicare Enrollment Period Overview & Prevent Being Victimized by Medicare Scams", 10 AM – 11 AM, Room B. Presentation by Charles Clarkson Esq, Project Director from New Jersey SMP. Sign up with reception.
- Nov 17, "Native American History, Song and Dance", 1 PM, Room D. Presentation by the Redhawk Council sponsored by the Middlesex County Office of Arts and History. Sign up at front desk.



MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

TOWNSHIP OF PISCATAWAY

SENIOR CITIZENS ADVISORY COMMISSION MINUTES OF MEETING HELD OCTOBER 12, 2022

Attendance: Chair Rosemarie Picciuto, Vice-Chair Camille Fernicola, Walter Hohner, Herman Jackson, Chor Lee, Mon Louie, Antonio Albano, and Amy Bauman (Director on Aging, Piscataway Township).

Guest: Debbie Cerverizzo (Middlesex County Nutrition Manager) and Heidi Cramer (Piscataway Library Director)

Absent: Council Representative James Bullard, Joyce Coles and Joan Stamile.

The meeting was convened at 1:05 p.m. by Chair Rosemarie Picciuto and the members of the Senior Citizens Advisory Commission saluted the flag.

Amy Bauman's Announcements

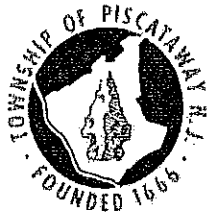
- Amy talked about activities in Oct, Nov and Dec (see "Upcoming Events" below).
- Senior Center have stopped taking Pandora donations. Pandora opening will be announced at the end of October.
- Because Piscataway Senior Center will not have indoor events with large number of people, Amy will contact other Senior Centers to know what they have been doing to address this. For example, replace indoor party with a "drive-by".

Sharing

- Debbie Cerverizzo informed the Advisory members that the outdoor Halloween Parties have closed for signing up. The Oct 25 party has 65 seniors and the Oct 26 part has 75 seniors signed up. The parties will have box lunches, Halloween costume contest and own DJ.
- Heidi Cramer was happy to be attending the meeting. She stated that there are many activities in the library and welcome everyone to visit the Piscataway Library website. The library has worked with the Senior Center in the past and Heidi looks forward to continue this with future collaborations.
- Rosemarie Picciuto will be in charge of the Senior Center's participation in the "Trick or Suite" at the Embassy Suites on Oct 27. She asked for volunteers to help with setup and cleanup. Rosemarie also asked for donations of Mums to help decorate the room.
- The Piscataway PBA Halloween Party at Eisenhower School needed judges for their costume contest. Rosemarie Picciuto has volunteered to lead this and asked for volunteer judges.
- Because the seniors attending the "One-On-One Computer Tutoring with Chor Lee" have questions on smartphone usage, Chor will work on creating the materials for 2 smartphone classes (one on Android and one on iPhone).

Upcoming Events

- Oct 17 & 19, "AARP Smart Driver Course", 9:30 AM – 12:30 PM. Must attend both classes (limited to 15 people) to refresh your driving skills. Cost: \$20 for AARP member/\$25 for non-member. Sign up with reception.
- Oct 19 & Nov 16, "Passport Days", 10 AM – 1 PM, Room B. United States Postal Service will be at the center to process passport (photos will be taken) on either of these 2 days.



MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

TOWNSHIP OF PISCATAWAY

SENIOR CITIZENS ADVISORY COMMISSION MINUTES OF MEETING HELD SEPTEMBER 14, 2022

Attendance: Chair Rosemarie Picciuto, Vice-Chair Camille Fernicola, Walter Hohner, Chor Lee, Mon Louie, Antonio Albano, Joyce Coles, Joan Stamile, and Amy Bauman (Director on Aging, Piscataway Township).

Absent: Council Representative James Bullard and Herman Jackson.

The meeting was convened at 1 p.m. by Chair Rosemarie Picciuto and the members of the Senior Citizens Advisory Commission saluted the flag.

Reminder: Senior Advisory Meeting

- The next meeting will be on October 12 at 1 PM in Room B.

Amy Bauman's Announcements

- Clear weather, good food (catered by Elmer) and entertainment by DJ Mel defined the "Senior Picnic" at Riverside Park on Sept 13. Seniors were seen and filmed by PCTV as they actively danced during this wonderful occasion.
- Mary Beth Wheeler (Office Manager), Devin Batts (Transportation) and Piscataway Senior Citizens (88 already signed up) will attend the Middlesex County's Annual Senior Health & Fitness Walk on September 21.
- From Sept 26 to Sept 30, the Senior Center will accept Pandora donation drop off from 10 AM to 1 PM in preparation for Pandora's opening in November.
- Mary Beth have been working on the details for the "Halloween Costume Contest at the Center" on October 31. Members from the Advisory Commission suggested having an outdoor party with box lunch. Amy will look into this proposal.
- Amy have been actively working with Rutgers' Collaborative Center for Community Engagement to partner in various Senior Center activities such as "Cyber Security Presentation" and "Piscataway Clean Up Day (April 2023)".
- Piscataway Senior Center will participate in "Trick or Suite" at the Embassy Suites on Oct 27. She asked for a volunteer to run this event.

Sharing

- Rosemarie Picciuto reminded everyone that she will have Rosie's Travelers' meeting on September 19 at 1 PM to speak about the following trips:
 - Nov 1, one-day trip to "Mt. Airy Casino Resort" in Mt. Pocono, PA
 - Nov 18, day trip to "Mosholu & Longwood Gardens"
 - Dec 30, early "New Year's Eve" lunch & show trip to Paterson, NJ at The Brownstone House of Paterson.
- Joyce Coles attended the Senior Center's Alzheimer presentation on Sept 14 and shared:
 - Alzheimer can occur gradually or suddenly.



MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

TOWNSHIP OF PISCATAWAY

SENIOR CITIZENS ADVISORY COMMISSION MINUTES OF MEETING HELD AUGUST 17, 2022

Attendance: Chair Rosemarie Picciuto, Vice-Chair Camille Fernicola, Walter Hohner, Herman Jackson, Chor Lee, Antonio Albano, Joyce Coles, Joan Stamile, and Amy Bauman (Director on Aging, Piscataway Township).

Absent: Council Representative James Bullard and Mon Louie.

The meeting was convened at 1 p.m. by Chair Rosemarie Picciuto.

Important: Senior Advisory Meetings

- The next meeting will be on September 14 at 1 PM.
- Updated future meeting dates: October 12, November 9 and December 14.

