

ORIGINAL

2020 Application Deadline: 4:00 pm on September 17, 2020

**Monmouth County Municipal Open Space Grant Program
Application Cover Page & Checklist**

Official Use

Date Received: _____

Application #: _____

Note: As of the 2020 grant round, the program allows the option for electronic application submission. Applicants now have the option of submitting applications through a paper submission format using the below cover page and checklist or submitting the application electronically. The electronic submission portal is found on the grant program website located online at: <https://www.monmouthcountyparks.com/page.aspx?id=2593>.

All information contained in this cover page & the checklist must be completed and submitted for the application to be accepted. Submissions lacking an authorizing resolution will be deemed ineligible. Please note that electronic application still requires the submission of select documents as hard copy originals sent via regular mail to the grant program office.

Applicant Information

Name of Municipality: BOROUGH OF SPRING LAKE HEIGHTS

Municipal Contact Person (same name and title as identified in resolution): _____

JOSEPH C. MAY, BOROUGH ENGINEER

Mailing Address: JMAY@SPRINGLAKEHTS.COM

Telephone No.: 732-449-3500

Email Address: JMAY@SPRINGLAKEHTS.COM

Person authorized to sign necessary documents. (same name and title as identified in resolution):

CHRISTOPHER M. CAMPION, JR., MAYOR

Project Information

Project Name: SHORE ROAD PARK IMPROVEMENTS

Type of Project: _____ Acquisition ☒ Development

Address: SHORE ROAD

Block(s): 17 Lot(s): 1 Acres: 5.87

Total Project Cost: \$250,000

Funding Request (round to nearest \$1,000): \$125,000

*****For Development Projects the entire park is the project area. Be sure to include all Block and Lots for the entire park/project area.**

Formatting Requirements

- The Application Cover Page should appear as the first page of the application.
- The Application Content must conform to the outline structure of the Application Checklist by containing the four main sections (3.C.1-4) and related subsections.
- The Application Content should not exceed 5 pages in length excluding maps and other supporting documentation.
- Proposals should be submitted in an 11-point font on letter size paper.
- Binders, folders, and notebooks hinder committee review and are discouraged.
- Four (4) copies of the complete application and any supplemental information are required. For acquisition projects, only one copy of the appraisal(s) is required.

****See the reverse side for application checklist****

Application Checklist

Complete the checklist below after the application package is assembled to ensure each required element is fulfilled. Applications that are not complete by the deadline will not be considered for funding. See Application Content and Project Evaluation Criteria sections of Policy and Procedures Manual for greater detail (pps.8-13).

1. Project Description

- ☒ a. Project description/scope.
- ☒ b. Development projects –elements, concept plans, budget & municipal control of site. (pp.8-9)
- ☒ c. Timetable and schedule for completion. (pp.8-9)

2. Site Conditions & Natural Features

- ☒ a. Describe physical conditions (improvements, vegetation, wildlife, topography & soils, water bodies and known environmental hazards). (p.10)
- ☒ b. Describe compatibility with surrounding land uses. Identify natural/historic/cultural features. (p.10)

3. Recreation/Open Space Program

- ☒ a. Describe project recreation objectives and attainment of grant program goals. (p.10)
- ☒ b. Describe overall local programs, facilities & accomplishments and provide park inventory. (p.10)
- ☒ c. Describe overall local recreation/open space needs and project fulfillment of those needs. (p.10)
- ☒ d. Explain how project complements existing recreation and open space. (p.10)
- ☒ e. Explain how project is consistent with adopted plans. (p.10)

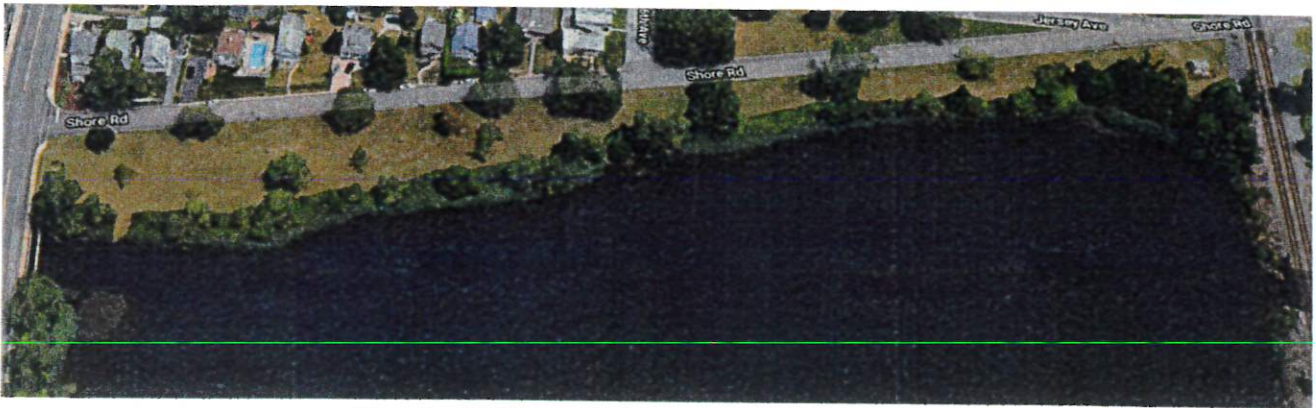
4. Supporting Documentation

- ☒ a. Provide aerial photo and maps as described in Policy and Procedures Manual. (p.11)
- ☒ b. Minutes from a public hearing on the project and evidence of notice 10 days in advance. (p.11)
- ☒ c. Municipal resolution with required components (must use language provided). (pp.11-12)
- ☒ d. Copy of deed restrictions if applicable. (p.13)
- ☒ e. Letters of commitment from project partners, if applicable. (p.13)
- ☒ f. Acquisition projects – appraisal (one copy). (p.13)
- ☒ g. Identify other supporting factors. (p.13)

Avoid these common problems with applications

- Missing information
Use the application checklist to ensure that you are submitting a complete application.
- Inconsistencies between cover page, narrative, project budget, and the authorizing resolution
Review the application components for consistency; pay particular attention to block and lot numbers and budget figures. The grant request is rounded to the nearest \$1,000.
- Designation of a municipal contact person unable to perform the function (see page 4 of the manual).
A contact person who works regular business hours within the municipal offices may be best for prompt and efficient communication of information.
- Application narrative does not follow prescribed outline
A well-organized application that is responsive to the application requirements and project evaluation criteria is more likely to receive funding (see pages 8-11 of the manual).
- Improper project site definition.
The project site extends beyond the area of disturbance or parcel to include the entire park. All information provided in the application and in the hearing notice must include the entire park.
- Inclusion of ineligible costs in the project budget (see page 7 of manual).
Ineligible costs include operational/maintenance costs, equipment, staff time and soft costs such as engineering, surveys, permits, administration, and in-kind services.
- Faulty public notice or hearing process (see page 11 of manual).
A public hearing with adequate public notice must be completed prior to the filing of the application.
- Property not on or eligible for the Recreation and Open Space Inventory or ROSI
Funded properties must be used for public park, recreation, and open space purposes only. An easement restricting its use to open space/recreation is a condition of award.
- Unrealistic budget or timetables
Awards are based on the projected budget; no increases are available where actual costs exceed the budget and the municipality is expected to complete the project as described in the grant application. All projects must be complete within two years; apply for projects that can be completed within that period, including all necessary permitting.
- Authorizing resolution does not include required components
Applicants must use the form of resolution provided. Alterations will not be accepted.

Monmouth County
Municipal Open Space Grant Program
Improvements to Shore Road Park



Block 17 Lot 1 (east of Highway 71)

**Submitted by the
Borough of Spring Lake Heights
September 17, 2020**

1. Project Description

a. Project Scope

The Borough of Spring Lake Heights is proposing to install 2 access piers with outlook gazebo's, a floating dock with a kayak launch, nature trails and elevated timber walkways to improve the associated water access and vistas along the northern shore of Wreck Pond. This property is open park land located along the southern border of the Borough. The property east of Route 71 is known as block 17 Lot 1. For the purpose of this application this area will be called the **Shore Road Park**. This area contains the least utilized natural resource in the Borough of Spring Lake Heights.

The total project cost is estimated to be approximately \$250,000.00. The Borough of Spring Lake Heights requests a grant in the amount of \$125,000.00 for the proposed improvements to Shore Road Park. The **Engineers Estimate** of costs is attached. The Borough is committed to this project and has the required matching funds available from the Borough's Open Space/Recreation Trust Fund.

b. Development Project – elements, site photos, concept plans, budget & municipal control of site.

The Borough records indicate that the Borough of Spring Lake Heights owns Block 17 Lot 1. The Borough will provide a Copy of a Record Owner Search from a title company indicating the manner in which the municipality acquired title to the entire park properties prior to executing any successful grant agreements. – elements, site photos concept plans & budget , - See attached –

c. Timetable and schedule for completion.

PASI: January 2021 thru March2021

Design: March 2021 thru May2021.

Permitting: June 2021 thru December 2021

Award: January 2022

Start Construction: March 2021

End Construction: September 2022

2. Site Conditions and Natural Features.

a. Physical conditions and known environmental hazards.

