

Borough of Metuchen Police Department

Phone: 732.632.8500
Fax: 732.632.8573



500 Main Street
Metuchen, NJ 08840

The Metuchen Police Department received your Open Public Records Act (OPRA) request on 06/16/2021. As such, the seven (7) business day deadline to respond to your request is 06/28/2021. This response is being provided to you on 06/18/2021, the second business day from the date of your request.

There are 6 records responsive to your request for "... *summary records for the year 2020, including all annual, quarterly, and monthly reports, as well as the required synopses identifying major discipline cases...* "

There are no records responsive to your request for "...*monthly reports...*" as referenced above.

The table below identifies the records being provided or denied in whole or in part, as well as the legal basis for each denial, as is required by N.J.S.A. 47:1A-6.

List of all records responsive to OPRA request (include the number of pages for each record).	List of all records provided with redactions or denied in their entirety.	General nature description of redactions to disclosed records.	General nature description of records denied in their entirety.	List the legal explanation and statutory citation for the denial of access to records in their entirety or with redactions.
2020 Annual Professional Standards Summary Report Form (4 pgs.)	N/A	N/A	N/A	N/A
2020 1 st , 2 nd , 3 rd and 4 th Qtr. Professional Standards Summary Report Forms (4 pgs. each)				
2020 Annual Major Discipline Reporting Form (2 pgs.)				

Sgt. J. Burns
Administrative Sergeant
Metuchen Police Department
500 Main St
Metuchen NJ
732-632-8500

James C. Burns

From: Deborah Zupan <dzupan@metuchen.com>
Sent: Wednesday, June 16, 2021 9:44 AM
To: James C. Burns
Subject: FW: OPRA request - 2020 Police Internal Affairs Summaries and Synopses

Hi Jim,

Please see below request. My apologies for the delay in forwarding it to you. If you respond directly, please copy me on your reply.

Thanks,
Deb

Deborah Zupan
Acting Borough Clerk
Borough of Metuchen
500 Main Street
Metuchen, NJ 08840
732-632-8508

-----Original Message-----

From: Charlie Kratovil <opra+request-23841-dd116638@requests.opramachine.com>
Sent: Saturday, June 12, 2021 6:07 PM
To: Deborah Zupan <dzupan@metuchen.com>
Subject: OPRA request - 2020 Police Internal Affairs Summaries and Synopses

Dear Metuchen Borough,

Under OPRA and the common law right of access, please provide copies of all police internal affairs ("professional standards") summary records for the year 2020, including all annual, quarterly, and monthly reports, as well as the required synopses identifying major discipline cases, in accordance with the Attorney General of New Jersey's Directive 2020-5. Thank you kindly.

Yours faithfully,

Charlie Kratovil

Please use deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-23841-dd116638@requests.opramachine.com

Is dzupan@metuchen.com the wrong address for OPRA requests to Metuchen Borough? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=metuchen_borough

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/2020_police_internal_affairs_sum_8

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

PROFESSIONAL STANDARDS SUMMARY REPORT FORM

Agency:

Metuchen Police Department

County:

Middlesex

Reporting Period: 20 20

Quarter 1 ☐

Quarter 2 ☐

Quarter 3 ☐

Quarter 4 ☐

Annual ☒

TABLE 1 – COMPLAINT SUMMARY

Type of Complaint	Complaints Pending From Previous Quarter	Complaints Received During Current Quarter	Complaints Disposed During Current Quarter	Pending Complaints	Complaints Currently Under MCPO Review
Excessive Force	0	0	0	0	0
Improper Arrest	0	0	0	0	0
Improper Entry	0	0	0	0	0
Improper Search	0	0	0	0	0
Other Criminal Violation	0	0	0	0	0
Differential Treatment	0	0	0	0	0
Demeanor	0	0	0	0	0
Domestic Violence	0	0	0	0	0
Other Rule Violation	0	0	0	0	0
TOTAL	0	0	0	0	0

Please e-mail completed form to mcpsdirectivereporting@co.middlesex.nj.us

Revised 4/1/2015

PROFESSIONAL STANDARDS SUMMARY REPORT FORM

Agency:

Metuchen Police Department

County:

Middlesex

Reporting Period: 20 **20**

Quarter 1

Quarter 2

Quarter 3

Quarter 4

Annual

TABLE 2 -- COMPLAINTS FILED

Type of Complaint	Anonymous Complaints	Citizen Complaints	Agency Complaints	Total Complaints
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Improper Arrest	0	0	0	0
Improper Entry	0	0	0	0
Improper Search	0	0	0	0
Other Criminal Violation	0	0	0	0
Differential Treatment	0	0	0	0
Deemeanor	0	0	0	0
Domestic Violence	0	0	0	0
Other Rule Violation	0	0	0	0
TOTAL	0	0	0	0

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Revised 4/1/2015

PROFESSIONAL STANDARDS SUMMARY REPORT FORM

Agency:

Metuchen Police Department

County:

Middlesex

Reporting Period: 20 **20**

Quarter 1 ☐

Quarter 2 ☐

Quarter 3 ☐

Quarter 4 ☐

Annual ☒

TABLE 3 -- AGENCY DISPOSITIONS

Type of Complaint	Sustained	Exonerated	Not Sustained	Unfounded	Administratively Closed	Pending	Total Dispositions
Excessive Force	0	0	0	0	0	0	0
Improper Arrest	0	0	0	0	0	0	0
Improper Entry	0	0	0	0	0	0	0
Improper Search	0	0	0	0	0	0	0
Other Criminal Violation	0	0	0	0	0	0	0
Differential Treatment	0	0	0	0	0	0	0
Demeanor	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0
Other Rule Violation	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0