Amy Bauman's Announcements

- Senior Center staff have been actively working on the newsletter "The Golden Era" for the September/October issue. When the publication is available to the senior members, the current "Senior Citizen Connection" e-news (created by Chor Lee during Covid to keep our seniors informed) will no longer be email to members.
- Working on rules for Pandora such as not leaving donations outside the doors and providing a list of items not accepted. The opening date will be announced in future.
- Due to Covid-19, the Middlesex County's Surrogates office will not be at the Senior Center.
- Only have 10 slots available for the popular "Senior Picnic September 13". This picnic at Riverside Park will have entertainment by Mel and food by Elmer.
- The two buses for the Middlesex County's Annual Senior Health & Fitness Walk on September 21 are filled. Anyone wishing to drive to Roosevelt Park can still sign-up with receptionist for this event.
- Amy and Mary Beth have been planning the "Halloween Costume Contest" for October.
- AARP Defensive Driving class will return in October.

Sharing

- Amy Bauman shared "Jersey's Best" magazine article "A way of living: Inspiring New Jerseyans over age 70 on what keeps them young" that featured Franklyn Leroy Gibson's 100th birthday milestone. Read this online at <https://www.jerseysbest.com/community/a-way-of-living-inspiring-new-jerseyans-over-age-70-on-what-keeps-them-young/>
- During August, the Senior Center members have signed up for all available sessions in the "One-On-One Computer Tutoring with Chor Lee". The older adults have brought their laptop, smartphone or tablet to learn how to use these technologies. Due to demands from seniors, this program will continue in September and October.



MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854
TOWNSHIP OF PISCATAWAY

**SENIOR CITIZENS ADVISORY COMMISSION MINUTES OF MEETING
HELD JULY 13, 2022**

Attendance: Camille Fernicola, Walter Hohner, Chor Lee, Mon Louie, Antonio Albano, Joyce Coles, and Amy Bauman (Director on Aging, Piscataway Township).

Absent: Chair Rosemarie Picciuto, Council Representative James Bullard, Herman Jackson, and Joan Stamile.

The meeting was convened at 1:02 p.m. by Vice Chair Camille Fernicola.

Attention: Next Senior Advisory Meeting

- The next meeting will be on August 17 at 1 PM.
- Future 2022 meeting dates: September 7, October 5, November 2 and December 7.

Amy Bauman's Announcements

- Starting July 18, the Piscataway Senior Center will be re-opening for:
 - Classes, programs and activities from 7 AM to 3 PM
 - Coffee and tea (NO BREAKFAST) in cafeteria
 - Senior trips from Rosey's Travelers
 - Access to the Computer Room computers
 - Return of computer programs and classes
 - Changing current class times to go back to times before pandemic.
- Senior Center newsletter "The Golden Era" will be published for September/October. At this time, the current "Senior Citizen Connection" e-news (created by Chor Lee during Covid to keep our seniors informed) will end.
- Piscataway Senior Center have a new staff member, Varsha Shukla.
- The floors at the Senior Center are buff monthly.
- Plan to open Pandora in Fall.
- Every Tuesdays from 11:30 AM to 1 PM, SHIP (State Health Insurance Program) Counselor Richard Satayan will be available by appointment.
- Middlesex County's Surrogates office will be at the Senior Center on two Thursdays monthly (call 732-745-3055 for appointment). This is opened to public. Future schedules for this service are July 14, August 11 and August 18 from 8 AM to 2 PM.

Sharing

- Starting August 3, the "One-On-One Computer Tutoring with Chor Lee" is a "one senior, one hour, one time per month" lesson to teach technology (computer, smartphone and/or tablet) to older adults.
- Chor Lee is working on classroom lessons in September. The first class will focus on re-introducing Piscataway Seniors to using the computer in the computer room.



MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

TOWNSHIP OF PISCATAWAY

SENIOR CITIZENS ADVISORY COMMISSION MINUTES OF MEETING HELD JUNE 8, 2022

Attendance: Chair Rosemarie Picciuto, Camille Fernicola, Walter Hohner, Chor Lee, Joyce Coles, Joan Stamile, and Amy Bauman (Director on Aging, Piscataway Township).

Absent: Council Representative James Bullard, Herman Jackson, Mon Louie, and Antonio Albano.

The meeting was convened at 1:00 p.m. by Chair Rosemarie Picciuto.

Amy Bauman's Announcements

- Starting June 10, members of the Piscataway Senior Center can reserve time at the front desk (call 732-562-1133 or sign-up in person) to:
 - Socialized (sit and talk) with friends outside of classes/activities
 - Play games or cards.NOTE: Seating limited to 4 older adults per table.
- Senior Center members are invited to "Piscataway Senior Center Picnic" on July 6 from 11 AM to 1 PM at Riverside Park for an afternoon BBQ. Since registration is limited to 200, the Senior Center members must pre-register.
- Piscataway Senior Center's Tae Kwon Do elders will be performing on June 13 at the "NJ Advocate for Aging Well 24th Annual Conference".
- The Morris Habitat for Humanity's "Aging in Place Program" offers "Home Repair for Seniors" (Age and household income limited – see attachments for details)

Advisory Commission

- Because the Senior Citizens Advisory Commission's bylaw only allow seniors with "Member" status (the Advisory Senior Citizens Commission's seven "Members" were appointed by the Mayor as stated in "Senior Advisory Commission Ordinance 2-53.1") to be an officer, Joyce Coles ("Advisor" status) cannot serve as Vice Chair of the "Senior Citizens Advisory Commission". Therefore, Rosemarie Picciuto asked for another election of a new Vice Chair. Camille Fernicola was nominated and elected to be the new Vice Chair of the "Senior Citizens Advisory Commission".

Sharing

- The topic for Joyce Coles "Women Talk" July program is "Sisters" She asked for participants to join her on July 22 at PCTV for taping and Rosemarie Picciuto volunteered.



MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

TOWNSHIP OF PISCATAWAY

ATTACHMENT (4 Pages)



Morris Habitat for Humanity

Aging in Place Program

Home Repair for Seniors



About Morris Habitat for Humanity

Morris Habitat for Humanity advocates for and builds affordable housing to enhance lives and strengthen the community. Since 1985, our homebuilding, repair and international programs have served over 675 families. For more information about our programs, visit www.MorrisHabitat.org.

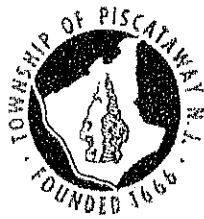
Morris Habitat for Humanity believes everyone deserves the opportunity to age with dignity in their own home and community. The Aging in Place program makes accessibility, energy efficiency and home improvements for seniors of Morris and Middlesex Counties, Fanwood, Plainfield, Scotch Plains, Green Brook, North Plainfield and Watchung.

Our goal is to help seniors live in their own homes longer and maintain their independence. Morris Habitat recognizes that communities are only as strong as the families who live in them, and families are financially and emotionally stronger when they have a decent place to live.