Shore Road Park is located along the southern boundary of Spring Lake Heights parallel to the north shore of Wreck Pond. The property is also known as Block 17 Lot 1 consisting of 5.87 acres (East of NJ State Highway 71). Shore Road runs parallel to the northern boundary of both properties both east and west of the highway. The existing property contains large open grass areas and a vegetative buffer along the waterfront. This site compliments the recreation opportunities of Wreck Pond for activities such as paddle boarding, canoeing, sailing, kayaking fishing and crabbing.

New Jersey Department of Environmental Protection (NJDEP) mapping indicates Block 17 Lot 1 (the area east of highway) to be located in the CAFRA Zone.

The Natural Resources Conservation Service soil Mapping for Monmouth County indicates poorly draining loamy and sandy soil. Block 5 consists entirely of HumAt—Humaquepts, 0 to 3 percent slopes, frequently flooded and Block 17 consists of KkhB—Klej loamy sand-Urban land complex, 0 to 5 percent slopes and AptAv—Appoquinimink-Transquaking-Mispillion complex, 0 to 1 percent slopes, very frequently flooded. The site is relatively flat and exhibit contours less than 20' above sea level per USGS mapping.

The Flood Insurance Rate Map indicates the subject properties are located in the AE flood zone. The Subject property is located within NJDEP Watershed Management Area 12 (WMA 12).

In order to identify the presence of any environmental hazards onsite, the 1995, 1997, 2002 and 2005 Known Contaminated Sites database was reviewed. This database did locate a groundwater contamination from and prior gas station on the northeast intersection of Highway 71 and Shore Road. Borough records indicate a Classification Exception Area providing notice that there is ground water pollution in a localized area caused by a discharge from the retired gas station site. (map enclosed)

b. Compatibility with existing land uses.

The majority of the Property is located adjacent to the R-5 and R-3 Residential Zoning Districts. The proposed improvements are compatible with both existing land uses and all zoning requirements. As noted above, the site is surrounded by mostly residential development and the proposed improvements will upgrade and enhance the use of the site.

The Borough's Master Plan re-examination report was prepared in 2008 and references the Shore Road Park as recreational land on the existing land use map. Historically the location of the Shore Road Park in a residential neighborhood helps meet the recreational needs of the community. The Borough Ordinance CHAPTER IX - RECREATIONAL FACILITIES recognizes Wreck Pond as a recreation area and addresses regulations for boating on this water body. Through the years the Boroughs' population has expanded and open space has decreased. Improvements to the limited public property in the Borough addresses future recreational needs of an active community

3. Recreation / Open Space Program

a. Project recreation objectives and attainment of grant program goals.

The park/recreation objective of the proposed improvements is consistent with the Monmouth County Municipal Open Space Grant Program goal, emphasis and priority; namely "...to acquire, preserve and improve land for park, recreation and open space purposes." The recreation objectives for this project include opportunities to expand and improve the Borough's existing recreation facilities.

b. Local programs, facilities & accomplishment and provide park inventory.

Existing Borough-owned park, recreation and open space facilities include:

- Joseph E. Robertson Park and the adjacent Veterans Tribute Park (a.k.a. Fletcher Property), Allaire Road;
- Bicentennial Park and The Cornelius V. Kelly Community Center, Ocean Road; and
- Freedom Park, Highway 71 and Allaire Road.

The required inventory and description of the Borough's recreation and open space sites are designated on the attached **Spring Lake Heights Open Park Land Map**.

The Borough of Spring Lake Heights has a comprehensive recreation program providing active and passive recreation opportunities for all groups. The Shore Road Park property is a primary resource in this program.

The Shore Road Park area is entirely underutilized and has become inaccessible due to the expansive growth of poison ivy, Japanese Knotweed and other evasive plantings. The majority of prior access points to the pond have become overgrown and inaccessible due to evasive vegetation including an abundance of poison ivy.

Shore Road Park is one of the only access points in the Borough to provide residents of the outdoor recreational water sport opportunities and activities such as kayaking, paddle boarding, crabbing, fishing, or just passive sight-seeing.

c. Local recreation/open space needs and project fulfillment of those needs.

The Borough's recreation/open space needs have expanded greatly over the past few years due to a variety of reasons including; a greater population, increased female athletes in active sports programs, and the combination of both increased life expectancy and expanded recreational participation for senior citizens. Improvements to the extremely limited open space available in the Borough are an integral part of meeting the future recreational needs of an active community.

d. Project compliments of existing recreation and open space.

This project compliments existing local recreation and open space for a variety of reasons including:

- Accessibility - the parcels are located in the southern residential areas of the community. The site is located off of a state highway within the Borough and is accessible via walking, biking or vehicle/public transportation.
- Balance of recreational facilities, as the proposed improvements improve elements that currently do not exist on the subject properties.
- Safety – the existing area of Wreck Pond is almost entirely screened by vegetation in the current condition. A person in distress on this waterway has limited to no ability to signal for help due to the lack of access, open views and thick vegetation in this area. The Outlook gazebos and elevated walkways would improve this condition.
- Improvements to the waterfront specifically with respect to a boat ramp/ launch also would improve the safety of entering and exiting the water.

e. Project is consistent with adopted plans.

The proposed Shore Road Park Improvements are consistent with the **State Planning Act** which contains three key provisions that mandate the approaches the Plan must use in achieving State Planning Goals:

- It is in the public interest to encourage development, redevelopment and economic growth in locations that are well situated with respect to present or anticipated public services and facilities
- reduce sprawl;
- promote development and redevelopment in a manner consistent with sound planning and where infrastructure can be provided at private expense or with reasonable expenditures of public funds. (N.J.S.A. 52:18A-196, et seq.)

The proposed Shore Road Park Improvements are consistent with the New Jersey State Development and Redevelopment Plan, more specifically goals 1, 4, 5 and 7:

11. *Water Resources – Acknowledge water resources as a public resource, while protecting and enhancing water resources through improved coordination and integration of watershed-based planning and management aimed at protecting water supplies. Reduce point source and non-point source pollution, promoting water conservation and encouraging locations, types and designs of development to reduce adverse impacts on water resources and flood hazards. Protect the natural functions of streams and wetland systems, maintaining and enhancing ground water and ensuring that principles of sustainability guide planning, management and use of water resources in ways that are consistent with the vision and goals of the State Plan. The Challenge: To manage water resources and land uses that affect them more comprehensively by employing a watershed-based planning and management approach as a framework to make better informed and more sustainable decisions.*
12. *Open Lands, Natural Systems & Recreation – Plan for the acquisition, management and protection of open spaces, natural systems and recreational areas for the purposes of preserving biological diversity, protecting water resources, wetlands, forested The State Plan Strategy Statewide Policies New Jersey State Development and Redevelopment Plan DRAFT FINAL PLAN 25 lands, critical slopes, scenic vistas. Reduce the amount of greenhouse gases to supplement and improve existing land acquisition, regulatory and management techniques in ways that are consistent with the vision and goals of the State Plan. The Challenge: To improve the protection of New Jersey's valuable and diverse open lands, natural systems and recreational open spaces in the face of increased population pressures, competing demands for alternative land uses and a highly fragmented institutional framework.*
16. *Coastal Resources – Protect and conserve New Jersey's coastal resources, by striking an appropriate balance between the important contribution that the Jersey Shore makes to New Jersey's economy and its fragile environmental resources upon which so much of that economic contribution relies. Account for the dramatic change likely to occur as a consequence of natural geologic forces, sea-level rise and increasing coastal hazards due to the effects of global warming. The Challenge: To carefully balance human economic activities and the protection and conservation of natural resources upon which much of the economic activity at the shore is dependent. Simultaneously, careful attention must be paid and appropriate actions must be taken in response to sea-level rising and the increasing probability of extreme storm coastal events that may result from climate change including, but not*

limited to mitigating coastal hazards and addressing the needs of emergency response and coastal evacuations

- 18. Special Resource Areas – Recognize an area or region with unique characteristics or resources of statewide importance to advance regional planning efforts in ways that are consistent with the State Plan vision and goals with respect to the Special Resource Areas' unique resources. The Challenge: To develop and adopt planning and implementation strategies to advance the State Plan's vision and goals relevant to the Special resource Area's unique resources, while clarifying the purpose of Special Resource Areas within the State Plan framework and overcoming any local fears and resistance that may exist regarding a regional approach to planning.*

The proposed Shore Road Park Improvements are consistent with the GOALS of the **2018 New Jersey Statewide Comprehensive Outdoor Recreation Plan (SCORP) DRAFT** goals 1, 2, 4, 5 and 6:

- 1. To assess the amount of open space available for current and future public recreational use and for the conservation of natural resources important to protecting New Jersey's biodiversity and quality of life.*
- 2. To provide close-to-home park and recreation opportunities for residents statewide.*
- 4. To implement open space and recreation planning policies and projects that are consistent with NJDEP goals.*
- 5. To encourage open space and recreation planning by local governments and conservation organizations.*
- 6. To effectively use funds from the Preserve New Jersey Act, LWCF, Forest Legacy Program and other sources of funding which may become available*

The proposed Shore Road Park Improvements are consistent with the FINDINGS of the **2018 New Jersey Statewide Comprehensive Outdoor Recreation Plan (SCORP) DRAFT** goals 2 and 3:

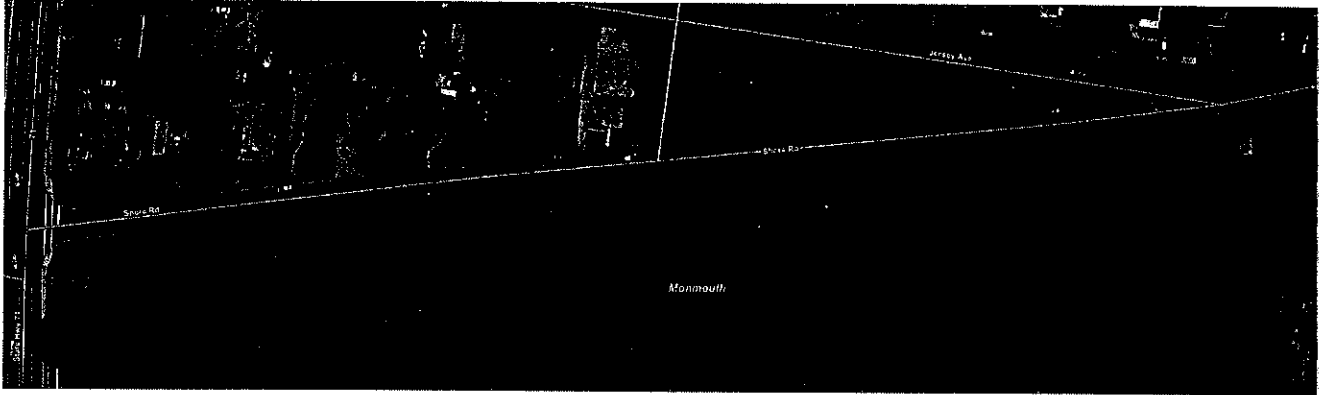
- 1. New Jersey has 1,573,467 acres of preserved land comprising of 34% of the state.*
- 2. Preserved open space provides many amenities including water resource protection, biodiversity, recreation and tourism.*
- 3. The State shall continue to make the protection of water resources, preservation of biodiversity and the provision of park and recreation opportunities statewide priorities.*

The proposed Shore Road Park Playground and Site Improvements are consistent with the **Borough of Spring Lake Heights Master Plan**, as the Shore Road Park is included as municipal property on the existing land use map.

3. Supporting Documentation.

Please see attachments for the following items:

- Correspondence in support of the Application (3 total)
- Site Location Aerial Image
- Copies of Public Hearing Meeting Minutes
- Affidavit of Public Hearing Notice
- Certified copy of Borough Council Resolution authorizing application.
- Photos of Existing Conditions.
- CONCEPTUAL Waterfront Gazebo and Outlook
- CONCEPTUAL Floating Dock
- Kayak Launch attached to Floating Dock
- Engineer's Estimate
- Concept Plan
- Spring Lake Heights Open Park Land Map
- Tax Map
- Location Plan
- CAFRA Map
- Wetlands Map – None within project limits
- Flood Map
- CEA Map
- 2016 USGS Map
- Zoning Map



**Spring Lake Heights - Shore Road Park
Shore Road (Block 17, Lot 1)
East of Highway 71**

Monmouth County GIS Aerial Data Basemap 2014

Copies of Public Hearing Meeting Minutes

DRAFT COPY OF MINUTES FROM SEPTEMBER 8, 2020, SET FOR APPROVAL BY THE GOVERNING BODY ON SEPTEMBER 21, 2020.

Janine P. King
Borough Clerk

The September 8, 2020 regular session of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 6:45 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

ROLL CALL

Present:

Councilman Leonard Capristo
Councilman John Casagrande
Councilman William Graetz
Councilwoman Sara King
Councilman James Shuler
Councilman Christopher Willms
Mayor Christopher Campion

Absent: None

Also attending:

Dennis Collins, Borough Attorney

Mayor Campion and all council members were present in the municipal building, along with Borough Attorney Dennis Collins, the meeting was also available via virtual means.

Mayor Campion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

APPROVE AGENDA

On a motion by Mrs. King, seconded by Mr. Shuler, the agenda was amended to include Resolution No. 2020-132 & 2020-133, by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms
Nays: None Abstain: None Absent: None

On a motion by Mr. Graetz, seconded by Mr. Shuler, the amended agenda was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms
Nays: None Abstain: None Absent: None

APPROVE MINUTES - August 10, 2020 Executive & Regular Meeting

On a motion by Mr. Casagrande, seconded by Mr. Graetz, the executive and regular session minutes of August 10, 2020, were approved by the following vote:

Ayes: Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: Mr. Capristo, Mr. Willms Absent: None

PRESENTATIONS - None

DISCUSSION ITEMS – Joseph E. Robertson Park Tree Planting

Councilwoman King gave overview: committee has met several times, we have a tentative contract, need a QPA in order to move forward and plant in October. Burke Environmental contract is to do

smaller trees (that are quick growers) and includes removal/replacement of existing hemlocks and installation of irrigation. First segment of work covers far northwest corner at entrance down along fence; next year we will fill in gaps along back and eastern side. We may/may not do "grove" area. We have selected very hardy trees that will give a barrier; Arborvitae Green Giant, Cedar Eastern Red, Spruce Norway & Pine Japanese Black. 1st phase: \$12,162; 2nd phase: \$14,115; Irrigation \$2,200. Mayor confirmed with administrator that there is funding in Open Space. Attorney Collins explained that QPA has steps to follow, will look at proposal, make sure it's compliant with requirements prior to awarding contract. Must wait for actual number to vote; administrator said it should be ready for next meeting. Councilman Willms confirmed that our facility has capacity to accommodate irrigation system.

MAYOR & COUNCIL REPORTS/ANNOUNCEMENTS

Councilwoman King reported that Gladys Erbe passed away; her funeral is Thursday at 10:30am at St. Catharine's; she was a regular for many years at our council meetings.

Councilman Graetz reported on fire and first-aid calls.

Councilman Shuler reported that DPW has done an outstanding job, especially cleaning up after storms.

Councilman Capristo reminded all that school is open/be aware of kids on bikes etc. Mayor asked about looking into Halloween options/possible Trunk or Treat at park.

Councilman Willms – no report

Councilman Casagrande – no report

PUBLIC COMMENT (Any Item)

On a motion by Mr. Graetz, seconded by Mr. Willms, the public comment section was opened, by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms

Nays: None Abstain: None Absent: None

Katie Bosco, member of tree planting committee, thanked Sarah, Lisa & Tom O'Brien; added contractor mentioned was same one who did a good job on western corner.

On a motion by Mr. Graetz, seconded by Mr. Shuler, the public comment section was closed, by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms

Nays: None Abstain: None Absent: None

SCHEDULED PUBLIC HEARINGS – Monmouth County Open Space Grant – 2020 Funding

Joseph May, Borough Engineer, summarized the grant proposal. He explained that this was a grant application submitted in 2019 and was not successful with an award. He would like to resubmit with focus on the east side of highway 71. The proposal includes an access pier, kayak launch and gazebo outlook area. It would require working with the DEP; Joe stated that Wreck Pond is our best natural resource and it is underutilized. The application is requesting \$125,000 which would be matched with Borough funds. Mr. May referred to the application as "Improvements to Shore Road Park" Block 17, Lot 1. He asked if anyone had questions or other suggestions for an application.

On a motion by Mrs. King , seconded by Mr. Casagrande, the public hearing was opened, by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms

Nays: None Abstain: None Absent: None

No Comment

On a motion by Mrs. King, seconded by Mr. Shuler , the public hearing was closed, by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms

Nays: None Abstain: None Absent: None

- **R2020-133**, Authorizing the submittal of a 2020 application to Monmouth County Open Space Program

On a motion by Mrs. King, seconded by Mr. Casagrande, Resolution No. 2020-133 was approved by the following vote:

Ayes: Mr. Capristo, Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms

Nays: None Abstain: None Absent: None

REPORTS, NOTICES & CORRESPONDENCE

- Spring Lake Heights Monthly Court Report – July 2020
- Independent Fire Co. #1 Report – July 2020
- Spring Lake First Aid Squad Report – July 2020
- Borough of West Long Branch Opposing All Mail-In Ballot Election
- Borough of Union Beach Opposing All Mail-In Ballot Election
- JCP&L Public Hearing September 10, 2020 RE: Proposed Rate Increases & Other Tariff Revisions
- Township of Wall Public Hearing Re: Ordinance No. 6-2020 Amend the Zoning Map
- Township of Wall Public Hearing Re: Ordinance No. 7-2020 Create Affordable Housing Zone Atlantic Ave & Amend Zoning Map
- Township of Wall Public Hearing Re: Ordinance No. 8-2020 A Create Affordable Housing Zone Dumroamin Rd & Amend Zoning Map

ORDINANCE INTRODUCTIONS – Ordinance No. 2020-04

An ordinance repealing Chapter XXII, Article II entitled "Creation of Boards" and adopting a new Article II to be entitled "Creation of Land Use Board"

Mayor explained that it would combine the Planning Board & Zoning Board of Adjustment into one entity. Councilman Willms explained that this would consolidate all applications into one board as well as provide for one secretary and one set of professionals. Also, all applications would be reviewed in conformity with the Master Plan. Spring Lake Heights does not have massive tracts of undeveloped land requiring two boards; comparable towns in Monmouth County (in size and land-use) have a single land-use board. This will consolidate and coordinate applications.

