

CY 2022 MEMORANDUM OF UNDERSTANDING

BOROUGH OF SEASIDE HEIGHTS

ADDENDUM

The following additional terms and conditions shall supplement the Borough of Seaside Heights' Calendar Year 2022 Memorandum of Understanding (MOU) for receipt of Transitional Aid.

As with all other terms, failure to comply with the MOU to the satisfaction of the State Fiscal Monitor/Technical Advisor can result in the Division withholding, either temporarily or permanently, Transitional Aid payments to the Municipality.

1. **Shared Services Exploration:** The Borough will continue to explore the feasibility of sharing municipal services, including but not limited to the Municipal Court, Department of Public Works, and Water/Sewer Utilities. All engagements and feasibility studies shall proceed through the Division's Local Assistance Bureau.
2. **Continuing Education:** Borough elected officials and department heads shall participate in the Division's Good Governance Program for elected and appointed officials. This course includes but is not limited to the following topics: Budgeting for Municipal Officials, PILOTS and Redevelopment, Procurement, Ethics, and Management Coordination.
3. **Shared Services Agreements:** All proposed agreements entered pursuant to the Uniform Shared Services and Consolidation Act shall be approved by the Division prior to execution.
4. **Accumulated Leave Payouts:** All proposed accumulated leave payouts shall be approved by the Division prior to payout. In addition, the Borough shall certify that labor counsel has reviewed all collective bargaining agreements and pertinent municipal ordinances for compliance with the State Comptroller's report regarding: A Review of Sick and Vacation Leave Policies In New Jersey Municipalities.
5. **Feasibility Study #1 Re: Sending-Receiving Relationship Between Seaside Heights and Toms River School Districts:** The Borough is scheduled to receive in October the Sending and Receiving Feasibility Study prepared by the Borough's consultant and shall discuss the results of the feasibility study with Toms River Regional School District and Seaside Heights School District representatives with the goal of implementing recommendations contained in said study.
6. **Feasibility Study #2 Re: School Regionalization Educational Program ("SREP"):** The Borough will procure a school regionalization study in 2022 as a follow up to Feasibility Study #1. A successful regionalization plan will promote the adjustment of school aid

formula and will assist the taxpayers of Seaside Heights and the surrounding municipalities. The Borough will apply for any available grants for the aforesaid study.

7. The Borough will contact the Boroughs of Lavallette and Seaside Park to ascertain the feasibility of joining the existing municipal court shared services program.
8. The Borough will provide a table of organization for the Seaside Heights Beach Patrol and job descriptions for Lifeguard Chief and Lifeguard Captain with justification of the need for both positions.
9. The Borough will provide a table of organization for the Seaside Heights Police Department and Parking Division that shows the number of year-round Class II SLEOs and temporary employees, including dates of hire.
10. The Borough will provide a job description for the Director of Community Development with justification of the need for the position.