To Apply: Contact Rich Cooke, Aging in Place Coordinator
Rich.Cooke@morrisshabitat.org or (973) 891-1934 x135

Morris Habitat for Humanity | 274 SOUTH SALEM STREET, RANDOLPH, NJ 07849 | Visit our website MorrisHabitat.org



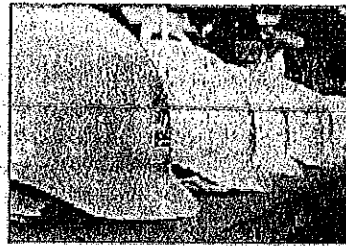
MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

TOWNSHIP OF PISCATAWAY



Home Repair Program

Morris Habitat expanded its home building program with an array of housing products, services and community partnerships to reach more families and enhance the quality of life for everyone. The program relies on partnerships with faith-based organizations, businesses, civic groups and neighborhood associations.



Our goals are to help homeowners continue to live independently in a safe, decent, affordable home and on a budget that is comfortable. The Home Repair Program provides improvements that enhance the health, safety and comfort of the home. Major structural repairs are usually not possible. We partner with property owners who, due to financial hardship, age or disability, cannot do the work alone.

Typical projects include painting, window replacement, siding and trim repair, roof repair, wheelchair ramp installation, front wall repair, placement, foundation repair and cleanups. The program also provides quick-response projects for

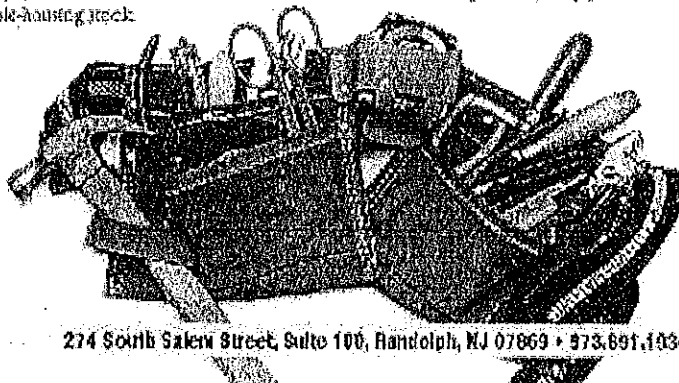
residents who have been recently affected by disasters, and weatherization services to help make homes more energy efficient and lower utility costs.

All improvements are completed by Habitat volunteers under the guidance of our construction supervisors. Homeowners are responsible for paying for all materials and permits. But Morris Habitat will use donated materials whenever possible to help lower costs.



In addition, the Home Repair Program offers services to the entire community by planning and participating in neighborhood cleanup days, community fairs and other events. We help community organizations offset expenses by providing volunteer labor at their facilities or by preserving living quarters for their efforts.

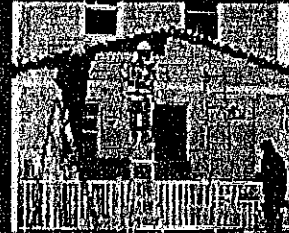
The Home Repair Program is designed to stabilize the appearance of neighborhoods, encourage positive interactions within the community and, most importantly, help preserve the affordable housing stock.



About

Morris Habitat for Humanity

Morris Habitat for Humanity is a nonprofit organization supported entirely by financial donations and voluntary contributions of time, labor and materials.



Since 1985, Morris Habitat has provided residents of the greater Morris County area with simple, decent housing. Morris Habitat has built, renovated or repaired more than 150 homes in our local community.

We plan to continue building or repairing more than 25 homes annually during the coming decade.

Habitat is not a giveaway program.

Habitat families work hard for their homes, investing hundreds of hours of their own labor – sweat and equity – to support their project.



274 South Salem Street, Suite 100, Randolph, NJ 07869 • 973.691.1031 • www.MorrisHabitat.org



MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

TOWNSHIP OF PISCATAWAY

SENIOR CITIZENS ADVISORY COMMISSION MINUTES OF MEETING HELD MAY 11, 2022

Attendance: Chair Rosemarie Picciuto, Council Representative James Bullard, Camille Fernicola, Herman Jackson, Chor Lee, Mon Louie, Joyce Coles, Joan Stamile, and Amy Bauman (Director on Aging, Piscataway Township).

Absent: Vice Chair Audrey Van Buskirk-Hoge, Walter Hohner, Antonio Albano, Lois Bjornsen and Barbara Rieger.

The meeting was convened at 1:00 p.m. by Chair Rosemarie Picciuto.

Welcome Back!

- Amy Bauman welcome back the “Senior Citizens Advisory Commission” since our last meeting was on March 12, 2020.
- Amy shared the following “Senior Center” status:
 - No date have been set for the full opening of the “Senior Center”.
 - Indoor classes have started for registered Senior Center members.
 - Lunch have been available for about 5 – 45 seniors per day. Seniors must sign up with Nutrition Manager.
 - Bocce have stated with 2 teams: Tigers and Lions.
 - Older adults who participated previously in the “Farmers Market Food Voucher Program” will be sent by mail voucher.
- Because indoor Senior Center party is not possible, Rosemarie Picciuto suggested that we have a July 6 outdoor party. Amy will check with Township for permission to have this event.

Advisory Commission

- Rosemarie Picciuto informed attendees that:
 - Vice Chair Audrey Van Buskirk-Hoge had a stroke for over 1 year and is now in rehab.
 - ~~Walter Hohner has Covid.~~
 - Lois Bjornsen and Barbara Rieger have resigned from the commission.
- Because of Audrey Van Buskirk-Hoge’s situation, Rosemarie Picciuto asked for the election of a new Vice Chair. Joyce Coles was nominated and elected to be Vice Chair of the “Senior Citizens Advisory Commission”.

Sharing

- Amy Bauman will celebrate Margaret (retired Senior Center receptionist) 90th birthday on May 15.
- Joyce Coles will be having “Women Talk” monthly program on various topics. The first topic is “Memory” and the second topic is “Sisters”. She is asking for additional topic suggestions as well as participants.



MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

TOWNSHIP OF PISCATAWAY

PISCATAWAY PUBLIC RELATIONS ADVISORY COMMISSION

THURSDAY, June 9 @ 7:30 p.m. Virtual Meeting

NEXT MEETING: WEDNESDAY, June 13th, 7:30 pm

PRESENT: Linda Bozzo, , LeGina Adams, Nicole Owens, Raj Kumar, Ahmed Multani

ABSENT: Lisa May, Michelle Lombardi, Nicholas Solomon, Kim Lane

If you are unable to attend please contact LeGina Adams at 732-424-2347

AGENDA: Backpack Giveaway, 2022 Street Fair

FINANCIALS

General Account: \$ 7,700.00

Trust Account: \$ 25,018.62

BACKPACK GIVEAWAY (National Night Out)

- 336 Backpacks are received and are in storage at the township.
- It was decided to allocate 236 backpacks for National Night Out and 100 to be distributed to students in need as decided by the list supplied by the school district.