On a motion by Mrs. King, seconded by Mr. Graetz, Ordinance No 2020-04 was introduced by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms

Nays: None Abstain: None Absent: None

Mrs. King added that she is thrilled that this is coming to fruition/long overdue.

Borough Clerk Janine Gillis noted there will be a public hearing for this ordinance at our next meeting on Monday, September 21, 2020.

CONSENT AGENDA Resolutions R2020-119 to R2020-125

Consent Agenda items are considered routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of Funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.

- R2020-119, Approving designated memberships in the Independent Fire Co. No. 1
- R2020-120, Approving Outdoor music at the Independent Fire Company No. 1
- R2020-121, Approving the renewal of the designated Alcoholic Beverage Control License
- R2020-122, Approving outdoor music permits for Spring Lake Manor
- R2020-123, Approving outdoor music permits for The Mill-Lakeside Manor
- R2020-124, Authorizing the credit of water-sewer utility charges
- R2020-125, Requesting the Director of NJ Division of Local Government Services to approve an amendment to the 2020 municipal budget

On a motion by Mr. Graetz, seconded by Mr. Willms, the consent agenda was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms

Nays: None Abstain: None Absent: None

RESOLUTIONS

- R2020-126, Authorizing the execution of a Sidebar Agreement with the Borough of Spring Lake Heights and the Spring Lake Heights Employee Association

On a motion by Mr. Graetz, seconded by Mr. Willms, Resolution No. 2020-126 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms

Nays: None Abstain: None Absent: None

- R2020-127, Confirming the appointment of a Licensed Utility Operator

On a motion by Mr. Graetz, seconded by Mr. Willms, Resolution No. 2020-127 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms

Nays: None Abstain: None Absent: None

- R2020-128, Confirming the appointment of an Assistant Licensed Utility Operator

On a motion by Mrs. King, seconded by Mr. Shuler, Resolution No. 2020-128 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms

Nays: None Abstain: None Absent: None

- **R2020-129**, Authorizing contracts with H2M Associates, Inc. for engineering services related to various projects and authorizing an appropriation for the cost of these services

On a motion by Mr. Graetz, seconded by Mr. Casagrande, Resolution No. 2020-129 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms
Nays: None Abstain: None Absent: None

- **R2020-130**, Authorizing the endorsement of a Treatment Works Approval Permit application for the construction of a sanitary sewer facility at the Fairway Mews Wastewater Pump Station

On a motion by Mrs. King, seconded by Mr. Graetz, Resolution No. 2020-130 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms
Nays: None Abstain: None Absent: None

- **R2020-131**, Approving the payment of the itemized claims as set forth on the September 3, 2020 bills list

On a motion by Mr. Casagrande, seconded by Mr. Willms, Resolution No. 2020-131 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms
Nays: None Abstain: None Absent: None

- **R2020-132**, Authorizing an agreement for extraordinary unspecified services with PM Consultants.

On a motion by Mrs. King, seconded by Mr. Graetz, Resolution No. 2020-132 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms
Nays: None Abstain: None Absent: None

ADJOURNMENT

There being no further business, on a motion by Mr. Casagrande, seconded by Mr. Shuler, the meeting was adjourned without objection at 7:35p.m.

Janine Gillis, Borough Clerk

Approved: _____, 2020

Affidavit of Public Hearing Notice



The Coast Star ☆ Night&Day ☆ The Ocean Star

13 Broad Street
732-223-0076

Manasquan, NJ 08736
Fax 732-528-1212

AFFIDAVIT OF PUBLICATION

State Of New Jersey

County of Monmouth

} SS.

I, Alison Manser Ertl, publisher of The Coast Star, a newspaper printed and published once a week at Manasquan, in said county and state, who being duly sworn, depose and saith that the advertisement, of which the annexed is a true copy, has been published in said newspaper 1 time(s), beginning on the 27th day of August, 2020 and ending on the 27th day of August, 2020.

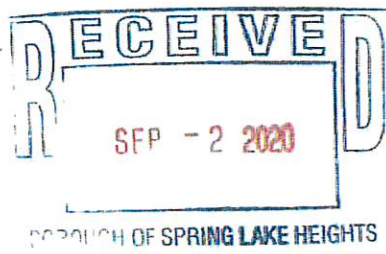
Sworn and subscribed to before me this 27th day of August, 2020.

Notary Public of New Jersey

Nancy Corcoran
Notary Public
New Jersey

My Commission Expires 2-28-2023
No. 2430640

BOROUGH OF
SPRING LAKE HEIGHTS
PUBLIC HEARING NOTICE
PLEASE TAKE NOTICE on
Tuesday, September 8, 2020 the
Mayor and Borough Council will
conduct a public hearing during the
meeting scheduled to begin at 7:00
p.m. at the Spring Lake Heights
Municipal Building, 555 Brighton
Avenue, Spring Lake Heights, on
an application for grant funding
to be submitted to the Monmouth
County Municipal Open Space Grant
Program for proposed improvements
to the Wreck Pond Waterfront on the
east side of Highway 71 also known
as Block 17 Lot 1.
JANINE GILLIS
Borough Clerk
(\$8.05) (23) (8/27)
The Coast Star



Total Cost Including \$7.00 Affidavit Fee: \$15.05
Spring Lake Heights Borough MC Open Space Hearing

Certified copy of Borough Council Resolution authorizing application.

Resolution of the Borough Council authorizing the submittal of a 2020 application to
Monmouth County Open Space Program

WHEREAS, the Monmouth County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and

WHEREAS, the total cost of the project including all matching funds is \$ 250,000.00; and

NOW, THEREFORE, BE IT RESOLVED BY the Mayor and Council of the Borough of Spring Lake Heights that:

1. Joseph May, Borough Engineer or his/her successor is authorized to (a) make an application to the County of Monmouth for Open Space Trust Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Open Space Grants Program and (c) act as the municipal contact person and correspondent of the above-named municipality; and
2. The Borough of Spring Lake Heights is committed to this project and will provide the balance of funding necessary to complete the project as described in the grant application in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If the County of Monmouth determines that the application is complete and in conformance with the Monmouth County Municipal Open Space Program and the Policy and Procedures Manual for the Municipal Grants Program adopted thereto, the municipality is willing to use the approved Open Space Trust Funds in accordance with such policies and procedures, and applicable federal, state, and local government rules, regulations and statutes thereto; and
4. Christopher M. Campion, Jr., Mayor or his/her successor is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Monmouth for the approved Open Space Trust Funds; and
5. This resolution shall take effect immediately.

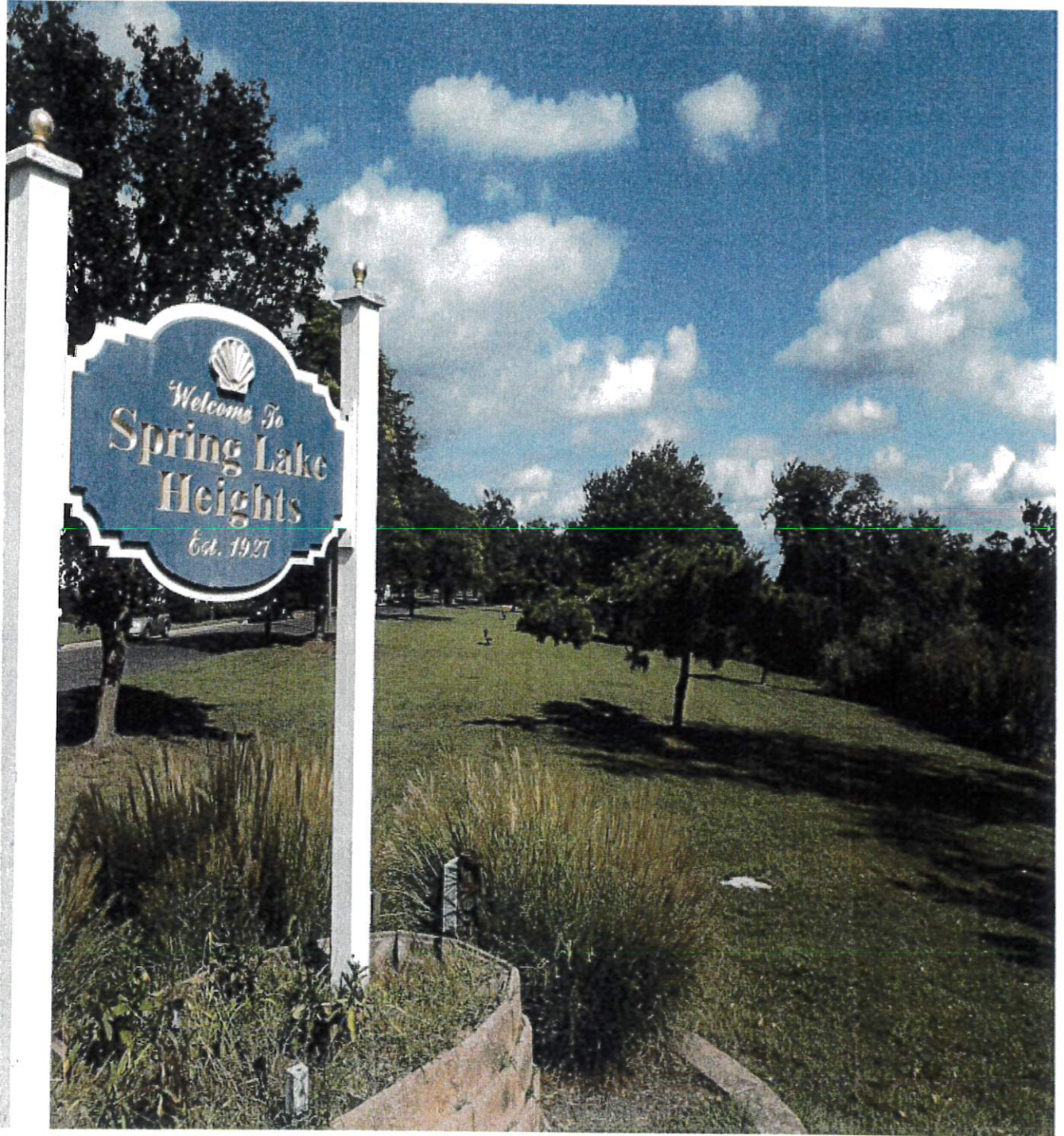
	M	S	A	N	A B S E N T	A B S T A I N
Mr. Capristo			X			
Mr. Casagrande			X			
Mr. Graetz		X	X			
Mrs. King	X		X			
Mr. Shuler			X			
Mr. Willms			X			
Mayor Campion						