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Revised 4/1/2015

PROFESSIONAL STANDARDS SUMMARY REPORT FORM

Agency:

Metuchen Police Department

County: Middlesex

Reporting Period: 20__

Quarter 1 ☐

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Quarter 3 ☐

Quarter 4 ☐

Annual ☒

TABLE 4 -- COURT DISPOSITIONS

Court	Cases Dismissed	Cases Diverted	Acquittals	Convictions
Municipal Court	0	0	0	0
Superior Court	0	0	0	0
TOTAL	0	0	0	0

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Agency:

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Improper Search	0	0	0	0	0
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Differential Treatment	0	0	0	0	0
Demeanor	0	0	0	0	0
Domestic Violence	0	0	0	0	0
Other Rule Violation	0	0	0	0	0
TOTAL	0	0	0	0	0

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Revised 4/1/2015

PROFESSIONAL STANDARDS SUMMARY REPORT FORM

Agency:

Metuchen Police Department

County: Middlesex

Reporting Period: 20 20

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Differential Treatment	0	0	0	0
Deemeanor	0	0	0	0
Domestic Violence	0	0	0	0
Other Rule Violation	0	0	0	0
TOTAL	0	0	0	0

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Other Criminal Violation	0	0	0	0	0	0	0
Differential Treatment	0	0	0	0	0	0	0
Demeanor	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0
Other Rule Violation	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0

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PROFESSIONAL STANDARDS SUMMARY REPORT FORM

Agency:

Metuchen Police Department

County: Middlesex

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Improper Search	0	0	0	0	0
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Differential Treatment	0	0	0	0	0
Demeanor	0	0	0	0	0
Domestic Violence	0	0	0	0	0
Other Rule Violation	0	0	0	0	0
TOTAL	0	0	0	0	0

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PROFESSIONAL STANDARDS SUMMARY REPORT FORM

Agency:

Metuchen Police Department

County:

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Reporting Period: 20 **20**

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Differential Treatment	0	0	0	0
Demeanor	0	0	0	0
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Other Criminal Violation	0	0	0	0	0	0	0
Differential Treatment	0	0	0	0	0	0	0
Demeanor	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0
Other Rule Violation	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0

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Revised 4/1/2015

PROFESSIONAL STANDARDS SUMMARY REPORT FORM

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Differential Treatment	0	0	0	0	0
Deemeanor	0	0	0	0	0
Domestic Violence	0	0	0	0	0
Other Rule Violation	0	0	0	0	0
TOTAL	0	0	0	0	0

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PROFESSIONAL STANDARDS SUMMARY REPORT FORM

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Differential Treatment	0	0	0	0
Demeanor	0	0	0	0
Domestic Violence	0	0	0	0
Other Rule Violation	0	0	0	0
TOTAL	0	0	0	0

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PROFESSIONAL STANDARDS SUMMARY REPORT FORM

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Metuchen Police Department

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Other Criminal Violation	0	0	0	0	0	0	0
Differential Treatment	0	0	0	0	0	0	0
Demearor	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0
Other Rule Violation	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0

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PROFESSIONAL STANDARDS SUMMARY REPORT FORM

Agency:

Metuchen Police Department

County: Middlesex

Reporting Period: 20 **20**

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PROFESSIONAL STANDARDS SUMMARY REPORT FORM

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Metuchen Police Department

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Differential Treatment	0	0	0	0	0
Demeanor	0	0	0	0	0
Domestic Violence	0	0	0	0	0
Other Rule Violation	0	0	0	0	0
TOTAL	0	0	0	0	0

Please e-mail completed form to mcpodirective-reporting@co.middlesex.nj.us

Revised 4/1/2015

PROFESSIONAL STANDARDS SUMMARY REPORT FORM

Agency:

Metuchen Police Department

County:

Middlesex

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Differential Treatment	0	0	0	0	0	0	0
Demeanor	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0
Other Rule Violation	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0

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Please e-mail completed form to mcjpodirective-reporting@co.middlesex.nj.us

Revised 4/1/2015

Annual Major Discipline Reporting Form

Internal Affairs Policy & Procedures | Appendix L

Pursuant to IAPP Section 9.11.2, every state, county, and local law enforcement agency in New Jersey is required to submit to the Attorney General and the County Prosecutor, and publish on the agency's public website, a brief synopsis of all complaints where a termination, reduction in rank or grade, and/or suspension of more than five days was assessed to an agency member. For the purposes of this report, please include all major disciplines in which a plea agreement was reached or final sanction was imposed during the time period listed below. Instructions for completing this form can be found on the "Instructions" tab of the Excel version of this document.

Time period
Agency
County

June 15, 2020 to December 31, 2020
Metuchen Police Department
Middlesex

-- Type agency name here
-- Select county from dropdown menu here

No. Rank	Disciplined Officer		Sanction				Synopsis
	First Name	Last Name	Terminated?	Demoted?	Suspended?	# Days Susp.	
1	Zero	Cases	To Report				
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