29th ANNUAL STREET FAIR (10am-4pm) June 11, 2022

(Dare Picnic now scheduled for the same day)

Vendor Applications

17 nonprofit

31 merchant

5 Kids' Zone

4 food vendors

- Cut off access to Stockton Street for vendors to unload at a specific time
- Invoice received from DJ Dave, he will supply the generator
- Nylon shopping bags and commission shirts received. Yellow bag with black logo, qty of 250.
- 7 handicap parking spaces in Senior Center parking lot
- Delete LeGina's phone number for all correspondence and only include commission email.
- Kim confirmed – Black Belt School to attend



MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

TOWNSHIP OF PISCATAWAY

PISCATAWAY PUBLIC RELATIONS ADVISORY COMMISSION

WEDNESDAY, May 11 @ 7:30 p.m. Virtual Meeting

NEXT MEETING: THURSDAY, June 9th, 7:30 pm

PRESENT: Linda Bozzo, Kim Lane, LeGina Adams

**ABSENT: Nicole Owens, Raj Kumar, Ahmed Multani, Lisa May, Michelle Lombardi,
Nicholas Solomon**

If you are unable to attend please contact LeGina Adams at 732-424-2347

AGENDA: Backpack Giveaway, 2022 Street Fair

FINANCIALS

General Account: \$ 7,700.00

Trust Account: \$ 25,018.62

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29th ANNUAL STREET FAIR (10am-4pm) June 11, 2022

(Dare Picnic now scheduled for the same day)

Vendor Applications

17 nonprofit
31 merchant
5 Kids' Zone
4 food vendors

- LeGina to email Lt. Smith with regards to police fingerprint children possibly indoors
- Linda to request invoice from DJ Dave, he will supply the generator
- DJ Dave is confirmed
- Ordered nylon shopping bags as giveaway. Yellow bag with black logo, qty of 250. Shirts for commission also ordered.
- Kim confirmed Rock Wall



MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

TOWNSHIP OF PISCATAWAY

PISCATAWAY PUBLIC RELATIONS ADVISORY COMMISSION

Wednesday, April 11 @ 7:30 p.m. Virtual Meeting

NEXT MEETING: Wednesday, May 11th, 7:30 pm

PRESENT: Linda Bozzo, Kim Lane, LeGina Adams, Raj Kumar, Nicole Owens

ABSENT: Ahmed Multani, Lisa May, Michelle Lombardi, Nicholas Solomon

If you are unable to attend please contact LeGina Adams at 732-424-2347

AGENDA: Backpack Giveaway, 2022 Street Fair

FINANCIALS

General Account: \$ 7,700.00

Trust Account: \$ 25,018.62

BACKPACK GIVEAWAY (National Night Out)

- 336 Backpacks are received and are in storage at the township.
- It was decided to allocate 236 backpacks for National Night Out and 100 to be distributed to students in need as decided by the list supplied by the school district.

29th ANNUAL STREET FAIR (10am-4pm) June 11, 2022

- Discussed having police fingerprint children indoors
- Kim revised and Linda emailed vendor applications
- Considering having the Middlesex County Health Dept set up a booth for possible COVID testing, vaccines, distribution of masks.
- DJ Dave is confirmed
- Approved nylon shopping bags as giveaway. Yellow bag with black logo, qty of 250. LeGina will submit to Dana for quotes.
- Kim to check on Rock Wall
- Kim to follow-up on PHS Choir.
- Kim to contact 2 karate schools
- Raj to contact Burn Fitness with regards to Zumba demo. It was also discussed to check with the YMCA for their instructor.
- Melissa King of Evolution Dance agreed for her dancers to perform.



MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

TOWNSHIP OF PISCATAWAY

PISCATAWAY PUBLIC RELATIONS ADVISORY COMMISSION

Wednesday, March 16 @ 7:30 p.m. Virtual Meeting

NEXT MEETING: Wednesday, April 13th 7:30 pm

PRESENT: Kim Lane, LeGina Adams, Lisa May, Nicole Owens, Ahmed Multani

ABSENT: Linda Bozzo, Raj Kumar, Michelle Lombardi, Nicholas Solomon,

If you are unable to attend please contact LeGina Adams at 732-424-2347

AGENDA: Backpack Giveaway, 2022 Street Fair, Read Across America

FINANCIALS 2021-2022

General Account: \$ 7,700

Trust Account: \$ 25,018.62

29th ANNUAL STREET FAIR (10am-4pm) June 11, 2022

- A motion to include a KID ZONE in this year's Street Fair was made. After discussions were held, the motion passed it unanimous vote of 5 in favor.
- Nicole presented her recommendations for a KID ZONE for Young Entrepreneurs, Crafters, Authors, Cooks to name a few. Additionally, vendors providing information targeting youth on Financial Literacy, Starting a LLC, and other programs within the community will be set up in the KID ZONE. If you have any participants suggestions of, please contact Nicole.
- Street Fair will be held in the area near the Community Center, Stockton, Highland and Roosevelt.
- Parking for attendees will at the Community Center, and Senior Citizen bldg. There is to be NO Parking at the Library or across Hoes Lane/Route 18 for safety.
- Due to insurance liability issues the Bouncy House will not be part of 2022 event.
- Rockwall and Fun Bus to get contacted. Lisa
- Christian aka AO Chris 10 yr. multi-talented performer, bio available.
- Linda already contacted and confirmed DJ Dave
- Avi young autistic dancer, bio available.
- PHS Choir – Kim
- Local Dance Groups – Lisa and Latifah

PISCATAWAY PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
Tuesday, November 14, 2022

President Lyn Hartmann called the meeting to order at 7:33 p.m.

Trustees attending: Lyn Hartman, Fred Cassaday, Tim Dacey, Chris Irovando, Yash Patel
Also attending: Mahua De, Friends of the Library; Heidi Cramer, Library Director; Janet Samuels

The meeting was held via Zoom.

ANNOUNCEMENTS

Lyn Hartmann read the Open Public Meetings Act notice: Pursuant to the Open Public Meetings Act, notice of this meeting has been sent to the Star-Ledger and Courier News, sent to the Piscataway Township Clerk, posted on the Library website, and posted on Library bulletin boards.

MINUTES

Tim Dacey made a motion to approve the minutes of the October 11 meeting. Chris Irovando seconded and the motion carried.

TREASURER'S REPORTS FOR NOVEMBER

The Fine Account and the Development Account for October were reviewed. Tim Dacey made a motion to approve and Chris Irovando seconded. The motion carried.

FINANCIAL STATEMENTS AND DISBURSEMENTS

Financial Statement and Disbursements for October 2022 (CY 2022) were reviewed by Fred Cassaday. Tim Dacey made a motion to approve and Chris Irovando seconded. The motion carried.

COMMITTEE REPORTS

The Personnel Committee met in November.

The 2023 salary increase recommendation is 3% for library staff and 4% for the Library Director and Associate Director. Fred Cassaday made a motion and Chris Irovando seconded. The motion carried.

The Library Director's evaluation will be discussed in closed session.