I hereby certify that the above Resolution was duly adopted by the Governing Body of the Borough of Spring Lake Heights at a meeting held on September 8, 2020


 Janine Gillis, Municipal Clerk

Existing Conditions Photos.

EXISTING CONDITION – Photo 1



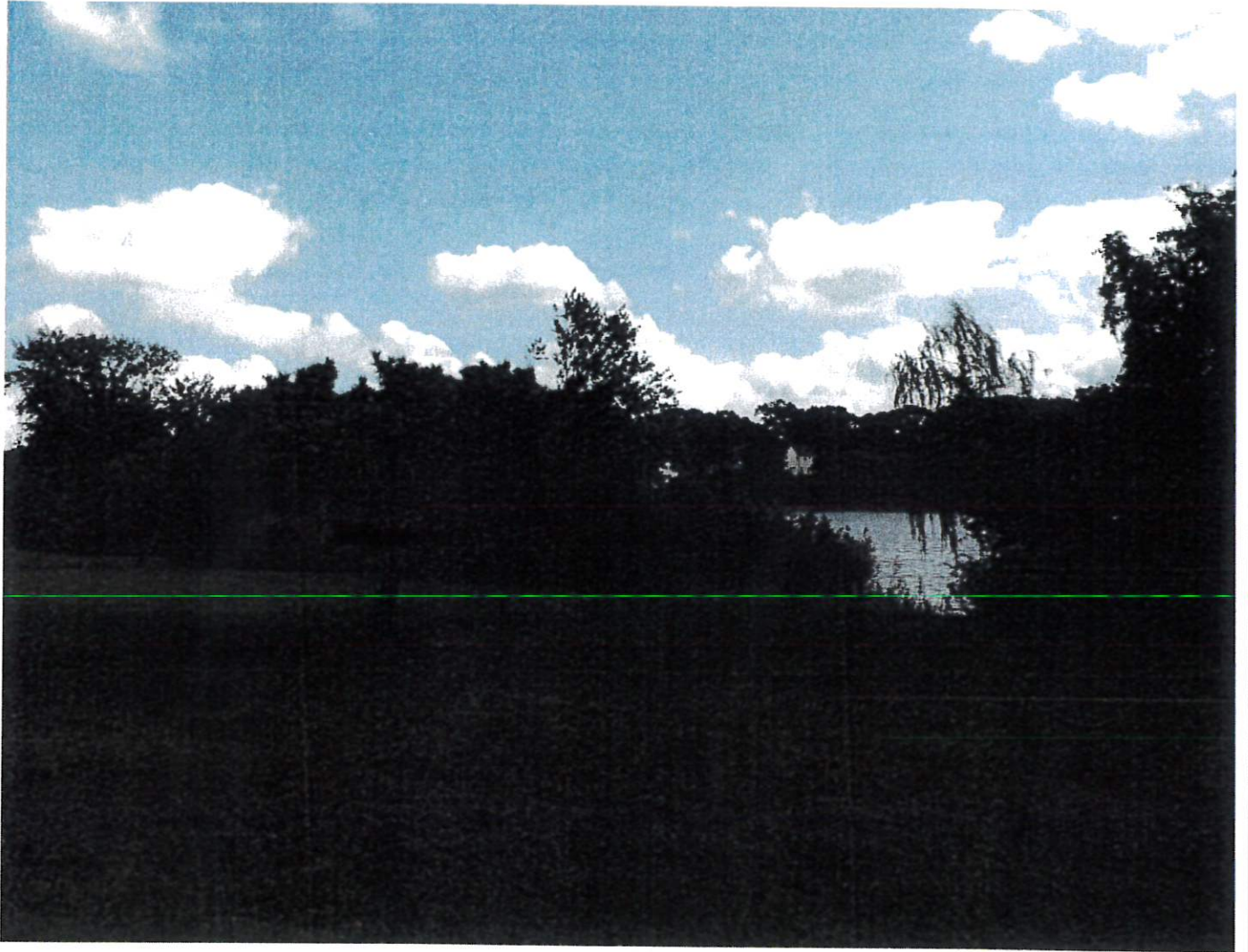
**Shore Road Park
Block 17 lot 1
(East of 71)**

EXISTING CONDITION – Photo 2



**Shore Road Park
Block 17 lot 1
(East of 71)**

EXISTING CONDITION – Photo 3



**Shore Road Park
Block 17 lot 1
(East of 71)**

EXISTING CONDITION – Photo 4



**Shore Road Park
Block 17 lot 1
(East of 71 – from Bridge)**

EXISTING CONDITION – Photo 5



**Shore Road Park
Block 17 lot 1**

EXISTING CONDITION – Photo 6



**Shore Road Park
Block 17 lot 1
(kayaks)**

EXISTING CONDITION – Photo 7



**Shore Road Park
Block 17 lot 1
(unsafe, limited water access)**

EXISTING CONDITION – Photo 8



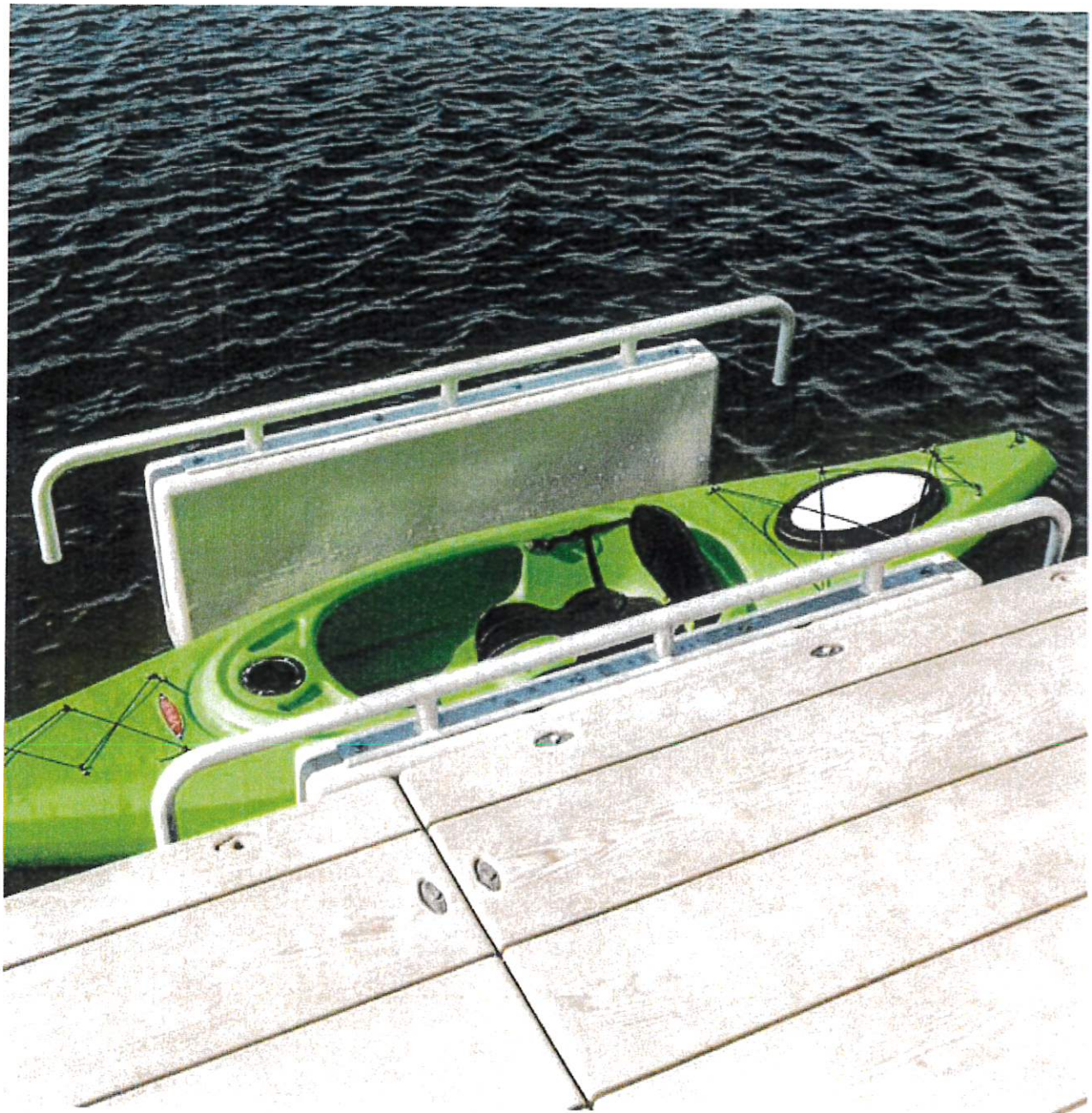
**Shore Road Park
Block 17 lot 1
(Poison Ivy – typical)**