The Finance Committee met in November.

CLOSED SESSION

Chris Irovando made a motion to move the closed session. Tim Dacey seconded and the motion carried.

OPEN SESSION

Fred Cassaday made a motion to move to an open session. Tim Dacey seconded and the motion carried.

Lyn Hartmann announced the Board has completed the evaluation process for the Director. Motion by Tim Dacey, seconded by Yash Patel, and motion carried.

Chris Irovando made a motion to approve the personnel transaction list. Fred Cassaday seconded and the motion for personnel transaction list carried.

Retirement

Kathryn Medvecky, Supervising Library Assistant, User Services, effective January 1, 2023.

Resignation

Rithikka Rajendran, Page, effective November 14, 2022.

Change in Status

Ruby Constantino, from part time, Information Assistant, Adult Services, effective October 1, 2022 to substitute Information Assistant.

OTHER

Lyn Hartmann stated that she and Heidi Cramer attended the information sessions provided by M&M Development on October 27 and November 14 about the town center plans for the former Ericsson property.

ADJOURNMENT

Tim Dacey made a motion to adjourn the meeting and Chris Irovando seconded. The motion was carried and the meeting was adjourned at 8:43 p.m.

Secretary

Recorded and prepared by Janet Samuels

PISCATAWAY PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
Tuesday, October 11, 2022

President Lyn Hartmann called the meeting to order at 7:35 p.m.

Trustees attending: Lyn Hartman, Fred Cassaday, Tim Dacey, Chris Irovando, Yash Patel, Roxie James

Also attending: Heidi Cramer, Library Director; Doug Baldwin; Janet Samuels

The meeting was held via Zoom.

ANNOUNCEMENTS

Lyn Hartmann read the Open Public Meetings Act notice: Pursuant to the Open Public Meetings Act, notice of this meeting has been sent to the Star-Ledger and Courier News, sent to the Piscataway Township Clerk, posted on the Library website, and posted on Library bulletin boards.

MINUTES

Fred Cassaday made a motion to approve the minutes of the September 12 meeting. Roxie James seconded and the motion carried.

TREASURER'S REPORTS FOR SEPTEMBER

The Fine Account and the Development Account for September 2022 were reviewed. Tim Dacey made a motion to approve and Chris Irovando seconded. The motion carried.

FINANCIAL STATEMENTS AND DISBURSEMENTS

Financial Statement and Disbursements for September 2022 (CY 2021) and (CY 2022) were reviewed by Fred Cassaday. Tim Dacey made a motion to approve and Chris Irovando seconded. The motion carried. Tim Dacey mentioned that there should be a museum pass blast email.

COMMITTEE REPORTS

The Personnel Committee will meet for the Director's evaluation.

The Finance Committee should meet before the next Board meeting.

Tim Dacey mentioned that there will be an increased minimum funding. Energy audit is underway by Schneider Electric and BPU. Tim has identified HVAC controls at Westergard as priority.

Fred Cassaday made a motion to approve the personnel transaction list. Chris Irovando seconded and the motion for personnel transaction list carried.

ADJOURNMENT

Roxie James made a motion to adjourn the meeting and Chris Irovando seconded. The motion was carried and the meeting was adjourned at 8:22 p.m.

Secretary

Recorded and prepared by Janet Samuels

PISCATAWAY PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
Monday, September 12, 2022

President Lyn Hartmann called the meeting to order at 7:40 p.m.

Trustees attending: Lyn Hartman, Fred Cassaday, Tim Dacey, Chris Irovando, Yash Patel, Roxie James, Mark Hardenburg
Also attending: Heidi Cramer, Library Director; Doug Baldwin; Janet Samuels

The meeting was held via Zoom.

ANNOUNCEMENTS

Lyn Hartmann read the Open Public Meetings Act notice: Pursuant to the Open Public Meetings Act, notice of this meeting has been sent to the Star-Ledger and Courier News, sent to the Piscataway Township Clerk, posted on the Library website, and posted on Library bulletin boards.

It is noted that there was a power outage at Westergard at the beginning of the meeting. DPW was alerted and the building was evacuated of patrons.

There was a brief discussion on in-person Board meetings. Tim Dacey mentioned that the in-person Board meeting might not happen until November 2022.

MINUTES

Tim Dacey made a motion to approve the minutes of the July 11, 2022 meeting. Yash Patel seconded and the motion carried.

TREASURER'S REPORTS FOR JUNE

The Fine Account and the Development Account for the months of July and August 2022 were reviewed. Tim Dacey made a motion to approve and Yash Patel seconded. The motion carried.

FINANCIAL STATEMENTS AND DISBURSEMENTS

Financial Statement and Disbursements for June 2022 (CY 2021) and (CY 2022) were reviewed. Chris Irovando made a motion to approve and Tim Dacey seconded. The motion carried.

COMMITTEE REPORTS

Personnel

The 2023 Holiday Schedule was discussed, with five floating holidays and the Juneteenth to be recognized on June 19, 2023. The Board discussed if the next Board meeting would be held on Tuesday, October 11 or Monday, October 17 and it was agreed to meet on October 11. Tim Dacey moved to accept the holiday schedule. Chris Irovando seconded and the motion was carried.

OPEN TO THE PUBLIC

None.

CLOSED SESSION

Chris Irovando made a motion to move the closed session. Mark Hardenburg seconded and the motion carried.

OPEN SESSION

Tim Dacey made a motion to move to an open session. Mark Hardenburg seconded and the motion carried.

Chris Irovando made a motion to approve the revisions to the salary scale. Roxie James seconded and the motion carried.

Mark Hardenburg made a motion to approve the personnel transactions. Roxie James seconded and the motion carried.

ADJOURNMENT

Tim Dacey made a motion to adjourn the meeting and Mark Hardenburg seconded. The motion was carried and the meeting was adjourned at 8:35 p.m.

Secretary

Recorded and prepared by Janet Samuels

PISCATAWAY PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
Monday, June 13, 2022

Lyn Hartmann, President, called the meeting to order at 7:33 p.m.

Trustees attending: Lyn Hartman, Fred Cassaday, Tim Dacey, Chris Irovando, Yash Patel, Mark Hardenburg

Also attending: Heidi Cramer, Library Director; Doug Baldwin; Janet Samuels

The meeting was held via Zoom.

ANNOUNCEMENTS

Lyn Hartmann read the Open Public Meetings Act notice: Pursuant to the Open Public Meetings Act, notice of this meeting has been sent to the Star-Ledger and Courier News, sent to the Piscataway Township Clerk, posted on the Library website, and posted on the Library bulletin boards.

MINUTES

Chris Irovando made a motion to approve the minutes of the May 9, 2022 meeting. Fred Cassaday seconded and the motion carried.

TREASURER'S REPORTS FOR MAY

Fred Cassaday, Treasurer, reviewed the Fine Account and the Development Account for the month of May 2022. Mark Hardenburg made a motion to approve and Yash Patel seconded. The motion carried.

FINANCIAL STATEMENTS AND DISBURSEMENTS

Fred Cassaday reviewed the Financial Statement and Disbursements for May 2022 (CY 2021) and (CY 2022). Tim Dacey made a motion to approve and Chris Irovando seconded. The motion carried.

Fred Cassaday reviewed the May State Aid/Grant Financial Statement and Disbursements.

DIRECTOR'S REPORT

Director Cramer submitted a written report.

CLOSED SESSION

Yash Patel made a motion to move the closed session. Chris Irovando seconded and the motion carried.

OPEN SESSION

Fred Cassaday made a motion to move to an open session. Tim Dacey seconded and the motion carried.

Mark Hardenburg made a motion to approve the personnel transactions. Chris Irovando seconded and the motion carried.

New Hires

Tanvi Narava, part time, Page, User Services, effective June 21, 2022, at \$13 per hour.

Enoch Strife, part time, Page, User Services, effective June 21, 2022, at \$13 per hour.

Shailey Mehta, part time, Page, User Services, effective June 21, 2022, at \$13 per hour.

Susan Vignuolo, part time temporary, Junior Librarian, Adult Services, effective June 21, 2022-January 31, 2023, at \$35.63 per hour.

Ruby Constantino, part time temporary, Information Assistant, Adult Services, effective June 21, 2022-January 31, 2023, at \$30.01 per hour.

ADJOURNMENT

Chris Irovando made a motion to adjourn the meeting and Mark Hardenburg seconded. The motion was carried and the meeting was adjourned at 8:29 p.m.

Secretary

Recorded and prepared by Janet Samuels

PISCATAWAY PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
Monday, May 9, 2022

Lyn Hartmann, President, called the meeting to order at 7:32 p.m.

Trustees attending: Lyn Hartman, Fred Cassaday, Tim Dacey, Chris Irovando, Yash Patel, Roxie James, Mark Hardenburg

Also attending: Heidi Cramer, Library Director; Doug Baldwin; Janet Samuels

The meeting was held via Zoom.

ANNOUNCEMENTS

Lynn Hartmann read the Open Public Meetings Act notice: Pursuant to the Open Public Meetings Act, notice of this meeting has been sent to the Star-Ledger and Courier News, sent to the Piscataway Township Clerk, posted on the Library website, and posted on the Library bulletin boards.

MINUTES

Chris Irovando made a motion to approve the minutes of the February 14, 2022 Board meeting. Fred Cassaday seconded and the motion carried.

TREASURER'S REPORTS FOR MARCH

Fred Cassaday, Treasurer, reviewed the Fine Account for the month of March 2022. Tim Dacey made a motion to approve these reports. Chris Irovando seconded and the motion carried. Fred Cassaday reviewed the Development Account reports for the month of March 2022. Tim Dacey made a motion to approve these reports. Chris Irovando seconded and the motion carried.

FINANCIAL STATEMENTS AND DISBURSEMENTS MARCH

Fred Cassaday reviewed the Financial Statement and Disbursements for March 2022 (CY 2021) and March 2022 (CY 2022). Tim Dacey made a motion to approve the Financial Statement and Disbursements for March 2022 (CY 2021) and March 2022 (CY 2022) and Roxie James seconded. The motion carried.

Fred Cassaday reviewed the March State Aid/Grant Financial Statement and Disbursements.

Board Members are concerned about the length of time to complete the audit. The auditors are scheduled to start the 2021 audit in the coming weeks. Heidi Cramer will inquire about the timeline for completion.

June Board Meeting Format

Tim Dacey said the Township is continuing with the Zoom format through the June meeting. Tim Dacey suggested contacting George Fairfield of Piscataway Community TV for information on how they plan to have hybrid meetings. Lyn Hartmann confirmed that the June Board meeting will continue on Zoom and during that meeting, it will be decided about the July meeting.

Fred Cassaday moved to adopt, Chris Irovando seconded and the motion carried. (?) didn't get who moved and seconded.

OPEN TO THE PUBLIC

None.

CLOSED SESSION

Fred Cassaday made a motion to move the closed session. Tim Dacey seconded and the motion carried.

OPEN SESSION

Chris Irovando made a motion to move to an open session. Yash Patel seconded and the motion carried.

Fred Cassaday made a motion to approve the personnel transactions. Tim Dacey seconded and the motion carried.

New Hire

Vijayalakshmi Rajakumar, part time, Junior Library Assistant, User Services, effective May 10, 2022, at \$19.69 per hour.

ADJOURNMENT

Fred Cassaday made a motion to adjourn the meeting and Fred Cassaday seconded. The motion was carried and the meeting was adjourned at 8:25 p.m.

Secretary

PISCATAWAY PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
Monday, April 11, 2022

Lyn Hartmann, President, called the meeting to order at 7:32 p.m.

Trustees attending: Lyn Hartman, Fred Cassaday, Chris Irovando, Yash Patel, Roxie James, Mark Hardenburg

Also attending: Heidi Cramer, Library Director; Doug Baldwin; Janet Samuels

Also attending: Mahua De, Friends of the Library

The meeting was held via Zoom.

ANNOUNCEMENTS

Lyn Hartmann advised Roxie James and Yash Patel of the Oath of Office.

There is also a financial disclosure form required by the State which will be sent by the Township Clerk's office.

Heidi Cramer read the Open Public Meetings Act notice: Pursuant to the Open Public Meetings Act, notice of this meeting has been sent to the Star-Ledger and Courier News, sent to the Piscataway Township Clerk, posted on the Library website, and posted on the Library bulletin boards.

MINUTES

Fred Cassaday made a motion to approve the minutes of the February 14, 2022 Board meeting. Roxie James seconded and the motion carried.

TREASURER'S REPORTS FOR MARCH

Fred Cassaday, Treasurer, reviewed the Fine Account for the month of March 2022. Mark Hardenburg made a motion to approve these reports. Chris Irovando seconded and the motion carried. Fred Cassaday reviewed the Development Account reports for the month of March 2022. Mark Hardenburg made a motion to approve these reports. Chris Irovando seconded and the motion carried.

FINANCIAL STATEMENTS AND DISBURSEMENTS MARCH

Fred Cassaday reviewed the Financial Statement and Disbursements for March 2022 (CY 2021) and March 2022 (CY 2022). Chris Irovando made a motion to approve the Financial Statement and Disbursements for March 2022 (CY 2021) and March 2022 (CY 2022) and Yash Patel seconded. The motion carried.

NEW BUSINESS

Resolution to Revise Leave Time:

1. In order to comply with N.J.S.A. 40A:9-10.2, the following changes will be made to full time staff paid leave time entitlements.