CONCEPTUAL Waterfront Gazebo and Outlook



CONCEPTUAL Floating Dock



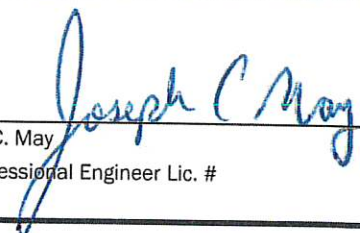
Kayak Launch attached to Floating Dock

Engineer Estimate of Costs.

ENGINEERS ESTIMATE - SHORE ROAD PARK IMPROVEMENTS
2020 MONMOUTH COUNTY OPEN SPACE APPLICATION

PROJECT NAME: MCOS - SHORE ROAD PARK IMPROVEMENTS	DATE: Sep-20
MUNICIPALITY: Borough of Spring Lake Heights	PROJECT NO.:
PREPARED BY: Joseph C. May, P.E. #45288	REVIEWED BY:
	REVISED:

ITEM NO	DESCRIPTION	APPROX.		UNIT PRICE	TOTAL
		QTY	UNIT		
1	SOIL EROSION	1	LS	\$10,000.00	\$10,000.00
2	ACCESS PIER AND OUTLOOK GAZEBO	1	LS	\$140,000.00	\$140,000.00
3	FLOATING DOCK WITH KAYAK LAUNCH	1	LS	\$65,000.00	\$65,000.00
4	EVASIVE PLANT TREATMENT	1	LS	\$10,000.00	\$10,000.00
5	NATIIVE PLANTINGS AND RESTORATION	1	LS	\$25,000.00	\$25,000.00
6					
	Estimated Total Cost of Site Improvements				\$250,000.00



 Joseph C. May
 N.J. Professional Engineer Lic. # 45288

Concept Plan.



NOTE:

1. THE INTENT OF THIS CONCEPT PLAN IS FOR GRANT FUNDING PURPOSES ONLY.
2. FINAL PLANS WILL BE BASED UPON APPROVAL REQUIREMENTS OF THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND ALL OTHER AGENCIES HAVING JURISDICTION OF THE PROJECT AREAS.

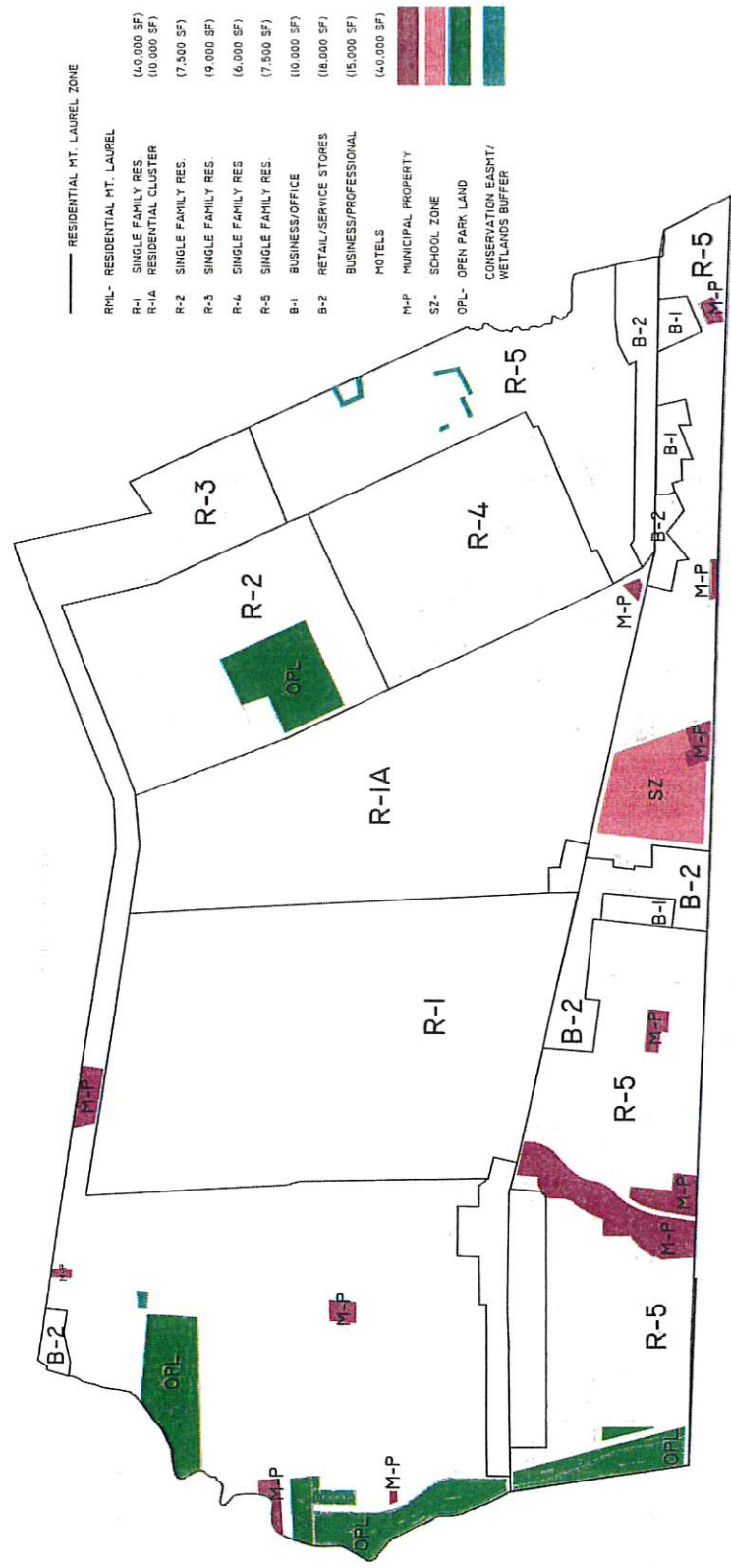
NO.	DATE	DESCRIPTION
2020 MONMOUTH COUNTY OPEN SPACE GRANT SHORE ROAD PARK IMPROVEMENTS CONCEPT PLAN		
BLOCK 17, LOT 1 BOROUGH OF SPRING LAKE HEIGHTS MONMOUTH COUNTY, NEW JERSEY		
DATE: 08/18/2019 PROJECT NUMBER: 2020-0000 CHECKED BY: JCH SCALE: 1" = 120'		
JOSEPH C. MAY N.J. PROFESSIONAL ENGINEER, LICENSE NO. 249604528900		DATE

GRAPHIC SCALE



(IN FEET)
1 inch = 120 ft.