Regarding unused time in employee's Accumulated Sick Bank, time will be paid out only upon the employee's retirement from the PERS or PFRS system, in accordance with the revised provision:

Employees subject to N.J.S.A. 40A:9-10.2, regardless of date of hire, are subject to the cap limits and calculations imposed by the statute. (Currently \$15,000)

Effective May 1, 2022, the category of compensatory sick time will be eliminated. All balances of compensatory sick leave will be transferred into the sick time accumulated bank. Any sick time not used in a given year will accumulate in the sick bank. The caps for retirement payouts are subject to N.J.S.A. 40A:9-10.2.

2. The vacation time allocation for all full time employees hired prior to May 1, 2022 will be increased by two days in 2022 and that increase will be maintained in years thereafter.

Fred Cassaday moved to adopt, Chris Irovando seconded and the motion carried.

OPEN TO THE PUBLIC

Mahuma De, Friends of Piscataway Public Library, announced that the Spring book sale will be held May 10 through May 16. She noted that there are detailed and user friendly plans for safety. She also mentioned that they are accepting books where appointments are being made at a specified time. Fred Cassaday mentioned that there is an email being sent out looking for volunteers. Lyn Hartmann said she wishes the Friends well.

CLOSED SESSION

Chris Irovando made a motion to move the closed session. Fred Cassaday seconded and the motion carried.

OPEN SESSION

Mark Hardenburg rejoined the meeting at 8:12pm.

PISCATAWAY PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
Monday, March 14, 2022

Lyn Hartmann, Board President, called the meeting to order at 7:31 p.m.

Trustees attending: Lyn Hartman, Fred Cassaday, Tim Dacey, Chris Irovando, Yash Patel, Roxie James

Also attending: Heidi Cramer, Library Director; Doug Baldwin; Janet Samuels

Also attending: Joseph Hurley, Friends of the Library Treasurer

The meeting was held via Zoom.

ANNOUNCEMENTS

President Hartmann read the Open Public Meetings Act notice: Pursuant to the Open Public Meetings Act, notice of this meeting has been sent to the Star-Ledger and Courier News, sent to the Piscataway Township Clerk, posted on the Library website, and posted on the Library bulletin boards.

MINUTES

Tim Dacey made a motion to approve the minutes of the February 14, 2022 Board meeting. Fred Cassaday seconded and the motion carried.

TREASURER'S REPORTS FOR DECEMBER

Fred Cassaday, Treasurer, reviewed the Revised Fine Account for the month of January 2022 and the Fine Account for the month of February 2022. Tim Dacey made a motion to approve these reports. Roxie James seconded and the motion carried. Fred Cassaday reviewed the Development Account reports for the month of February 2022. Tim Dacey made a motion to approve these reports. Chris Irovando seconded and the motion carried.

FINANCIAL STATEMENTS AND DISBURSEMENTS FOR DECEMBER AND JANUARY

Fred Cassaday reviewed the Financial Statement and Disbursements for February 2022 (CY 2021) and February 2022 (CY 2022). Tim Dacey said the Council is planning to adopt the 2022 municipal budget in April. Tim Dacey made a motion to approve the Financial Statement and Disbursements for February 2022 (CY 2021) and February 2022 (CY 2022) and Chris Irovando seconded. The motion carried.

Roxie James asked if the Strategic Plan was tied to a budget and Heidi said it's tied to the Library's Operating Budget.

Tim Dacey stated that it's time to implement the plan.

Tim Dacey made a motion to move/approve the Strategic Plan. Chris Irovando seconded and the motion carried.

NEW BUSINESS

Amendment to Bylaws: Lyn Hartmann noted that the Library had not had a problem with reaching a quorum and that Zoom should stay as an option in the event a Trustee cannot attend in person. Tim Dacey mentioned that if we vote by Zoom, then a hybrid meeting has to be offered to the public. He also noted that the public might have to join via Zoom and he will get further information about this.

Chris Irovando made a motion to move/approve the amendment to the Bylaws. Fred Cassaday seconded and the motion carried.

Reconsideration Procedure and Form: Heidi Cramer reviewed the proposed revision to the *Reconsideration of Library Materials Procedure* and Form. The procedure was developed with input from the certified librarians on staff and with information from the American Library Association.

Formal requests for reconsideration will only be accepted from Piscataway residents. Formal requests will not be considered confidential.

Fred Cassaday made a motion to move/approve the Reconsideration for Library Materials Procedure. Tim Dacey seconded and the motion carried.

Library Rules of Conduct: The Library will rescind the mask and social distancing rule that was implemented in July 2020, effective March 28, 2022. The effective date is the same as Piscataway Board of Education's date. Barriers such as tables and plexiglass will remain in place.

Tim Dacey noted that the State of New Jersey's mandate was effective on March 14, 2022 and that our effective date gives us a couple more weeks. Lyn Hartmann noted that if an employee or patron decides to continue to wear their masks, that is acceptable, and hopes it wouldn't be a reason for negative comments.

COVID Notification Protocol: This protocol of notifying the County Health Department when an employee tests positive was adopted in 2020 and became unrealistic during the recent surge in cases. Under the new protocol, staff members

Roxane Pantoja, part time, Junior Library Assistant, User Services, effective March 21, 2022, at \$19.69 per hour.

OTHER

Tim Dacey announced a Street Fair in Piscataway, behind the community center, on June 11, 2022.

ADJOURNMENT

Fred Cassaday made a motion to adjourn the meeting and Tim Dacey seconded. The motion was carried and the meeting was adjourned at 8:38 p.m.

Secretary

Recorded and prepared by Janet Samuels

**PISCATAWAY PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES**

Monday, February 14, 2022

Lyn Hartmann, Board President, called the meeting to order at 7:31 p.m.

Trustees attending: Lyn Hartman, Fred Cassaday, Tim Dacey, Chris Irovando, Yash Patel

Also attending: Heidi Cramer, Library Director; Doug Baldwin; Janet Samuels

The meeting was held via Zoom.

ANNOUNCEMENTS

MINUTES

Fred Cassaday made a motion to approve the minutes of the January 10, 2022 Reorganizational and Board meetings. Chris Irovando seconded and the motion carried.

TREASURER'S REPORTS FOR DECEMBER

Fred Cassaday, Treasurer, reviewed the Fine Account and the Development Account reports for the month of December 2021. Tim Dacey made a motion to approve these reports. Chris Irovando seconded and the motion carried.

FINANCIAL STATEMENTS AND DISBURSEMENTS FOR DECEMBER AND JANUARY

Fred Cassaday reviewed the Financial Statement and Disbursements for December 2021 (CY 2021) and January 2022 (CY 2022). Tim Dacey said the 2022 municipal budget will be introduced on March 2 and is expected to be approved in April. Chris Irovando made a motion to approve the Financial Statement and Disbursements for December 2021 (CY 2021) and January 2022 (CY 2022) and Tim Dacey seconded. The motion carried.

Fred Cassaday reviewed the December 2021 State Aid/Grant Financial Statement and Disbursements. Heidi Cramer confirmed that the 2019 State Aid/Grant is encumbered.

NEW BUSINESS

Fine Free Discussion: Prior to the meeting, Heidi Cramer shared "Economic Barriers to Information Access: An Interpretation of the Library Bill of Rights" from the American Library Association. Lyn Hartmann noted that the Trustees have discussed the possibility of going fine free a number of times over the past three years. Tim Dacey explained that removing the barrier of fines is a social justice issue. Fred Cassaday asked about the previous agreement with the township to send funds each month, which has been suspended since the beginning of the pandemic. Tim noted that the funds are not expected and that the Library budget includes some capital expenditures, such as the necessary repairs to the HVAC system.

Heidi Cramer and library supervisory staff have met with LMXAC consortium staff to discuss steps to becoming fine free. The consortium staff will be ready to implement the changes.

Fred Cassaday asked if the Library automatically renews. Heidi Cramer explained that auto renewal is not being considered at this time as some other libraries have noted that patrons find it confusing.

Heidi Cramer requested that the Board also rescind the \$1 charge for borrowing DVDs and that all previous fines accrued be waived. Fees for overdue museum passes would stand. Fees for other unique items in the future could be considered. Lost and damaged items would still result in charges to the patron. Patrons not returning materials would be blocked and have no borrowing privileges.

Lyn Hartmann proposed a resolution that the Piscataway Public Library eliminate fines for all materials checked out from its locations, including previously accrued fines, excepting museum passes and other unique items that may be added in the future, and also rescind the \$1 DVD charge.

Fred Cassaday made a motion for Piscataway Public Library to go fine free as of March 15, 2022. Tim Dacey seconded and the motion carried.

OPEN TO THE PUBLIC

Mahua De, Friends of the Piscataway Public Library said that the Friends are having discussions about logistics for the Spring book sale, date to be determined.

CLOSED SESSION

**PISCATAWAY PUBLIC LIBRARY
REORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES
January 10, 2022**

Lyn Hartman, Vice President called the meeting to order at 7:32 PM.

Trustees Present: Lyn Hartmann, Fred Cassaday, Chris Irovando, Tim Dacey
Roxie James, Yash Patel

Also Present: Heidi Cramer, Director; Doug Baldwin, Janet Samuels

The meeting was held via Zoom.

Director Heidi Cramer was named Temporary Chair of the meeting.

ELECTION OF OFFICERS

Heidi Cramer asked Chris Irovando to report on behalf of the Nominations Committee.
Chris Irovando presented the slate of officers for 2022:

President	Lyn Hartmann
Vice President	Chris Irovando
Treasurer	Fred Cassaday
Secretary	Roxie James

Heidi Cramer asked if there were nominations from the floor. There were none. A vote was taken and the slate of officers was approved with all in favor.

The meeting was turned over to the President, Lyn Hartmann.

DESIGNATION OF OFFICIAL NEWSPAPERS

Lyn Hartmann called for a motion to approve the designation of the Star Ledger and Courier News as their official newspapers.

Fred Cassaday moved that the Star Ledger and Courier News be the official newspapers and Tim Dacey seconded. The motion carried.

Yash Patel	-	Steven Cahn
Roxie James	-	Linwood Rouse and Gabrielle Cahil
Tim Dacey	-	Mayor Brian C. Wahler

Chris Irovando moved to approve the Council liaisons. Tim Dacey seconded and the motion carried.

DESIGNATION OF TRUSTEE DELEGATE/ALTERNATE TO THE LIBRARIES OF MIDDLESEX

Lyn Hartmann volunteered to continue as the Trustee delegate to the Libraries of Middlesex. Fred Cassaday will be the alternate.

Tim Dacey moved that Lyn Harmann will be the Trustee delegate to the Libraries of Middlesex and Fred Cassaday will be the alternate. Chris Irovando seconded and the motion carried.

DESIGNATION OF LIAISON TO THE FRIENDS OF THE LIBRARY

Lyn Hartmann designated the following Trustees to attend the meetings of the Friends of the Library:

February	-	Chris Irovando
March	-	Fred Cassaday
April	-	Lyn Hartmann
May	-	Yash Patel
June	-	Roxie James
July & August	-	no meeting
September	-	Tim Dacey
October	-	Mark Hardenburg
November	-	Chris Irovando
December	-	Fred Cassaday

Roxie James made a motion to approve the Trustees Liaisons to the Friends of the Library Mark Hardenburg seconded and the motion carried.

ADJOURNMENT

Tim Dacey moved to adjourn the reorganizational meeting at 8:01 PM. Lyn Hartmann seconded and the motion carried.

**PISCATAWAY PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES**

Monday, January 10, 2022

Lyn Hartmann, Board President, called the meeting to order at 8:01 p.m.

Trustees attending: Lyn Hartman, Fred Cassaday, Tim Dacey, Chris Irovando, Mark Hardenburg, Roxie James, Yash Patel

Also attending: Heidi Cramer, Library Director; Doug Baldwin; Janet Samuels

The meeting was held via Zoom.

ANNOUNCEMENTS

MINUTES

Fred Cassaday made a motion to approve the December 13, 2021 minutes and Tim Dacey seconded. The motion carried.

TREASURER'S REPORTS FOR NOVEMBER

Fred Cassaday, Treasurer, reviewed the Fine Account and the Development Account reports for the month of December 2021. Tim Dacey made a motion to approve the Fine Account and the Development Account reports for December 2021. Chris Irovando seconded and the motion carried.

FINANCIAL STATEMENTS AND DISBURSEMENTS FOR NOVEMBER

Fred Cassaday reviewed the Financial Statement and Disbursements for December 2021 (CY 2021). Fred Cassaday and Lyn Hartman asked about the \$4,412.53 HVAC disbursement. Heidi Cramer had no further detail as it is a charge submitted by DPW. Chris Irovando made a motion to approve the Financial Statement and Disbursements for December 2021 (CY 2021) and Tim Dacey seconded. The motion carried.

Fred Cassaday reviewed the December 2021 State Aid/Grant Financial Statement and Disbursements. Chris Irovando made a motion to approve the December 2021 State Aid/Grant Financial Statement and Disbursements. Fred Cassaday asked about the NJ Council for the Humanities and Heidi Cramer replied that we are still in the grant period.

OPEN SESSION

Tim Dacey made a motion to move into open session and Chris seconded. The motion carried.

Chris Irovando made a motion to approve the personnel transactions and Fred Cassady seconded. The motion carried.

Promotion

Jenny Lichtenwalner, part time Junior Librarian, to full time, Senior Librarian, Adult/Young Adult Services at \$69,968 per year, effective January 31, 2022.

OTHER

ADJOURNMENT

Tim Dacey made a motion to adjourn the meeting and Fred Cassaday seconded. The motion carried and the meeting was adjourned at 8:50 p.m.

Secretary

Recorded and prepared by Janet Samuels