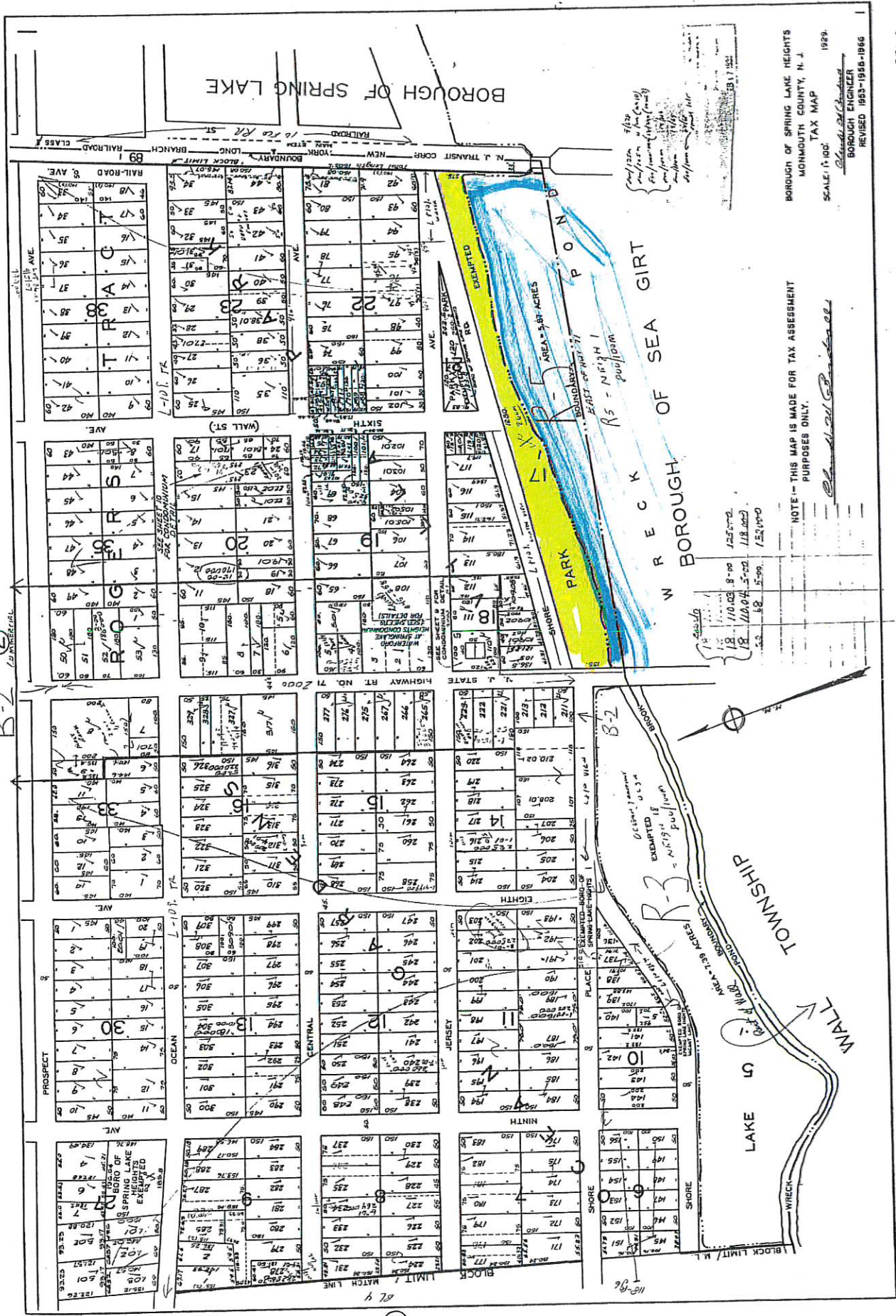
Spring Lake Heights Open Park Land Map.



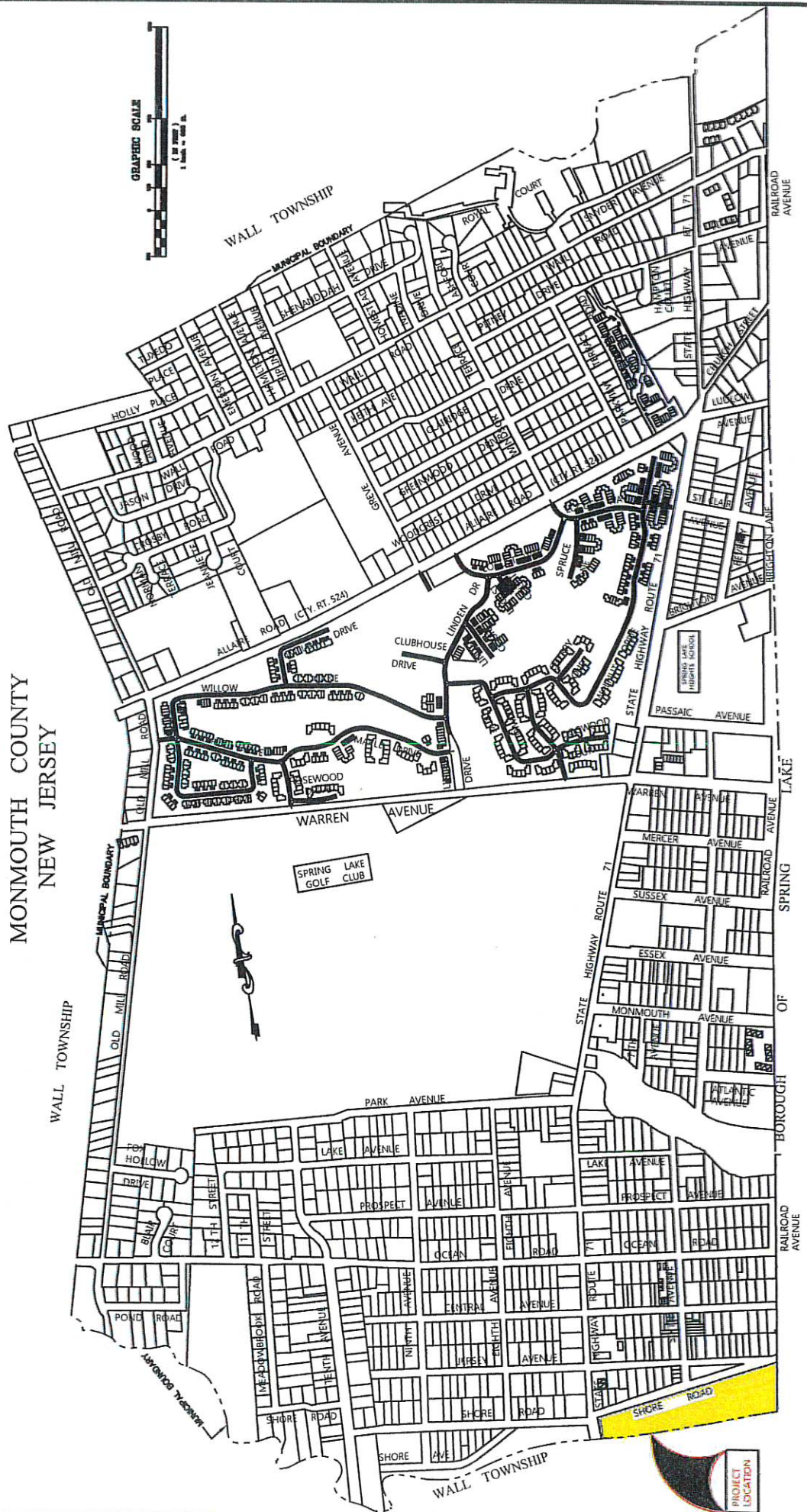
SPRING LAKE HEIGHTS OPEN PARK LAND MAP



B-2 ②



GRAPHIC SCALE
(10 FEET)
1 inch = 600 ft.



13 - NJ-GeoWeb

Active Layer: Counties

Layers: Map, Search

Land

- Wetlands Management Areas
 - Upper Wetlands Boundary
 - NJ state Park Service Trails
 - Open Space
 - Land Use 2012
 - Land Use 2007
 - Land Use 2002
 - Impervious Surface % (2012)
 - Impervious Surface % (2007)
 - Land Use Change 2007-2012
 - Land Use Change 2002-2007
 - Soils (SSURGO)
 - Potential Acid Producing Soils
 - Wetlands (2012)
 - Wetlands (2007)
- Government Data
 - Areas in Need of Redevelopment
 - Congressional Districts
 - Critical Environmental and Historical Sites
 - Delaware and Raritan Canal Commission ...
 - Legislative Districts
 - State Plan Designated Centers

Scale 1:2,400,000

Go

active map GeoWeb

5:30 PM 9/17/2019

NJ-GeoWeb M...

Application 20...

Scanned map...

RT - Spring Lak...

Infobox - jnygpb...

RT - Spring Lak...

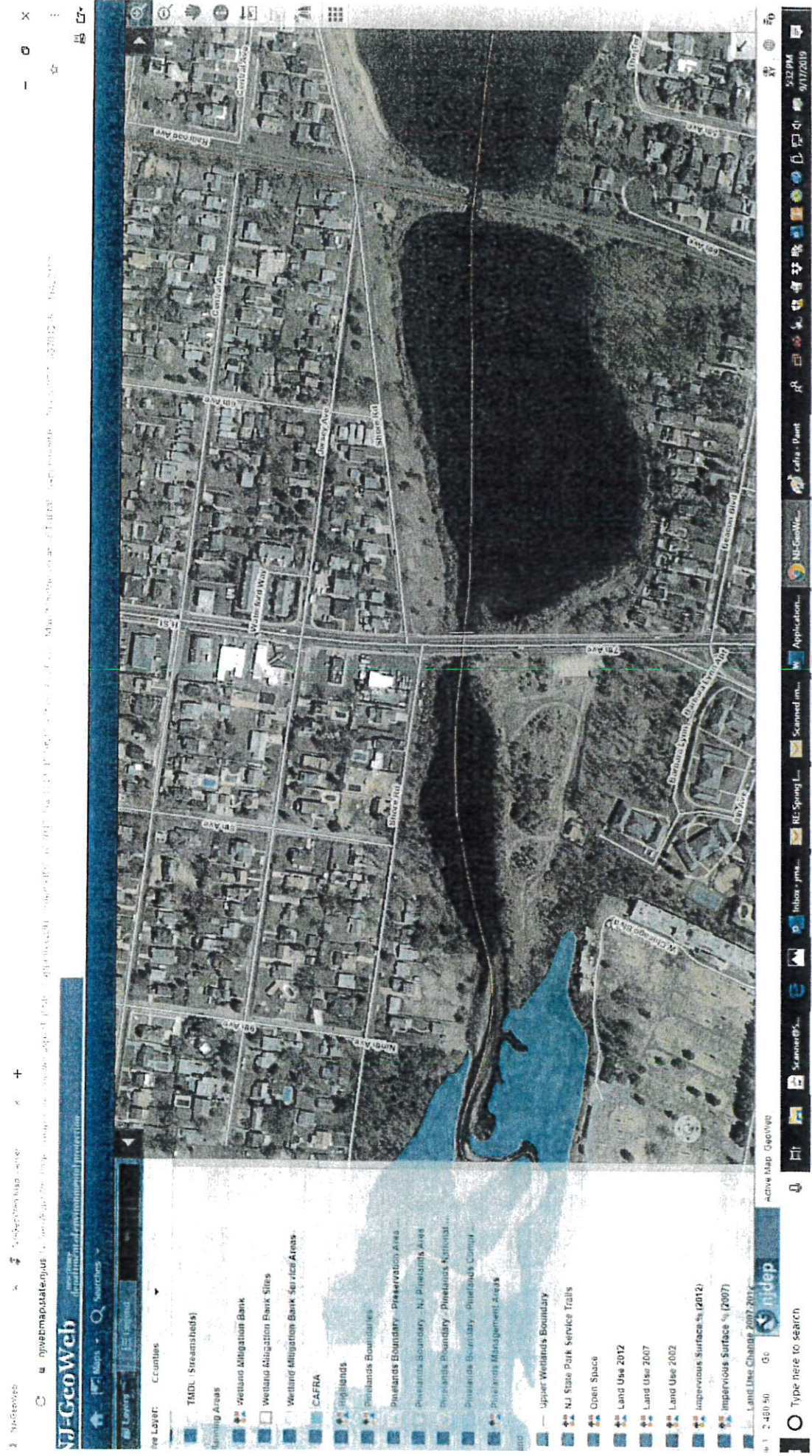
Scanned map...

Application 20...

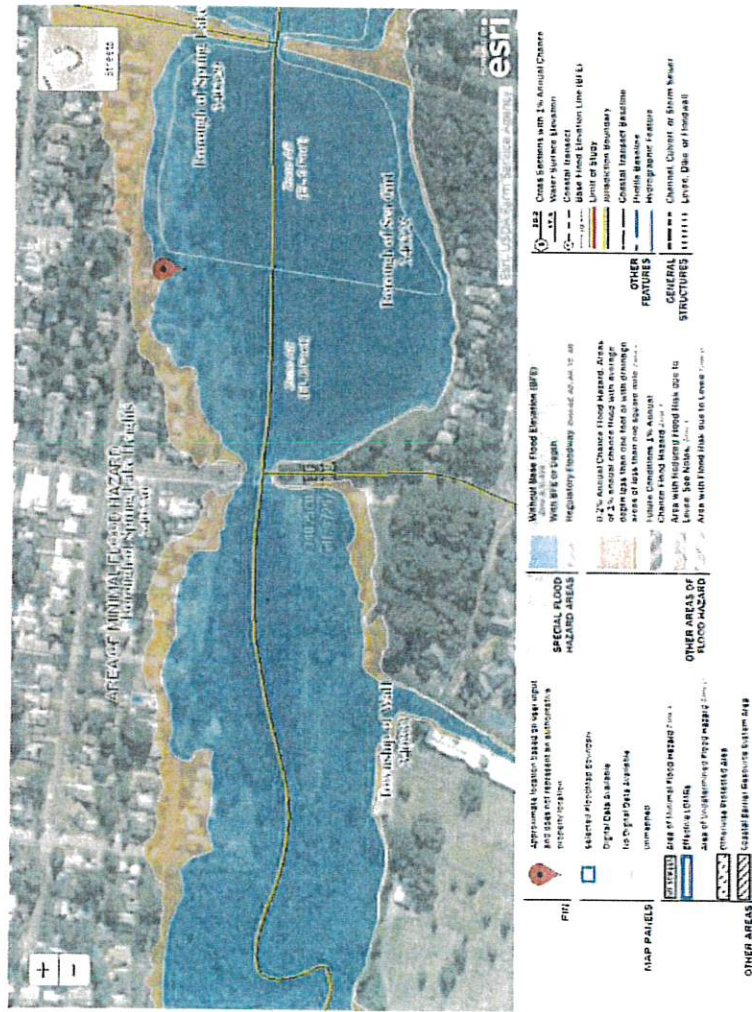
NJ-GeoWeb M...

5:30 PM 9/17/2019

CAFRA MAP



WETLANDS MAPPING

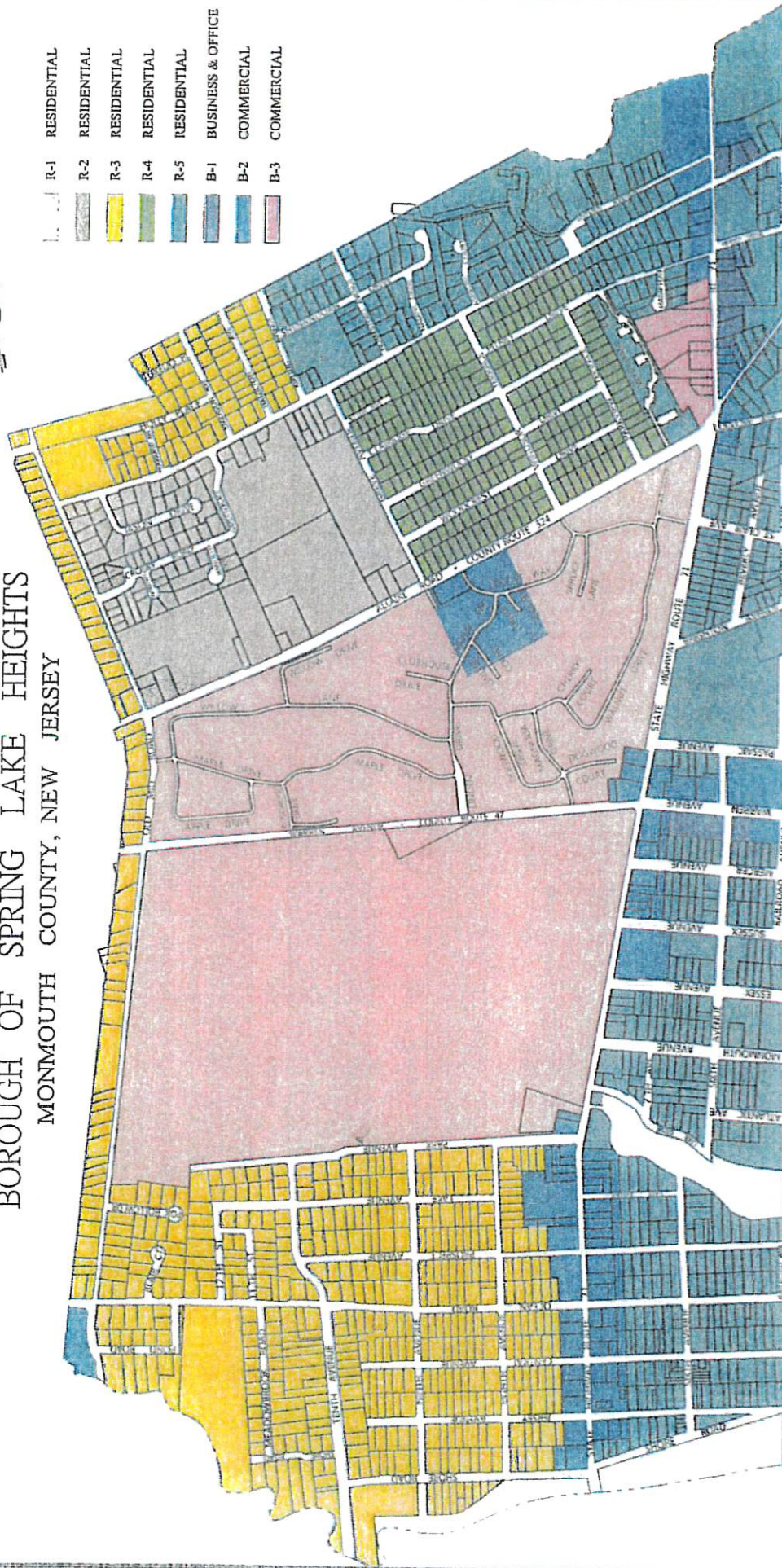


FLUOR



BOROUGH OF SPRING LAKE HEIGHTS MONMOUTH COUNTY, NEW JERSEY

R-1	RESIDENTIAL
R-2	RESIDENTIAL
R-3	RESIDENTIAL
R-4	RESIDENTIAL
R-5	RESIDENTIAL
B-1	BUSINESS & OFFICE
B-2	COMMERCIAL
B-3	COMMERCIAL



ZONING MAP

Adopted August 19, 2013
Ordinance No. 2013-06

EAST POINT
ENGINEERS, LLC
INCORPORATED IN NEW JERSEY

Harmon Macanico
Clavino Macanico
MAYOR

Joseph C. May
Joseph C. May, P.E.
BOROUGH ENGINEER